

Selattyn and Gobowen Parish Council

Finance & Executive Committee Meeting

Gobowen Pavilion St Martins Road

Wednesday 25 October 2023 at 7:00pm

B. Laraway

Bridget Laraway, Parish Clerk

19 October 2023

AGENDA

FE / 391 To receive and approve apologies and reasons for absence

FE / 392 Disclosable Pecuniary Interests

- a. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b. **To consider** any applications for dispensation

FE / 393 Public Participation session

A period of 15 minutes will be set aside for the public to speak on items on the agenda.

FE / 394 To confirm the minutes of the 26 July 2023 meeting

FE / 395 To consider the Clerk's progress report

FE / 396 Policies – to review the following Parish Council policies

- a. Accessibility statement (minor changes proposed)
- b. Grant Awarding Policy
- c. Internal audit terms of reference
- d. Business Continuity plan
- e. Expenses Policy
- f. Risk Management scheme:
 - i. Accounting Procedures risk assessment
 - ii. Risk Management policy
 - iii. Asset inspection schedule

FE / 397 2023-24 Accounts

- a. 2nd Quarter budget report – to consider
- b. Invoices – to agree to cancel 4 invoices totalling £109.87+vat (unprinted Parish Roundabout adverts)

FE / 398 Internal Control Q1 & Q2 reports – to consider.

FE / 399 Biodiversity duty – to consider draft statement.

FE / 400 Devices for Councillors – to receive report and consider next steps.

FE / 401 Prioritisation of Council projects and workload management – to discuss.

Clerk: Bridget Laraway, 19 Rhewl Lane, Gobowen, Shropshire SY10 7XA

Tel: 01691 886502, Email: clerk@selattynqobowen-pc.gov.uk

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FE / 402 Future Agenda Items

FE / 403 Date of next meeting – 22nd November 2023 6:30pm (budget meeting)

FE / 404 Closed Session – to resolve that:

In accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

FE / 405 Councillors Skills Audit - review results and agree next steps