

Selattyn and Gobowen Parish Council

Amenities and Services Committee Meeting

Gobowen Pavilion St Martins Road

Wednesday 5 October 2022 at 7:30pm

B. Laraway

Bridget Laraway, Parish Clerk

30.09.22

AGENDA

AS / 429. *To receive and approve apologies and reasons for absence*

AS / 430. *Disclosable Pecuniary Interests*

- a. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b. To consider any applications for dispensation

AS / 431. *Public Participation session*

A period of 15 minutes will be set aside for the public to speak on items on the agenda.

AS / 432. *To confirm the minutes of the meeting held on 29 June 2022*

AS / 433. *Reports – to consider*

- a. Clerk's progress report

AS / 434. *Correspondence*

- a. Gobowen Ladies Guild – request for reduced fees for Pavilion use.
- b. Tricas Construction – request to connect Southlands avenue development streetlights to the existing streetlight electricity supply.

AS / 435. *Playing Fields – to consider playground inspection reports.*

AS / 436. *Pavilion*

- a. **To note** the report of damage that occurred on 17th September.
- b. **To consider** email correspondence regarding re-imbusement for repairs.
- c. **To consider** adopting a Pavilion key holder policy and **to approve** draft policy
- d. **To approve** the list of authorised keyholders.
- e. **To consider** holding annual or 6 monthly review meetings with groups that hire the Pavilion on a regular basis (TNSFC Foundation & Gobowen Celtic FC).
- f. **To consider** the amount of deposit to refund to the Graham Edwards Memorial Trophy committee. Total deposit paid was **£100**.
- g. **To consider** the Pavilion Intruder Alarm servicing quote. Service £80. Likely replacement parts £35-£90. Total **£80-£170 +vat**

Selattyn and Gobowen Parish Council

AS / 437. Hengoed Cemetery

- a. **To consider** purchasing and planting a [Small Leaved Lime tree](#) – (Tilla Cordata Rancho) to be located at the end of the central path along the hedgeline at the rear of the cemetery. A 3m tall tree (10-12cm girth) is priced at £1111 plus £130 delivery. Total £241 plus vat. Supplier was recommended and is used by Shropshire Council.
- b. **To consider and agree** a name for the new Garden of Remembrance area at Hengoed Cemetery. Suggestion: The Elizabeth Garden.
- c. Memorial Safety Policy – **to consider** revised policy.

AS / 438. Allotments

- a. Notes from the meeting with Gobowen Allotment Society Committee held on 7th September **to note**
- b. Allotment finance report from 1/4/2016 to 31/3/2022 **to note**
- c. **To consider** recommendations from the meeting with Gobowen Allotment Society committee, updated tenancy agreement and allotment management agreement:
 - i. Bonfires. Update to tenancy agreement **to remove** the requirement that bonfires are restricted to 'diseased' plant material.
 - ii. Residency requirements. **To retain** the requirement that allotment holders must reside in Gobowen village. In the event that there are vacant plots and no interest from Gobowen residents, the plots will be offered to residents from elsewhere in the Parish.
 - iii. Allotment management agreement. **To approve** proposed changes to the responsibility for maintaining the hedge behind the communal shed and communication responsibilities.

AS / 439. Streetlights

- a. **To note** the annual streetlight condition inspection report
- b. **To consider and agree** concrete columns to be replaced in the next phase, and timing.
- c. **To review** the list of streetlights identified for removal and recommend any changes to Full Council.

AS / 440. Tree Safety inspections (Hengoed Cemetery and Gobowen Playing Fields) – to note the inspections and agree next steps.

AS / 441. St Martins Road Bus Shelter – to consider design, size and cost estimates and make a recommendation to Full Council.

AS / 442. Five year plan – to review and agree any changes

AS / 443. Future Agenda Items

AS / 444. Future meetings

To note date of the next meeting: Wednesday 23 November 2022 7:30pm