

Parish Council Meeting

The Pavilion, St Martins Rd, Gobowen
Wednesday 8th May 2024 at 7.00pm

B Laraway

Bridget Laraway, Clerk to the Council

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2 May 2024

AGENDA

2113. Election of Chairman and declaration of acceptance of office

2114. Election of Vice Chairman and declaration of acceptance of office

2115. To receive apologies and reasons for absence

2116. Disclosable Pecuniary Interests

- a. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b. **To consider** any applications for dispensation
- c. **To note** that Councillors are advised to check their Disclosable Pecuniary Interests and Other interests declarations and update as appropriate.

2117. Public Participation session

A period of 15 minutes will be set aside for the public to speak on items on the agenda.

2118. Minutes

- a. **To confirm** the minutes of the Full Council meeting held on 10th April 2024.

2119. Council Committees and delegated powers

- a. **To consider** the changes to the Committee Terms of Reference and Delegated Powers recommended by the Finance and Executive and Amenities and Services Committees.
- b. **To agree** to increase the delegated emergency expenditure limit for the Amenities and Services committee from £1,000 to £2,000 per instance (terms of reference 5.11.7)
- c. **To nominate** Councillors and **to appoint** a Chairman for each of the following committees:
 - i. Finance and Executive Committee (9 members including the Chairman and Vice Chairman)
 - ii. Staff Management Sub Committee (3 members plus reserve)
 - iii. Appeals Sub Committee (3 members)
 - iv. Amenities and Services Committee (9 members)
 - v. Planning Committee (9 members)

2120. Appointment of representatives - to appoint representatives to the following outside bodies:

- a. SALC Area committee (Chairman and 1 other)
- b. Gobowen Allotment association
- c. Oswestry Racecourse Management Committee (ORMA)
- d. Gobowen Library / Community Hub

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- e. Hanmer Morris Charity
- f. Oswestry Hillfort

2121. Review of Council regulations and procedures

- a. Standing orders - **to review** (no changes recommended)
- b. Financial regulations - **to review** (no changes recommended)
- c. Code of conduct – **to review** (no changes recommended)
- d. Complaints procedure - **to review** (no changes recommended)
- e. Councillor consent – **to agree** for the Proper Officer to serve the agenda and other documents to Councillors via email (Standing Orders 15b(i))
- f. Internal Control procedure – **to nominate and agree** a Councillor to undertake quarterly internal control checks
- g. Hengoed Cemetery – **to nominate and agree** a Councillor to deputise for the Clerk if required.

2122. 2023/24 General Power of Competence Expenditure – to review

2123. Draft Council and Committee meeting schedule 2024/25 – to consider

2124. Reports - to consider

- a. Parish Clerk's progress report
- b. Shropshire Council elected Councillors.
- c. Police Report
- d. Other reports

2125. Financial matters

- a. Monthly statement - **to note** bank reconciliation.
- b. Payments - **to approve** payments made during April and forthcoming for May.
- c. Income - **to note** income received in April.
- d. Direct Debits and Standing Orders
 - i. **To review** and **approve** existing agreements to pay by Direct Debit and Standing Order
 - ii. **To agree** to pay DCK Payroll by direct debit for Payroll Services
- e. Banking – **to agree** signatories and signing arrangements for each institution.
- f. Expenditure – **to approve**:
 - iii. EMG Grant repayment to Shropshire Council **£982.66**
 - iv. Bedding plants for Selattyn planters (Cllr Crow expenses) **£23.92**
- g. Streetlight Joint Energy agreement – to agree to continue with the agreement for streetlight electricity provision for 2024/25. Annual charge **£3337.96** + vat.
- h. Playing Field River Perry Routine Clearance works – to consider the quote for monthly clearance of branches and litter from the river channel and banks. **£47.50** per month (no change from 2023/24).

2126. Correspondence

- a. Information circulated by email **to note**,
- b. Launch of Freedom Fibre's freedom fund – grants of up to £500 for community groups & Parish Councils delivering environmental projects **to note**
- c. Upper Craignant culvert repair email from Shropshire Highways **to consider**

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- d. Nant Lane retaining wall email from Shropshire Highways **to consider**
- e. Invitation for Parish Council representative to attend Gobowen All Saints Family Fun day **to consider**
- f. Request for continued use of 9v9 football pitch **to consider**

2127. D-day Grant applications

- a. Selattyn Community **£200**

2128. Devices for Councillors

To receive report and consider updated quote

2129. Motions

- a. **To write** to Shropshire Council and request that a sign is installed at the Rhewl Lane end of Snaky Line advising that the lane is not suitable for heavy vehicles (Cllr Crow)
- b. **To submit** a project to the Oswestry Area place plan for drainage works along the lower Hengoed Road to improve the carriageway (Cllr Ellis)
- c. **To purchase and install** a Wat's Dyke interpretation board in a central area of the village (Cllr Ellis)
- d. **To purchase** a traffic mirror for installation opposite the entrance to Gobowen Allotments. Cost **£362** + vat. (Cllr Westwood Bate) deferred from April meeting.
- e. **To install** point of use water heaters for the wash hand basins in the changing rooms at the Pavilion (Cllr Lander)

2130. Consultations – to consider any response from the Parish Council to the following consultations

- a. Shropshire Council Garden waste and household recycling centres
- b. Shropshire Council Empty homes
- c. Selattyn CE Primary School proposal to join Marches Academy Trust

2131. Gobowen Family Fun Day – 29th June 2024

- a. **To agree** hire charge and security deposit for Pavilion hire for the fun day.
- b. **To consider** request from Gobowen Community Group to sell alcohol from 12noon during the event.
- c. **To consider** request from Gobowen Community Group to provide tethered balloon rides during the event, subject to weather and availability.
- d. **To consider** Parish Council stall at the event and agree volunteers.

2132. Litter bins

To consider the purchase and installation of additional litter bins on West Place and the B5069 towards St Martins. Purchase and installation cost **£650** per bin. Annual emptying cost **£135** per bin.

2133. Planning decisions - to note

- a. **Reference:** [24/00714/FUL](#)
Address: 39 Rhewl Lane, Rhewl, Gobowen, SY10 7XA
Proposal: Single storey rear and side extension
Decision: Grant Permission

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2134. Planning applications to consider

a. Reference: [24/01307/OUT](#)

Address: Knowsley, Southlands Avenue, Gobowen, SY11 3NF

Proposal: Outline planning application (to include matters of access) for the erection of 1 no. dwellinghouse and associated works.

b. Reference: [24/01329/FUL](#)

Address: Robert Jones and Agnes Hunt Orthopaedic Hospital, Gobowen, SY10 7AG

Proposal: Construction of Solar Car Port over existing metalled patient's car parking to provide zero carbon electricity to the hospital

c. Reference: [24/01302/FUL](#)

Address: Robert Jones and Agnes Hunt Orthopaedic Hospital, Gobowen, SY10 7AG

Proposal: Construction of Solar Car Port over existing metalled patient's car parking to provide zero carbon electricity to the hospital

d. Reference: [24/01488/FUL](#)

Address: Sunnybank, Old Whittington Road, Gobowen, SY11 3JL

Proposal: Proposed new shopfront with associated new illuminated signage.

e. Reference: [24/01489/ADV](#)

Address: Sunnybank, Old Whittington Road, Gobowen, SY11 3JL

Proposal: Erect and display replacement illuminated signage.

f. Reference: [24/01210/FUL](#)

Address: Hengoed Park Residential Home, Hengoed, SY10 7EE

Proposal: Creation of 25 assisted living bungalows and communal area within courtyard.

g. Reference: [24/01471/FUL](#)

Address: Land Adjacent The Bryn, Rhosygadfa, Gobowen.

Proposal: Change of use of non-domestic area for parking and turning together with new vehicular access.

2135. Future meetings – to note the dates and times of the next meetings:

a. Annual meeting of the Parish – 22nd May, 7pm, Gobowen Pavilion.

b. Full Council meeting – 12th June, 7pm.

2136. Closed Session – to resolve that:

In accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

2137. Planning Enforcement

2138. Community Consultation

To consider the proposals and quotes received for carrying out a community-wide consultation in 2024.