

# Selattyn and Gobowen Parish Council

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## Amenities and Services Committee Meeting

Gobowen Pavilion St Martins Road

Wednesday 22 March 2023 at 7:30pm

*B. Laraway*

Bridget Laraway, Parish Clerk

16 March 2023

### AGENDA

**AS / 464. *To receive and approve apologies and reasons for absence***

**AS / 465. *Disclosable Pecuniary Interests***

- a. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b. To consider any applications for dispensation

**AS / 466. *Public Participation session***

A period of 15 minutes will be set aside for the public to speak on items on the agenda.

**AS / 467. *To confirm the minutes of the meeting held on 23 November 2022***

**AS / 468. *Reports – to consider***

- a. Clerk's progress report
- b. Allotment Management committee minutes

**AS / 469. *Terms of reference review***

**To review** the Amenities and Services committee terms of reference and consider any changes to recommend to Council.

**AS / 470. *St Martins Road Bus Shelter***

**To receive** update and **to consider** design options.

**AS / 471. *Fees and Charges***

- a. **To consider** and agree a definition of the word 'community' as used in the Playing Fields Fees and Charges description. (delegated from Full Council 14.12.22)
- b. **To consider** and agree criteria for free or reduced rate use of Pavilion by parishioners for non-profit / charity events.

**AS / 472. *Parish Roundabout Adverts policy***

**To approve** policy developed from principles agreed at November 2022 Amenities and Services Committee meeting

**AS / 473. *Playing Fields***

- a. Football pitch inspections – **to consider** the practice of Parish Councillors inspecting the pitch prior to matches and **to agree** the purpose of such inspections.

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- b. Play equipment inspections – **to agree** frequency of inspections for 2023/24 **and to approve** price from Shropshire Council to provide play inspection service.
- c. Bonfire area repair and ongoing maintenance – **to consider** correspondence received from Gobowen Community Group
- d. Adult exercise equipment – **to consider** suitable location.
- e. Playing Field path – **to consider** forming working group to develop path repair / upgrade options, agree terms of reference and appoint members.

## **AS / 474. Pavilion**

- a. Pavilion equipment – **to consider** adopting the equipment stored at the Pavilion that was purchased by The Green Room.
- b. Pavilion hire agreement – **to consider** and agree updated hire agreement.
- c. Pavilion maintenance proposal – **to consider** report from Cllr Crow regarding Pavilion maintenance project and likely costs.
- d. Internal notice boards – **to consider** number and purpose and **to agree** how many are required.

## **AS / 475. Hengoed Cemetery**

- a. Updated Cemetery rules - **to consider** and agree.
- b. Updated Memorial Permit application form - **to consider** and agree
- c. Sunken graves - **to receive** report and **to consider** management implications including backfilling and headstone installation.
- d. Bin store and fence -**to consider** painting during 2023/24.
- e. Request received to add leaf clearance to autumn / winter maintenance schedule - **to consider**
- f. Infill for sparse hedge in newest quarter (4<sup>th</sup> quarter) - **to consider** resource and acquisition of trees.
- g. Purchase of replacement noticeboard - **to consider**
- h. Purchase of plot markers to mark 4 unused plots and 1 reserved plot in Quarters 2 and 3. Unit cost £12. Total **£60** plus vat (supply only) – **to consider**

## **AS / 476. Allotments**

- a. Allotment rental fees for future years (delegated from FC 14.12.22) – **to consider**
- b. Hedge cutting quote – **to consider**

## **AS / 477. River Perry**

- a. Quote for monthly river clearance - **to consider**
- b. Tender responses for River Perry engineering project – **to agree** delegation to the Clerk or a working party including the Clerk to work with Shropshire Wildlife Trust to score and shortlist tender responses.

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## **AS / 478. Streetlights**

- a. Concrete column upgrade – **to agree** to proceed with the next phase and discuss timing. Quote of £19,100.77 + vat was agreed by Council and included in 2023/24 budget.
- b. Christmas lights on street lights – to discuss.

## **AS / 479. Five year plan – to consider and agree any updates**

## **AS / 480. Future Agenda Items**

## **AS / 481. Future meetings**

**To consider** the dates and times of future meetings and make recommendations to Full Council.

## **AS / 482. Closed Session – to resolve that:**

In accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

## **AS / 483. Pavilion key holder – to agree temporary change to nominated keyholder.**