

# Selattyn and Gobowen Parish Council

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## Minutes of the Parish Council meeting held on Wednesday 11 January 2023 at The Pavilion, Gobowen, commencing at 7pm.

- In the chair:** Cllr Emery
- Present:** Cllr Clare, Cllr Crow, Cllr Dyke, Cllr Ellis, Cllr Evans, Cllr Lander, Cllr Macey, Cllr McKenna, Cllr Mellor, Cllr Morgan.
- In attendance:** Mrs B Laraway (Parish Clerk & RFO)  
3 members of the public  
Shropshire Cllr M Jones  
PCSO D Hughes
- Apologies:** Cllr Broom, Cllr Lloyd, Cllr Westwood-Bate.

### **1766. To receive apologies and reasons for absence**

Apologies and reasons for absence were received from Cllr Broom, Cllr Lloyd and Cllr Westwood-Bate

### **1767. Disclosable Pecuniary Interests**

- a. There were no declarations of disclosable pecuniary interests.
- b. There were no applications for dispensation.

### **1768. Public Participation session**

The members of the public spoke about the following topics:

- The minutes of the December Parish Council meeting incorrectly record the roundabout mentioned in the Public Participation session as the Gobowen village roundabout. The correct roundabout is the Roundabout on the A5 between Gobowen and Oswestry.
- Rats have been seen in the rubbish on a building site in Gobowen village.
- A suggestion that the weed growth along the river Perry on the playing fields is cut back before it falls into the river.

### **1769. Minutes**

The minutes of the Full Council meeting held on 14.12.22 were amended to record the correct roundabout as detailed in 1768. Public Participation session.

**RESOLVED:** The amended minutes were confirmed as a true record of the meeting and were duly signed by Cllr Emery.

*Cllr Ellis entered the meeting.*

### **1770. Reports - to consider**

- a. Parish Clerk's progress report ([Appendix A](#))  
The Clerk gave the following verbal update:
  - Chirk Road VAS funding - The Police and Crime Commissioner's office have confirmed that the expenditure deadline has been extended to 30 June 2023.
  - Almond Avenue – A fault with a streetlight on the Shropshire Rural Housing development has been reported to the Clerk. The Clerk is investigating responsibility for maintenance of these lights.

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**RESOLVED:** To note the Clerk's verbal and written reports

**b.** Shropshire Council elected Councillors verbal report ([Appendix A](#))

Parish Councillors asked questions on the following subjects:

- Twmpath Lane – recurring flooding near RJAH hospital.
- School lane – deep potholes
- Ferndale Crescent – cost of installing parking spaces.

The Chairman thanked the Shropshire Councillors for their reports.

**c.** Police Report ([Appendix A](#))

A verbal report from PCSO Hughes was taken after Item 1772b. The minutes record the business of the meeting in the order of the published agenda.

PCSO Hughes reported on the following subjects:

- A house fire earlier in the evening in Gobowen village that was attended by multiple emergency services.
- Criminal damage in the area has reduced due to joint work with the British Transport Police.
- A young cat was shot in Gobowen village.

The Chairman thanked PCSO Hughes for his verbal and written reports.

**d.** Other reports

Cllr McKenna gave the following verbal reports:

- No issues have been identified during the ongoing tree surveys on the playing field.
- The Parish Paths Partnership has a new volunteer.
- The bonfire site on the playing field is extremely boggy and is being monitored.

The Chairman thanked Cllr McKenna for his reports.

## **1771. Financial matters**

**a.** Monthly statement - **to note** bank reconciliation ([Appendix B](#))

**RESOLVED:** Noted

**b.** Payments - **to approve** payments ([Appendix B](#))

**RESOLVED:** Approved

**c.** Income - **to note** income received in December ([Appendix B](#))

**RESOLVED:** Noted

**d.** 3<sup>rd</sup> quarter budget report and reserves ([Appendix B](#))

**RESOLVED:** The budget report was approved with no questions or comments

**e.** 3<sup>rd</sup> quarter payments over £100 ([Appendix B](#))

**RESOLVED:** Noted

**f.** Peninsula – **to approve** payment of renewal invoice for HR support and Health and Safety support services. Year 3 of 5 year contract, due 20<sup>th</sup> January 2023 **£2304 + vat**

**RESOLVED:** Approved

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**g. Expenditure - to approve:**

- i. Parish Clerk mileage £35.10 (Cemetery), £36.00 (Other). **Total £71.10**
- ii. Parish Clerk expenses £85 Wordpress renewal, £5.08 postage. **Total £90.08**

*Items 1771g (i)& (ii) were considered en bloc*

**RESOLVED:** Approved

**1772. Planning applications for consideration**

**a. Reference:** 22/05587/FUL (validated 13.12.22)

**Address:** Corner House, Hengoed, Oswestry, SY10 7EF

**Proposal:** Erection of two storey extension and alterations to existing dwelling.

**View online:** [Corner House Planning application](#)

**RESOLVED:** To make a neutral response with the following comment:

- The Council expressed concern about the wastewater infrastructure in place at the property. There is a need to ensure that the surface water collection system is adequately sized to cope with excess water run-off from the roof, and that the sewage system is sufficiently sized for an additional bathroom.

Cllr Clare asked that his vote to object to the planning application was minuted.

*PCSO Hughes entered the meeting.*

**b. Reference:**22/05675/FUL

**Address:** Land to the Rear of Plot 5, Selattyn, SY10 7DH

**Proposal:** Proposed stables and manege including access

**View online:** [Land to the rear of Plot 5 planning application](#)

**RESOLVED:** To object to the planning application with the following comments:

- The layout and size of the building is out of keeping with the character of Selattyn village.
- The development will increase traffic volumes in an area of Selattyn where Highway safety is already a concern, particularly given the proximity of the access to the area of Selattyn used for school parking.

**RESOLVED:** To request that the following condition is applied in the event that Planning permission is approved:

- That the stables and manege cannot be used for commercial purposes in the future. That this condition applies to the current, and any future, owners of the property.

*A verbal report was taken from PCSO Hughes at this point in the meeting.*

*PCSO Hughes left the meeting.*

**1773. Planning appeal – to consider**

**Reference:** APP/L3245/W/22/3309757

**Site address:** Proposed Residential Development Land South of Garside Close, Hengoed.

**Proposal:** Outline Planning Permission (all matters reserved) for residential development

**View application online:** [22/00865/OUT](#)

**View appeal online:** [23/3103/REF](#)

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**RESOLVED:** To make the following comments in response to the Planning appeal:

- The Parish Council fully endorses Shropshire Council's decision on this application.
- The comments made by the Parish Council on 14<sup>th</sup> April 2022 in consideration of the planning application still stand. These comments relate to flood risk, lack of sewage infrastructure in the area and the fact that the application is contrary to Shropshire Council's planning policies.

## **1774. Correspondence**

a. Items circulated by email **to note**

**RESOLVED:** Noted

b. Friends of Gobowen School – card and report that grant was spent on books for school pupils **to note**

**RESOLVED:** Noted

c. Resident letter – request to make Old Chirk Road a one-way street **to consider**.

A discussion took place with the Shropshire Councillors that were present at the meeting.

**RESOLVED:** A response will be sent to the resident advising that the Parish Council is liaising with Shropshire Councillors to explore options for progressing the request.

d. Shropshire Council – on street charging points in Gobowen **to consider**.

The Clerk gave an update on the project. Further correspondence had been received from Shropshire Council advising that the proposed site of Gobowen Station car park was no longer going ahead and that alternative locations were being sought in the area.

**RESOLVED:** To suggest the Pavilion car park as a possible location, find out what is involved and reconsider at a future meeting.

## **1775. CCTV maintenance contract**

**RESOLVED:** To agree to renew the maintenance contract for 2023 with ORP Surveillance and pay the fee of **£501.39**+vat. The contract was duly signed by the Clerk.

*Shropshire Cllr Mark Jones left the meeting.*

## **1776. 2023/24 Budget and Precept**

a. To agree the final Budget and set the Precept (Appendix C)

**RESOLVED:** To agree the Budget and set a Precept of **£92,028** (2% increase). This will equate to an annual increase of **£1.31** in Council Tax charge for a Band D property. The budget includes £60,879 of the Council's general and earmarked reserves.

b. To consider requesting that the Precept is paid in two instalments.

**RESOLVED:** To request that the Precept is paid by Shropshire Council to Selattyn and Gobowen Parish Council in two instalments.

## **1777. Fairfield Close defibrillator**

**RESOLVED:** To explore options for siting the defibrillator in the village and re-consider at a future meeting. The Clerk was asked to write to STAR Housing.

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## **1778. Shropshire Council Consultations – to consider any response from the Parish Council.**

### **a. 2023/24 Budget Proposals**

**RESOLVED:** Not to submit a response from the Parish Council. Any Councillor wishing to submit a response can do so as an individual.

### **b. Unsafe Walking Routes Assessment policy**

**RESOLVED:** Not to submit a response from the Parish Council.

## **1779. Planning enforcement Cases (Cllr Clare)**

### **a. Motion:** To write to Shropshire Council and request that the Parish Council is pro-actively advised of the outcomes of planning enforcement cases in this Parish.

**RESOLVED:** To agree the motion.

### **b. Motion:** To submit a motion to the next meeting of the Oswestry Area Committee requesting that the committee writes to Shropshire Council requesting that Parish Councils are proactively advised of the outcomes of planning enforcement cases in their Parish.

**RESOLVED:** To agree the motion

## **1780. SALC 2023 Online Training Courses leaflet – to note**

**RESOLVED:** Noted.

## **1781. B1416 Mustard Pot Culvert Hengoed – planned maintenance**

Request from Shropshire Council for details of any concerns, queries, local issues or events to be taken into consideration when planning the maintenance work **to consider.**

**RESOLVED:** To respond with no comments.

## **1782. Future agenda items**

Training and Skills Audit – Finance and Executive Committee

## **1783. Future meetings - to note the date of the next meeting: 8<sup>th</sup> February 2023**

**RESOLVED:** Noted

*Note: Shropshire Cllr Mark Jones tendered his apologies for the 8<sup>th</sup> February meeting.*

*3 members of the public left the meeting*

## **1784. Closed Session**

**RESOLVED:** In accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

## **1785. Planning enforcement cases – to note**

**RESOLVED:** Noted

## **1786. Anonymous correspondence – to consider any action**

**RESOLVED:** The letter was noted. No action to be taken.

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## ***1787. STAR Housing example local lettings policy***

The Clerk explained the reason why this item is in the Closed Session.

- a. To note example local letting policy and likely timeframe for input from Parish Council

**RESOLVED:** Noted

- b. To agree to delegate policy input to the Finance & Executive Committee to consider and make recommendations to Council.

**RESOLVED:** To delegate the policy input to the Finance & Executive Committee to consider and make recommendations to Council at their September meeting. Councillors who are not committee members were asked to forward comments to the Clerk.

Meeting closed 8:45pm

# Selattyn and Gobowen Parish Council

## Appendix A - Reports

### Parish Clerk's Progress Report

#### Priority 1 – Active projects

Project	Update since last meeting
New Parish Council website	No progress since December meeting
St Martins Road Bus Shelter	No progress since December meeting
Chirk Road VAS	Clerk attended a Teams Meeting with Shropshire Highways' new Traffic Engineering Manager on 19th December. It was confirmed that the device is on their priority list but no progress can be made until the new policy is adopted by Shropshire Council. This is expected to happen in January 2023.
Cemetery records	Further training session has taken place with Cllr Dyke to familiarise with cemetery records.
Policies – defibrillator, health & safety, lone working	No progress since December meeting
Litter picker storage	New stock expected in the country in Feb 2023.
Business continuity plan implementation	75% complete
Strategic plan development	No progress since December meeting
Project	Update since last meeting

#### Priority 2 - Forthcoming projects (timescale agreed)

Project	Update since last meeting
River Perry engineering work (Invitation to tender process starts Feb 2023)	No progress expected until Feb 2023.

#### Priority 3 - Projects agreed. Minimal activity to date

Project	Update since last meeting
Garden of remembrance signage	None
Adult exercise equipment	None
Hengoed phone kiosk	None
Tree avenue Gobowen to St Martins	None

#### Priority 4 - Projects agreed but not yet started

Project	Update since last meeting
Repainting of play equipment	None
New Clerk laptop	None
Allotments – hedge cutting along main road	None
Allotments – new fence with field	None
Cyber insurance	None

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## 1. Internal Audit

The Internal audit process for 2022/23 has started. The Clerk has spent approx ½ a day in December providing information and documents to the internal auditor.

## 2. Bleed Control Kit

The Bleed control kit is now in situ in the adopted BT phone kiosk in Selattyn and has been registered with West Midlands Ambulance Service through the kit supplier. There will be an article about the kit in the February Parish Roundabout magazine.

## 3. Street naming – Development off Southlands Avenue

The Council's suggestion of Clarke Drive has been accepted by the Developer and is now being put forward to Royal Mail for the allocation of addresses.

## 4. Community talk by Neighbourhood planning expert.

Potential speakers who are all advocates for Neighbourhood planning have been identified and approached to give a talk. The Clerk continues to look for someone who has been involved in developing a Neighbourhood plan.

## *Shropshire Council elected Councillors Report*

Shropshire Councillor Robert Macey gave the following verbal report:

- Shropshire Highways had been prompted to make contact with the Parish Clerk about the Chirk Road VAS.
- The 2032/24 budget is the main focus. Opposition parties have been given the opportunity to draw up alternative budgets and have had officer support to do that. The budget will be set on 3<sup>rd</sup> March.

Shropshire Councillor Mark Jones gave the following verbal report:

- A site meeting has taken place with the landowner to discuss the stench reported in the Henlle Lane area in the summer months.

## *Police Report*

### **Oswestry Rural North SNT Police Report December 01-31 2022**

<b>Assault</b>	00664_I_23122022 Overton Road, St Martins	Person Assaulted - ABH
<b>Theft</b>	00186_I_14122022 Gledrid Industrial Estate S	Theft by Employee
<b>Burglary</b>	00531_I_01122022 Fitzalan Close, Whittington 00266_I_06122022 Ashcroft Close, Gobowen	Burglary Dwelling Burglary Dwelling
<b>ASB/Nuisance</b>	00583_I_05122022 Hammonds Place, Gobowen 00632_I_06122022 Hammonds Place, Gobowen	Door Knocking Noise Complaint



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	00385_I_13122022 Greenfields, St Martins 00338_I_24122022 Glyn Morlas, St Martins 00081_I_25122022 Wingate Way, Park Hall 00210_I_26122022 Selattyn	Nuisance caller Nuisance Neighbour Harassment Road Rage Incident
<b>DRUGS</b>	No Reports	
<b>Criminal Damage</b>	No Reports	

# Selattyn and Gobowen Parish Council

## Appendix B – Financial Matters

### Bank Reconciliation

#### Bank Reconciliation at 01.01.23

	Cash in hand 01.04.22		£ 327,497.35
	<b>ADD</b>		
	Receipts 01.04.22 - 01.01.23		£ 171,438.74
			£ 498,936.09
	<b>SUBTRACT</b>		
	Payments 01.04.22 - 01.01.23		£ 119,130.09
<b>A</b>	<b>Cash in hand 01.01.23</b> (per cash book)		<b>£ 379,806.00</b>
	Cash in hand per Bank Statements		
	Cash 31.12.22	£	-
	United Trust Bank 13.9.22	£	-
	Redwood Bank 95 day notice 28.7.22	£	85,264.49
	Nationwide 31.03.22	£	85,885.43
	HSBC Business Money Mgr 31.12.22	£	85,292.42
	Unity Trust Deposit 1.1.23	£	70,153.04
	Unity Trust Current 1.1.23	£	53,095.12
			<b>£ 379,690.50</b>
	Less unrepresented payments		£ 379,690.50
	Plus unrepresented receipts		£ 115.50
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>£ 379,806.00</b>
<b>A = B Checks out OK</b>			

### Unpresented receipts

£115.50 – Allotment rental payments awaiting cheque clearance at bank

# Selattyn and Gobowen Parish Council

## Payments made prior to meeting

<u>Ref</u>	<u>Supplier</u>	<u>Description</u>	<u>Net</u>	<u>Vat</u>	<u>Gross</u>	<u>Act</u>
DD 2022-271 & 272	Unity Trust Bank	Bank Charges	32.10	0.00	32.10	LGA 1972 s.111
BACS 2022-273-276	Parish Clerk / HMRC / NEST	Salary / PAYE / Pensions / NI / (Month 9)	3082.94	0.00	3082.94	LGA 1972 s.112(2) LGPSR SI 2007/1166, LGPS SI 2008/238&239
DD 2022-277	Vodafone Limited	Mobile phone	15.00	3.00	18.00	LGA 1972 s.111
DD 2022-278	British Telecom	Pavilion broadband	33.45	6.69	40.14	LGA 1972 s.133
DD 2022-279	Water Plus	Allotment water	21.33	0.00	21.33	LGA 1972 s.111
<b>Total</b>	<b>n/a</b>	<b>n/a</b>	<b>3184.82</b>	<b>9.69</b>	<b>3194.51</b>	<b>n/a</b>

## Forthcoming payments for approval

<u>Ref</u>	<u>Supplier</u>	<u>Description</u>	<u>Net</u>	<u>Vat</u>	<u>Gross</u>	<u>Act</u>
BACS 2022-280	MFS Systems	Pavilion Alarm Service	115.00	23.00	138.00	LGA 1972 s.133
BACS 2022-281	SALC	Councillor Training	125.00	0.00	125.00	LGA 1972 s.111
BACS 2022-282	Highline Electrical Ltd	Streetlight repair	307.00	61.40	368.40	Parish Councils Act 1957 s.3
BACS 2022-283	Brewer, D	bus shelter cleaning	59.05	0.00	59.05	LG(MP)A 1953, S.4
BACS 2022-283	Brewer, D	Bench cleaning	37.06	0.00	37.06	Parish Councils Act 1957 s.1
BACS 2022-283	Brewer, D	Litter picking	98.10	0.00	98.10	Public Health Act 1875 s.164
BACS 2022-284	Brewer, D	Pavilion Management	92.65	0.00	92.65	LGA 1972 s.133
BACS 2022-285	DCK Payroll Solutions	Payroll Services	30.00	6.00	36.00	LGA 1972 s.111
DD 2022-286	Veolia ES	Refuse emptying	45.88	9.18	55.06	LGA 1972 s.214(6)
BACS 2022-287	Wordpress	Parish Council website	85.00	0.00	85.00	LGA 1972 s.111
BACS 2022-288 & 289	Parish Clerk	Mileage July – December 2022	71.10	0.00	71.10	LGA 1972 s.111
BACS 2022-290	Peninsula	HR & Business Services support	2304.00	460.79	2764.79	LGA 1972 s.111
BACS 2022-291 & 292	Post Office	Postage Stamps	38.08	0.00	38.08	LGA 1972 s.111
BACS 2022-293	Shropshire Council	Streetlighting Electricity Oct-Dec 2022	402.97	80.59	483.56	Parish Councils Act 1957 s.3
<b>TOTAL</b>	<b>n/a</b>	<b>n/a</b>	<b>3810.89</b>	<b>640.96</b>	<b>4451.85</b>	<b>n/a</b>

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## *Income received in December 2022*

<u>Payment Type</u>	<u>Received from</u>	<u>Description</u>	<u>Net</u>	<u>Vat</u>	<u>Gross</u>
Cheque / BACS	Plots 1, 2, 5, 6, 7, 9, 11, 12, 13a, 16, 17, 21, 23, 27	Allotment rentals	437.50	0.00	437.50
Cheque	Community Resource	Pavilion Hire	60.00	0.00	60.00
BACS	W E Price	Interment Charges	2645.00	0.00	2645.00
CASH	Gobowen Community Group	Security Deposit refund	-75.00	0.00	-75.00
Interest	Unity Trust	Interest	226.64	0.00	226.64
Interest	HSBC	Interest	57.33	0.00	57.33
<b>TOTALS</b>	<b>n/a</b>	<b>n/a</b>	<b>3351.47</b>	<b>0.00</b>	<b>3351.47</b>

# Selattyn and Gobowen Parish Council

## 3<sup>rd</sup> Quarter Budget Report and Reserves

### Notes on income:

Bank interest – Over budget due to higher interest rates than anticipated

Roundabout advertising – All adverts renew in December so income received will be before year end.

INCOME	2021/22 actual (last year)	2022/23 budget	3rd Qtr 2022/23 actual	%	Notes
<b>PRECEPT</b>	<b>84781.00</b>	<b>84564.00</b>	84564.00	100%	
<b>NEIGHBOURHOOD FUND</b>	<b>23290.78</b>	<b>0.00</b>	38237.83	n/a	
Bank Interest	274.68	<b>1000.00</b>	1656.83	<b>166%</b>	
Allotment tenancy payments	793.75	<b>891.00</b>	822.00	<b>92%</b>	
Wayleave	13.09	<b>13.09</b>	13.09	100%	
Pavilion Lettings	1560.00	<b>1000.00</b>	850.00	85%	
Roundabout advertising and grants	912.50	<b>1500.00</b>	100.00	<b>7%</b>	
Grants	0.00	<b>0.00</b>	<b>30126.00</b>	n/a	
Sale of Plots	5530.00	<b>4155.00</b>	2788.75	<b>67%</b>	
Interment Charges	4120.00	<b>2800.00</b>	1618.75	58%	
Memorial Charges	2385.00	<b>1620.00</b>	730.00	45%	
<b>TOTAL INCOME</b>	<b>123660.80</b>	<b>97543.09</b>	<b>161507.25</b>	166%	

### Notes on Expenditure:

**Councillor email addresses** - Timing of payment meant lower payment in 2021/22 and some charges incurred in 2022/23

**CCTV Equipment** - Expenditure includes new camera and installation which was paid from reserves, not budget

**Miscellaneous** - Bleed control kit - not budgeted for (taken from General Reserves)

**Operation London Bridge** - £156.11 expenditure - not budgeted for (taken from General Reserves)

**Defibrillator Maintenance** - Relocation and new battery costs. Relocation was covered by a grant

**Pavilion Maintenance** - Includes £1388 for new door (paid from reserves)

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<b>EXPENDITURE ADMINISTRATION</b>	<b>2021/22 actual (last year)</b>	<b>2022/23 budget</b>	<b>3rd Qtr 2022/23 actual</b>	<b>%</b>	<b>Notes</b>
Peninsula - HR / H & S	2304.00	<b>2304.00</b>	0.00	0%	
Parish Council Insurance	2108.26	<b>3000.00</b>	1995.88	67%	
Affiliation Fees (SALC)	1489.64	<b>1700.00</b>	1615.93	95%	
Software licences	432.04	<b>656.92</b>	177.72	27%	
Councillor Email addresses	538.20	<b>684.00</b>	818.40	<b>120%</b>	
Office expenses (general)	1570.44	<b>720.00</b>	644.73	90%	
Audit Fees	600.00	<b>880.00</b>	650.68	74%	
Payroll Services	325.00	<b>418.00</b>	265.00	63%	
Professional / membership fees	269.00	<b>300.00</b>	279.00	93%	
Office Equipment	154.17	<b>300.00</b>	226.94	76%	
Staff telephone costs	192.00	<b>210.00</b>	184.16	88%	
Staff travel	95.40	<b>250.00</b>	88.65	35%	
Subscriptions	25.00	<b>25.00</b>	30.00	<b>120%</b>	Subscription had increased
Parish Council website	1384.00	<b>399.00</b>	100.00	25%	
Room hire	250.00	<b>150.00</b>	10.00	7%	
Data Protection fee	35.00	<b>35.00</b>	35.00	100%	
<b>TOTAL ADMINISTRATION</b>	<b>11772.15</b>	<b>12031.92</b>	<b>7122.09</b>	59%	

<b>EXPENDITURE BANKING</b>	<b>2021/22 actual (last year)</b>	<b>2022/23 budget</b>	<b>3rd Qtr 2022/23 actual</b>	<b>%</b>	<b>Notes</b>
Bank Charges	152.10	<b>180.00</b>	<b>96.90</b>	54%	
<b>TOTAL BANKING</b>	<b>152.10</b>	<b>180.00</b>	<b>96.90</b>	54%	

<b>EXPENDITURE STAFF COSTS</b>	<b>2021/22 actual (last year)</b>	<b>2022/23 budget</b>	<b>3rd Qtr 2022/23 actual</b>	<b>%</b>	<b>Notes</b>
Parish Clerk & RFO Salary	22584.56	<b>23040.00</b>	18,778.67	82%	
PAYE & NI	8520.71	<b>9300.00</b>	7,727.24	83%	
Pensions	1605.46	<b>1800.00</b>	1,400.13	78%	
<b>STAFF COSTS TOTAL</b>	<b>32710.73</b>	<b>34140.00</b>	<b>27906.04</b>	82%	

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<b>EXPENDITURE TRAINING</b>	<b>2021/22 actual (last year)</b>	<b>2022/23 budget</b>	<b>3rd Qtr 2022/23 actual</b>	<b>%</b>	<b>Notes</b>
Staff	238.09	<b>750.00</b>	30.00	4%	
Councillors	795.00	<b>1000.00</b>	370.00	37%	
<b>TOTAL TRAINING</b>	<b>1033.09</b>	<b>1750.00</b>	<b>400.00</b>	23%	

<b>EXPENDITURE ALLOTMENTS</b>	<b>2021/22 actual (last year)</b>	<b>2022/23 budget</b>	<b>3rd Qtr 2022/23 actual</b>	<b>%</b>	<b>Notes</b>
Allotment water	271.49	<b>275.00</b>	240.20	87%	
Allotment maintenance	536.76	<b>550.00</b>	555.99	101%	
<b>TOTAL ALLOTMENTS</b>	<b>808.25</b>	<b>825.00</b>	<b>796.19</b>	97%	

<b>EXPENDITURE PARISH AMENITIES</b>	<b>2021/22 actual (last year)</b>	<b>2022/23 budget</b>	<b>3rd Qtr 2022/23 actual</b>	<b>%</b>	<b>Notes</b>
CCTV running costs	2965.00	<b>3000.00</b>	2500.00	83%	
CCTV equipment	0.00	<b>300.00</b>	1958.00	<b>653%</b>	balance from reserves
Roundabout newsletter	1331.00	<b>2585.00</b>	2514.00	97%	
Additional bins - purchase	0.00	<b>900.00</b>	300.00	33%	
War memorials / armistice	72.00	<b>150.00</b>	101.00	67%	
Platinum Jubilee	0.00	<b>2177.00</b>	585.79	27%	
Miscellaneous	0.00	<b>0.00</b>	<b>85.00</b>	n/a	Not budgeted for
2 Additional benches	0.00	<b>1400.00</b>	0.00	0%	
<b>Total</b>	<b>4368.00</b>	<b>10512.00</b>	<b>8043.79</b>	77%	

# Selattyn and Gobowen Parish Council

<b>EXPENDITURE GRANTS AND CIVIC EXPENSES</b>	<b>2021/22 actual (last year)</b>	<b>2022/23 budget</b>	<b>3rd Qtr 2022/23 actual</b>	<b>%</b>	<b>Notes</b>
Parish Grants	3654.00	<b>3500.00</b>	810.00	23%	
Roundabout Community Fund	2352.92	<b>0.00</b>	0.00	0%	
Churchyard maintenance donations	750.00	<b>800.00</b>	0.00	0%	
Members allowance / administration	0.00	<b>500.00</b>	0.00	0%	
Chairman's allowance	0.00	<b>360.00</b>	0.00	0%	
Councillors' expenses	76.09	<b>200.00</b>	49.00	25%	
Election Costs	0.00	<b>100.00</b>	100.00	100%	
Operation London Bridge	0.00	<b>0.00</b>	<b>156.11</b>	n/a	Not budgeted for
<b>TOTAL CIVIC</b>	<b>6833.01</b>	<b>5460.00</b>	<b>1115.11</b>	20%	

<b>EXPENDITURE PARISH MAINTENANCE</b>	<b>2021/22 actual (last year)</b>	<b>2022/23 budget</b>	<b>3rd Qtr 2022/23 actual</b>	<b>%</b>	<b>Notes</b>
Gobowen & Selattyn planters	865.04	<b>1000.00</b>	498.19	50%	
Bus Shelter maintenance	0.00	<b>500.00</b>	0.00	0%	
Bus Shelter cleaning	485.00	<b>540.00</b>	388.35	72%	
General maintenance	12.00	<b>250.00</b>	83.81	34%	
Additional bins - emptying	0.00	<b>500.00</b>	0.00	0%	
Defibrillator maintenance	85.85	<b>200.00</b>	<b>681.65</b>	<b>341%</b>	
<b>TOTAL PARISH MAINTENANCE</b>	<b>1447.89</b>	<b>2990.00</b>	<b>1652.00</b>	55%	

<b>EXPENDITURE STREETLIGHTS</b>	<b>2021/22 actual (last year)</b>	<b>2022/23 budget</b>	<b>3rd Qtr 2022/23 actual</b>	<b>%</b>	<b>Notes</b>
Streetlight upgrade	1924.00	774.00	3449.00	<b>446%</b>	£3164 from earmarked reserves
Streetlight maintenance	2235.00	4786.25	4237.25	89%	budget was increased from £2k mid year.
Concrete column replacement		0.00	24181.10	n/a	Paid from reserves
New Streetlight		0.00	1838.07	n/a	Paid from reserves
Streetlight electricity	3071.20	1850.00	883.15	48%	
<b>TOTAL STREETLIGHTS</b>	<b>7230.20</b>	<b>7410.25</b>	<b>34588.57</b>	467%	



# Selattyn and Gobowen Parish Council

<b>EXPENDITURE HENGOED CEMETERY</b>	<b>2021/22 actual (last year)</b>	<b>2022/23 budget</b>	<b>3rd Qtr 2022/23 actual</b>	<b>%</b>	<b>Notes</b>
Grass cutting	2863.00	<b>3,700.00</b>	2913.00	79%	
Cemetery Expansion	0.00	<b>2,000.00</b>	0.00	0%	Earmarked Reserves
Refuse emptying	563.25	<b>610.00</b>	477.27	78%	
Cemetery general maintenance	1311.66	<b>1,500.00</b>	1469.92	98%	
Cemetery Management Software	1141.00	<b>468.00</b>	468.00	100%	
ICCM Membership	0.00	<b>95.00</b>	95.00	100%	
Garden of Remembrance	0.00	<b>0.00</b>	3895.00	n/a	Paid from reserves
Hydreological Survey (if needed)		<b>1,000.00</b>	0.00	0%	
Environment Agency permit (if needed)		<b>800.00</b>	0.00	0%	
<b>TOTAL CEMETERY</b>	<b>5878.91</b>	<b>10173.00</b>	<b>9318.19</b>	78%	

<b>EXPENDITURE PAVILION</b>	<b>2021/22 actual (last year)</b>	<b>2022/23 budget</b>	<b>3rd Qtr 2022/23 actual</b>	<b>%</b>	<b>Notes</b>
Caretaking and cleaning	1958.82	<b>2820.00</b>	1806.56	64%	
Pavilion Gas & Electricity	713.13	<b>900.00</b>	460.54	51%	
Pavilion broadband	396.00	<b>450.00</b>	301.05	67%	
Maintenance	2126.38	<b>1500.00</b>	2416.98	<b>161%</b>	
Pavilion equipment	41.67	<b>250.00</b>	0.00	0%	Earmarked Reserves
Pavilion hire	81.66	<b>0.00</b>	0.00	0%	
Water	229.56	<b>247.50</b>	168.74	68%	
<b>TOTAL PAVILION</b>	<b>5547.22</b>	<b>6167.50</b>	<b>5153.87</b>	84%	

# Selattyn and Gobowen Parish Council

<b>EXPENDITURE PLAYING FIELD</b>	<b>2021/22 actual (last year)</b>	<b>2022/23 budget</b>	<b>3rd Qtr 2022/23 actual</b>	<b>%</b>	<b>Notes</b>
Grass cutting	4095.00	<b>4100.00</b>	4159.40	101%	
Playing field general maintenance	1070.98	<b>2500.00</b>	2310.00	92%	inc. £1960 River Perry plan
River Perry Maintenance	0.00	<b>1000.00</b>	0.00	0%	Earmarked Reserves
Playing Field inspections	340.00	<b>450.00</b>	0.00	0%	
Equipment repairs	22.11	<b>1000.00</b>	807.00	81%	
Litter Picking	1100.00	<b>940.00</b>	984.70	105%	
Aerial Runway repairs	0.00	<b>0.00</b>	3890.00	n/a	Paid from reserves
Sports Court maintenance	0.00	<b>500.00</b>	0.00	0%	
<b>TOTAL PLAYING FIELD</b>	<b>6628.09</b>	<b>10490.00</b>	<b>12151.10</b>	116%	

<b>EXPENDITURE SUMMARY</b>	<b>2021/22 actual (last year)</b>	<b>2022/23 budget</b>	<b>3rd Qtr 2022/23 actual</b>	<b>%</b>	<b>Notes</b>
<b>TOTALS</b>	<b>84409.64</b>	<b>102129.67</b>	<b>108343.85</b>	104%	

# Selattyn and Gobowen Parish Council

## Reserves Balance up to 31st Dec 2022

<u>Reserve</u>	<b>2022-2023</b>				<u>CurrentBalanc</u>
	<u>OpeningBalanc</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	
<b>Capital</b>					
Neighbourhood fund 2021/22	23,290.78				23,290.78
Solar farm grant	19,957.98				19,957.98
Pavilion Covid 19 grant	10,000.00				10,000.00
Neighbourhood Fund 2020/21	28,886.20				28,886.20
Neighbourhood Fund 2019/20	20,734.23	-4,183.08			16,551.15
Neighbourhood Fund 2018/19	11,504.44	-11,504.44			0.00
Neighbourhood Fund 2017/18	162.48	-162.48			0.00
Neighbourhood Fund 2022/23		38,237.83			38,237.83
3PBL benches, planters, light				5,000.00	5,000.00
3PBL Legacy Fund				10,000.00	10,000.00
<b>Tot Capital</b>	<b>114,536.11</b>	<b>22,387.83</b>		<b>15,000.00</b>	<b>151,923.94</b>
<b>Earmarked</b>					
Streetlight LED conversion	38,076.00	-33,686.00	3,164.00		1,226.00
Bin - Rhewl Lane / St Martin	425.00	-125.00	300.00		0.00
Bus Shelter - St Martins Road	2,195.00	5,805.00			8,000.00
Election costs	4,500.00				4,500.00
Office Equipment	845.83	300.00			1,145.83
Locum staff costs	5,839.46	-5,839.46			0.00
Allotment deposits	150.00	100.00			250.00
Playing field equipment - adult	10,000.00	13,115.00			23,115.00
Sports Court maintenance	3,500.00	500.00			4,000.00
Hengoed Cemetery maintenance	2,180.00				2,180.00
Cemetery Expansion	13,495.00	2,000.00			15,495.00
Pavilion equipment	708.33	250.00			958.33
Parish Event	307.02	-307.02			0.00
Streetlight concrete column	20,000.00	4,181.10	24,181.10		0.00
New streetlight (Adj. All Saints)	2,278.00	-439.93	1,838.07		0.00
Road safety measures	10,000.00	-4,534.00			5,466.00
CCTV equipment	600.00	1,358.00	1,958.00		0.00
Consultation	4,000.00				4,000.00
Community Meals Surplus grant	5,942.97				5,942.97
Allotment expansion	3,000.00				3,000.00
Aerial Runway repairs	3,980.00	-90.00	3,890.00		0.00
Cemetery (NEW Environment)	1,800.00				1,800.00

# Selattyn and Gobowen Parish Council

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## Earmarked

Streetlight maintenance	765.00				765.00
Noticeboards	400.00				400.00
Defibrillator (replacements w/	114.15	885.85			1,000.00
New Garden of Remembranc	3,895.00		3,895.00		0.00
New steps embankment slid	395.00		395.00		0.00
Pavilion replacement door	1,385.47	2.50	1,387.97		0.00
River Perry	1,960.00	11,000.00	1,960.00		11,000.00
Chirk Road VAS		6,045.00			6,045.00
<b>Tot Earmarked</b>	<b>142,737.23</b>	<b>521.04</b>	<b>42,969.14</b>		<b>100,289.13</b>
<b>TOTAL RESERVE</b>	<b>257,273.34</b>	<b>22,908.87</b>	<b>42,969.14</b>	<b>15,000.00</b>	<b>252,213.07</b>
<b>GENERAL FUND</b>					127,592.93
<b>TOTAL FUNDS</b>					<b>379,806.00</b>

# Selattyn and Gobowen Parish Council

## Q3 Payments over £100

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
190	Parish Grants	14/10/2022	1692 & 1703	Unity Trust Current	BACS 2022-190	Christmas Tree Grant	Roy Pickering	X	150.00		150.00
191	Caretaking and cleaning	14/10/2022	1703b	Unity Trust Current	BACS 2022-191	Pavilion cleaning	Brewer, D	X	163.50		163.50
197	Streetlight maintenance	14/10/2022	1703b	Unity Trust Current	BACS 2022-197	Streetlighting Stock Surv	Highline Electrical Ltd	S	592.00	118.40	710.40
199	Streetlight maintenance	14/10/2022	1653 & 170:	Unity Trust Current	BACS 2022-199	Concrete column replace	Highline Electrical Ltd	S	2,786.25	557.25	3,343.50
196	Streetlight maintenance	14/10/2022	1703b	Unity Trust Current	BACS 2022-196	Streetlight Annual Clean	Highline Electrical Ltd	S	392.00	78.40	470.40
198	New streetlight (Adj. All Saints C	14/10/2022	1703b	Unity Trust Current	BACS 2022-198	Streetlights new	Highline Electrical Ltd	S	1,838.07	367.61	2,205.68
206	PAYE & NI	31/10/2022	1725b	Unity Trust Current	BACS 2022-206	HMRC Tax and NI	HMRC	X	784.56		784.56
205	Parish Clerk & RFO salary	31/10/2022	1725b	Unity Trust Current	BACS 2022-205	Staff Salary	Parish Clerk	X	1,989.47		1,989.47
235	Streetlight maintenance	04/11/2022	1725b	Unity Trust Current	BACS 2022-235	Streetlight repair	Highline Electrical Ltd	S	407.00	81.40	488.40
214	CCTV equipment	11/11/2022	1653; 1725e	Unity Trust Current	BACS 2022-214	CCTV Camera	ORP Surveillance Ltd	S	1,958.00	391.60	2,349.60
213	Cemetery general maintenance	11/11/2022	AS420d; 172	Unity Trust Current	BACS 2022-213	Turfing & Levelling	A G Royce Garden and	X	485.00		485.00
216	Caretaking and cleaning	11/11/2022	1725b	Unity Trust Current	BACS 2022-216	Pavilion Management	Brewer, D	X	147.15		147.15
222	Parish Grants	11/11/2022	1725b; 1684	Unity Trust Current	BACS 2022-222	Parish Grants	Gobowen Community C	X	500.00		500.00
215	Cemetery general maintenance	11/11/2022	AS437; 1725	Unity Trust Current	BACS 2022-215	Specimen Tree purchase	Barcham Trees Plc	S	241.00	48.20	289.20
223	Defibrillator maintenance	11/11/2022	1725b	Unity Trust Current	BACS 2022-223	Defibrillator spares	Wel Medical Ltd	S	160.00	32.00	192.00
232	Office Equipment	11/11/2022	1712b	Unity Trust Current	BACS 2022-232	Mobile Phone purchase	Parish Clerk	X	183.94		183.94
237	Parish Grants	16/11/2022	1734	Unity Trust Current	BACS 2022-237	Christmas Tree Grant	S Coady	X	160.00		160.00
239	PAYE & NI	30/11/2022	1748b	Unity Trust Current	BACS 2022-239	HMRC Tax and NI	HMRC	X	1,330.29		1,330.29
240	Staff pensions	30/11/2022	1748b	Unity Trust Current	DD 2022-240	Pension Contribution (Er	NEST	X	100.36		100.36
241	Staff pensions	30/11/2022	1748b	Unity Trust Current	DD 2022-241	Pension Contribution (St	NEST	X	133.82		133.82
227	Cemetery Management Software	30/11/2022	1725b	Unity Trust Current	BACS 2022-227	Scribe Cemetery	Starboard Systems Ltd	S	468.00	93.60	561.60
238	Parish Clerk & RFO salary	30/11/2022	1748b	Unity Trust Current	BACS 2022-238	Staff Salary	Parish Clerk	X	2,830.04		2,830.04
256	Professional / membership fees	16/12/2022	1748b	Unity Trust Current	BACS 2022-256	SLCC membership	SLCC	Z	279.00		279.00
264	Gobowen & Selattyn planters	16/12/2022	1748b	Unity Trust Current	BACS 2022-264	Planters project	Derwen College	S	242.87	48.57	291.44
257	Roundabout newsletter	16/12/2022	1748b	Unity Trust Current	BACS 2022-257	Printing	Inprint Design & Print	Z	848.00		848.00
263	Grass cutting	16/12/2022	1748b	Unity Trust Current	BACS 2022-263	Playing Field grasscuttin	A G Royce Garden and	X	3,970.00		3,970.00
262	Grass cutting	16/12/2022	1748b	Unity Trust Current	BACS 2022-262	Cemetery grasscutting	A G Royce Garden and	X	2,913.00		2,913.00
261	Embankment Slide Steps	16/12/2022	1748b	Unity Trust Current	BACS 2022-261	Play Equipment	A G Royce Garden and	X	395.00		395.00
255	Pavilion Defibrillator fund	16/12/2022	1730, 1748b	Unity Trust Current	BACS 2022-255	Re-siting of Defibrillator	Highline Electrical Ltd	S	158.70	31.74	190.44
260	Caretaking and cleaning	16/12/2022	1748b	Unity Trust Current	BACS 2022-260	Pavilion Management	Brewer, D	X	223.45		223.45
274	PAYE & NI	31/12/2022		Unity Trust Current	BACS 2022-274	HMRC Tax and NI	HMRC	X	815.98		815.98
273	Parish Clerk & RFO salary	31/12/2022		Unity Trust Current	BACS 2022-273	Staff Salary	Parish Clerk	X	2,111.39		2,111.39
<b>Total</b>									<b>29,757.84</b>	<b>1,848.77</b>	<b>31,606.61</b>