

# Parish Council Meeting

The Pavilion, St Martins Rd, Gobowen  
Wednesday 12<sup>th</sup> April 2023 at 7.00pm

*B Laraway*

**Bridget Laraway, Clerk to the Council**

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**4 April 2023**

## AGENDA

**1837. To receive apologies and reasons for absence**

**1838. Co-option of Parish Councillors (2 vacancies)**

- a. To co-opt to fill the vacancies
- b. To sign the Declaration of Acceptance of office forms

**1839. Disclosable Pecuniary Interests**

- a. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b. To consider any applications for dispensation

**1840. Public Participation session**

A period of 15 minutes will be set aside for the public to speak on items on the agenda.

**1841. Minutes**

- a. **To confirm** the minutes of the Full Council meeting held on 8 March 2023.
- b. Draft minutes Finance & Executive committee held on 22<sup>nd</sup> March 2023 **to note**
- c. Draft minutes Amenities & Services committee held on 22<sup>nd</sup> March 2023 **to note**

**1842. Reports - to consider**

- a. Parish Clerk's progress report
- b. Shropshire Council elected Councillors.
- c. Police Report
- d. Other reports

**1843. Financial matters**

- a. Monthly statement - **to note** bank reconciliation.
- b. Payments - **to approve** payments made during March and forthcoming for April
- c. Income - **to note** income received in March
- d. Neighbourhood Fund – **to note** 2023 payment **£58,850.05** expected 23 April 2023.
- e. Emergency expenditure – **to approve** payment of **£550** authorised under the delegated powers of the Amenities and Services committee for emergency tree works on 3.4.23.

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- f. Banking – to approve transfer of £10,000 from Unity Trust Current Account to Unity Trust deposit account made by the Clerk on 25/03/23 under delegated powers (Financial Regulation 5.5c)
- g. CCLA investment account application (agreed at December meeting Item 1752a)
  - i. To agree signatories and sign application form
  - ii. To agree value of initial deposit.

## **1844. Coronation celebrations grant applications – to consider grant applications totalling £2,050. Note: Total 2023/24 budget for Civic & Seasonal Occasions £2,200**

- a. Hengoed Community Group (£300)
- b. Selattyn Coronation picnic (£500)
- c. Gobowen WI (£200)
- d. St Mary's Church (£300-£400)
- e. Meadowbrook Court residents' association (£250)
- f. Perry Road and area residents (£350)
- g. Parish Paths Partnership (£50)

## **1845. Finance and Executive Committee**

- a. To consider the following recommendations:
  - i. To pay the Clerk's salary by standing order from April 2023
  - ii. To pay HMRC by direct debit from April 2023 and sign direct debit form.
  - iii. To apply for a [Unity Corporate Multipay Card](#) for use by the Clerk with a single item spending limit of £200 and a monthly spending limit of £500.
- b. To nominate and agree a 'Secondary Programme Administrator' for the Unity Corporate Multipay Card as required by Unity Trust Bank.

## **1846. Amenities and Services Committee**

- a. To receive and consider a report on the St Martins Road bus shelter project.
- b. To consider the following recommendations:
  - i. To carry out the following maintenance work to the Pavilion at an estimated total cost of £3570 + vat
    - Board and skim changing room and toilet ceilings, including electrical works
    - Install ventilation fans to changing rooms
    - Replace 3 radiators in changing rooms
  - ii. To purchase a 3 door A3 aluminium noticeboard with header and ornate posts, black with gold lettering for Hengoed Cemetery. Cost £2225 + vat excluding delivery and installation.

## **1847. River Perry Engineering works**

- a. **To receive** report and **to consider** appointment of recommended contractor
- b. **To consider** draft Execution of Works contract
- c. **To consider** planting scheme report from Shropshire Wildlife Trust.

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## **1848. Planning applications for consideration**

- a. **Reference:** [23/00876/PMBPA](#) (validated 7.3.23)  
**Address:** Proposed Conversion of agricultural building north of Tyr-Onen Hengoed  
**Proposal:** Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development)(England) Order 2015 for the change of use from agricultural to form one residential unit.  
**Note:** There was a previous planning application [22/04491/PMBPA](#)
- b. **Reference:** [23/00893/FUL \(validated 1.3.23\)](#)  
**Address:** Street Record Hammonds Place, Gobowen  
**Proposal:** Energy improvement works to 27 properties including cladding, window and door replacements, roof insulation and replacement rainwater goods
- c. **Reference:** [23/01275/FUL](#) (validated 3.4.23)  
**Address:** 1 Albi Houses, St Martins Road, Gobowen, SY11 3NJ  
**Proposal:** Replacing single storey extensions, at the rear, with new enlarged single storey extension. Replacing concrete garage and lean to with a two-storey side extension.

## **1849. Planning decisions - to note**

- a. **Reference:** [22/05675/FUL](#)  
**Address:** Proposed stables and Menage North Of, Ellis Meadow, Selattyn  
**Proposal:** Proposed stables and manege including access  
**Decision:** Withdrawn
- b. **Reference:** [23/00091/FUL](#)  
**Address:** Meadow Lea, Whittington Road, Gobowen, Oswestry, SY11 3NA  
**Proposal:** Proposed detached garage  
**Decision:** Grant Permission
- c. **Reference:** [22/04664/FUL](#)  
**Address:** Holly Cottage, Old Chirk Rd, Gobowen, Oswestry, SY11 3LW  
**Proposal:** Erection of 1no dwelling  
**Decision:** Grant Permission
- d. **Reference:** [23/00418/FUL](#)  
**Address:** Greenacres, Glyn Rd, Selattyn, SY10 7DR  
**Proposal:** Erection of two storey side extension (revised scheme)  
**Decision:** Refuse

## **1850. Correspondence**

- a. Items circulated by email **to note**
- b. B4579 Selattyn to Ysguborissa surface dressing work – request from Shropshire Council for feedback on concerns, queries or any local issues that need to be taken into consideration when scheduling works **to consider**.
- c. Request received to print obituary in Parish Roundabout magazine **to consider**

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## **1851. Consultations – to consider any response from the Parish Council**

- a. [Shropshire Council Customer Service Centre reduced opening hours](#)
- b. DLUHC Consultation On Infrastructure Levy – request from NALC for views from member councils to inform NALC’s response.

## **1852. Communities Prepared Shropshire, Telford & Wrekin Community Emergency Planning programme.**

To consider Clerk and Councillor involvement in workshops

## **1853. Gobowen Community Fun day 1 July 2023.**

- a. **To note** Event Planning document
- b. **To consider** the following requests from Gobowen Community Group for the event:
  - i. Request for permission to provide a bar offering alcohol for sale at the event.
  - ii. Request for permission to use Pavilion electricity supply for the bar and popcorn machine, both sited on the car park.
  - iii. Request for permission to provide tethered hot air balloon rides at the event.

## **1854. Agenda Item Request Form**

**To consider** draft form for use by Councillors when submitting agenda items / motions for Council or Committee meetings ([Standing Order 9](#))

## **1855. Motions**

- a. Proposal to write to Shropshire Council to request that road safety issues in Rhosygadfa are addressed as a matter of urgency (Cllr Emery will give verbal report).

## **1856. Future agenda items**

## **1857. Future meetings - to note the date of the next meeting: Annual Parish Council meeting 10<sup>th</sup> May 2023**

## **1858. Closed Session – to resolve that:**

In accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

## **1859. Planning Enforcement**

- a. **To receive and consider** update report.
- b. Planning Enforcement case **to note**

## **1860. Finance & Executive committee recommendation to consider**

**To update** the Statement of Main Terms and Conditions to reflect changes to the NJC green book that come into effect from 1 April 2023 and changes to employment legislation made under the Good Work Plan 2020.