

# Selattyn and Gobowen Parish Council

## Minutes of the meeting of the Parish Council on Wednesday 9<sup>th</sup> December 2020

### Via Zoom

**Present:** Councillors: Tony Broom, Peter Clare, Sue Crow, Huw Ellis, Craig Emery, Neil Evans, Robert Macey (Chairman), Mike McKenna, Erica Morgan, Simon Westwood-Bate, Lenny Worthing

**In attendance:** Bridget Laraway - Parish Clerk  
Cllr Allan Wilson - Chairman Shropshire Climate Action Partnership

**Present:** 1 member of the public

<b>1244</b>	<b>Apologies and reasons for absence</b> were noted from Cllr Tony Bird (Covid/Zoom), Shropshire Cllr Mark Jones (illness). <b>Absent:</b> Cllr Steve West Wynn
<b>1245</b>	<b>Disclosable Pecuniary Interests</b> a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. <b>None</b> b) To consider any applications for dispensation <b>None</b>
<b>1246</b>	<b>To confirm the Minutes of the Full Council Meeting held on 11<sup>th</sup> November 2020</b> Proposed by Cllr Macey, Seconded: Cllr Broom  <b>RESOLVED: To approve.</b>  Cllr Macey proposed that Item 1254 be brought forward and dealt with as the next item. This was AGREED.
<b>1254</b>	<b>Shropshire Carbon Action Partnership</b> Cllr Allan Wilson gave a presentation to the Council regarding the aims of the Shropshire Carbon Action Partnership and its role to “Influence, Educate and Assist” within the county. Parish Clerk to circulate copies of the presentation slides and the website link to Councillors.  <i>Cllr Allan Wilson left the meeting, and the set agenda resumed.</i>
<b>1247</b>	<b>Public Participation session</b> The member of the public did not wish to speak.
<b>1248</b>	<b>Reports</b> a) <b>Clerk’s progress report</b> – The report circulated in advance of the meeting was <b>NOTED</b> . b) <b>Shropshire Council</b> – Cllr Robert Macey reported: <ul style="list-style-type: none"><li>• <i>Draft Climate Strategy and Action Plan</i> – this works towards Shropshire Council achieving nett zero carbon emissions by 2030 and is due to be considered by Cabinet on 14<sup>th</sup> December.</li><li>• <i>Financial Strategy</i> – this is due to be considered at Council later in December. Shropshire Council are awaiting news on the Government’s fairer funding deal to be able to plan for a longer-term balanced budget.</li><li>• <i>Think, Shop, Buy Local campaign has been launched within Shropshire.</i></li><li>• <i>Covid Winter Grants Scheme</i> - £841,000 has been delegated to Shropshire from the UK Government to use to support residents in need due to Covid. The funding scheme runs until the end of March 2021.</li></ul>

- *Oswestry Innovation Park* – the development of the park has been announced and a consultation website has been launched.
- *Future Oswestry Group* – Cllr Macey reported that he represents Shropshire Council on this group. The focus of the group will extend to surrounding villages including Gobowen and Gobowen station. A review of bus routes for better connectivity between villages is planned.
- *Traffic issues in Gobowen* – A meeting is planned with Shropshire Councillor Steve Davenport and the local Highways Officer to consider the traffic issues in School Lane area and Upper Hengoed.
- *Local Plan* – This has now moved to the Regulation 19 (publication version) stage and will shortly be circulated for consultation on the soundness of the plan. Any comments made in the consultation at this stage will be included when the Plan is submitted in Spring 2021.
- **Requests from Councillors:** Cllr Crow asked that the removal of the barriers at the Zebra crossing outside the Post Office is prioritised. Cllr Crow noted that the pothole repair on the roundabout had started to disintegrate; Cllr Macey reported that he has requested another repair that is more appropriate to the traffic load using the roundabout.

c) **Other reports**

Cllr McKenna gave a verbal report that both the Selattyn and Gobowen Parish Paths Partnership and the Bryn Y Castell Coppice Conservation group are resuming activities in line with Covid guidelines.

Cllr Morgan gave a verbal report that the Oswestry Racecourse Management Association have postponed their autumn meeting until early 2021 due to Covid.

**1249 Financial Matters**

- a) **Monthly statement** - Bank reconciliation for November 2020 had been circulated in advance of the meeting.
- b) **Payments** – The payments list had also been circulated. **Appendix A Item 1249b Payments**
- c) **Income** – Income received since the last meeting was also circulated in advance of the meeting. **Appendix B Item 1249c Receipts**

**RESOLVED: To approve the bank reconciliation, payments and income.**

- d) **External Audit** – The report received from the External Auditor had been circulated in advance of the meeting. **Appendix C Item 1249d External Auditor Report.**

**RESOLVED: To NOTE that the issues identified on the External Auditor's report resulted from a lack of continuity caused by the changes in personnel in the Parish Clerk role.**

e) **Internal Audit**

It was **AGREED** that the Parish Clerk will arrange for an Internal Audit to take place up to 30 November 2020.

f) **Draft Budget 2021-22**

It was **AGREED** that the Draft Budget 2021-22 would be discussed at the Full Council meeting on 13<sup>th</sup> January 2021. It was also **AGREED** that a reserve meeting date will be circulated in case a second meeting is needed to finalise the draft budget.

<b>1250</b>	<p><b>Finance and Executive Committee</b></p> <p><b>RESOLVED: To note the draft minutes of the Finance and Executive Committee meeting held on 02.12.20</b></p> <p>a) It was <b>AGREED</b> that the Amenities and Services committee would progress the bus shelter installation on St Martins Road.</p> <p>b) It was <b>AGREED</b> to appoint Bernard Townson as the Internal Auditor.</p>
<b>1251</b>	<p><b>Amenities and Services Committee</b></p> <p><b>RESOLVED: To note the draft minutes of the Amenities and Services Committee meeting held on 02.12.20</b></p>
<b>1252</b>	<p><b>Planning Items</b></p> <p><b>a) Planning Decisions – To note</b></p> <p>i. Reference: 20/03928/FUL (validated: 29/09/2020)  Address: Coppice House, Racecourse Road, Oswestry, SY10 7PQ  Proposal: Erection of garage and carport with home office/games room/annexe accommodation above following demolition of existing garage and store  Decision: Grant Permission</p> <p>ii. Reference: 20/01522/REM (validated: 07/05/2020)  Address: Garage Adjacent to The Last Inn, Hengoed, Shropshire  Proposal: Approval of reserved matters (access, appearance, landscaping, layout and scale) pursuant to outline permission 14/03665/OUT for residential development of four dwellings.  Decision: Grant Permission</p> <p>iii. Reference: 20/04086/FUL (validated: 07/10/2020)  Address: Land Opposite Gyrn Cottage, Gyrn Road, Selattyn, Oswestry, Shropshire, SY10 7DL  Proposal: Sitting of metal storage container  Decision: Refuse</p> <p><b>RESOLVED: to NOTE.</b></p> <p><b>b) Planning applications for consideration – None</b>  It was noted that planning applications had been received since this agenda was set. Parish Clerk to check date for response for those applications and ask for extension if it is prior to January Full Council meeting.</p>
<b>1253</b>	<p><b>Correspondence</b></p> <p><b>RESOLVED: to note the appendix of items which have been circulated by email.</b></p>
<b>1254</b>	<p><b>Shropshire Climate Action Partnership</b>  This item was heard and minuted earlier in the meeting.</p>

## Selattyn and Gobowen Parish Council

<b>1255</b>	<b>Councillor Vacancies</b>  <b>RESOLVED: To proceed with the process to fill the 2 Casual Vacancies in accordance with the relevant rules for appointing within 6 months of elections.</b>
<b>1256</b>	<b>Old Chirk Road</b> – to consider request received from resident to change Old Chirk Road into a one-way road.  <b>RESOLVED: To pass on this request to Shropshire Council and advise that it has been raised by 1 resident.</b> <b>RESOLVED: To investigate previous Road Safety Submissions and follow up on the submitted request for double yellow lines outside the old chapel.</b>
<b>1257</b>	<b>Christmas Tree</b> Cllr Macey proposed to erect a Christmas Tree in the pedestrianised area outside the Post Office in Gobowen. The Parish Clerk reported on the Health & Safety preparation and the insurance cover. <b>RESOLVED: To approve.</b> Cllr Macey to action.
<b>1258</b>	<b>Future Agenda Items</b> The following items were raised: a) Budget Planning (Cllr Macey) - <b>January</b> b) Parish Council name (Cllr Westwood-Bate) c) Planning committee meetings and terms of reference (Cllr McKenna) d) Encouraging residents to stand for Parish Council Election (Cllr Emery) e) Play equipment on Wat's Meadow (Cllr Emery); section 106 (Cllr Crow) - <b>January</b>
<b>1259</b>	<b>To note the date of next meeting.</b> Wednesday 13 <sup>th</sup> January 2021