

Selattyn and Gobowen Parish Council

Amenities & Services Committee Meeting

Gobowen Pavilion, St Martins Road

Wednesday 24th January 2024 at 8:00pm

B. Laraway

Bridget Laraway, Parish Clerk

18 January 2024

AGENDA

AS / 528. *To receive and approve apologies and reasons for absence*

AS / 529. *Disclosable Pecuniary Interests*

- a. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b. To consider any applications for dispensation

AS / 530. *Public Participation session*

A period of 15 minutes will be set aside for the public to speak on items on the agenda.

AS / 531. *To confirm the minutes of the meeting held on 22 November 2023*

AS / 532. *To consider the Clerk's progress report*

AS / 533. *Correspondence –*

- a. Environment Agency – Regulation of new Cemetery Developments **to note**

AS / 534. *Maintenance Contracts – to consider quotes for the following contracts and make recommendations to Council*

- a. Playing Field maintenance
- b. Cemetery Maintenance
- c. Streetlighting and Pavilion Electrical Maintenance
- d. Pavilion Caretaking and Cleaning
- e. Parish Maintenance (Allotments, Bus Shelters, Benches, Litter Picking)

AS / 535. *Pavilion*

- a. **To consider** action to resolve issues identified during maintenance inspections
- b. Changes in Fire Safety legislation for Non Residential premises – **to receive** report and **consider** any actions.
- c. **To consider** temporary keyholder for the Pavilion

AS / 536. *Playing Field*

- a. **To consider** ROSPA inspection report
- b. **To consider** quote for repair of issues identified as moderate risk
- c. **To consider** quote for railings along boundary with Fernhill Avenue (to replace removed hedge)

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AS / 537. Hengoed Cemetery

- a. **To consider** restricting burials in new graves at Hengoed Cemetery to parishioners only (delegated from 11 October 23 Council meeting Item 1963e)
- b. Gravedigging arrangements – **to consider** report
- c. New grave maintenance – **to consider** report
- d. Christmas Tributes on graves – **to agree** arrangements for removal.

AS / 538. Allotment Management

- a. **To receive** the Clerk's report on training attended and **consider** any actions.
- b. **To consider** subscribing to Scribe Allotments to improve Allotment management efficiency.

AS / 539. Streetlights

- a. **To consider** labelling specification and quote

AS / 540. Future Agenda Items

AS / 541. Future meetings

To note date of the next meeting: Wednesday 27th March 2024 7pm