

# Parish Council Meeting

The Pavilion, St Martins Rd, Gobowen  
Wednesday 14<sup>th</sup> December 2022 at 7.00pm



**Bridget Laraway, Clerk to the Council**

19 Rhewl Lane, Gobowen, SY10 7XA

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9 December 2022

## AGENDA

### **1743. To receive and approve apologies and reasons for absence**

### **1744. Disclosable Pecuniary Interests**

- a. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b. To consider any applications for dispensation

### **1745. Public Participation session**

A period of 15 minutes will be set aside for the public to speak on items on the agenda.

### **1746. Minutes**

- a. **To confirm** the minutes of the Full Council meeting held on 9.11.22
- b. **To confirm** the minutes of the Planning Committee held on 23.11.22
- c. **To note** the draft minutes of the Finance & Executive Committee held on 23.11.22
- d. **To note** the draft minutes of the Amenities & Services Committee held on 23.11.22

### **1747. Reports - to consider**

- a. Parish Clerk's progress report
- b. Shropshire Council elected Councillors
- c. Police Report
- d. Other reports

### **1748. Financial matters**

- a. Monthly statement - **to note** bank reconciliation
- b. Payments - **to approve** payments
- c. Income - **to note** income received in November
- d. Grants – to note that £15,000 grant has been received from Three Parishes Big Local and added to earmarked reserves.
- e. Expenditure - **to approve**:
  - i. Cllr Dyke – Local Council and Community Engagement (NALC training course 25 January 2023) **£43.09 + vat**
  - ii. Imprint - Parish Roundabout November edition **£848.00**
  - iii. A G Royce – Cemetery Grounds Maintenance 2022/23 **£2913**
  - iv. A G Royce – Playing Fields Maintenance 2022/23 **£3970**

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- f. **To consider and agree** value of security deposit to be refunded to Gobowen Community Group for the hire of the Pavilion on 6<sup>th</sup> November. Value of security deposit paid was £75. *(Deferred from 23.11.22 Amenities and Services Committee)*
- g. Appointment by Smaller Audit Authorities Appointments (SAAA) of PKF Littlejohn LLP as the external auditor for Selattyn and Gobowen Parish Council for a 5 year term from 2022/23 **to note**.

## **1749. Planning applications for consideration**

- a. **Reference:** 22/05074/FUL (validated 9.11.22)  
**Address:** Fairfield Close, Gobowen, Shropshire.  
**Proposal:** Erection of 20No. dwellings and 12No. apartments and associated access, parking and amenity spaces following demolition of existing bungalows, common room, flat and garages.  
**View online:** [Fairfield Close Planning application](#)
- b. **Reference:** 22/04661/FUL (validated 14.11.22)  
**Address:** Holly Cottage, Old Chirk Road, Gobowen, SY11 3LW.  
**Proposal:** Erection of two storey and single storey rear extensions with porch to front.  
**View online:** [Holly Cottage planning application](#)
- c. **Reference:** 22/04664/FUL  
**Address:** Holly Cottage, Old Chirk Road, Gobowen, SY11 3LW  
**Proposal:** Erection of 1no. dwelling  
**View online:** [Holly Cottage new dwelling planning application](#)
- d. **Reference:** 22/05128/VAR  
**Address:** Proposed residential development land off Southlands Avenue, Gobowen  
**Proposal:** Variation of condition no.15 (soft landscaping) attached to planning permission ref 22/002021/FUL  
**View online:** [Land off Southlands Avenue planning application](#)
- e. **Reference:** 22/05129/FUL  
**Address:** Holiday Chalets, Henlle Hall, Henlle, Gobowen, SY10 7AX  
**Proposal:** Application under [Section 73A of the Town and Country Planning Act 1990](#) for the erection of two storey extension of chalet under permission 18/03018/FUL  
**View online:** [Henlle Hall Planning application.](#)
- f. **Reference:** 22/05054/FUL  
**Address:** Proposed Residential Conversion of Stables, Rhosygadfa, Gobowen  
**Proposal:** Conversion of stable building to 1No dwelling, installation of package treatment plant and associated works.  
**View online:** [Conversion of stables planning application](#)
- g. **Reference:** 22/05400/FUL  
**Address:** 5 Fernhill Avenue, Gobowen, SY11 3PN  
**Proposal:** Erection of side extension with front porch.  
**View online:** [5 Fernhill Avenue planning application](#)

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## **1750. Planning decision - to note**

**a. Reference:** [22/04434/FUL](#)

**Address:** Holly Cottage, Racecourse Road, Oswestry, SY10 7PQ

**Proposal:** Erection of a single storey garden room extension to replace existing conservatory and closed porch to replace existing open porch.

**Decision:** Grant Permission.

**b. Reference:** [22/04491/PMBPA](#)

**Address:** Proposed Conversion Of Agricultural Building North Of Tyr-Onen, Hengoed, Shropshire

**Proposal:** Change of use of an agricultural building to a residential dwelling under class Q, part 3 of schedule 2 of the Town and Country Planning (General Permitted Development Order 2015)

**Decision:** Refuse

## **1751. Correspondence**

- a. Items circulated by email **to note**
- b. Resident email – Hengoed lane names on Google maps **to note**
- c. Oswestry Station Buildings Trust – request for letter of support **to consider**
- d. Request to display NHS poster on noticeboards **to consider**
- e. Highline Electrical Ltd – request for testimonial about streetlight upgrade programme (to be provided to other Councils when they ask for testimonials and added to Highline website) **to consider**
- f. Thank you for £500 grant received from Gobowen Community Group **to note**

## **1752. Recommendations from Finance & Executive committee – to consider**

- a. Banking – to close the HSBC Business Money Manager Account and open a [CCLA investment account](#).
- b. Standing Orders Councillor training session (bespoke) – to consider quote **£200** and agree date
- c. Councillor Skills Audit – to undertake an audit using the template form proposed by the committee and to agree deadline for Councillors to return their completed form.
- d. To add the following principles to the Training policy:
  - i. New Councillors to undertake 'Code of Conduct' and 'Fundamentals for Councillors' training as soon as possible after election, and
  - ii. A recommendation that new Councillors wait until 6 months after their election before attending any other training courses.

## **1753. Draft Budget 2023/24 – to consider**

- a. Recommendations from committees on changes to earmarked reserves.
- b. Fees and charges for 2023/24
- c. Draft budget recommendations from committees and any changes or additional projects and costs.

## **1754. Removal of silent soldier – to consider**

(See agenda item 1733 from November meeting – it was agreed not to repair or replace the damaged silent soldier)

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## **1755. Shropshire Electoral Review**

**To consider** and agree any response from the Parish Council to the Local Government Boundary Commission's consultation.

## **1756. Gobowen Community Group events 2023 & 2024**

**To consider** the request for permission to use the playing field and pavilion for the following events (*Deferred from 23.11.22 Amenities and Services Committee*):

- a. Community Funday - Saturday 1<sup>st</sup> July 2023
- b. Bonfire and Fireworks event – Sunday 29<sup>th</sup> October 2023
- c. Bonfire and Fireworks event – Sunday 3<sup>rd</sup> November 2024

## **1757. Defibrillator signage**

**To consider** installing temporary or permanent signage at the old location of the Gobowen defibrillator.

## **1758. Chirk Road VAS**

- a. **To receive** verbal update from the Parish Clerk and **to consider** any further action.
- b. **To consider** writing to West Mercia PCC to inform of the delay in spending the grant.

## **1759. Parish Council data and email security**

**To consider** the recommendation from Edge IT Systems that the Microsoft Authenticator (2-step verification) rollout is applied to all Parish Councillor and Staff email accounts.

## **1760. Street naming – development off Southlands Avenue**

## **1761. Future agenda items**

## **1762. Future meetings - to note the date of the next meeting: 11th January 2023**

## **1763. Closed Session – to resolve that:**

In accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

## **1764. Planning enforcement case – to note**

## **1765. Staff pay scale – to consider recommendation from the Finance & Executive committee.**