

Minutes of the meeting of the Parish Council on Wednesday 13th January 2021

Via Zoom at 7pm

Present: Councillors: Tony Broom, Peter Clare, Sue Crow, Huw Ellis, Craig Emery, Neil Evans, Robert Macey (Chairman), Mike McKenna, Erica Morgan, Simon Westwood-Bate, Lenny Worthing

In attendance: Bridget Laraway - Parish Clerk
Cllr Mark Jones – Shropshire Councillor

Present: 1 member of the public

1261	Apologies and reasons for absence were noted from Cllr Tony Bird (Covid/Zoom), Absent: Cllr Steve West Wynn	
1262	Disclosable Pecuniary Interests a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None b) To consider any applications for dispensation None	
1263	To confirm the Minutes of the Full Council Meeting held on 9 December 2020. Proposed by Cllr Broom, Seconded: Cllr Emery RESOLVED: To approve.	
1264	Public Participation session The member of the public did not wish to speak.	
1265	Reports a) Clerk's progress report	
	Item Description	Update
	Resident queries received	<ul style="list-style-type: none"> • Deep mud on road between Rhewl Lane and Ebnal caused by agricultural vehicles. • Suggestion that grassed area at entrance to Wat's Meadow is planted with trees and flowers
	Financial Matters	<ul style="list-style-type: none"> • A review of the 2020/21 accounts is in progress and the outcome of the review will be reported to the Finance & Executive Committee at their next meeting. • Preparation work is underway for the Internal Audit and the documents will be sent to the auditor as soon as possible. • HSBC account – the Business Money Manager account has now been unfrozen. To prevent this happening again, there needs to be at least 1 transaction per year on the account. Suggest that an amount is transferred out and back in again to maintain the account.
	Staff	Parish Clerk will be attending the following SALC training course: Clerks the Knowledge (15 th & 22 nd Jan, 2 x half days) Cost £75

Police Report	PC Le'Clere has advised that Police Reports in their previous format are no longer available due to a change of computer system. PC Le'Clere advises that public reports are still available on the Internet and that she will inform that Parish Clerk of any areas of concern in the Parish prior to the Parish Council meetings.
CCTV	The CCTV developed a fault which was reported on 22 nd December. It was finally resolved on 7 th January by the installation of a new recorder at a cost of £420+vat. Purchase authorised by Parish Clerk and Chairman.
Hengoed speed limit resolution made 29/7/20	<p>Response received from Highways Department 5/1/21. Copied below:</p> <p><i>We refer to your enquiry regarding the introduction of a reduced speed limit on the lanes of Middle and Lower Hengoed, and in particular, the section between the B5069 Gobowen Road and Lower Hengoed crossroads. We are sorry for the delay in responding to you on this matter.</i></p> <p><i>Unfortunately, funding for Highways and Transport has been significantly reduced over the last few years in order to support Shropshire Council in meeting its savings targets, which are as a result of reduced Central Government funding and to also recognise the additional pressure on Adult Social Care and Children's Services budgets. In view of these budget reductions, our current priority is to fund statutory functions in relation to introducing measures that reduce the risk of road traffic accidents at defined high priority sites. These sites are identified by using recorded personal injury accident data to highlight locations where clusters of accidents are taking place.</i></p> <p><i>Although we acknowledge the concerns that you have raised, the lanes of Middle and Lower Hengoed are not on our current list of priority accident cluster sites, and therefore we are sorry but we are unable to consider a scheme for the introduction of a reduced speed limit at the present time.</i></p> <p><i>We recognise that this is unlikely to be the response that you were hoping for, however, at the moment we need to target our limited resources to those sites where the defined safety risk is highest.</i></p> <p><i>We are sorry that we cannot be more positive on this occasion.</i></p>
Maintenance Contracts	The following contracts have been finalised and quotes are now being sought for a deadline of 4 th Feb 2021: Cemetery maintenance, Playing Fields maintenance, Pavilion Caretaking, General Parish Maintenance.

Councillor Recruitment	Co option notice published 6 th January 2021. Closing date 1 st February 2021. Co-option will take place at Full Council meeting on Wednesday 10 th February.
Councillor Training	<ul style="list-style-type: none"> • ‘Fundamentals for Councillors’ online training is taking place on 3rd Feb 5pm – 7:40pm. SALC course. Please contact the Parish Clerk to book a place.
Outstanding items	<ul style="list-style-type: none"> • Update on Wats Meadow playground & Section 106 agreement (CE / SC) • Flooding (raised by resident of Henry Robertson Drive in November). Awaiting response from Shropshire Council. • Old Chirk Road traffic – actions agreed at 9.12.20 meeting.

The report was **NOTED**. It was **AGREED** that the changed details for police report information should be shared on the Parish Council website and Facebook page.

b) **Shropshire Council** – Shropshire Cllr Jones reported:

- *Financial Strategy and Budgets* – Shropshire Council continue to focus on budget setting and a longer-term balanced budget.
- *Cornovii developments* – The Shropshire Council owned housing developer is moving forward with developments that have received planning permission in the county, with building potentially starting within the next 6 months.
- *Farm traffic in Hengoed* - Cllr Jones has been in contact with local farmers and have received a positive response to the idea of setting up a What’s Ap group to co-ordinate farm traffic in the area during harvest time to minimise impact on residents. The success of the idea is dependent on the weather and harvesting practicalities.

Cllr Macey reported:

- *Hengoed traffic / speed issues* – A meeting with the Shropshire Council Highways Officer had been scheduled but has had to be postponed due to the current Covid lockdown. It will take place as soon as possible.
- *Wat’s Meadow and Section 106* – Shropshire Council planning have agreed to send Cllr Macey a copy of the Section 106 agreement updated to identify work that has been carried out or is outstanding.
- *St Martins Road* – A partial road closure was required overnight recently as part of the road collapsed. This was successfully and swiftly dealt with by a Local Highways Team and appropriate diversionary routes quickly signposted.
- *Pothole Gobowen Roundabout* – This has had a larger repair that should be more robust.
- *Covid rates in Shropshire* – These continue to rise, and details of how local people can obtain vaccinations are starting to be shared by Shropshire Council.
- *Gobowen Christmas Tree* – A modest Christmas tree had been erected and many positive comments had been received, along with offers of help for future years.
- **Requests from Councillors:**
 - Cllr Crow asked for an update on the removal of the barriers outside the Post Office. Cllr Macey reported that he will follow this up.

	<ul style="list-style-type: none"> ○ Cllr Crow asked for an update regarding the poor state of the road on the way to Hengoed. Cllr Macey reported that he will follow this up and report back to Councillors. ○ Cllr Emery asked for an update on School Lane traffic. Cllr Macey reported that options had been discussed with Highways and the Headmaster and next steps were yet to be decided. This will be a future agenda item when more details are known. <p><i>Shropshire Cllr Mark Jones left the meeting.</i></p> <p>c) Other reports</p> <ul style="list-style-type: none"> ● Cllr McKenna gave a verbal report that the activities of both the Selattyn and Gobowen Parish Paths Partnership and the Bryn Y Castell Coppice Conservation group were again suspended in line with Covid 19 guidelines. ● Cllr Morgan gave a verbal report that the Oswestry Racecourse Management Association have postponed their meetings until further notice due to Covid 19.
<p>1266</p>	<p>Financial Matters</p> <p>a) Monthly statement – It was NOTED that bank reconciliation will be completed to the end of January and reported at 10 February 2021 Full Council meeting.</p> <p>b) Payments – The lists of payments made during December and forthcoming for January had been circulated in advance of the meeting. (Appendix A Item 1266 b & c Payments & Receipts)</p> <p>c) Income – The list of income received since the last meeting had also been circulated in advance of the meeting. (Appendix A Item 1266 b & c Payments & Receipts)</p> <p>RESOLVED: To approve the payments and income.</p> <p><i>Cllr Macey left the meeting. Cllr Emery took the Chair.</i></p> <p>d) Churchyard Grants – To consider: All Saints Churchyard £200, Preeshenlle £200, St Mary’s Churchyard £200</p> <p>It was AGREED that the Parish Clerk will request completed application forms for consideration at the March meeting of the Full Council.</p> <p><i>Cllr Macey returned to the meeting and resumed the Chair.</i></p> <p>e) Signatory HSBC and Nationwide Accounts – To consider and approve a 4th signatory</p> <p>Cllr Crow proposed Cllr Emery. Seconded by Cllr Westwood Bate. It was AGREED that Cllr Emery would become the 4th signatory for each of these accounts.</p>
<p>1267</p>	<p>Planning Items</p> <p>a) Planning Decisions – To note</p> <p>i. Reference: 20/04971/CPE (validated: 30/11/2020) Address: 2 Disley Close, Gobowen, SY11 3QG Proposal: Application for Lawful Development Certificate for the existing rear single storey extension. Decision: Withdrawn</p> <p>Resolved: To NOTE</p>

	<p>b) Planning applications for consideration</p> <p>i. Reference: 20/05176/FUL (validated: 10/12/2020) Address: Proposed Managers Accommodation at Henlle Hall, Gobowen. Proposal: Erection of a gatehouse for site manager accommodation, installation of package treatment plant (re-submission) Applicant: Henlle Holdings Ltd View online at: http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QL36C0TDJ9M00</p> <p>Resolved: To OBJECT with the following comments:</p> <ul style="list-style-type: none"> • Over-development of the site • Concern regarding solution for sewage treatment for this property and entire site. • Manager’s accommodation has 1 bedroom so not suitable for employment of staff with families. <p>ii. Reference: 20/05192/VAR (validated: 18/12/2020) Address: Land east of Old Rectory, Selattyn, Shropshire. Proposal: Variation of Conditions 1 (approved plans) and 4 (footway) pursuant of planning permission 15/04319/REM to allow for variation of house types (plots 8 and 9); removal of footway from southeast; material changes; re-configuration of parking area. Applicant: Mr Denis Jones View online at: https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QL6IVMTD07U00</p> <p>Resolved: To make REPRESENTATION with the following comments:</p> <ul style="list-style-type: none"> • Provision of appropriate sewage system for the site. <p>iii. Reference: 20/05216/FUL (validated: 16/12/2020) Address: 56 Hammonds Place, Gobowen, SY11 3PA. Proposal: Erection of two storey extension to existing dwelling to form passageway and first floor bedroom; erection of new 2-bed dwelling to form end of terrace adjoining 56 Hammonds Place (approved under extant permission 16/03308//FUL) Applicant: Miss Jordan Culliss View online at: https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLEA9YTDJBV00</p> <p>RESOLVED: No comment</p>
<p>1268</p>	<p>Correspondence forwarded to Councillors for consideration and information.</p> <p>a) Appendix of items which had been circulated by email – Resolved to NOTE.</p> <p>b) Hengoed Lanes Group – It was AGREED to write to Hengoed Lanes Group to apologise for the delay in replying and to forward the letter to Shropshire Council. Cllr Macey and Parish Clerk to action.</p>

1269	<p>Parish Roundabout Newsletter – To consider the options for printing and distributing a Spring edition of the Parish Newsletter.</p> <p>Cllr Crow proposed: Clerk to contact advertisers and contributors to assess interest and that decision regarding options is made at a later date. Seconded: Cllr Westwood-Bate. It was AGREED. Parish Clerk to action.</p>																												
1270	<p>Fees and Charges for 2021-22</p> <p>It was RESOLVED to set the following charges for 2021-22, to be applied from the 1st April 2021.</p> <p>a. Hengoed Cemetery</p> <p>The Parishioner Fees listed below apply where the person to be Interred or in respect of whom the right is granted is, or immediately before the Death was, an Inhabitant or a Parishioner of Selattyn and Gobowen Parish or within the last five years their last place of PRIVATE RESIDENCE was in Selattyn and Gobowen Parish.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Parishioner Fees</u></th> <th style="text-align: left;">2021/22 charges</th> </tr> </thead> <tbody> <tr> <td>Administration Fee Fixed fee</td> <td>£170</td> </tr> <tr> <td>Purchase of Plot at the time of burial Parishioner</td> <td>£375</td> </tr> <tr> <td>Interment of Ashes in Garden of Remembrance Parishioner</td> <td>£215</td> </tr> <tr> <td>Introduction of Headstones Cemetery</td> <td>£135</td> </tr> <tr> <td>Garden of Remembrance</td> <td>£125</td> </tr> <tr> <td>Inscription to Headstones Additional wording (complete)</td> <td>£75</td> </tr> <tr> <td>Reduction for Children (at the time of burial) – only applicable to single depth plots Under 18 years</td> <td>50%</td> </tr> <tr> <td>Under 5 years</td> <td>75%</td> </tr> <tr> <td>Under 12 months provided interment is in a baby grave</td> <td>Free (if a baby grave is available)</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Non-Parishioner Fees</u></th> <th style="text-align: left;">2021/22 charges</th> </tr> </thead> <tbody> <tr> <td>Administration Fee Fixed fee</td> <td>£320</td> </tr> <tr> <td>Purchase of Plot at the time of burial Non-Parishioner</td> <td>£2225</td> </tr> <tr> <td>Interment of Ashes in Garden of Remembrance Non-Parishioner</td> <td>£905</td> </tr> </tbody> </table>	<u>Parishioner Fees</u>	2021/22 charges	Administration Fee Fixed fee	£170	Purchase of Plot at the time of burial Parishioner	£375	Interment of Ashes in Garden of Remembrance Parishioner	£215	Introduction of Headstones Cemetery	£135	Garden of Remembrance	£125	Inscription to Headstones Additional wording (complete)	£75	Reduction for Children (at the time of burial) – only applicable to single depth plots Under 18 years	50%	Under 5 years	75%	Under 12 months provided interment is in a baby grave	Free (if a baby grave is available)	<u>Non-Parishioner Fees</u>	2021/22 charges	Administration Fee Fixed fee	£320	Purchase of Plot at the time of burial Non-Parishioner	£2225	Interment of Ashes in Garden of Remembrance Non-Parishioner	£905
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PLEASE NOTE: No reductions apply to non-parishioners

b. Pavilion and Playing Field Hire

Pavilion	2021/22 charges
Room Hire – General Use Use of all rooms and toilets – without shower facilities	£15/hour
Use of all rooms, toilets and showers (Parish organisations/clubs) Up to 2 hours in total	£50
2 hours to 4 hours in total	£65
4 hours to 6 hours in total	£90
Use of all rooms, toilets and showers (Non-Parish organisations/clubs) Up to 2 hours in total	£65
2 hours to 4 hours in total	£85
4 hours to 6 hours in total	£100
Changing Room Hire – Football Teams for duration of game period Including use of showers and toilets. Parish Teams	£50
Other Teams	£65

Playing Field	2021/22 charges
Misc Community events non-profit making (using whole playing field)	£50
Other events	To be negotiated

c) Gobowen Allotments Rents 2021/22: £30 for a full plot £15 for a half plot per year

d) Roundabout Adverts:

- 1/8 page - £50.00 + VAT
- ¼ page - £75 + VAT
- ½ page - £100.00 + VAT
- Full page - £200.00 + VAT

It was **AGREED** to refer the development of a Playing Field usage policy, and clarification of the charges for 'other events' on the Playing Field to the next meeting of the Amenities and Services committee.

1271	<p>2021 – 22 Budget</p> <p>a) To consider budget recommendations from the following committees:</p> <p style="padding-left: 20px;">Finance and Executive Committee</p> <p style="padding-left: 20px;">Amenities and Services Committee</p> <p>b) To agree the budget overall for 2021-22</p> <p>Items a) and b) were considered together.</p> <p>It was Resolved to APPROVE the committee recommendations. The following overall budget figures were AGREED:</p> <div style="text-align: center; padding: 10px 0;"> <p>Expenditure (not including the funds drawn from earmarked reserves)</p> <p>£146,036</p> <p>-</p> <p>Income (not including the precept)</p> <p>£9,784</p> <p>=</p> <p><u>£136,252.00</u></p> <p>NET EXPENDITURE</p> </div> <p>It was RESOLVED to allocate £16,482.06 from Earmarked Reserves making the Total Expenditure for 2021/22 <u>£129,553.94.</u></p> <p>APPENDIX B – Agreed Budget</p> <p>The budget draws on £16,482.06 from Earmarked Reserves for:</p> <ul style="list-style-type: none"> • Additional Bin St Martins Road / Rhewl Lane – (£300 from Earmarked Reserves) • Bus Shelter St Martins Road – (£2195 from Earmarked Reserves) • Streetlight Upgrade Phase 3 – (£13987.06 from Earmarked Reserves) <p>c) Earmarked Reserves and General Reserves</p> <p>It was AGREED to make the following changes to the Earmarked Reserves:</p> <ul style="list-style-type: none"> • Add £4,000 for Consultation costs • Allocate £300 from the Neighbourhood Fund 2017/18 for the additional bin on St Martins Road/ Rhewl Lane. <p>APPENDIX C – Earmarked Reserves</p> <p>d) To set the parish precept for 2021-22</p> <p>It was RESOLVED to set parish precept of <u>£84,781</u> which equates to a 0% increase in payment on a Band D property in the Parish.</p>
1272	<p>Future Agenda Items</p> <p>The following items were raised:</p> <p>a) Playing Field usage policy and charges for ‘other events’ (from Agenda item 1270) – Amenities and Services committee</p>

1273	To note the date of next meeting. Wednesday 10 February 2021
1274	Exclusion of press and public <i>To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.</i> <ul style="list-style-type: none"><li data-bbox="239 425 1487 504">a) Staffing – agree salary scale for 2021/22. It was RESOLVED to AGREE the revised 2021/22 Salary scales when confirmed by the NJC<li data-bbox="239 504 1487 584">b) Staffing – Parish Clerk annual request. It was RESOLVED to AGREE the Parish Clerk’s annual leave request. It was NOTED that a plan for cover will need to be in place.

Meeting Closed 8:45pm

Selattyn and Gobowen Parish Council

Appendix A Item 1266 b & c Payments & Receipts

Selattyn and Gobowen Parish Council PAYMENTS MADE

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
139	Office Expenses	07/12/2020		Unity Trust Current A BACS		Printer ink	Cartridge World	S	21.66	4.33	25.99
145	Audit fees	07/12/2020		Unity Trust Current A BACS		Audit fees	PKF Littlejohn	S	440.00	88.00	528.00
140	PF - Litter-picking	07/12/2020		Unity Trust Current Account		Litter picking	Brewer, D	Z	80.00	0.00	80.00
141	Pavilion management &	07/12/2020		Unity Trust Current Account		Pavilion Management	Brewer, D	Z	10.00	0.00	10.00
142	Pavilion management &	07/12/2020		Unity Trust Current Account		Pavilion cleaning	Brewer, D	Z	20.00	0.00	20.00
143	PF - Other Maintenance	07/12/2020		Unity Trust Current Account		Grasscutting - Rough Area	Brewer, D	Z	50.00	0.00	50.00
144	Bus shelter cleaning	07/12/2020		Unity Trust Current Account		bus shelter cleaning	Brewer, D	Z	45.00	0.00	45.00
146	Pavilion telephone broad	09/12/2020		Unity Trust Current A DD BT		Pavilion broadband	British Telecom	S	66.40	13.28	79.68
149	Pensions	10/12/2020		Unity Trust Current A BACS		Pension Contribution (Staf	NEST	X	36.66	0.00	36.66
150	Pensions	10/12/2020		Unity Trust Current A BACS		Pension Contribution (Emp	NEST	X	27.50	0.00	27.50
157	Allotment water	10/12/2020		Unity Trust Current A BACS		Allotment water	Water Plus	Z	43.13	0.00	43.13
159	Staff Telephone costs	15/12/2020		Unity Trust Current A BACS		Staff telephone	Vonage Limited	S	28.39	5.68	34.07
161	Pavilion maintenance	18/12/2020		Unity Trust Current A BACS		Fire Extinguisher check	Mr Fire Safety Ltd	S	10.50	2.10	12.60
162	Parish Clerk salary	18/12/2020		Unity Trust Current A BACS		Staff Salary	Bridget Laraway	X	1,645.07	0.00	1,645.07
160	Pavilion Gas/ Electricity	25/12/2020		Unity Trust Current A BACS		Pavilion Gas	Opus Energy	L	1.13	0.06	1.19
158	Pavilion water	27/12/2020		Unity Trust Current A BACS		Pavilion Water	Water Plus	Z	26.83	0.00	26.83
147	Refuse emptying	28/12/2020		Unity Trust Current A DD Veolia		Cemetery maintenance	Veolia ES	S	24.85	4.97	29.82
172*	Parish Grants	29/12/2020	1198g	Unity Trust Current Account		Youth Cafe	The New Saints FC Foun	X	150.00	0.00	150.00
163	Pensions	31/12/2020		Unity Trust Current A BACS		Pension Contribution (Emp	NEST	X	56.08	0.00	56.08
164	Pensions	31/12/2020		Unity Trust Current A BACS		Pension Contribution (Staf	NEST	X	74.78	0.00	74.78
165	Bank Charges	31/12/2020		Unity Trust Current Account		bank charges	Unity Trust Bank plc	X	2.70	0.00	2.70
174	Bank Charges	31/12/2020		Unity Trust Community Meals Account		bank charges	Unity Trust Bank plc	X	18.00	0.00	18.00
175	Bank Charges	31/12/2020		Unity Trust Current A BACS		bank charges	Unity Trust Bank plc	X	24.60	0.00	24.60
168	Payroll Services	04/01/2021		Unity Trust Current Account		Payroll Services	DCK Accounting Solutions	S	25.00	5.00	30.00
166	Pavilion telephone broad	08/01/2021		Unity Trust Current Account		Pavilion broadband	British Telecom	S	45.97	9.19	55.16
167	Interment Charges	08/01/2021		Unity Trust Current Account		Cemetery Interment	Hughes ME & A	X	20.00	0.00	20.00
173	Professional other / fee:	08/01/2021		Unity Trust Current A BACS		SLCC membership	SLCC	Z	242.00	0.00	242.00
Total									3,236.25	132.61	3,368.86

Selattyn and Gobowen Parish Council

Selattyn and Gobowen Parish Council FORTHCOMING PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
176	PF - Litter-picking	13/01/2021		Unity Trust Current A BACS		Litter picking	Brewer, D	E	100.00	0.00	100.00
177	Pavilion management &	13/01/2021		Unity Trust Current A BACS		Pavilion Management	Brewer, D	E	50.00	0.00	50.00
178	Other	13/01/2021		Unity Trust Current A BACS		Allotment Path Cutting	Brewer, D	E	40.00	0.00	40.00
179	Bus shelter cleaning	13/01/2021		Unity Trust Current A BACS		bus shelter maintenance	Brewer, D	E	45.00	0.00	45.00
180	Streetlighting mainten	13/01/2021		Unity Trust Current A BACS		Streetlight repair	Highline Electrical Ltd	S	25.00	5.00	30.00
181	Streetlighting mainten	13/01/2021		Unity Trust Current A BACS		Streetlight repair	Highline Electrical Ltd	S	258.00	51.60	309.60
182	Payroll Services	13/01/2021		Unity Trust Current A BACS		Payroll Services	DCK Accounting Solution	S	31.50	6.30	37.80
183	Payroll Services	13/01/2021		Unity Trust Current A BACS		Payroll Services	DCK Accounting Solution	S	25.00	5.00	30.00
185	Office Expenses	13/01/2021		Unity Trust Current A BACS		Stationery	Lyreco UK Ltd	S	110.26	22.05	132.31
186	Refuse emptying	28/01/2021		Unity Trust Current A DD Veolia		Refuse emptying	Veolia ES	S	32.40	6.48	38.88
187	Professional other / fee	13/01/2021		Unity Trust Current A BACS		CiCA Fee	SLCC	E	410.00	0.00	410.00
Total									1,127.16	96.43	1,223.59

Selattyn and Gobowen Parish Council RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
37	Interment Charges	01/12/2020		Unity Trust Current A BACS		Memorial fee	Paul Davies Memorials	E	130.00	0.00	130.00
35	Pavilion hire income	05/12/2020		Unity Trust Current A	800256	Pavilion Hire (football)	Gobowen Celtic FC	E	45.00	0.00	45.00
36	Pavilion hire income	08/12/2020		Unity Trust Current A	800258	Pavilion Hire (football)	Gobowen Celtic FC	E	45.00	0.00	45.00
38	Interment Charges	09/12/2020		Unity Trust Current A BACS		Cemetery Interment	I Jackson & Sons Funera	Z	315.00	0.00	315.00
51	Sale of plots	09/12/2020		Unity Trust Current A BACS		Cemetery Interment	I Jackson & Sons Funera	Z	900.00	0.00	900.00
52	Interment Charges	29/12/2020		Unity Trust Current A	103243	Cemetery Interment	Jones and Hughes Ltd	X	120.00	0.00	120.00
53	Sale of plots	29/12/2020		Unity Trust Current A	101306	Cemetery income	Edmund Rowlands & Sor	X	210.00	0.00	210.00
54	Interment Charges	29/12/2020		Unity Trust Current A	101306	Cemetery income	Edmund Rowlands & Sor	X	165.00	0.00	165.00
55	Interment Charges	29/12/2020		Unity Trust Current A	004028	Cemetery Interment	Hughes ME & A	X	130.00	0.00	130.00
56	Interment Charges	29/12/2020		Unity Trust Current A	103246	Cemetery Interment	Jones and Hughes Ltd	X	75.00	0.00	75.00
57	Interment Charges	29/12/2020		Unity Trust Current A	103249	Cemetery Interment	Jones and Hughes Ltd	X	75.00	0.00	75.00
58	Pavilion hire income	29/12/2020	1198g	Unity Trust Current A	Q3/21	Youth Cafe	The New Saints FC Foun	X	150.00	0.00	150.00
59	Bank Interest	31/12/2020		HSBC Business Money Manager Account		bank interest	HSBC	X	0.72	0.00	0.72
Total									2,360.72	0.00	2,360.72

Appendix B Item 1271b Agreed Budget

Selattyn and Gobowen Parish Council 2021-22 BUDGET

Administration		Receipts	Payments
Code	Title	2021/2022	2021/2022
50	Staff travel	0.00	250.00
51	Office Expenses	0.00	1500.00
52	Staff Telephone costs	0.00	250.00
53	Parish Council insurance	0.00	2100.00
54	Room hire	0.00	40.00
56	Audit fees	0.00	800.00
57	Staff training	0.00	750.00
59	Members training	0.00	1000.00
60	Affiliation fees	0.00	1650.00
61	Subscriptions	0.00	200.00
62	Professional other / fees	0.00	350.00
96	Office Equipment	0.00	300.00
101	Peninsula	0.00	2304.00
104	Website	0.00	85.00
117	Data Protection Fee	0.00	35.00
118	Payroll Services	0.00	380.00
112	Local Council Award Scheme	0.00	1000.00
		0.00	12994.00

Banking		Receipts	Payments
Code	Title	2021/2022	2021/2022
43	Bank Interest	150.00	0.00
44	Bank Charges	0.00	220.00
		150.00	220.00

Gobowen Allotments		Receipts	Payments
Code	Title	2021/2022	2021/2022
4	Tenancy payments	840.00	0.00
5	Water	0.00	250.00
8	Other	0.00	300.00
	Expansion of allotments	0.00	3000.00
		840.00	3550.00

Gobowen Playing Field		Receipts	Payments
Code	Title	2021/2022	2021/2022
16	Other Maintenance	0.00	2500.00
17	Equipment repairs	0.00	1000.00
18	Inspections	0.00	1450.00
21	Events	0.00	100.00
67	Sports Court maintenance	0.00	500.00
87	Grass cutting	0.00	4000.00
124	Litter Picking	0.00	900.00
125	Signage	0.00	0.00
102	Wayleave	14.00	0.00
		14.00	10450.00

Selattyn and Gobowen Parish Council

Hengoed Cemetery		Receipts 2021/2022	Payments 2021/2022
Code	Title		
22	Sale of plots	3000.00	0.00
23	Interment Charges	2500.00	0.00
24	Grass cutting and general maint.	0.00	3700.00
88	refuse emptying	0.00	600.00
89	Other maintenance	0.00	250.00
100	Expansion	0.00	2000.00
		5500.00	6550.00

Parish Grants and Civic Expenses		Receipts 2021/2022	Payments 2021/2022
Code	Title		
37	Parish Grants	0.00	3500.00
38	Councillors expenses	0.00	200.00
39	Chairman's allowance	0.00	360.00
40	Members allowance/administration	0.00	500.00
41	Elections	0.00	0.00
		0.00	4560.00

Pavilion		Receipts 2021/2022	Payments 2021/2022
Code	Title		
9	Hire income	1600.00	50.00
10	Council tax	0.00	1000.00
11	Gas/ Electricity	0.00	600.00
12	Water	0.00	225.00
13	Equipment	0.00	250.00
14	Maintenance	0.00	400.00
120	Management and Cleaning	0.00	2000.00
82	telephone broadband pavilion	180.00	450.00
		1780.00	4975.00

Precept		Receipts 2021/2022	Payments 2021/2022
Code	Title		
74	Precept	84781.00	
93	Neighbourhood Fund		
		84781.00	0.00

Projects		Receipts 2021/2022	Payments 2021/2022	
Code	Title			
35	Roundabout newsletter	1500.00	2350.00	
65	Notice boards	0.00	400.00	
94	Planters Project Gobowen	0.00	1200.00	
105	Planters Project Selattyn	0.00	200.00	
109	Parish Walk	0.00	0.00	
115	Signage / info points	0.00	250.00	
	Additional Bin - St Martins Road / Rhewl Lane		300.00	
	<i>Additional Bin - transfer from earmarked reserves</i>		-300.00	
	Bus Shelter on St Martins Road	0.00	2,195.00	
	<i>Bus Shelter - transfer from earmarked reserves</i>		-2,195.00	
		1500.00	4400.00	
				6895.00

Selattyn and Gobowen Parish Council

Running Costs		Receipts 2021/2022	Payments 2021/2022	
Code	Title			
25	Bus Shelter maintenance	0.00	500.00	
26	Streetlighting maintenance	0.00	3000.00	
27	Replacement of concrete columns	0.00	10000.00	
	Streetlight upgrade phase 3 - replacement of columns and lamps	0.00	40000.00	
	<i>Streetlight LED conversion - transfer from earmarked reserves</i>	0.00	-13,987.06	
28	Selattyn/Harlech Cemetery	0.00	200.00	
29	Preeshenlle Churchyard	0.00	200.00	
30	All Saints Churchyard	0.00	200.00	
32	General maintenance - other	0.00	500.00	
33	War Memorials / Armistice	0.00	200.00	
80	Bus shelter cleaning	0.00	540.00	
81	St Marys Church yard	0.00	200.00	
90	Streetlighting electricity	0.00	3500.00	
99	CCTV	0.00	3300.00	
116	Defibrillator - maintenance	0.00	200.00	
	Additional Bin - annual emptying charge	0.00	125.00	
		0.00	48677.94	Total Expenditure Inc. Earmarked Reserves
				62665.00

Staff Costs		Receipts 2021/2022	Payments 2021/2022	
Code	Title			
45	Staff vacancies	0.00	0.00	
46	Parish Clerk & RFO salary	0.00	22883.00	
49	Tax & NI	0.00	8427.00	
103	Pensions	0.00	1867.00	
		0.00	33177.00	

TOTAL	<u>94565.00</u>	<u>129553.94</u>	TOTAL NET expenditure for 2021/22 (including funds transferred from earmarked reserves)
Expenditure from Earmarked Reserves		-16482.06	
Added to / Drawn From General Reserves		-34988.94	
			<u>146036.00</u>

Appendix C Item 1271c Earmarked Reserves

Current Earmarked Reserves	Total in reserves 01.04.20	+ / - to reserves 31.12.20	Total amount 31.12.20	Propose +/- to reserves 31.03.21	Proposed total in reserves 31.03.21
Office Equipment	£ 400.00	£ -	£400.00	£300.00	£700.00
Staff costs	£ 5,839.46	£ -	£ 5,839.46	£0.00	£5,839.46
Allotment deposits	£ 75.00	£ -	£75.00	£0.00	£75.00
Playing field equipment - adult gym	£ 10,000.00	£ -	£10,000.00	£0.00	£10,000.00
Sports Court	£ 2,500.00	£ -	£ 2,500.00	£ 500.00	£3,000.00
Hengoed Cemetery	£ 3,000.00	£ -	£ 3,000.00	£ -	£3,000.00
Hengoed Cemetery Expansion	£ 9,495.00	£ -	£ 9,495.00	£ 2,000.00	£11,495.00
Elections	£ 4,500.00	£ -	£ 4,500.00	£ -	£4,500.00
Pavilion	£ 500.00	£ -	£ 500.00	£ -	£500.00
Parish Event	£ 307.02	£ -	£ 307.02	£ -	£307.02
Streetlights - LED conversion	£ 26,294.85	-£ 12,307.79	£ 13,987.06	-£ 13,987.06	£0.00
Streetlights - column replacement	£ 10,000.00	£ -	£ 10,000.00	£ -	£10,000.00
New streetlight (solar) Opp All Saints Church	£ 1,500.00	£ -	£ 1,500.00	£ -	£1,500.00
Road Safety Measures	£ 10,000.00	£ -	£ 10,000.00	£ -	£10,000.00
Neighbourhood Fund 2017/18	£ 2,657.48	£ -	£ 2,657.48	-£ 2,495.00	£162.48
Neighbourhood fund 2018/19	£ 11,504.44	£ -	£ 11,504.44	£ -	£11,504.44
Neighbourhood Fund 2019/20	£ 20,734.23	£ -	£ 20,734.23	£ -	£20,734.23
Neighbourhood Fund 2020/21	£28,886.20	£ -	£ 28,886.20	£ -	£28,886.20
Solar Farm grant	£ 19,957.98	£ -	£ 19,957.98	£ -	£19,957.98
Covid 19 Grant - pavilion	£ -	£ 10,000.00	£ 10,000.00	£ -	£10,000.00
CCTV equipment	£ -	£ -	£ -	£ 300.00	£300.00
Consultation	£ -	£ -	£ -	£ 4,000.00	£4,000.00
Total Earmarked reserves	£ 168,151.66	-£ 2,307.79	£ 165,843.87	-£ 9,382.06	£ 156,461.81