

Parish Council Meeting

The Pavilion, St Martins Rd, Gobowen
Wednesday 12th October 2022 at 7.00pm



Bridget Laraway, Clerk to the Council
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7 October 2022

AGENDA

1697. To receive and approve apologies and reasons for absence

1698. Co-option of Parish Councillors (2 vacancies)

- a. To co-opt to fill the vacancies (1 applicant)
- b. To sign the Declaration of Acceptance of Office forms

1699. Disclosable Pecuniary Interests

- a. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b. To consider any applications for dispensation

1700. Public Participation session

A period of 15 minutes will be set aside for the public to speak on items on the agenda.

1701. Minutes

- a. **To confirm** the minutes of the Full Council meeting held on 28.09.22
- b. **To note** the draft minutes of the Finance & Executive committee held on 5.10.22
- c. **To note** the draft minutes of the Amenities & Services committee held on 5.10.22

1702. Reports - to consider

- a. Parish Clerk's progress report
- b. Shropshire Council elected Councillors
- c. Police Report
- d. Other reports
 - i. TNSFC Foundation – report on 2022 holiday activities

1703. Financial matters

- a. Monthly statement - **to note** bank reconciliation
- b. Payments - **to approve** payments made during September and forthcoming for October
- c. Income - **to note** income received in September
- d. 2nd Quarter budget report **to note**
- e. 2nd Quarter payments over £100 **to note**
- f. General and Earmarked Reserves **to consider**

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- g. Streetlight Electricity – **to note** that the Phase 4 upgrades to LED have resulted in a decreased annual electricity charge from £1762 to £1612.
- h. Expenditure - **to approve**:
 - ii. Streetlight annual structural inspection (priced per contract) **£592.00+** vat
 - iii. New streetlight Old Chirk Road (quote agreed April 21) **£1838.07** + vat
- i. Concrete column & LED upgrade Fernhill Avenue for new CCTV camera installation (quote agreed July 22) **£2786.25** + vat – **to approve payment from general reserves**

1704. Planning applications for consideration

- a. **Reference:** 22/04491/PMBPA (validated 4.10.22)
Address: Ty'r Onen, Hengoed, SY10 7ES
Proposal: Change of use of an agricultural building to a residential dwelling under class Q, part 3 of schedule 2 of the Town and Country Planning (General Permitted Development Order) 2015..
View online: [Ty'r Onen Planning application](#)

1705. Planning appeals for consideration.

- a. **Reference:** 22/03066/REF
Address: Henlle Park Golf Club, Henlle, Gobowen.
Proposal: Use of Part of Existing Golf Course for stationing 90 holiday lodges with associated roads, draining and associated works. Revised Scheme.
View online : [Henlle Park Golf Club appeal.](#)

1706. Planning decisions - to note

- a. **Reference:** [22/03427/OHL](#) (validated 25.7.22)
Address: Overhead Line from North of Craignant, to west of A5 at Daywall
Proposal: To rebuild the existing 11KV single circuit overhead line along the route approximately shown on the plan.
Decision: No objection OHL / Circular notification.
- b. **Reference:** 22/03794/ADV (validated 18.8.22)
Address: Roundabout Junction B5009/B5069 Chirk Road/St. Martins Road And B5069/Thomas Penson Road, Gobowen
Proposal: Erect and display four sponsorship signs placed on the B5009/B5069 Chirk Road/St. Martins Road roundabout and two sponsorship signs on the B5069/Thomas Penson Road roundabout
Decision: Withdrawn

1707. Correspondence

- a. Items circulated by email **to note**
- b. Resident email – Flood risk Henry Robertson Drive **to note**
- c. Resident email – Pedestrian safety crossing Whittington Road near Derwen College **to consider.**
- d. **Resident email** - Appeal on Planning Application 21/02981/EIA
- e. Gobowen Community Group correspondence – potential changes to licensing for bonfire event **to consider**

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1708. Finance & Executive committee – to consider the following recommendations

- a. To adopt the updated Risk Management Policy, Accounting Procedures Risk assessment and Asset Inspection Schedule.
- b. To adopt the Business Continuity Plan
- c. To purchase SaaS Protection for Microsoft 365 (Cloud to Cloud backup) for Clerk at an annual licence cost of **£28.80+** vat.
- d. To re-invest the £85,000 matured deposit from United Trust Bank in an 18 month bond with an interest rate of 3.25%. Deposit to be transferred from HSBC (£42,500) and Unity Trust (£42,500)

1709. Cross sector Civility and Respect project

- a. To note the August update
- b. To pass a resolution to sign up to the Civility and Respect pledge

1710. Armistice – to consider and agree arrangements

- a. Wreath laying in Gobowen and Selattyn
- b. Putting up lamp post poppies
- c. Road closure in Gobowen – extent of closure and volunteers

1711. External Audit

- a. To note External Auditor report (AGAR Section 3) confirming that Sections 1 and 2 of the AGAR are in accordance with Proper Practices and no other matters were raised.
- b. To note that the Parish Clerk published the Notice of Conclusion of Audit (as required by Local Audit and Accountability Act 2014(S25) and Accounts and Audit Regulations 2015 on 4th August 2022.
- c. To consider correspondence from Smaller Authorities' Audit Appointments Ltd (SAAA) – to consider whether to continue as part of the SAAA-led external auditor appointment regime or to appoint an External Auditor directly.

1712. Parish Council Mobile phone

- a. To receive verbal report from Parish Clerk.
- b. To agree the purchase of a new smartphone for the Parish Clerk to replace the Iphone 5S purchased in 2017. Estimated cost £100-£150
[Note: £1145.83 available in reserves for office equipment]
- c. To agree a new fixed monthly direct debit payment with Vodafone of £15+vat (24 month contract).

1713. Three Parishes Big Local Grant offer (deferred from 28/9/22 meeting)

- a. **To consider** the grant offer letter and updated terms and conditions
- b. **To sign** the grant acceptance form

1714. Litter picking equipment in Selattyn

- a. **To receive** a verbal update from Cllr Lander
- b. **To consider** proposed solution and costs

1715. Community survey responses – to consider responses received to date

1716. Future agenda items

1717. Future meetings - to note the date of the next meeting: 9th November 2022