

Parish Council Meeting

The Pavilion, St Martins Rd, Gobowen
Wednesday 28 September 2022 at 7.00pm



Bridget Laraway, Clerk to the Council

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23 September 2022

AGENDA

1672. To receive and approve apologies and reasons for absence

1673. Disclosable Pecuniary Interests

- a. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b. To consider any applications for dispensation

1674. Public Participation session

A period of 15 minutes will be set aside for the public to speak on items on the agenda.

1675. Minutes

- a. **To confirm** the minutes of the Full Council meeting held on 13 July 2022
- b. **To confirm** the minutes of the Planning Committee meeting held on 10th August 2022.

1676. Reports - to consider

- a. Parish Clerk's progress report
- b. Shropshire Council elected Councillors
- c. Police Report (no written report available)
- d. Other reports

1677. Financial matters

- a. Monthly statement - **to note** bank reconciliation
- b. Payments - **to approve** payments made during July, August, September and forthcoming payments.
- c. Income - **to note** income received in July & August
- d. Banking – **to approve** the transfer of **£10,000** from the Deposit account to the current account made by the Clerk on 13.09.22 under delegated powers (see Financial Regulation 5.5c)
- e. United Trust Bank – **to note** that the £85,000 1-year bond has matured with **£814.10** received in interest.
- f. Clerk's expenses – **to approve** re-imbusement of expenses incurred in the civic process following the death of HM Queen Elizabeth II. £156.11 + £17.35 vat. **Total £173.46** to be paid from general reserves.
- g. **To approve** the payment of £150 made by the Clerk under delegated powers for a new wreath at Hengoed Cemetery to replace a wreath damaged by the Grounds Maintenance Contractor.
- h. Expenditure - **to approve**:
 - i. Shropshire Wildlife Trust River Bank design **£1960+vat** as per agreed quote

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- ii. Ray Parry Playground Services Zip wire & swing repairs **£4302+vat** as per agreed quote.
 - iii. Biodiversity net gain SALC briefing (Cllr Dyke) **£20**
 - iv. Neighbourhood planning training (Cllr Lloyd) **£75**
 - v. Finance for Councillors Training (Cllr Lander) **£30**
 - vi. Levelling up & Regeneration bill briefing (Cllr Morgan) **£20**
 - vii. Cemetery Safety & Memorialisation training (Parish Clerk) **£30 +vat**
 - viii. August Parish Roundabout printing 1900 copies **£798**
 - ix. Oswestry TC CCTV Management Fee 2022 **£2,500 + vat**
 - x. Pavilion outside lights upgrade (Item 1653 13.7.22) **£542.45 + vat**
 - xi. Tree Surveys – Playing Field & Cemetery **£630** per agreed quote
- i. Phase 4 Streetlight upgrade invoice (£3,164 LED upgrade, £24,181.10 column replacement)
Total £27,345.10 + vat.
- i. **To note** current reserves are £38,076 for LED conversions and £20,000 for column replacement.
 - ii. **To agree** payment of invoice using £20,000 from concrete column reserves and £7,345.10 from LED upgrade reserves.
- j. Defibrillator batteries – To approve purchase costs of 3 x replacement defibrillator batteries.
Total £510.00+vat (£200 budget, £114.15 earmarked reserve, £185.85 general reserve)

1678. Planning applications for consideration

- a. **Reference:** 22/03729/FUL (validated 15.8.22)
Address: 10 Pantglas, Oswestry, SY10 7HS
Proposal: Erection of extension and internal alterations.
View online: [10 Pantglas planning application](#)
- b. **Reference:** 22/03801/OUT (validated 18.8.22)
Address: Land adj Tamarind, Old Chirk Road, Gobowen
Proposal: Outline application for the erection of 1No dwelling and formation of vehicular access (all matters reserved)(re-submission) See [21/03322/OUT](#) for previous submission.
View online: [Land adj Tamarind planning application](#)
- c. **Reference:** 22/03794/ADV (validated 18.8.22)
Address: B5009 By Pass Road / B5069 Chirk Road / St Martins Road Roundabout and B5069 / Thomas Penson Road Roundabout, Gobowen.
Proposal: Erect and display 4No sponsorship signs placed on the B5009 By Pass Road / B5069 Chirk Road / St Martins Road Roundabout and 2No sponsorship signs on the B5069 / Thomas Penson Road Roundabout.
Note: Email received from Shropshire Council planning confirms that the signs will not be illuminated (not specified in planning application)
View online: [Advertising signage planning application](#)

1679. Planning decisions - to note

- a. **Reference:** 22/02951/VAR (validated 27.6.22)
Address: Gobowen Primary School, School Lane, Gobowen, SY11 3LD
Proposal: Variation of condition 2 attached to planning application reference 12/02384/VAR to allow for the retention of the demountable units for a further temporary period of ten years.
Decision: Grant Permission.

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- b. **Reference:** 22/03302/FUL (validated 27.7.22)
Address: 12 Perry View, Rhewl, Gobowen, SY10 7UF
Proposal: Convert existing garage into habitable accommodation.
Decision: Grant Permission

1680. Neighbourhood Fund

- a. **To note** total Neighbourhood Fund held **£122,815.96**, breakdown by year and time limit for expenditure.
- b. **To consider** Neighbourhood Fund allocation to 2022/23 expenditure and projects.

1681. Road safety – Chirk Road

- a. **To note** grant offer letter from Police and Crime Commissioner John Campion and **to sign** grant acceptance form for 25% of purchase costs for 2 x Vehicle Activated Speed (VAS) signs.
- b. **To note** that the Parish Council does not have the legal power to purchase VAS and that the work-around with Shropshire Council remains to be agreed.
- c. **To note** correspondence from Shropshire Council Planning Enforcement advising that the relocation of the 30mph signage near Disley Close has been referred to Shropshire Council Highways to action.

1682. Pavilion – to consider the following motion from Cllr Crow.

Motion: That an active committee is set up to make a costed plan to upgrade the building so that it becomes something that the people of the Parish will want to use and support, that funding is investigated, and that money is included in the budget for 2023/24.
(See supporting document for background information)

1683. Recommendations from Planning Committee – to consider

- a. To carry out a review of the Place Plan and update accordingly. Review to be carried out by Full Council or the Planning Committee (decision needed).
- b. To include the development of a Neighbourhood Plan in the Council's Strategic Plan and to undertake the following short term actions:
 - i. To invite an expert to talk to the Parish Council about the Neighbourhood planning process to ensure that all Councillors have a good understanding of what is required.
[Note: estimated costs from SALC trainer is £400 for zoom session or £750 for face to face . www.pellegram.co.uk .]
 - ii. To follow this up with a talk by an expert to the wider parish community to gauge interest / support

1684. Bonfire community event in Gobowen

- a. To consider the proposal from Gobowen Community Group
- b. To consider the grant application from Gobowen Community Group

1685. Parish Council insurance – to consider quotes and agree supplier.

1686. Litter picking equipment for Selattyn – to consider the following motion from Cllr Lander

Motion: To purchase community litter picking equipment for use by volunteers in Selattyn along with an appropriate storage container, and to provide a dedicated recycling / rubbish bin and cover servicing costs for the disposal of collected rubbish.

1687. Defibrillator for Pavilion / Playing fields

- a. To receive verbal report from Cllr Crow.

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- b. To consider funding the balance needed to purchase and install the defibrillator from reserves. **£1205+vat**

1688. Correspondence

- a. Appendix of items circulated by email **to note**
- b. Thank you from Graham Edwards Memorial Tournament **to note**
- c. Resident correspondence - WAT's meadow roundabout **to note**
- d. Thank you from Meadowbrook Residents Association **to note**
- e. Feedback from Shropshire Council on the Parish Council's response to the draft housing allocation policy **see corres**
- f. West Mercia Police – relaunch of Community Charter. **To note**
- g. Physiological measurements ltd – enquiry regarding placing job adverts in the Parish Roundabout Magazine – **to consider and agree policy.**
- h. TNSFC Community Foundation – Thank you received for use of the Pavilion for summer holiday activities **to note**

1689. Shropshire Council's draft Empty Homes Strategy consultations – to consider and agree any response

1690. SALC AGM

- a. **To note** that the SALC AGM will be held by Zoom on 11th November at 6pm.
- b. **To nominate and agree** two voting representatives to attend from the Parish Council.
- c. **To agree** any motions for consideration at the AGM (deadline is 21.10.22)

1691. Three Parishes Big Local Grant offer

- a. To consider the grant offer letter and terms and conditions
- b. To sign the grant acceptance form

1692. Gobowen Christmas Tree

- a. To consider request to move the three tiered planter at The Cross, Gobowen, to enable the site to be used for a community Christmas tree.
- b. To consider the request for funding towards the community Christmas Tree.

1693. Future agenda items

1694. Future meetings - to note the date of the next meeting: 12th October 2022

1695. Closed Session – to resolve that:

In accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

1696. Planning enforcement – to note