

Selattyn and Gobowen Parish Council

Minutes of the Parish Council meeting held on Wednesday 12 October 2022 at The Pavilion, Gobowen, commencing at 7pm.

- In the chair:** Cllr Morgan (part) Cllr Emery (part)
- Present:** Cllr Broom, Cllr Clare, Cllr Crow, Cllr Dyke, Cllr Ellis, Cllr Emery, Cllr Evans, Cllr Lander, Cllr Lloyd, Cllr Macey, Cllr Morgan, Cllr McKenna
- In attendance:** Mrs B Laraway (Parish Clerk & RFO)
1 co-option candidate
3 members of the public
- Apologies:** Cllr Westwood Bate, Police (Oswestry Rural North SNT),
Shropshire Cllr Mark Jones.

Cllr Morgan opened and chaired the meeting

1697. To receive and approve apologies and reasons for absence

Apologies for absence from Cllr Westwood Bate were received and approved.

1698. Co-option of Parish Councillors (2 vacancies)

- a. **To co-opt** to fill the vacancies (1 applicant)

RESOLVED: To co-opt David Mellor to one of the Councillor vacancies.

- b. **To sign** the Declaration of Acceptance of Office forms

David Mellor signed the Declaration of Acceptance of Office forms and took part in the remainder of the meeting as a Councillor.

1699. Disclosable Pecuniary Interests

- a. There were no declarations of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b. There were no applications for dispensation

1700. Public Participation session

One member of the public spoke on the following subjects:

- Faded street signs – Trewern Avenue and Almond Avenue
- Request for Grit bin on Trewern Avenue.

Shropshire Cllr Robert Macey agreed to follow these up with Shropshire Council.

1701. Minutes

- a. The minutes of the of the Full Council meeting held on 28.09.22 were confirmed.
- b. The draft minutes of the Finance & Executive committee held on 5.10.22 were noted.
- c. The draft minutes of the Amenities & Services committee held on 5.10.22 were noted

1702. Reports - to consider

- a. Parish Clerk's progress report ([Appendix A](#))

RESOLVED: Noted

- b. Shropshire Council elected Councillors ([Appendix A](#))

Parish Councillors comments and clarification questions are also shown in [Appendix A](#)

Cllr Emery entered the meeting

Selattyn and Gobowen Parish Council

c. Police Report

There were no questions or comments.

d. Other reports

i. TNSFC Foundation – report on 2022 holiday activities

RESOLVED: To thank TNSFC Foundation for the report.

The Clerk was asked to request more information about the archery and the Special Educational Needs and Disabilities support provided.

Cllr Emery took the Chair and duly signed the minutes confirmed in Item 1701a

1703. Financial matters

a. Monthly statement - **to note** bank reconciliation

RESOLVED: Noted

b. Payments - **to approve** payments made during September and forthcoming for October

RESOLVED: Approved

c. Income - **to note** income received in September

RESOLVED: Noted

d. 2nd Quarter budget report **to note**

RESOLVED: Noted

e. 2nd Quarter payments over £100 **to note**

RESOLVED: Noted

f. General and Earmarked Reserves **to consider**

RESOLVED: To carry out full review as part of budget setting process.

g. Streetlight Electricity – **to note** that the Phase 4 upgrades to LED have resulted in a decreased annual electricity charge from £1762 to £1612.

RESOLVED: Noted

h. Expenditure - **to approve:**

i. Streetlight annual structural inspection (priced per contract) **£592.00+** vat

ii. New streetlight Old Chirk Road (quote agreed April 21) **£1838.07** + vat

RESOLVED: Approved

i. Concrete column & LED upgrade Fernhill Avenue for new CCTV camera installation (quote agreed July 22) **£2786.25** + vat.

RESOLVED: To approve payment from general reserves

1704. Planning applications for consideration

a. **Reference:** 22/04491/PMBPA (validated 4.10.22)

Address: Ty'r Onen, Hengoed, SY10 7ES

Proposal: Change of use of an agricultural building to a residential dwelling under class Q, part 3 of schedule 2 of the Town and Country Planning (General Permitted Development Order) 2015..

View online: [Ty'r Onen Planning application](#)

RESOLVED: To object to the planning application with the following comments:

Selattyn and Gobowen Parish Council

- Hengoed is not connected to the mains sewerage system. The Parish Council's preference is for Shropshire Council to install mains drainage in Hengoed rather than rely on developers to install individual soakaways and waste treatment units.
- Specific consideration should be given to the building operations around the foul drainage necessary to support the conversion of this agricultural building into a 4-bedroom dwelling.
- The scale of the development will create 1 large dwelling. Local housing need is for smaller dwellings.
- Concerns that the agricultural building is not in good enough condition for a Class Q conversion.

1705. Planning appeals for consideration.

a. Reference: 22/03066/REF

Address: Henlle Park Golf Club, Henlle, Gobowen.

Proposal: Use of Part of Existing Golf Course for stationing 90 holiday lodges with associated roads, draining and associated works. Revised Scheme.

View online : [Henlle Park Golf Club appeal.](#)

The Chair reminded the Council that all previous comments have already been submitted with the appeal documents.

RESOLVED: To object to the appeal with the following comments:

- The Parish Council supports the planning decision made by Shropshire Council.
- To re-iterate the Parish Council comments on this, and previous applications.
- Inadequacy of sewerage system to support so many buildings.
- The development provides no benefit to the local community. Closing the golf club to the public is detrimental to the local community.

RESOLVED: To request the following mitigations in the event of the appeal being allowed:

- The A5 / B5009 junction is lit
- The golf course and other leisure facilities at the development are made available for use for the benefit of the local community.
- Installation of a pelican or puffin crossing on the B5009 in the vicinity of Gobowen Primary School.

1706. Planning decisions - to note

a. Reference: [22/03427/OHL](#) (validated 25.7.22)

Address: Overhead Line from North of Craignant, to west of A5 at Daywall

Proposal: To rebuild the existing 11KV single circuit overhead line along the route approximately shown on the plan.

Decision: No objection OHL / Circular notification.

RESOLVED: Noted

Selattyn and Gobowen Parish Council

b. Reference: 22/03794/ADV (validated 18.8.22)

Address: Roundabout Junction B5009/B5069 Chirk Road/St. Martins Road And B5069/Thomas Penson Road, Gobowen

Proposal: Erect and display four sponsorship signs placed on the B5009/B5069 Chirk Road/St. Martins Road roundabout and two sponsorship signs on the B5069/Thomas Penson Road roundabout

Decision: Withdrawn

RESOLVED: Noted

1707. Correspondence

a. Items circulated by email **to note**

RESOLVED: Noted

b. Resident email – Flood risk Henry Robertson Drive **to note**

RESOLVED: Noted

c. Resident email – Pedestrian safety crossing Whittington Road near Derwen College **to consider.**

RESOLVED: To add Whittington Road – Road Safety to the agenda for the next meeting.

d. Resident email - Appeal on Planning Application 21/02981/EIA

RESOLVED: Noted

Cllr Morgan took the Chair. Cllr Emery did not take part in the discussion and decision making for the next agenda item.

e. Gobowen Community Group correspondence – potential changes to licensing for bonfire event **to consider**

RESOLVED: To grant permission for another bar provider to provide a bar or for Gobowen Community group to run a bar themselves on the condition that all required licensing is in place.

RESOLVED: To grant permission for the Playing Fields car park to be closed to the public from 1pm on Sunday 6th November. Gobowen Community group were asked to erect signage a week in advance, place signage with contact details on the closed gate on the day, and to take steps to inform the drivers of cars that use the car park daily.

RESOLVED: To charge a £75 hire fee as a security deposit. This will be refunded after the event less any expenses for damage or extra cleaning.

Cllr Emery took the Chair.

1708. Finance & Executive committee – to consider the following recommendations

a. To adopt the updated Risk Management Policy, Accounting Procedures Risk assessment and Asset Inspection Schedule.

b. To adopt the Business Continuity Plan

c. To purchase SaaS Protection for Microsoft 365 (Cloud to Cloud backup) for Clerk at an annual licence cost of **£28.80+** vat.

d. To re-invest the £85,000 matured deposit from United Trust Bank in an 18 month bond with an interest rate of 3.25%. Deposit to be transferred from HSBC (£42,500) and Unity Trust (£42,500)

Selattyn and Gobowen Parish Council

Items 1708 a-d were considered en bloc.

RESOLVED: To approve the recommendations from the Finance & Executive committee.

1709. Cross sector Civility and Respect project

- a. To note the August update

RESOLVED: Noted

- b. To pass a resolution to sign up to the Civility and Respect pledge

RESOLVED: Not to sign up to the Civility and Respect pledge.

1710. Armistice – to consider and agree arrangements

- a. Wreath laying in Gobowen and Selattyn

RESOLVED: Cllr Emery to ask suggested volunteer to lay the wreath in Gobowen.

RESOLVED: Cllr Lander to pass the wreath for Selattyn to the agreed volunteer.

- b. Putting up lamp post poppies

RESOLVED: To agree the arrangements for putting up lamp post poppies across the parish. Cllr Emery thanked the Councillors for volunteering.

- c. Road closure in Gobowen – extent of closure and volunteers

RESOLVED: To contact Shropshire Council and request permission to fully stop traffic for the duration of the 1 minute's silence.

1711. External Audit

- a. To note External Auditor report (AGAR Section 3) confirming that Sections 1 and 2 of the AGAR are in accordance with Proper Practices and no other matters were raised.

RESOLVED: Noted

- b. To note that the Parish Clerk published the Notice of Conclusion of Audit (as required by Local Audit and Accountability Act 2014(S25) and Accounts and Audit Regulations 2015 on 4th August 2022.

RESOLVED: Noted

- c. To consider correspondence from Smaller Authorities' Audit Appointments Ltd (SAAA) – to consider whether to continue as part of the SAAA-led external auditor appointment regime or to appoint an External Auditor directly.

RESOLVED: To continue as part of the SAAA-led external auditor appointment regime.

1712. Parish Council Mobile phone

- a. To receive verbal report from Parish Clerk.

RESOLVED: to note the verbal report.

- b. To agree the purchase of a new smartphone for the Parish Clerk to replace the Iphone 5S purchased in 2017. Estimated cost £100-£150

RESOLVED: Agreed

- c. To agree a new fixed monthly direct debit payment with Vodafone of £15+vat (24 month contract).

RESOLVED: Agreed

Selattyn and Gobowen Parish Council

1713. Three Parishes Big Local Grant offer (deferred from 28/9/22 meeting)

- a. **To consider** the grant offer letter and updated terms and conditions
RESOLVED: To accept the grant offer and agree the updated terms and conditions.
- b. **To sign** the grant acceptance form
Cllr Emery duly signed the grant acceptance form

1714. Litter picking equipment in Selattyn

- a. **To receive** a verbal update from Cllr Lander
- b. **To consider** proposed solution and costs

Items 1714a&b were considered en bloc

RESOLVED: To note the verbal update from Cllr Lander that equipment and bin emptying services will be provided free of charge by Shropshire Council.
Cllr Lander was thanked for progressing this project.

1715. Community survey responses – to consider responses received to date

RESOLVED: To discuss potential projects as part of the budget setting process in November.

1716. Future agenda items

The following future agenda items were agreed:

- Repairs to the Silent Soldier
- Councillor Skills Matrix

1717. Future meetings - to note the date of the next meeting: 9th November 2022

RESOLVED: Noted

Meeting closed 20:50

Selattyn and Gobowen Parish Council

Appendix A - Reports

Parish Clerk's Progress Report

1. Road markings near Selattyn School

The Clerk was contacted by a Selattyn resident advising that the road markings near Selattyn school, providing for a passing place, haven't been re-instated after the recent roadworks by Severn Trent Water. The Clerk has contacted Severn Trent Water and Shropshire Council streetworks about the matter.

2. CCTV & Streetlight – Fernhill

The replacement column wasn't able to be installed in the optimum location for CCTV coverage due to rubble under the surface of the soil and the location of a mains electricity cable. It has been installed just to the side of the existing concrete column.

The new CCTV camera is scheduled to be installed on Friday 7th October 2022.

3. Bins

The new bins approved by the Council have been installed on Preeshenlle Lane (at the entrance to the footpath across Forster's Meadow) and Chirk Road (near the junction with Disley Close). This has been posted on social media and local residents have suggested more locations. These suggestions will be considered at the next Amenities and Services Committee meeting.

4. New streetlight – Old Chirk Road

The additional streetlight on Old Chirk Road was installed on 6th October 2022.

5. Fairfield Close

STAR Housing have advised that there has been no change since the update circulated in August.

Shropshire Council elected Councillors Report

Shropshire Councillor Robert Macey gave the following verbal report:

- Shropshire Master Composters are collecting old recycling boxes to use to create wormeries with schools.
- Shropshire Council has undergone an independent LGA finance review. The review confirmed that the changes the Council are making are taking the Council in the right direction. The review made 14 recommendations which are now in the process of being implemented.
- Shropshire Council's social task force have produced a briefing document on the cost of living crisis and sources of support. It was circulated to members today for forwarding on to town and parish councils.
- £90,000 of Government funding has been received to improve energy efficiency in homes in the private rented sector. This will be used to fund Council officers to work with private landlords and may also be used for grants.

Shropshire Councillor Robert Macey gave the following updates on questions previously asked by Parish Councillors:

- Disconnection of BT phone lines – Openreach are rolling out a national copper network switch off scheme. As Full Fibre rolls out, properties in an area will no longer

Selattyn and Gobowen Parish Council

be able to sign up for copper based services when 75% of the homes and businesses in the area can get Full Fibre. Full Fibre roll out is expected to be completed by 2027.

- Oswestry Racecourse – Will be followed up with the Countryside Officer

Parish Councillors raised the following questions and comments.

- 13 Ferndale Crescent – are costs yet known?
- National Copper network switch off – this is likely to cause difficulties in rural areas where residents rely on the copper network in the event of a power cut.
- Whether rising interest rates were impacting on Shropshire Council's construction programme.
- Lack of visible activity in progressing the development at the Ifton Meadows School site.

Selattyn and Gobowen Parish Council

Appendix B – Financial Matters

Bank Reconciliation

Bank Reconciliation at 01.10.22

	Cash in hand 01.04.22		£ 327,497.35
	ADD		
	Receipts 01.04.22 - 01.10.22		£ 142,563.25
			£ 470,060.60
	SUBTRACT		
	Payments 01.04.22 - 01.10.22		£ 85,306.94
A	Cash in hand 01.10.22 (per cash book)		£ 384,753.66
	Cash in hand per Bank Statements		
	Cash 1.10.22	£	-
	United Trust Bank 13.9.22	£	-
	Redwood Bank 95 day notice 28.7.22	£	85,264.49
	Nationwide 31.03.22	£	85,885.43
	HSBC Business Money Mgr 30.9.22	£	85,168.46
	Unity Trust Deposit 1.10.22	£	69,926.40
	Unity Trust Current 1.10.22	£	100,671.37
			£ 426,916.15
	Less unrepresented payments (see list overleaf)		£ 42,162.49
			£ 384,753.66
	Plus unrepresented receipts		
B	Adjusted Bank Balance		£ 384,753.66
A = B Checks out OK			

Selattyn and Gobowen Parish Council

Unpresented payments

The following payments were unpresented due to issues with online authorisation on 30th September. The payments were presented on 3rd October and have now successfully cleared.

No	Date	Reference	Description	Total
150	30/09/2022	BACS 2022-150	Concrete column replacement	29,017.32
151	30/09/2022	BACS 2022-150	Street light LED upgrade	3,796.80
155	30/09/2022	BACS 2022-155	CCTV Monitoring contract	3,000.00
164	28/09/2022	300962	Armistice	101.00
166	30/09/2022	BACS 2022-166	Website domain management	120.00
172	30/09/2022	BACS 2022-172	Paper for books of condolence	53.99
173	30/09/2022	BACS 2022-172	Photo printing	18.00
174	30/09/2022	BACS 2022-172	Photo Frames	24.99
175	30/09/2022	BACS 2022-172	Ring Binders	26.37
176	30/09/2022	BACS 2022-172	Mourning Armbands	50.11
177	30/09/2022	BACS 2022-177	Defibrillator spares	612.00
178	30/09/2022	BACS 2022-178	Tree inspection	280.00
179	30/09/2022	BACS 2022-178	Tree inspection	350.00
180	30/09/2022	BACS 2022-180	Payroll Services	36.00
181	30/09/2022	BACS 2022-181	Staff Training	36.00
182	30/09/2022	BACS 2022-182	Staff Salary	1,989.47
183	30/09/2022	BACS 2022-183	HMRC Tax and NI	784.56
186	29/09/2022	BACS 2022-186	Insurance	1,865.88

Payments made prior to meeting

<u>Ref</u>	<u>Supplier</u>	<u>Description</u>	<u>Net</u>	<u>Vat</u>	<u>Gross</u>	<u>Act</u>
BACS 2022-186	Zurich Municipal	Parish Council insurance 1.10.22-30.09.22	1865.88	0.00	1865.88	LGA 1972 s.111
DD2022-187	Unity Trust Bank	Bank Charges – cheque deposits	1.20	0.00	1.20	LGA 1972 s.111
DD2022-188	British Telecom	Pavilion Broadband	33.45	6.69	40.14	LGA 1972 s.133
DD2022-189	Water Plus	Allotment Water	21.54	0.00	21.54	LGA 1972 s.111
Total	n/a	n/a	1922.07	6.69	1928.76	n/a

Selattyn and Gobowen Parish Council

Forthcoming payments for approval

<u>Ref</u>	<u>Supplier</u>	<u>Description</u>	<u>Net</u>	<u>Vat</u>	<u>Gross</u>	<u>Act</u>
BACS 2022-190	Roy Pickering	Grant (Christmas Tree)	150.00	0.00	150.00	LGA 1972 s.137
BACS 2022-191	Brewer, D	Pavilion Management	163.50	0.00	163.50	LGA 1972 s.133
BACS 2022-192 to BACS 2022-195	Brewer, D	Allotment Path Cutting £54.50; Bus Shelter Cleaning £49.05, grasscutting £21.80, Litter picking £98.10	223.45	0.00	223.45	Small Holdings & Allotments Act 1908, s26. LG(MP)A 1953, S.4 Public Health Act 1875 s. 164 LGA 1972 s.111
BACS 2022-196	Highline Electrical	Streetlighting annual clean	392.00	78.40	470.40	Parish Councils Act 1957 s.3
BACS 2022-197	Highline Electrical	Streetlighting inspection	592.00	118.40	710.40	Parish Councils Act 1957 s.3
BACS 2022-198	Highline Electrical	New streetlight Old Chirk Rd	1838.07	367.61	2205.68	Parish Councils Act 1957 s.3
BACS 2022-199	Highline Electrical	Replacement light Fernhill Avenue	2786.25	557.25	3343.50	Parish Councils Act 1957 s.3
DD 2022-200	Veolia	Annual duty of care charge	39.95	7.99	47.94	LGA 1972 s.214(6)
TOTAL	n/a	n/a	6185.22	1129.65	7314.87	n/a

Income received in September 2022

<u>Payment Type</u>	<u>Received from</u>	<u>Description</u>	<u>Net</u>	<u>Vat</u>	<u>Gross</u>
Interest	United Trust Bank	Interest	3.30	0.00	3.30
BACS	W E Price Funeral Directors	Interment Charges	175.00	0.00	175.00
BACS	W E Price Funeral Directors	Sale of Plots	395.00	0.00	395.00
BACS	Gobowen Celtic FC	Pavilion Hire	150.00	0.00	150.00
Cheque	Jones & Hughes Ltd	Memorial Charges	80.00	0.00	80.00
Interest	Unity Trust Bank	Interest	116.84	0.00	116.84
Interest	HSBC	Interest	21.23	0.00	21.23
TOTALS	n/a	n/a	941.37	0.00	941.37

Selattyn and Gobowen Parish Council

Qtr 2 budget report

Notes on income:

Bank Interest: Over budget – due to higher interest rates than anticipated
 Sale of plots: Lower than budget – there have been no new plots sold to non-parishioners to date
 Roundabout Advertising: All adverts renew in December so income will be received before year end.
 Allotment tenancy payments: All tenancies renew on 1st January so income will be received before year end.

INCOME	2021/22 actual (last year)	2022/23 budget	2nd Qtr 2022/23 actual	%	Notes
PRECEPT	84781.00	84564.00	84564.00	100%	
NEIGHBOURHOOD FUND	23290.78	0.00	38237.83	n/a	
Bank Interest	274.68	1000.00	1306.23	131%	
Allotment tenancy payments	793.75	891.00	140.00	16%	
Wayleave	13.09	13.09	13.09	100%	
Pavilion Lettings	1560.00	1000.00	740.00	74%	
Roundabout advertising and grants	912.50	1500.00	75.00	5%	
Grants	0.00	0.00	13615.00	n/a	
Sale of Plots	5530.00	4155.00	493.75	12%	
Interment Charges	4120.00	2800.00	918.75	33%	
Memorial Charges	2385.00	1620.00	570.00	35%	
TOTAL INCOME	123660.80	97543.09	140673.65	144%	

Notes on expenditure:

Councillor email addresses: Timing of payment meant lower payment in 2021/22 and some charges incurred in 2022/23
 Operation London Bridge: £156.11 expenditure – not budgeted for (taken from General Reserves).
 Defibrillator maintenance: 3 x new batteries were needed following upgrade. The batteries were nearing their 'use by' date.

Selattyn and Gobowen Parish Council

EXPENDITURE STAFF COSTS	2021/22 actual (last year)	2022/23 budget	Taken from Earmarked Reserves	2nd Qtr 2022/23 actual	%	Notes
Parish Clerk & RFO Salary	22584.56	23040.00		11,847.77	51%	
PAYE & NI	8520.71	9300.00		4,796.41	52%	
Pensions	1605.46	1800.00		866.04	48%	
STAFF COSTS TOTAL	32710.73	34140.00		17510.22	51%	

EXPENDITURE ADMINISTRATION	2021/22 actual (last year)	2022/23 budget	Taken from Earmarked Reserves	2nd Qtr 2022/23 actual	%	Notes
Peninsula - HR / H & S	2304.00	2304.00		0.00	0%	
Parish Council Insurance	2108.26	3000.00		1995.88	67%	
Affiliation Fees (SALC)	1489.64	1700.00		1615.93	95%	
Software licences	432.04	656.92		112.80	17%	
Councillor Email addresses	538.20	684.00		756.00	111%	
Office expenses (general)	1570.44	720.00		606.56	84%	
Audit Fees	600.00	880.00		650.68	74%	
Payroll Services	325.00	418.00		205.00	49%	
Professional / membership fees	269.00	300.00		0.00	0%	
Office Equipment	154.17	300.00		0.00	0%	Earmarked Reserves
Staff telephone costs	192.00	210.00		96.00	46%	
Staff travel	95.40	250.00		88.65	35%	
Subscriptions	25.00	25.00		30.00	120%	Subscription had increased
Parish Council website	1384.00	399.00		100.00	25%	
Room hire	250.00	150.00		10.00	7%	
Data Protection fee	35.00	35.00		35.00	100%	
TOTAL ADMINISTRATION	11772.15	12031.92		6302.50	52%	

Selattyn and Gobowen Parish Council

EXPENDITURE BANKING	2021/22 actual (last year)	2022/23 budget	Taken from Earmarked Reserves	2nd Qtr 2022/23 actual	%	Notes
Bank Charges	152.10	180.00		64.80	36%	
TOTAL BANKING	152.10	180.00		64.80	36%	

EXPENDITURE TRAINING	2021/22 actual (last year)	2022/23 budget	Taken from Earmarked Reserves	2nd Qtr 2022/23 actual	%	Notes
Staff	238.09	750.00		30.00	4%	
Councillors	795.00	1000.00		290.00	29%	
TOTAL TRAINING	1033.09	1750.00		320.00	18%	

EXPENDITURE ALLOTMENTS	2021/22 actual (last year)	2022/23 budget	Taken from Earmarked Reserves	2nd Qtr 2022/23 actual	%	Notes
Allotment water	271.49	275.00		175.79	64%	
Allotment maintenance	536.76	550.00		397.94	72%	
TOTAL ALLOTMENTS	808.25	825.00		573.73	70%	

EXPENDITURE PARISH AMENITIES	2021/22 actual (last year)	2022/23 budget	Taken from Earmarked Reserves	2nd Qtr 2022/23 actual	%	Notes
CCTV running costs	2965.00	3000.00		2500.00	83%	
CCTV equipment	0.00	300.00		0.00	0%	Earmarked Reserves
Roundabout newsletter	1331.00	2585.00		1666.00	64%	
Additional bins - purchase	0.00	900.00		300.00	33%	
War memorials / armistice	72.00	150.00		101.00	67%	
Platinum Jubilee	0.00	2177.00		585.79	27%	
2 Additional benches	0.00	1400.00		0.00	0%	
Total	4368.00	10512.00	0.00	5152.79	49%	

Selattyn and Gobowen Parish Council

EXPENDITURE GRANTS AND CIVIC EXPENSES	2021/22 actual (last year)	2022/23 budget	Taken from Earmarked Reserves	2nd Qtr 2022/23 actual	%	Notes
Parish Grants	3654.00	3500.00	0.00	0.00	0%	
Roundabout Community Fund	2352.92	0.00	0.00	0.00	0%	
Churchyard maintenance donations	750.00	800.00	0.00	0.00	0%	
Members allowance / administration	0.00	500.00	0.00	0.00	0%	
Chairman's allowance	0.00	360.00	0.00	0.00	0%	
Councillors' expenses	76.09	200.00	0.00	49.00	25%	
Election Costs	0.00	100.00	0.00	100.00	100%	
Operation London Bridge	0.00	0.00	0.00	156.11	n/a	Not budgeted for
TOTAL CIVIC	6833.01	5460.00	0.00	305.11	6%	

EXPENDITURE PARISH MAINTENANCE	2021/22 actual (last year)	2022/23 budget	Taken from Earmarked Reserves	2nd Qtr 2022/23 actual	%	Notes
Gobowen & Selattyn planters	865.04	1000.00		188.33	19%	
Bus Shelter maintenance	0.00	500.00		0.00	0%	
Bus Shelter cleaning	485.00	540.00		290.25	54%	
General maintenance	12.00	250.00		83.81	34%	
Additional bins - emptying	0.00	500.00		0.00	0%	
Defibrillator maintenance	85.85	200.00		510.00	255%	
TOTAL PARISH MAINTENANCE	1447.89	2990.00	0.00	1072.39	36%	

EXPENDITURE STREETLIGHTS	2021/22 actual (last year)	2022/23 budget	Taken from Earmarked Reserves	2nd Qtr 2022/23 actual	%	Notes
Streetlight upgrade	1924.00	774.00		30.00	4%	
Streetlight maintenance	2235.00	2000.00		883.15	44%	
Streetlight electricity	3071.20	1850.00		285.00	15%	
TOTAL STREETLIGHTS	7230.20	4624.00	0.00	1198.15	26%	

Selattyn and Gobowen Parish Council

EXPENDITURE HENGOED CEMETERY	2021/22 actual (last year)	2022/23 budget	Taken from Earmarked Reserves	2nd Qtr 2022/23 actual	%	Notes
Grass cutting	2863.00	3,700.00		0.00	0%	
Cemetery Expansion	0.00	2,000.00		0.00	0%	Earmarked Reserves
Refuse emptying	563.25	610.00		298.72	49%	
Cemetery general maintenance	1311.66	1,500.00		743.92	50%	
Cemetery Management Software	1141.00	468.00		0.00	0%	
ICCM Membership	0.00	95.00		95.00	100%	
Hydreological Survey (if needed)		1,000.00	1,000.00	0.00	0%	
Environment Agency permit (if needed)		800.00	800.00	0.00	0%	
<u>TOTAL CEMETERY</u>	<u>5878.91</u>	<u>10173.00</u>	<u>1800.00</u>	<u>1137.64</u>	10%	

EXPENDITURE PAVILION	2021/22 actual (last year)	2022/23 budget	Taken from Earmarked Reserves	2nd Qtr 2022/23 actual	%	Notes
Caretaking and cleaning	1958.82	2820.00		1272.46	45%	
Pavilion Gas & Electricity	713.13	900.00		385.04	43%	
Pavilion broadband	396.00	450.00		200.70	45%	
Maintenance	2126.38	1500.00		832.73	56%	
Pavilion equipment	41.67	250.00		0.00	0%	Earmarked Reserves
Pavilion hire	81.66	0.00		0.00	0%	
Water	229.56	247.50		116.23	47%	
<u>TOTAL PAVILION</u>	<u>5547.22</u>	<u>6167.50</u>	<u>0.00</u>	<u>2807.16</u>	46%	

Selattyn and Gobowen Parish Council

EXPENDITURE PLAYING FIELD	2021/22 actual (last year)	2022/23 budget	Taken from Earmarked Reserves	2nd Qtr 2022/23 actual	%	Notes
Grass cutting	4095.00	4100.00		140.80	3%	
Playing field general maintenance	1070.98	2500.00		350.00	14%	
River Perry Maintenance	0.00	1000.00		0.00	0%	Earmarked Reserves
Playing Field inspections	340.00	450.00		0.00	0%	
Equipment repairs	22.11	1000.00		412.00	41%	
Litter Picking	1100.00	940.00		701.30	75%	
Sports Court maintenance	0.00	500.00		0.00	0%	Earmarked Reserves
TOTAL PLAYING FIELD	6628.09	10490.00	0.00	1604.10	15%	

EXPENDITURE SUMMARY	2021/22 actual (last year)	2022/23 budget	Taken from Earmarked Reserves	2nd Qtr 2022/23 actual	%	Notes
TOTALS	84409.64	99343.42	1800.00	38048.59	38%	

Selattyn and Gobowen Parish Council

Qtr 2 payments over £100

Selattyn and Gobowen Parish Council Q2 2022/23 PAYMENTS over £100

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
85	Litter Picking	15/07/2022	Litter picking	Brewer, D	X	120.00		120.00
86	Caretaking and clean	15/07/2022	Pavilion Management	Brewer, D	X	190.00		190.00
87	Maintenance	15/07/2022	Pavilion Maintenance	Highline Electrical Ltd	S	160.00	32.00	192.00
89	Gobowen & Selattyn	15/07/2022	Planters project	Derwen College	S	139.16	27.83	166.99
91	Streetlight electricity	15/07/2022	Streetlighting power	Shropshire Council (Joi	S	442.60	88.52	531.12
92	New Garden of Remem	15/07/2022	New Garden of Rememb	A G Royce Garden and	X	3,895.00		3,895.00
93	Cemetery general me	15/07/2022	Cemetery maintenance	A G Royce Garden and	X	120.00		120.00
107	Parish Clerk & RFO s	29/07/2022	Staff Salary	Parish Clerk	X	1,989.67		1,989.67
108	PAYE & NI	29/07/2022	HMRC Tax and NI	HMRC	X	784.36		784.36
119	Caretaking and clean	12/08/2022	Pavilion cleaning	Brewer, D	X	207.62		207.62
123	Litter Picking	12/08/2022	Litter picking	Brewer, D	X	141.70		141.70
125	Audit Fees	12/08/2022	External Audit	PKF Littlejohn	S	400.00	80.00	480.00
127	Parish Council Insura	12/08/2022	Pavilion Reinstatement c	Cardinus	S	130.00	26.00	156.00
128	River Perry	12/08/2022	River bank development	Shropshire Wildlife Trus	S	1,960.00	392.00	2,352.00
129	Aerial Runway repair	12/08/2022	Aerial Runway repairs	Ray Parry Playground !	S	3,890.00	778.00	4,668.00
130	Equipment repairs	12/08/2022	Cradle swing repairs	Ray Parry Playground !	S	412.00	82.40	494.40
135	Maintenance	19/08/2022	Grab Rails - Pavilion Toik	Ableworld	S	130.28	26.06	156.34
137	Cemetery general me	19/08/2022	Cemetery Shelter Roof	ETC Saw Mills	S	153.75	30.75	184.50
141	Cemetery general me	19/08/2022	Replacement wreath	Parish Clerk	X	150.00		150.00
142	Parish Clerk & RFO s	31/08/2022	Staff Salary	Parish Clerk	X	1,989.47		1,989.47
143	PAYE & NI	31/08/2022	HMRC Tax and NI	HMRC	X	784.56		784.56
146	Pavilion Gas & Electric	02/09/2022	Pavilion electricity	SSE	L	139.77	6.98	146.75
148	Allotment water	09/09/2022	Allotment water	Water Plus	Z	144.91		144.91
150	Concrete column repl	30/09/2022	Concrete column replace	Highline Electrical Ltd	S	24,181.10	4,836.22	29,017.32
151	Streetlight LED conve	30/09/2022	Street light LED upgrade	Highline Electrical Ltd	S	3,164.00	632.80	3,796.80
153	Maintenance	16/09/2022	Pavilion outside lights	Highline Electrical Ltd	S	542.45	108.49	650.94
154	Streetlight electricity	16/09/2022	Streetlighting power	Shropshire Council (Joi	S	440.55	88.11	528.66
155	CCTV running costs	30/09/2022	CCTV Monitoring contrac	Oswestry Town Counci	S	2,500.00	500.00	3,000.00
156	Roundabout newslett	16/09/2022	Printing	Imprint Design & Print	Z	798.00		798.00
158	Caretaking and clean	16/09/2022	Pavilion cleaning	Brewer, D	X	207.10		207.10
162	Litter Picking	16/09/2022	Litter picking	Brewer, D	X	152.60		152.60
164	War memorials / arm	28/09/2022	Armistice	Royal British Legion Poj	X	101.00		101.00
177	Defibrillator maintena	30/09/2022	Defibrillator spares	Wel Medical Ltd	S	510.00	102.00	612.00
178	Cemetery general me	30/09/2022	Tree inspection	Forester Service and A	X	280.00		280.00
179	Playing field general i	30/09/2022	Tree inspection	Forester Service and A	X	350.00		350.00
182	Parish Clerk & RFO s	30/09/2022	Staff Salary	Parish Clerk	X	1,989.47		1,989.47
183	PAYE & NI	30/09/2022	HMRC Tax and NI	HMRC	X	784.56		784.56
186	Parish Council Insura	29/09/2022	Insurance	Zurich Town & Parish	X	1,865.88		1,865.88
Total						56,341.56	7,838.16	64,179.72