

Selattyn and Gobowen Parish Council

Minutes of the Parish Council meeting held on 13th October 2021 at Gobowen Scout Hall commencing at 19:00.

In the Chair: Cllr Emery

Present: Cllr Broom, Cllr Clare, Cllr Crow, Cllr Davies, Cllr Dyke, Cllr Ellis, Cllr Lloyd, Cllr Macey, Cllr McKenna, Cllr Morgan, Cllr Westwood Bate,

In attendance: Mrs B Laraway (Parish Clerk & RFO), Shropshire Cllr Mark Jones, 2 members of the public, PCSO D Hughes.

Apologies: Cllr Ian Lander

1421. To receive apologies and reasons for absence

Apologies for absence were received and accepted from Cllr Ian Lander

1422. Co-option of Parish Councillors (1 vacancy)

RESOLVED: To note that there were no applications for the Councillor vacancy.

1423. Disclosable Pecuniary Interests

- a. Cllr Macey declared an interest in Item 1427h (NALC LO1-18 briefing document)
Cllr Emery declared an interest in Item 1428c (Planning application for Southgate Barn)
- b. There were no applications for dispensation.

1424. Public Participation session

The members of the public present did not wish to speak.

1425. To confirm the minutes of the following Parish Council meetings

- a. **RESOLVED:** The minutes of the ordinary meeting held on 8th September 2021 were confirmed as a true record of the meeting and were duly signed by Cllr Emery.
- b. **RESOLVED:** The minutes of the extraordinary meeting held on 15th September 2021 were confirmed as a true record of the meeting and were duly signed by Cllr Emery.

1426. Reports

- a. Parish Clerk's progress report

RESOLVED: To note the Clerk's progress report. ([Appendix A](#)) [Item 1426a](#)

- b. Shropshire Council elected Councillors

RESOLVED: To note the verbal report ([Appendix A](#)) [Item 1426b](#)

[PCSO D Hughes joined the meeting.]

- c. Police reports July, August & September 2021 ([Appendix A 1426c](#))

Selattyn and Gobowen Parish Council

PCSO Hughes gave a verbal report on recent issues in the Parish.

RESOLVED: To note the verbal report and the written reports that had been received in advance of the meeting.

Cllr Emery thanked PCSO Hughes for his report

[PCSO Hughes left the meeting.]

d. Selattyn Closed Cemetery visit report

RESOLVED: To note Cllr Morgan's report ([Appendix A 1426d](#))

e. Other reports

Cllr Morgan gave a verbal report on planned and completed work at Oswestry Racecourse by the Oswestry Racecourse Management Association.

1427. Financial matters

a. Monthly statement

RESOLVED To note the bank reconciliation for 1.10.21 [Appendix B 1427a](#)

b. Payments

RESOLVED: To approve the payments made during September forthcoming for October where known. [Appendix B 1427b](#)

c. Income

RESOLVED: To note the income received during September. [Appendix B 1427c](#)

d. Pavilion Energy Contract renewal – to note the final contract length and unit prices.

RESOLVED: To note that the contract length and unit prices had changed from those agreed at 8th September meeting due to the current fluctuations in the energy markets. The final contract had been agreed by the Clerk and the Chairman using delegated powers. [Appendix B 1427d](#)

e. 2nd Quarter payments over £100

RESOLVED: To note the payments over £100. [Appendix B 1427e](#)

f. 2nd Quarter budget report

RESOLVED: To note the 2nd Quarter budget report. [Click here to view](#)

g. External Auditors report

RESOLVED: To note the AGAR section 3 report returned by the external auditor.

[Cllr Macey left the room and took no part in the next agenda item]

h. To consider LO1-18 NALC briefing document 'Financial assistance to the church' and the Council's practice of contributing to the maintenance cost of churchyards in the parish.

Selattyn and Gobowen Parish Council

RESOLVED: To continue to contribute towards the maintenance cost of churchyards in the parish if they apply for grant funding and their grant application is approved.

RESOLVED: That this decision will be revisited when the next Council is elected.

[Cllr Macey returned to the meeting]

i. Expenditure – to approve

- i. Lamp post poppies 24 x £3 ea. = **£72.00**
- ii. Parish Clerk Expenses (spray paint £7.99, postage £3.23, printing £6.20, Cemetery law textbook £32.44, Water temperature thermometer £23.52 (for Legionella Management)) Total **£ 73.38**
- iii. Parish Clerk mileage April – Sept 2021 **£70.65**
- iv. Councillor Dyke, Cllr Morgan – Budget Setting training **£60.00**
- v. Councillor Lander – FREE Carbon literacy training. **Certification £10.00**

Items i(i) – i(v) were considered en bloc. **RESOLVED:** To approve this expenditure.

[Shropshire Cllr Mark Jones left the meeting]

1428. Planning applications for consideration

a. **Reference:** 21/04080/FUL (validated: 19.08.2021)

Address: Holmlea, Chirk Road, Gobowen, SY11 3LB

Proposal: Proposed loft conversion into habitable accommodation and dormer structure with staircase access and ancillary works.

View online: [Holmlea planning application](#)

RESOLVED: To make **NO COMMENT** on this application

b. **Reference:** 21/04266/OUT (validated 06.09.21)

Address: Land to rear of Longfield, Whittington Road, Gobowen, SY11 3NE

Proposal: Outline application (all matters reserved) for erection of 1No dwelling, garage and ancillary works

View online: [Land to rear of Longfield planning application](#)

RESOLVED: To make **NO COMMENT** on this application

[Cllr Emery left the room and took no part in the next agenda item]

[Cllr Morgan took the Chair]

c. **Reference:** 21/04330/FUL (validated 07.09.21)

Address: Southgate Barn, Gyrn Road, Selattyn, SY10 7DL

Proposal: Erection of two storey with glazed link side extension following demolition of single storey lean to

View online: [Southgate Barn planning application](#)

RESOLVED: To **OBJECT** to this planning application with the following comments:

Selattyn and Gobowen Parish Council

- The development will further reduce the number of small properties available in the local area.
- Concern about whether the sewerage system is adequate for such a significant increase in property size.
- The proposed materials are not traditional materials and are not in keeping with the existing building.

[Cllr Emery returned to the meeting and resumed the Chair]

- d. Reference:** 21/04355/FUL (validated 08.09.21)
Address: Derwen College, Whittington Road, Gobowen, SY11 3JA
Proposal: Erection of porch extension, internal and external alterations.
View online: [Derwen College planning application](#)

RESOLVED: To make **NO COMMENT** on this planning application.

- e. Reference:** 21/04267/FUL (validated 17.09.21)
Address: Land off Southlands Avenue, Gobowen
Proposal: Erection of 38no Affordable Dwellings new access, associated car parking and landscaping.
View online: [Land off Southlands Avenue planning application.](#)

RESOLVED: To make **NO COMMENT** on this planning application.

- f. Reference:** 21/03599/FUL (validated 23.09.21)
Address: 19 West Place, Gobowen, SY11 3NR
Proposal: Erection of a single storey extension to rear to create a level access bedroom and bathroom extension for a disabled applicant
View online: [19 West Place planning application](#)

RESOLVED: To make **NO COMMENT** on this planning application

- g. Reference:** 21/04443/FUL (validated 15.09.21)
Address: The Lodge, No 3 Oakhurst Cottages, Oakhurst Road, Oswestry, SY10 7BY
Proposal: Re-opening of previously closed off vehicular access
View online: [The Lodge planning application](#)

RESOLVED: To make a neutral representation on this planning application with the following comment:

- Selattyn and Gobowen Parish Council request that planning permission is only granted if SC Highways have no objection to the application.

- h. Reference:** 21/04605/VAR (validated 24.09.21)
Address: Garage Adj to The Last Inn, Hengoed
Proposal: Variation of condition No2 relating to planning permission reference 20/01522/REM dated 18/11/20
View online: [Garage adj to The Last Inn planning application](#)

Selattyn and Gobowen Parish Council

RESOLVED: To make **NO COMMENT** on this planning application

1429. Planning Decisions to note

- a. **Reference:** 20/00430/FUL (validated: 03.02.2020)
Address: Land South By-pass Road, Gobowen
Proposal: Demolition of existing building and erection of three terraced dwellings with associated access and car parking
Decision: Grant Permission
- b. **Reference:** 20/01309/FUL (validated: 03.04.2020)
Address: Old Port Cottage, Llwyn Road, Oswestry, SY10 7AA
Proposal: Construction of equestrian manege to include change of use of land; installation of post and rail fencing
Decision: Refuse
- c. **Reference:** 21/03322/OUT (validated 22.07.2021)
Address: Land Adj Tamarind, Old Chirk Rd, Gobowen, SY11 3LH
Proposal: Outline application for the erection of 1no dwelling with vehicular access
Decision: Refuse
- d. **Reference:** 21/03424/VAR (validated 2.8.21)
Address: Proposed Development Land on North side of Whittington Road, Gobowen.
Proposal: Variation of Condition No.1 (approved plans) attached to planning permission 15/04473/REM dated 13/04/18 to allow for amended dwelling designs.
Decision: Grant Permission.

Items 1429a-d were considered en bloc. **RESOLVED:** To note the planning decisions.

1430. Remembrance Sunday – to consider representatives to lay wreaths at Selattyn and Gobowen.

RESOLVED: To agree the representative nominated for Gobowen.

RESOLVED: To confirm whether the representative nominated for Selattyn was a service or ex-service personnel before agreeing their nomination. This was delegated to the Parish Clerk.

1431. Finance and Executive Committee

RESOLVED: To note the minutes of the meeting held on 22nd September 2021.

1432. Amenities and Services Committee

- a. **RESOLVED:** To note the minutes of the meeting held on 22nd September 2021.
- b. Committee recommendations:
 - i. **RESOLVED:** To agree a budget of up to £4000 for the first stage of the development of the new Garden of Remembrance at Hengoed cemetery.

Selattyn and Gobowen Parish Council

RESOLVED: To delegate the decision regarding acceptance of quotes up to this amount to the Amenities and Services committee.

- ii. **RESOLVED:** To agree the quote of £485 for the removal of the mature cherry tree at Hengoed Cemetery.

- c. Road safety concerns regarding the School Lane / Chirk Road junction raised by a member of the public.

The Parish Clerk gave a verbal report.

RESOLVED: To write to the member of the public confirming the actions taken.

1433. Communications task and finish group – to consider the recommendations

- a. Parish Council branding / logo.

RESOLVED: To develop a new logo, motto and brand guidelines to support Parish Council communications. The Communications task and finish group were asked to progress this and report back at a future Council meeting.

- b. Informal meeting of Councillors

RESOLVED: To arrange an informal meeting of Councillors. The Communications task and finish group were asked to progress this and report back at a future Council meeting.

- c. Parish Roundabout magazine

- i. **RESOLVED:** To produce a mini Parish Roundabout Magazine for distribution late November / early December to all properties in the parish.

RESOLVED: To agree the production cost of £598.

- ii. **RESOLVED:** To move to a standard edition of the Parish Roundabout Magazine from early 2022 with a changed distribution model (online, key locations, and delivered direct to properties that have opted in to receive a paper copy).

1434. Correspondence

- a. Appendix of items which have been circulated by email.

RESOLVED: To note the appendix of items which had been circulated by email. [Appendix C](#)

- b. Parish Paths Partnership: Stile on Oswestry Road.

RESOLVED: To delegate this correspondence to the Amenities and Services Committee to consider at their next meeting.

- c. Reply from West Midlands Ambulance Service to the Parish Council's letter of 17th September.

RESOLVED: To note the reply.

RESOLVED: To take no further action.

Selattyn and Gobowen Parish Council

d. Removal of Unit 2 Station Buildings from the Shropshire Council register of Assets of Community Value.

RESOLVED: To note the email.

1435. Consultation – to consider and agree a Parish Council response to the ‘Review of Shropshire Council planning committee structures’ consultation.

RESOLVED: To respond to the consultation with the following comments:

- The Parish Council considers that committee members are more inclined to go with planning officer recommendations when they have less knowledge or connection to an area.
- The Parish Council receives no feedback when it has recommended or requested that an application is referred to the planning committee.
- The Parish Council considers that there is insufficient planning training to put relevant planning reasons for refusal forward.
- The Parish Council agrees that elected members should be required to visit the site of a planning application before they make a decision about it.
- Concerns that individual planning officer caseload is too high.
- Concerns that there is less ‘local knowledge’ when a committee covers a larger geographical area, particularly important in relation to conservation areas, understanding of local road networks and traffic etc. The Parish Council has experience of having to request a visit to Selattyn to understand the terrain and geography of the area in relation to a particular application.
- Concerns that less time is allowed to consider each application referred to committee and that fewer applications will be referred to committee.

1436. Local Joint committee reformation

RESOLVED: To support the reformation of the Selattyn, Gobowen, St Martins and Weston Rhyn Local Joint Committee in principle.

RESOLVED: To agree a representative to attend the initial meeting when the date is known.

1437. SALC AGM – to consider any motions for debate

RESOLVED: To put forward the following motions for debate at the SALC AGM:

- Shropshire Council and others should be required to ensure that all permanent and temporary road signs and traffic signals are correct and appropriate, and are clearly visible at all times, including those signs affected by hedge growth and hedge cutting.
- Shropshire Council should be required to improve their planning regulations to include more sustainable methods and greener energy.

Selattyn and Gobowen Parish Council

1438. Declaration of ecological emergency and support for the Climate and Ecology bill.

RESOLVED: To declare an ecological emergency

RESOLVED: To support the Climate and Ecological Emergency Bill

RESOLVED: To inform the local media of this decision

RESOLVED: To write an open letter to Owen Patterson MP (shared with our residents through local and social media) urging them to sign up to support the bill.

RESOLVED: To write to the CEE Bill Alliance, the organisers of the campaign for the Bill, expressing support.

1439. Pant Glas wall

RESOLVED: To write to the Planning Officer raising the concerns discussed.

1440. Infringement of planning law in the Parish

Cllr Clare raised concerns about the execution of planning enforcement in the local area. No decision was taken.

[Cllr Morgan moved that Standing Order 3x be suspended to allow the business of the meeting to be concluded

RESOLVED: *To suspend Standing Order 3x].*

[Two members of the public left the meeting]

1441. Future agenda items

- Uncontrolled dogs running loose contrary to highway code (Cllr Lander)
- Letter to West Mercia Police regarding CCTV (Cllr Westwood Bate)
- Mirror and post at the entrance to the allotments (Cllr Westwood Bate)
- Venue for Parish Council meetings (Cllr Broom)

1442. Future meetings

RESOLVED: To note the date of the next meeting: Wednesday 10th November 2021 at 7pm

1443. Closed session

RESOLVED: that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

1444. Planning Enforcement

It was **RESOLVED** to note the planning enforcement cases notified for the Parish.

Meeting closed: 9:12pm.

Appendix A Reports (Item 1426)

a. Parish Clerk's Progress Report

1. CCTV monitoring costs

As agreed at the September Parish Council meeting, a letter was sent to Oswestry Town Council requesting a contribution to the monitoring costs for the CCTV at Gobowen station. Oswestry Town Clerk has advised that this will be discussed at the Council's finance meeting on 20th October. The Parish Clerk is visiting the CCTV control room in Oswestry on 15th October.

2. Baths Bank roadside drainage

An email was received from a Selattyn resident regarding lack of maintenance / clearance of the roadside drains on Bath Banks and flooding risk as they are blocked. The email also noted that recent road repairs on Bath Banks had resulted in runnels adjacent to the repairs being blocked, stopping water from draining from the road.

As agreed at the September Parish Council meeting, an email was sent to the resident requesting that the matters are reported directly to Shropshire Council.

3. Operation London Bridge

Operation London Bridge is the plan for what will happen in the event of Queen Elizabeth II's death. The Parish Clerk attended a briefing by the Shropshire Council Emergency planning team regarding the Operation London Bridge protocols and advice for local councils. Further details of the plans within Shropshire are awaited from Shropshire Council and plans within Selattyn and Gobowen Parish will then be considered as a confidential agenda item.

4. Parish Clerk training

The Clerk has attended training in Creating Accessible Microsoft Excel documents.

5. Outstanding items – no progress

- Parking outside Cross Foxes – no communication has yet been received from Shropshire Council. The letter that the resident had received at the start of May from Shropshire Council advised that they would be contacting the Parish Council to discuss the matter.
- Invitation to a representative from Shropshire Council to address the Parish Council on the subject of "The influence of climate change on planning decisions". No response yet received from the Planning Service.

b. Shropshire Council elected Councillors

The following verbal report was given at the meeting:

- The Shropshire Council owned housing company, Cornovii, is progressing with its developments. STAR housing has made a commitment to buy at least 20 properties from Cornovii to replenish some of the housing stock that they lose annually through tenants exercising their 'Right to buy'.
- The contractor employed by Severn Trent Water to carry out the sewage system repair / replacement on Fernhill Lane has gone into administration. Severn Trent Water are working to resolve this asap.
- Shropshire Council had passed a motion objecting to the closure of the Oswestry ambulance base and letters had been sent to WMAS and MPs.
- The closure of St Martins surgery is still under consideration by the Betsi Cadwaladr University Health Board. A meeting was due to take place at the end of September but no feedback has yet been received.
- Level crossing sign on Station Road, Gobowen – Cllr Macey will chase up the re-positioning of this sign with Network Rail.

Questions from Councillors

- Progress with pothole maintenance in the area, particularly regarding 3 very deep potholes on School Lane.
- Is there an agreed standard to which potholes should be repaired? Some potholes have been repaired thoroughly and others look less thorough.
- How will Cornovii maintain profitability in light of the increasing costs of building materials?
- Shropshire Councillors were asked to look into the reasons why the maintenance of the hedge on Shropshire Council land to the rear of the new houses on Fernhill Lane hasn't been included in the Shropshire Council maintenance contract.

c. Police reports – July, August, September 2021

Gobowen Police Report July 2021

Crimes

04/07/2021 – Public order (Neighbour dispute – parking)

Incidents that have been omitted for data protection or non-crime dealt with by police;

Domestic incident – 4

Selattyn and Gobowen Parish Council Meeting 13.10.21

Suspicious incident – 3 (Car alarm, lady at railway station, fly tipping)

Anti-social – 9 (Youth related x 4, COVID, harassment, neighbour dispute x 2, drunk male)

Concern for safety – 7

Neighbour dispute, mental health

Missing person – 1

Highway incident (including traffic collisions) - 3

Contact details for 'We don't buy crime' Officer –

Frank Bridgwater - francis.bridgwater@westmercia.pnn.police.uk

For further details please follow this link - <https://www.smartwater.com/>

Neighbourhood Alerts

Just to remind you all, West Mercia Police have launched our new messaging service, 'Neighbourhood Alerts', where we can share information with you and members of the public can contact us in a 2-way dialogue.

If you are interested, using Chrome or Microsoft Edge, register via this link - www.neighbourhoodalert.co.uk.

Gobowen Police Report August 2021

Crimes

07/08/2021 – Assault

08/08/2021 – Sexual offence (Phone messages)

09/08/2021 – Theft (Key)

09/08/2021 – Theft from vehicle (Phone)

11/08/2021 – Crime unlisted (Fraud / deception)

12/08/2021 – Assault

17/08/2021 – Theft (Phone)

23/08/2021 – Assault

29/08/2021 - Assault

Incidents that have been omitted for data protection or non-crime dealt with by police;

Domestic incident – 2

Suspicious incident – 6 (Telephone calls, male walking past houses, car driving slowly past houses, door handles tried, missing episode, mental health)

Anti-social personal – 1

Mental health

Anti-social nuisance – 3 (Neighbour dispute x 2, Nottingham knockers)

Concern for safety – 15

Missing person – 6

Highway incidents (including traffic collisions) - 2

Gobowen Police Report September 2021

Crimes

12/09/2021 – Assault (Within home)

19/09/2021 – Criminal damage (Within home)

20/09/2021 – Criminal damage (Car)

25/09/2021 – Burglary (No crime (damage caused accidentally))

27/09/2021 – Criminal damage (Vehicle)

27/09/2021 – Harassment (Sexual orientation)

Incidents that have been omitted for data protection or non-crime dealt with by police;

Domestic incident – 5

Missing person - 2

Suspicious incident – 4 (Facebook, voices from car, arm chair in road, trespass)

Anti-social – 3 (Neighbour dispute, disturbance on train, drugs (within home))

Anti-social – 2

Concern for safety – 8

Highway disruption (including traffic collisions) - 6

Reminder of our new Neighbourhood Matters alerts system;

For more information and how to register head to;

<https://www.neighbourhoodmatters.co.uk/>

The Neighbourhood Matters messaging system enables residents, businesses and community groups to keep in touch with local policing teams. You can receive updates on crimes, latest information on on-going incidents and learn more about what we're doing in your community.

You're invited to sign up and become a registered recipient of messages of information, crime alerts or witness appeals local to the area in which you live or work by email, text or telephone.

Don't worry, we won't bombard you with every incident. You can choose exactly the type of alert you wish to receive.

We'd really like to hear from you so why not ask your family, friends and colleagues to register too? Let's get talking!

Please note that this service is not for reporting crimes or incidents – to make a report please contact West Mercia Police via the [West Mercia Police website](#) or dial 999 in an emergency.

d. Selattyn Closed Cemetery visit report (Cllr Morgan) 20.9.21

I met trustees of the Cemetery who walked me round the graveyard on a beautiful sunny morning.

For those that have not visited, it is a lovely, quiet walled space, full of local family names that go back almost 150 years. Some of the headstones are fully legible some much harder to read, so a volunteer is making a map and recording the gravestones for posterity. The earliest graves date from the 1880s and the last people were interred during the 1960s.

There are 3 trustees on the committee and each year they and a number of volunteers from the area turn up to cut back undergrowth, maintain the trees and keep the ivy in check on the walls, some of which had to be repointed last year.

The site's main cost is grass cutting and insurance and some occasional wall repairs such as repointing.

Selattyn and Gobowen Parish Council Meeting 13.10.21

The insurance premium is £244.70. It is a necessary requirement.

Maintenance for the summer months is £528 per annum, paid to contractors over 11 months. Minimum costs are £773. The PC granted £400. **So £373 annual net cost.**

This year the sole income to date is £130, for a memorial stone.

Only the bottom 8th of the site, furthest from the church, has been used to bury members of the Harlech family. These graves are shaded by a lovely spreading acer and an old and very fruitful medlar tree..

There were plenty of butterflies in evidence on the dog rose and the ivy growing up the wall in full sunshine and a bench has been recently donated, ideal for a sit down to appreciate the semi wild surroundings.

Being in the centre of the Village and a short stones' throw from the pub as well as several lovely footpath walks it is an asset to Selattyn village. It should therefore be treasured and supported by the Parish Council and promoted as the historical asset and lovely green space, that it is, for wildlife and people alike.

Selattyn and Gobowen Parish Council Meeting 13.10.21

Appendix B – Financial Matters (1427)

a. Bank Reconciliation

| | | | |
|----------------------------|---|---|---------------------|
| | Cash in hand 01.04.21 | | £ 288,207.58 |
| | ADD | | |
| | Receipts 01.04.21 - 01.10.21 | | £ 116,750.10 |
| | | | £ 404,957.68 |
| | SUBTRACT | | |
| | Payments 01.04.21 - 01.10.21 | | £ 34,940.68 |
| A | Cash in hand 01.10.21 (per cash book) | | £ 370,017.00 |
| | Cash in hand per Bank Statements | | |
| | Cash 30.06.21 | £ | - |
| | United Trust Bank 16.08.21 | £ | 85,000.00 |
| | Redwood Bank 95 day notice 28.07.21 | £ | - |
| | Nationwide 31.03.21 | £ | 85,650.54 |
| | HSBC Business Money Mgr 30.09.21 | £ | 85,112.52 |
| | HSBC Community Account 31.05.21 | £ | - |
| | Unity Trust Deposit 1.10.21 | £ | 62,725.17 |
| | Unity Trust Current 1.10.21 | £ | 41,600.77 |
| | | | £ 360,089.00 |
| | Less unrepresented payments | | £ 72.00 |
| | | | £ 360,017.00 |
| | Plus unrepresented receipts# | | £ 10,000.00 |
| B | Adjusted Bank Balance | | £ 370,017.00 |
| A = B Checks out OK | | | |

unrepresented receipts – explanation:

£10,000.00 transfer from Unity Trust Current A/c to Redwood bank made 29.7.21 but no statement yet received from Redwood Bank.

Selattyn and Gobowen Parish Council Meeting 13.10.21

b. Payments

Payments made prior to meeting

| <u>Ref</u> | <u>Supplier</u> | <u>Description</u> | <u>Net</u> | <u>Vat</u> | <u>Gross</u> | <u>Act</u> |
|--------------------------|---------------------|---|-----------------|----------------|-----------------|--|
| DD 2021-151 | Veolia | Annual Duty of care charge | £39.95 | £7.99 | £47.94 | LGA 1972 s.214(6) |
| DD 2021-152 | Vonage | Staff Telephone August | £16.00 | £3.20 | £19.20 | LGA 1972 s.111 |
| DD 2021-153 | Opus Energy | Pavilion Gas | £0.56 | £0.03 | £0.59 | LGA 1972 s.133 |
| CHQ 300959 | The Poppy Appeal | Lamp post poppies | £72.00 | £0.00 | £72.00 | LGA 1972 s.137 |
| BACS 2021-155 | The Signtists | Sports Court safety signage | £40.00 | £0.00 | £40.00 | LG(MP)A 1976 s.19 |
| BACS 2021-156 | Connevans | Phonak Hearing equipment | £885.00 | £177 | £1062.00 | Equality Act 2010 S.149 |
| BACS 2021-157 | Unity Trust Bank | Cheque handling charges | £2.10 | £0.00 | £2.10 | LGA 1972 s.111 |
| BACS 2021-158 | Came and Company | 2021/22 Insurance | £2108.26 | £0.00 | £2108.26 | LGA 1972 s.111 |
| BACS 2021-159 - 2021-162 | Parish Clerk & HMRC | Salary / Pensions / NI / PAYE (Month 6) | £2673.43 | £0 | £2673.43 | LGA 1972 s.112(2) LGPSR SI 2007/1166, LGPS SI 2008/238&239 |
| BACS 2021-163 | Unity Trust Bank | Bank Charges June – Sept 2021 | £27.60 | £0.00 | £27.60 | LGA 1972 s.111 |
| DD 2021-165 | Opus | Pavilion Electricity | £55.95 | £2.80 | £58.75 | LGA 1972 s.133 |
| DD 2021-166 | BT | Pavilion broadband September | £33.45 | £6.69 | £40.14 | LGA 1972 s.111 |
| | | TOTAL | £5954.30 | £197.71 | £6152.01 | |

Forthcoming payments for approval

| <u>Ref</u> | <u>Supplier</u> | <u>Description</u> | <u>Net</u> | <u>Vat</u> | <u>Gross</u> | <u>Act</u> |
|---------------|-----------------|---|------------|------------|--------------|---|
| DD 2021-167 | Veolia | Cemetery Refuse Sept (2 lifts) | £43.00 | £8.60 | £51.60 | LGA 1972 s.214(6) |
| BACS 2021-168 | D Brewer | Pavilion Caretaking £75, Cleaning £160, | £235.00 | £0 | £235.00 | LGA 1972 s.133 |
| BACS 2021-169 | D Brewer | Allotment maintenance £50, Bus Shelter cleaning £45, Playing field £40, Litter picking £90, Planter maintenance £20 | £245.00 | £0 | £245.00 | Small Holdings & Allotments Act 1908, s26. LG(MP)A 1953, S.4 Public Health Act 1875 s. 164 LGA 1972 s.111 |

Selattyn and Gobowen Parish Council Meeting 13.10.21

| <u>Ref</u> | <u>Supplier</u> | <u>Description</u> | <u>Net</u> | <u>Vat</u> | <u>Gross</u> | <u>Act</u> |
|---------------|--------------------------------------|---|-----------------|----------------|-----------------|---|
| BACS 2021-174 | Gobowen Scout Group | Room Hire Parish Council Meeting | £25.00 | £0 | £25.00 | LGA 1972 s.111 |
| BACS 2021-175 | DCK Payroll Solutions | Monthly Payroll processing fee – September | £25.00 | £5.00 | £30.00 | LGA 1972 s.111 |
| BACS 2021-176 | ZLT Electrical Ltd | Remote Control Pavilion O/s light | £13.91 | £2.78 | £16.69 | LGA 1972 s.133 |
| BACS 2021-177 | Graham Edwards Trophy | Refund of Security deposit | £81.66 | £0.00 | £81.66 | LGA 1972 s.133 |
| BACS 2021-178 | P Crow | Labour – replacing taps in Pavilion | £40.00 | £0.00 | £40.00 | LGA 1972 s.133 |
| BACS 2021-179 | W.E.T. Ltd | Legionella Management training | £240.00 | £48.00 | £288.00 | LGA 1972 s.133 |
| BACS 2021-180 | Highline | Streetlight repair £112.00, Pavilion o/s light £118.50, | £230.50 | £46.10 | £276.60 | LGA 1972 s.133 PCA 1957 s.3 HA 1980 s.301 |
| BACS 2021-182 | Highline | Streetlight repair £717.00, Pavilion o/s light £316 | £1033.00 | £206.60 | £1239.60 | LGA 1972 s.133 PCA 1957 s.3 HA 1980 s.301 |
| BACS 2021-184 | PKF Littlejohn | External Audit | £400.00 | £80.00 | £480.00 | LGA 1972 s.111 |
| BACS 2021-185 | Gobowen Allotment Society | Clearance of vacant allotment | £25.00 | £0 | £25.00 | Small Holdings & Allotments Act 1908, s26 |
| BACS 2021-186 | The Signtists | River Perry Warning Signs | £54.00 | £0 | £54.00 | LGA 1972 s.111 |
| BACS 2021-187 | Parish Clerk | Mileage – Cemetery £20.25 Other £50.40 | £70.65 | £0 | £70.65 | LGA 1972 s.214(6); LGA 1972 s.111 |
| BACS 2021-189 | Colour Supplies (Clerk expenses) | Spray Paint for cemetery use | £6.66 | £1.33 | £7.99 | LGA 1972 s.214(6); |
| BACS 2021-190 | Post Office Ltd (Clerk expenses) | Postage | £3.23 | £0 | £3.23 | LGA 1972 s.111 |
| BACS 2021-191 | Parish Clerk expenses | Parish Map | £6.20 | £0 | £6.20 | LGA 1972 s.111 |
| BACS 2021-192 | Parish Clerk expenses | Cemetery Law textbook | £32.44 | £0 | £32.44 | LGA 1972 s.214(6); |
| BACS 2021-193 | Thermometers Direct (Clerk expenses) | Thermometer for Pavilion water temp monitoring | £19.60 | £3.92 | £23.52 | LGA 1972 s.133 |
| | | TOTAL | £2829.85 | £402.33 | £3232.18 | |

Selattyn and Gobowen Parish Council Meeting 13.10.21

c. Income received in September 2021

| <u>Payment Type</u> | <u>Received from</u> | <u>Description</u> | <u>Net</u> | <u>Vat</u> | <u>Gross</u> |
|---------------------|----------------------|-------------------------------|----------------|------------|----------------|
| Cheque | Jones & Hughes Ltd | Memorial Fee | £125.00 | £0 | £125.00 |
| BACS | New Tenant Plot 13a | Allotment deposit and rental | £33.75 | £0 | £33.75 |
| BACS | Emma Bonner | Pavilion Hire for pop up sale | £60.00 | £0 | £60.00 |
| BACS | Gobowen Celtic FC | Pavilion Hire (football) | £150.00 | £0 | £150.00 |
| BACS | David Davies & Sons | Interment Charges | £320.00 | £0 | £320.00 |
| Interest | HSBC | Bank Interest | £0.70 | £0 | £0.70 |
| | | TOTAL | £689.45 | £0 | £689.45 |

d. Pavilion Gas and Electricity – final contract details

Gas – 36 month contract with SSE. Termination date 30/9/24

£25 per quarter standing charge

9.86p per k/wh unit charge

Electricity – 48 month contract with SSE. Termination date 30/9/25

£34.47 per quarter standing charge

24.78p per k/wh unit charge

Selattyn and Gobowen Parish Council Meeting 13.10.21

e. 2nd Quarter payments over £100 to note

| <u>Date</u> | <u>Ref</u> | <u>Supplier</u> | <u>Description</u> | <u>Net</u> | <u>Vat</u> | <u>Gross</u> |
|-------------|---------------|-----------------------------------|--------------------------|------------|------------|--------------|
| 16/07/2021 | BACS 2021-75 | Brewer, D | Pavilion cleaning | 130.00 | 0.00 | 130.00 |
| 16/07/2021 | BACS 2021-76 | Brewer, D | Litter picking | 130.00 | 0.00 | 130.00 |
| 16/07/2021 | BACS 2021-82 | Derwen College | Planters project | 302.50 | 60.50 | 363.00 |
| 16/07/2021 | BACS 2021-86 | Highline Electrical Ltd | Streetlight repair | 1,346.00 | 269.20 | 1,615.20 |
| 16/07/2021 | BACS 2021-87 | Shropshire Council | Streetlighting power | 832.09 | 166.42 | 998.51 |
| 16/07/2021 | BACS 2021-90 | Bernard Townson | Internal Audit | 200.00 | 0.00 | 200.00 |
| 16/07/2021 | BACS 2021-97 | The New Saints FC Foundation Ltd | Parish Grants | 1,504.00 | 0.00 | 1,504.00 |
| 30/07/2021 | BACS 2021-104 | Parish Clerk | Staff Salary | 2,067.27 | 0.00 | 2,067.27 |
| 30/07/2021 | BACS 2021-105 | HMRC | HMRC Tax and NI | 475.30 | 0.00 | 475.30 |
| 13/08/2021 | BACS 2021-114 | Brewer, D | Pavilion Management | 210.00 | 0.00 | 210.00 |
| 11/08/2021 | BACS 2021-115 | Brewer, D | Litter picking | 130.00 | 0.00 | 130.00 |
| 11/08/2021 | BACS 2021-115 | Brewer, D | Planters project | 120.00 | 0.00 | 120.00 |
| 31/08/2021 | BACS 2021-125 | Selattyn Produce and Craft Show | Parish Grants | 100.00 | 0.00 | 100.00 |
| 31/08/2021 | BACS 2021-126 | Parish Clerk | Staff Salary | 1,855.27 | 0.00 | 1,855.27 |
| 24/08/2021 | BACS 2021-127 | HMRC | HMRC Tax and NI | 687.30 | 0.00 | 687.30 |
| 10/09/2021 | BACS 2021-132 | Brewer, D | Pavilion Management | 173.17 | 0.00 | 173.17 |
| 10/09/2021 | BACS 2021-133 | Brewer, D | Litter picking | 130.00 | 0.00 | 130.00 |
| 10/09/2021 | BACS 2021-138 | Shropshire Council (Joint Energy) | Streetlighting power | 832.09 | 166.42 | 998.51 |
| 10/09/2021 | BACS 2021-142 | SALC | Councillor Training | 110.00 | 0.00 | 110.00 |
| 09/09/2021 | DD 2021-143 | Water Plus | Allotment water | 105.10 | 0.00 | 105.10 |
| 20/09/2021 | BACS 2021-156 | Connevans | Phonak hearing equipment | 885.00 | 177.00 | 1,062.00 |
| 27/09/2021 | BACS 2021-158 | Came and Company | Insurance | 2,108.26 | 0.00 | 2,108.26 |
| 30/09/2021 | BACS 2021-161 | Parish Clerk | Staff Salary | 1,855.27 | 0.00 | 1,855.27 |
| 30/09/2021 | BACS 2021-162 | HMRC | HMRC Tax and NI | 687.30 | 0.00 | 687.30 |

Appendix C Item 1434a Correspondence circulated by email

- SALC September bulletin 06.09.21
- Public meeting regarding ambulance station closures 17.09.21
- Rural Bulletin 21.09.21 & 28.09.21
- PCC Newsletter – appointment of new Chief Constable 23.09.21
- Climate Change events 23.09.21
- Carbon Literacy Training 23.09.21
- Severn Trent letter to residents re Fernhill Lane work 23.09.21
- Road closure – Twmpath Lane to junction with B5009 amended dates 24.09.21
- Submission of draft Shropshire Local Plan 27.09.21
- Community Reassurance update 27.09.21
- Climate and Ecology Bill 27.09.21
- SALC News in brief 28.09.21
- NALC newsletter 30.09.21