

Selattyn and Gobowen Parish Council

Minutes of the meeting of the Parish Council on Wednesday 8 January 2020 at the Pavilion, Gobowen at 7.00pm

In the Chair – Cllr Macey

Present: Councillors Bird, Clare, Crow, Ellis, Evans, Harness, McKenna, Morgan, Worthing

In attendance: J Morgan-Birtles (Clerk to the Council),

Also present: 5 members of the public, Shropshire Cllr Mark Jones

| | |
|-------------|---|
| 1129 | <p>a) To receive apologies and reasons for absence</p> <p>Cllr West Wynn – another meeting Cllr Westwood-Bate – away on business Cllr Broom – unwell Cllr Emery – delayed at work</p> |
| 1130 | <p>Disclosable Pecuniary Interests</p> <p>b) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests – none. To consider any applications for dispensation – none received.</p> |
| 1131 | <p>To confirm the Minutes of the Full Council Meeting held on 11.12.19</p> <p>Proposed: Cllr MACEY Second: Cllr McKenna It was RESOLVED to CONFIRM</p> |
| 1132 | <p>Public Participation session - a period of 15 minutes will be set aside for the public to speak on items on the agenda.</p> <p>None wished to speak</p> |
| 1133 | <p>Reports</p> <p>a) Progress Report – To consider the Clerk’s progress report – nothing new to report due to festive break.</p> <p>b) Shropshire Council - To receive reports from Shropshire Council elected councillors – Cllr Jones explained there was not much to report due to festive break, Cllr Davenport is very unhappy with current road repair contractors (particularly repairs in South Shropshire); Budget to rise 3.99% partly due to rises in adult social care element. Cllr Macey reported on full council meeting, one proposal forward for 20 mph zones around all schools in the county, draft budget is due out for consultation before full council in February (social care provision is growing at £10m per year); housing – more affordable homes needed; Parish news - Christmas tree didn’t quite come to fruition but will be able to happen for Christmas 2020; results of the Ideas Race will be out shortly; Christmas lights competition was held in Gobowen and proved popular; Solar Farm grant – application examined (including the 106 agreement) and there is nothing mentioned about terms of grant – Parish Council to discuss the way forward (ACTION - future agenda); Wats Meadow – no action due to Festive break. Cllr Clare raised issue of potholes in North Shropshire. Cllr Macey offered to circulate system for reporting potholes - ACTION. Cllr Evans raised the matter of the road repair contractors and repairs in North Shropshire. Cllr Crow raised the issue of finish of repairs (sealing). Cllr Morgan raised the issue of reducing the number of workers for youth provision and that rural areas are at a disadvantage.</p> |

| | |
|--------------------|--|
| | <p>c) Other Reports – To receive reports from councillors attending meetings, training sessions and site visits on behalf of the parish council. Cllr McKenna reported on a positive meeting with Mr Richards, the Funeral Director in charge of grave diggers and noted that 75% of burials nationally are now cremated remains rather than full burials. Cllr Macey had opened the Selattyn School Christmas Fair.</p> <p>d) Police report – To receive the police report. CSO Dave Hughes talked about the Police report to the meeting – this had been previously circulated to the Cllrs.</p> |
| <p>1134</p> | <p>Financial Matters</p> <p>a) Monthly statement - To approve the monthly transaction lists and bank statements against bank reconciliation for December 2019. Front sheet for signature has been provided to financial signatories.</p> <p>b) Payments - To approve outstanding payments and payments made prior to the meeting.</p> <p>c) Income -To note income received since the last meeting and receive a report on outstanding income. Items a), b) and c) taken together – See Appendix A Proposed: Cllr Bird Second: Cllr Harness It was RESOLVED to APPROVE</p> <p>d) Fees and Charges for 2020-21 - To set the following fees and charges</p> <p>i. Hengoed Cemetery – it was proposed to increase the Parishioner fees as follows: Administration Fee: £165; Purchase of Plot: £370; Interment of Ashes: £210 Proposed: Cllr McKenna Second: Cllr Morgan. It was RESOLVED to increase the fees. No change for non-parishioner fees in 2020-21. – See APPENDIX B ACTION: Cllr Crow’s proposal to end permission for non-parishioners to be buried at cemetery to be referred to a future agenda.</p> <p>ii. Pavilion Hire Charges – no change</p> <p>iii. Gobowen Allotments – no change</p> <p>iv. Community meal charges – no change</p> <p>v. Roundabout Adverts – no change Proposed: Cllr Bird Second: Cllr Clare It was RESOLVED to set fees as per APPENDIX C</p> <p>e) Ear-marked Reserves and General Reserves –</p> <p>i. Hengoed Cemetery - An accounting note to be made of the reduction from £8745.91 to £3000 for an ‘equipment/repair plan. This amount would be topped up from general reserves, if necessary, for any future major equipment purchase or, repair needed. Proposed: Cllr Crow, Second: Cllr McKenna. AGREED.</p> <p>ii. Community Meals – referred to F&E Committee March meeting for suggestions to support local food initiatives. Approval of Earmarked Reserves was proposed: Cllr Bird, Second: Cllr Evans It was RESOLVED to APPROVE. See APPENDIX D</p> <p>f) 3rd Quarter Budget Report – for consideration in line with budget</p> <p>g) To agree the Budget overall for 2020-21</p> |

| | |
|------|--|
| | <p>Proposed: Cllr Macey Second: Cllr Bird It was RESOLVED to AGREE the overall Budget for 2020-21 – See APPENDIX E</p> <p>h) To set the Precept for 2020-21 at £83,320. This will show a 0% increase in the Band D Council Tax charge on the 2020/21 Council Tax Demand Notices.</p> <p>It was RESOLVED to APPROVE</p> |
| 1135 | <p>Planning Items</p> <p>a) Planning Decisions – To note</p> <p>i. Reference: 19/04682/LBC (validated: 21/10/2019) Address: Railway Booking Office, Building 2, Gobowen Station, Station Road, Gobowen, Oswestry, Shropshire, SY11 3JS Proposal: Installation of external air-source heat pump; replacement of rainwater pipes; external decoration scheme Decision: Grant Permission</p> <p>ii. Reference: 19/04557/FUL (validated: 23/10/2019) Address: Carlyn , St Martins Road, Gobowen, SY11 3PL Proposal: Erection of two storey side extension Decision: Refuse</p> <p>b) Planning applications for consideration</p> <p>i. Reference: 19/05379/OUT (validated: 12/12/2019) Address: Oakcroft, Hengoed, Shropshire, SY10 7EU Proposal: Outline application (all matters reserved) for residential development of three dwellings; following demolition of existing buildings Applicant: Mr C Turner (Oakcroft, Hengoed, SY10 7EU)</p> <p>It was RESOLVED to MAKE REPRESENTATION</p> <p>Whilst the Parish Council welcomes the development of the brown field site, it is disappointed that the proposed property type does not reflect the results of the recent housing needs survey.</p> <p>The Parish Council would like to see a pavement installed along the length of the properties.</p> <p>The Parish Council requires particular attention to be paid to the drainage outflow within any SUDS plans.</p> <p>ii. REFERENCE 19/04678/FUL, amendment submitted. DEVELOPMENT PROPOSED: Erection of a garage and all associated works, LOCATION: Proposed Barn Conversion At The Gyrn Farm, Gyrn Road, Selattyn, Shropshire</p> <p>It was RESOLVED to OBJECT</p> <p>The Parish Council request the scale and height of the building be reduced to the satisfaction of the Conservation and Planning team and to consider a condition which reflects the ancillary nature of the intended use.</p> |
| 1136 | <p>Correspondence forwarded to Councillors for consideration and information</p> <p>To note the appendix of items which have been circulated via email and Google Drive.</p> <p>a) Request for permission to display banner at Pavilion from Big Local - The banners are approximately 3 x 5ft, they say various Big Local Messages - about Grants, Business, Promotion and the Messenger. The idea is to circulate different ones around the 3 villages, maybe leave one in situ for a month and then change it with another one.</p> <p>Proposed: Cllr Crow Second Cllr Morgan AGREED</p> <p>b) Garden Party at Buckingham Palace – nomination requested Cllr Emery to be asked if he wishes to be nominated. ACTION Cllr Macey</p> |

| | |
|------|--|
| 1137 | <p>Training session for councillors</p> <p>With the current mix of experienced and newer councillors, it was decided contact neighbouring parishes about their training plans to see if any training sessions could be shared.</p> <p>In the meantime, councillors were encouraged to book on SALC training days as appropriate according to need.</p> <p>Item to return to a future agenda</p> <p>ACTION to contact neighbouring councils about their training plans.</p> |
| 1138 | <p>Future Agenda Items</p> <p>Each Councillors is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</p> <p>a) Future agenda items –</p> <ul style="list-style-type: none"> i. Allotment expansion ii. Cllr Crow - VE Day 8 to 10 May 2020 iii. Cllr Macey - Recognising contributions from the local people to the community. iv. Cllr McKenna raised efforts of those involved in ‘The Fallen’ booklet – not an agenda item but to be put forward by councillors. v. Procedure for co-option to be clarified before February meeting. <p>i) Articles for Roundabout magazine – must be submitted by 15th Jan 2020</p> <p>Cllr Worthing – reporting homeless via app (StreetLink)</p> <p>Cllr Macey – reporting potholes</p> <p>Request for articles</p> <p>Poster – requesting articles for the Roundabout - Cllr Macey to ACTION</p> |
| 1139 | <p>To note the date and place of next meeting. Wednesday 12 February 2020 at the Pavilion, Gobowen.</p> |

Meeting closed at 20:33

APPENDIX A

Selattyn and Gobowen Parish Council
Curr Acc RECEIPTS LIST - Prior to January mtg

| Voucher | Code | Date | Minute | Bank | Receipt No | Description | Customer | VAT Type | Net | VAT | Total |
|--------------|----------------------|------------|--------|----------|------------|--------------------------|----------------------|----------|---------------|---------------|-----------------|
| 100 | Pavilion hire income | 08/12/2019 | 1134 | Curr Acc | | Room Hire | Dominique Ford | E | 25.00 | 0.00 | 25.00 |
| 101 | Pavilion hire income | 16/11/2019 | 1134 | Curr Acc | 800243 | Pavilion Hire (football) | Gobowen Celtic FC | E | 45.00 | 0.00 | 45.00 |
| 102 | Interment Charges | 09/12/2019 | 1134 | Curr Acc | 101203 | Cemetery income | Edmund Rowlands & | X | 360.00 | 0.00 | 360.00 |
| 103 | Interment Charges | 09/12/2019 | 1134 | Curr Acc | 103126 | Cemetery income | Jones and Hughes Ltd | X | 120.00 | 0.00 | 120.00 |
| 104 | Precept | 13/12/2019 | 1134 | Curr Acc | 131219 | VAT refund | HMRC | R | 0.00 | 888.83 | 888.83 |
| Total | | | | | | | | | 550.00 | 888.83 | 1,438.83 |

Curr. Acc. PAYMENTS made prior to January mtg

| Voucher | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT | Net | VAT | Total |
|--------------|--------------------|------------|--------|----------|-----------|----------------------|----------------------|-----|---------------|--------------|---------------|
| 221 | Pavilion telephone | 09/12/2019 | 1134 b | Curr Acc | dd091219 | Pavilion broadband | British Telecom | S | 54.20 | 10.84 | 65.04 |
| 222 | Allotment water | 10/12/2019 | 1134b | Curr Acc | dd101219 | Allotment water | Water Plus | Z | 35.26 | 0.00 | 35.26 |
| 223 | Pensions | 12/12/2019 | 1134 | Curr Acc | dd121219 | Pension Contribution | NEST | Z | 19.83 | 0.00 | 19.83 |
| 224 | Pensions | 11/12/2019 | 1134 | Curr Acc | dd121219 | Pension Contribution | NEST | Z | 26.44 | 0.00 | 26.44 |
| 225 | Staff Telephone | 12/12/2019 | 1134 | Curr Acc | dd121219 | Staff telephone | Vonage Limited | S | 32.00 | 6.40 | 38.40 |
| 226 | Pavilion Gas/Elec | 20/12/2019 | 1134 | Curr Acc | dd201219 | Pavilion electricity | NPower | L | 11.12 | 0.56 | 11.68 |
| 227 | Pavilion Gas/Elec | 27/12/2019 | 1134 | Curr Acc | dd271219 | Pavilion electricity | Opus Energy | L | 23.65 | 1.18 | 24.83 |
| 228 | Pavilion Gas/Elec | 27/12/2019 | 1134 | Curr Acc | dd271219 | Pavilion electricity | Opus Energy | L | 23.09 | 1.15 | 24.24 |
| 229 | Refuse emptying | 30/12/2019 | 1134 | Curr Acc | dd301219 | Refuse emptying | Veolia ES | S | 30.72 | 6.14 | 36.86 |
| 230 | Pensions | 31/12/2019 | 1134 | Curr Acc | dd311219 | Pension Contribution | NEST | Z | 19.83 | 0.00 | 19.83 |
| 231 | Pensions | 31/12/2019 | 1134 | Curr Acc | dd311219 | Pension Contribution | NEST | Z | 26.44 | 0.00 | 26.44 |
| 232 | Pavilion water | 31/12/2019 | 1134 | Curr Acc | dd311219 | Pavilion Water | Water Plus | Z | 28.72 | 0.00 | 28.72 |
| 233 | Bank Charges | 31/12/2019 | 1134 | Curr Acc | dd311219 | bank charges | Unity Trust Bank plc | Z | 31.65 | 0.00 | 31.65 |
| Total | | | | | | | | | 362.95 | 26.27 | 389.22 |

PAYMENTS LIST for approval at January mtg 2020

| Voucher | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT | Net | VAT | Total |
|--------------|----------------------|------------|--------|-------------|------------|------------------------|-------------------------|-----|-----------------|---------------|-----------------|
| 235 | Planters Project | 07/01/2020 | 1134b | Curr Acc | bacs080120 | Planters project | Derwen College | S | 379.96 | 75.99 | 455.95 |
| 236 | Planters Project | 07/01/2020 | 1134b | Curr Acc | BACS080120 | Planters project | Derwen College | S | 50.00 | 10.00 | 60.00 |
| 237 | Streetlighting | 07/01/2020 | 1134b | Curr Acc | BACS080120 | Streetlight repair | Highline Electrical Ltd | S | 1,856.00 | 371.20 | 2,227.20 |
| 238 | Roundabout | 07/01/2020 | 1134b | Curr Acc | BACS080120 | Roundabout Printing | Imprint Design & Print | Z | 673.00 | 0.00 | 673.00 |
| 239 | Office Expenses | 07/01/2020 | 1134b | Curr Acc | BACS080120 | Printer ink | Infotone Imaging | S | 66.94 | 13.39 | 80.33 |
| 240 | Office Expenses | 07/01/2020 | 1134b | Curr Acc | BACS080120 | Printer ink | Infotone Imaging | S | 51.95 | 10.39 | 62.34 |
| 241 | Pavilion | 07/01/2020 | 1134b | Curr Acc | 300839 | Pavilion Management | Brewer, D | Z | 100.00 | 0.00 | 100.00 |
| 242 | PF - Litter-picking | 07/01/2020 | 1134b | Curr Acc | 300839 | Litter picking | Brewer, D | Z | 90.00 | 0.00 | 90.00 |
| 243 | Bus shelter cleaning | 07/01/2020 | 1134b | Curr Acc | 300839 | bus shelter cleaning | Brewer, D | Z | 45.00 | 0.00 | 45.00 |
| 246 | Parish Clerk salary | 07/01/2020 | 1134b | Curr Acc | BACS080120 | Staff Salary | Parish Clerk | Z | 1,066.02 | 0.00 | 1,066.02 |
| 247 | Cemetery & | 07/01/2020 | 1134b | Curr Acc | BACS080120 | Staff Salary | Cemetery & Facilities | Z | 465.70 | 0.00 | 465.70 |
| 248 | NI Payments | 07/01/2020 | 1134b | Curr Acc | BACS080120 | PAYE & NI | HMRC | Z | 143.11 | 0.00 | 143.11 |
| 249 | Office Expenses | 07/01/2020 | 1134b | Curr Acc | BACS080120 | Staff general expenses | Parish Clerk | Z | 109.30 | 0.00 | 109.30 |
| 250 | Staff Travel | 07/01/2020 | 1134b | Curr Acc | BACS080120 | Staff travel expenses | Parish Clerk | Z | 29.25 | 0.00 | 29.25 |
| 251 | Payroll Services | 07/01/2020 | 1134b | Unity Trust | BACS080120 | Payroll Services | DCK Accounting | S | 25.00 | 5.00 | 30.00 |
| Total | | | | | | | | | 5,151.23 | 485.97 | 5,637.20 |

Finances Community Meals Account - January 2020

RECEIPTS prior to mtg - Community Meals

| Voucher | Code | Date | Minute | Bank | Receipt No | Description | Customer | VAT | Net | VAT | Total |
|--------------|---------------|------------|--------|-------------|---------------|-------------------|--------------|-----|---------------|--------------|---------------|
| 105 | Meal payments | 01/12/2019 | 1122 | Unity Trust | 103231 103232 | Community Meals - | K. Griffiths | S | 170.00 | 34.00 | 204.00 |
| Total | | | | | | | | | 170.00 | 34.00 | 204.00 |

PAYMENTS Made PRIOR to MTG - Community Meals

| Voucher | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT | Net | VAT | Total |
|--------------|--------------|------------|--------|-------------|-----------|--------------|----------------------|-----|--------------|-------------|--------------|
| 234 | Bank Charges | 31/12/2019 | 1134 | Unity Trust | dd311219 | bank charges | Unity Trust Bank plc | Z | 18.00 | 0.00 | 18.00 |
| Total | | | | | | | | | 18.00 | 0.00 | 18.00 |

PAYMENTS LIST for approval at January Mtg - Community Meals

| Voucher | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT | Net | VAT | Total |
|--------------|--------------------|------------|--------|-------------|------------|-------------------|------------------|-----|---------------|--------------|---------------|
| 244 | Meal payments | 07/01/2020 | 1134b | Unity Trust | BACS080120 | Community Meals - | RJAH Orthopaedic | S | 132.50 | 26.50 | 159.00 |
| 245 | Volunteer Expenses | 07/01/2020 | 1134b | Unity Trust | BACS080120 | Community Meals - | K. Griffiths | Z | 9.00 | 0.00 | 9.00 |
| Total | | | | | | | | | 141.50 | 26.50 | 168.00 |

APPENDIX B - Hengoed Cemetery

Burial Fees Parishioner Fees

The Parishioner Fees listed below apply where the person to be Interred or in respect of whom the right is granted is, or immediately before the Death was, an Inhabitant or a Parishioner of Selattyn and Gobowen Parish or within the last five years their last place of private residence was in Selattyn and Gobowen Parish.

| | 2020/2021 |
|---|--|
| Administration Fee Fixed fee | £165 |
| Purchase of Plot at the time of burial Parishioner | £370 |
| Interment of Ashes in Garden of Remembrance Parishioner | £210 |
| Introduction of Headstones Cemetery | £130 |
| Garden of Remembrance | £120 |
| Inscription to Headstones Additional wording (complete) | £70 |
| Reduction for Children (at the time of burial) – only applicable to single depth plots Under 18 years | 50% |
| Under 5 years | 75% |
| Under 12 months provided interment is in a baby grave (if available) | Free (if baby grave is available) |

Non-Parishioner Fees

| | 2020/2021 |
|---|--------------|
| Administration Fee Fixed fee | £310 |
| Purchase of Plot at the time of burial Non-Parishioner | £2210 |
| Interment of Ashes in Garden of Remembrance Non-Parishioner | £890 |
| Introduction of Headstones Cemetery | £130 |
| Garden of Remembrance | £120 |
| Inscription to Headstones Additional wording (complete) | £70 |

APPENDIX C

i. Pavilion Hire 2020-21

Room Hire – General Use

Use of all rooms and toilets – without shower facilities £10 / hour

Use of all rooms, toilets and showers

(Parish organisations/clubs)

Up to 2 hours in total £45

2 hours to 4 hours in total £65

4 hours to 6 hours in total £90

Use of all rooms, toilets and showers

(Non-Parish organisations/clubs)

Up to 2 hours in total £65

2 hours to 4 hours in total £85

4 hours to 6 hours in total £100

Changing Room Hire –

Football Teams for duration of game period Including use of showers and toilets.

Parish Teams £45

Other Teams £65

ii. **Gobowen Allotments Rents 2020/2021 – No change** £30 for a full plot £15 for a half plot per year

iii. **Community Meals 2020/21– No change.** Meals payments £4 inc. VAT per meal and volunteer mileage 0.35p

iv. **Roundabout Adverts 2020/21– No change:**

- 1/8 page - £50.00 + VAT
- ¼ page - £75 + VAT
- ½ page - £100.00 + VAT
- Full page - £200.00 + VAT

APPENDIX D - EARMARKED RESERVES & GENERAL RESERVES

| Current Earmarked Reserves | Total in reserves 01.04.19 | + / - to reserves 08.01.20 | Total amount in reserves at 08.01.2020 | Comments |
|---|-------------------------------|-------------------------------|--|--|
| Office Equipment | £ 100.00 | | £100.00 | £300 to be added from budget (2019-20) and repeated for equipment replacement |
| Staff costs | £ 5,839.46 | | £ 5,839.46 | To cover staff absence |
| Community Meals | £ 7,164.46 | | £7,164.46 | To be budgeted item only - referred to F&E Committee for recommendation for use of reserve monies. |
| Allotments expansion | £ 1,265.08 | £ 2,000.00 | £3,265.08 | |
| Allotment deposits | | £ 75.00 | £75.00 | Deposits held |
| Playing field equipment - adult gym | £ 1,000.00 | £ 8,000.00 | £9,000.00 | To be purchased in 2020-21 Replacement plan in place with annual accrual going forward |
| Sports Court | £ 1,618.84 | £ 381.16 | £ 2,000.00 | £500 in 2019-20 budget and going forward - resurfacing |
| Boundary Work / Fencing | £ 5,700.00 | £ 815.00 | £ 6,515.00 | To be spent during 2019-20 - then remove line |
| Small child area with fencing | £ - | £ 5,000.00 | £ 5,000.00 | To be spent during 2020-21 |
| Hengoed Cemetery | £ 8,745.91 | -£ 5,745.91 | £ 3,000.00 | An equipment / repair plan in place - this is capped at £3000 and topped up as necessary, |
| Hengoed Cemetery Expansion | £ 7,495.00 | | £ 7,495.00 | Reserves to expand the Cemetery - time frame should be in place |
| Elections | £ 4,500.00 | | £ 4,500.00 | Monies to cover an election, a bye election and a referendum - capped at £4500 |
| Pavilion | £ 16,198.19 | -£ 15,948.19 | £ 250.00 | An equipment / repair plan should be in place with annual accrual. Excess to general reserves |
| Parish Event | £ 307.02 | | £ 307.02 | |
| Parish signage & Info Points | £ 500.00 | | £ 500.00 | <i>Put into Plan with dates</i> |
| Streetlights - LED conversion | £ 18,294.85 | | £ 18,294.85 | To be completed within 2019/20 financial year - then line removed |
| Streetlights - column replacement | | £ 10,000.00 | £ 10,000.00 | £20k in budget for 4 years (2020 to 2023) |
| New streetlight (solar) Opp All Saints Church | | £ 1,500.00 | £ 1,500.00 | 2020/21 |
| Road Safety Measures | | £ 10,000.00 | £ 10,000.00 | 4 x vehicle activated signs (£8420) = +£1580 |
| Neighbourhood Fund 2017/18 | £ 2,657.48 | | £ 2,657.48 | To be spent by end of 2021/22 (bus shelter for St Martins Road £2195?) = +£462.48 |
| Neighbourhood fund 2018/19 | £ 11,504.44 | | £ 11,504.44 | Allocated with 2018/19 precept (towards a pedestrian refuge on St Martins Road (£30k to £40k) |
| Neighbourhood Fund 2019/20 | £ 20,734.23 | | £ 20,734.23 | Allocated with 2019/20 precept (towards a pedestrian refuge on St Martins Road (£30k to £40k) |
| Solar Farm grant | £ 19,957.98 | | £ 19,957.98 | Grant payment received from Ebnal Lodge Solar Project |
| Total Earmarked reserves | £ 133,582.94 | £ 16,077.06 | £149,660.00 | |
| Cash in Hand 01.04.19 | £ 192,793.18 | | | |
| Earmarked reserves | £149,660.00 | | | |
| General reserves | £43,133.18 | | | |

Selattyn and Gobowen Parish Council
2020-21 AGREED BUDGET

| Administration | | Receipts | Payments | Notes |
|----------------|----------------------------|-----------|-----------|---|
| Code | Title | 2020/2021 | 2020/2021 | |
| 50 | Staff travel | 0.00 | 1000.00 | |
| 51 | Office Expenses | 0.00 | 1500.00 | |
| 52 | Staff Telephone costs | 0.00 | 450.00 | |
| 53 | Parish Council insurance | 0.00 | 2000.00 | 3 years with Came & Co |
| 54 | Room hire | 0.00 | 40.00 | Meetings at other venues |
| 56 | Audit fees | 0.00 | 700.00 | Internal and external (year end) |
| 57 | Staff training | 0.00 | 750.00 | |
| 59 | Members training | 0.00 | 1000.00 | |
| 60 | Affiliation fees | 0.00 | 1600.00 | SALC |
| 61 | Subscriptions | 0.00 | 200.00 | SUCS, RCC |
| 62 | Professional other / fees | 0.00 | 300.00 | Contingency |
| 96 | Office Equipment | 0.00 | 300.00 | Tow ards replacements |
| 101 | Peninsula | 0.00 | 2304.00 | Human resources |
| 104 | Website | 0.00 | 85.00 | Annual fee |
| 118 | Payroll Services | 0.00 | 380.00 | £30 per month (allow ing for inflationary rise) |
| 112 | Local Council Award Scheme | 0.00 | 0.00 | |
| | | 0.00 | 12609.00 | 12609.00 |

| Banking | | Receipts | Payments | Notes |
|---------|---------------|----------|----------|--------|
| Code | Title | 2020/21 | 2020/21 | |
| 43 | Bank Interest | 800.00 | 0.00 | |
| 44 | Bank Charges | 0.00 | 250.00 | |
| | | 800.00 | 250.00 | 250.00 |

| Community Meals Project | | Receipts | Payments | Notes |
|-------------------------|--------------------|----------|----------|--|
| Code | Title | 2019/20 | 2019/20 | |
| 71 | Volunteer Expenses | 0.00 | 200.00 | |
| 72 | Meal payments | 1500.00 | 1200.00 | Around 50 meals per month being provided now |
| 73 | Equipment | 0.00 | 100.00 | Meal trays |
| | | 1500.00 | 1500.00 | 1500.00 |

| Gobowen Allotments | | Receipts | Payments | Notes |
|--------------------|---|----------|----------|--|
| Code | Title | 2020/21 | 2020/21 | |
| 4 | Tenancy payments | 840.00 | 0.00 | |
| 5 | Water | 0.00 | 250.00 | Increase of £50 - meter to be read in Autumn |
| 6 | Lease | 0.00 | 0.00 | Not applicable |
| 8 | Other | 0.00 | 350.00 | |
| | Expansion of allotments | | 3000.00 | |
| | Expansion of allotments (transfer from ear-marked reserves) | | -3000.00 | |
| | | 840.00 | 600.00 | 3600.00 |

| Gobowen Playing Field | | Receipts | Payments | Notes |
|-----------------------|--|----------|-----------|---|
| Code | Title | 2020/21 | 2020/21 | |
| 16 | Other Maintenance | 0.00 | 2500.00 | |
| 17 | Equipment repairs | 0.00 | 1000.00 | |
| | New equipment (adult gym) | | 10000.00 | |
| | New equipment (adult gym) (transfer from ear-marked reserves) | | -10000.00 | |
| 18 | Inspections | 0.00 | 1450.00 | |
| 21 | Events | 0.00 | 100.00 | |
| 67 | Sports Court maintenance | 0.00 | 500.00 | Planned future expenditure |
| 87 | Grass cutting | 0.00 | 4000.00 | |
| 119 | New fenced, small child play area | 0.00 | 5000.00 | |
| | New fenced, small child play area (transfer from earmarked reserves) | | -5000.00 | |
| 102 | Wayleave | 14.00 | 0.00 | |
| | | 14.00 | 9550.00 | Total Expenditure inc. Earmarked Reserves |
| | | | | 24550.00 |

| Hengoed Cemetery | | Receipts 2020/21 | Payments 2020/21 | |
|------------------|----------------------------------|---------------------|---------------------|--|
| Code | Title | | | |
| 22 | Sale of plots | 3000.00 | 0.00 | |
| 23 | Interment Charges | 2500.00 | 0.00 | |
| 24 | Grass cutting and general maint. | 0.00 | 3000.00 | |
| 88 | refuse emptying | 0.00 | 600.00 | |
| 89 | Other maintenance | 0.00 | 250.00 | Contingency |
| 100 | Expansion | 0.00 | 2000.00 | Project to expand cemetery (takes total to £11495) |
| 110 | Paths in 4th quarter | 0.00 | 0.00 | |
| | | 5500.00 | 5850.00 | Total Expenditure inc. Earmarked Reserves |
| | | | | 5850.00 |

| Parish Grants and Civic Expenses | | Receipts 2020/21 | Payments 2020/21 | |
|----------------------------------|----------------------------------|---------------------|---------------------|---|
| Code | Title | | | |
| 37 | Parish Grants | 0.00 | 3500.00 | Increase with potential for £2500 funding towards youth provision |
| 38 | Councillors expenses | 0.00 | 250.00 | no change |
| 39 | Chairman's allowance | 0.00 | 360.00 | no change |
| 40 | Members allowance/administration | 0.00 | 500.00 | no change |
| 41 | Elections | 0.00 | 0.00 | £4500 already in reserves |
| | | 0.00 | 4610.00 | |
| | | | | 4610.00 |

| Pavilion | | Receipts 2020/21 | Payments 2020/21 | |
|----------|------------------------------|---------------------|---------------------|------------------|
| Code | Title | | | |
| 9 | Hire income | 2200.00 | 50.00 | |
| 10 | Council tax | 0.00 | 1000.00 | Contingency |
| 11 | Gas/ Electricity | 0.00 | 600.00 | |
| 12 | Water | 0.00 | 150.00 | |
| 13 | Equipment | 0.00 | 0.00 | £500 in reserves |
| 14 | Maintenance | 0.00 | 250.00 | Contingency |
| 120 | Management and Cleaning | 0.00 | 2000.00 | |
| 82 | telephone broadband pavilion | 180.00 | 650.00 | |
| | | 2380.00 | 4700.00 | |
| | | | | 4700.00 |

| Precept | | Receipts 2020/21 | Payments 2020/21 | |
|---------|--------------------|---------------------|---------------------|-------------|
| Code | Title | | | |
| 74 | Precept | 83320.00 | 0.00 | |
| 93 | Neighbourhood Fund | 0.00 | 0.00 | Unknown |
| | | 83320.00 | 0.00 | |
| | | | | 0.00 |

| Projects | | Receipts 2020/21 | Payments 2020/21 | |
|----------|---|---------------------|---------------------|--|
| Code | Title | | | |
| 35 | Roundabout newsletter | 1500.00 | 2000.00 | |
| 65 | Notice boards | 0.00 | 0.00 | £650 in reserves |
| 94 | Planters Project Gobowen | 0.00 | 1200.00 | Increase to meet rising costs |
| 99 | CCTV | 0.00 | 3000.00 | No change |
| 105 | Planters Project Selattyn | 0.00 | 220.00 | Increase to meet rising costs |
| 108 | Communication & Consultation (Library) | 0.00 | 6192.00 | Increased to allow for feasibility study. |
| 109 | Parish Walk | 0.00 | 0.00 | |
| 113 | Freehold acquisition of land | 0.00 | 0.00 | |
| 114 | 50 year celebration | 0.00 | 0.00 | £307.02 in reserves for Parish Event |
| 115 | Signage (for places of interest) | 0.00 | 500.00 | |
| 116 | Defibrillator - maintenance | 0.00 | 200.00 | No change |
| | Road safety measures VAS x 4 | | 8,420.00 | |
| | Road safety measures (transfer from general reserves) | | -8,420.00 | |
| | Bus Shelter on St Martins Road | | 2,195.00 | |
| | Bus Shelter on St Martins Road (transfer from earmarked reserves) | | -2,195.00 | |
| | Pedestrian refuge on St Martins Road | | 35,000.00 | |
| | Pedestrian refuge on St Martins Road (transfer from earmarked reserves) | | -34,281.00 | |
| | | 1500.00 | 14031.00 | Total Expenditure Inc. Earmarked Reserves |
| | | | | 59646.00 |

| Running Costs | | Receipts | Payments | |
|---------------|---|-------------|-----------------|--|
| Code | Title | 2020/21 | 2020/21 | |
| 25 | Bus Shelter maintenance | 0.00 | 250.00 | |
| 26 | Streetlighting maintenance | 0.00 | 3000.00 | Reduction in line w ith replacement programme |
| 27 | Replacement of concrete columns | 0.00 | 20000.00 | Each year for the next four years |
| | <i>Replacement of concrete columns (transfer funds from earmarked reserves)</i> | | -10000.00 | |
| 28 | Selattyn/Harlech Cemetery | 0.00 | 600.00 | Decision to be made |
| 29 | Preeshenlle Churchyard | 0.00 | 200.00 | No change |
| 30 | All Saints Churchyard | 0.00 | 200.00 | No change |
| 31 | Gobowen Roundabout | 0.00 | 0.00 | |
| 32 | General maintenance - other | 0.00 | 500.00 | No change |
| 33 | War Memorials / Armistice | 0.00 | 200.00 | No change but underspent this year |
| 42 | Shropshire Council maintenance grant | 0.00 | 0.00 | |
| 80 | Bus shelter cleaning | 0.00 | 250.00 | |
| 81 | St Marys Church yard | 0.00 | 200.00 | No change |
| 90 | Streetlighting electricity | 0.00 | 3900.00 | This should reduce with LED replacements |
| | | | | Total Expenditure Inc. Earmarked Reserves |
| | | 0.00 | 19300.00 | 39300.00 |

| Staff Costs | | Receipts | Payments | |
|-------------|-----------------------------------|-------------|-----------------|---------------------------------|
| Code | Title | 2020/21 | 2020/21 | |
| 45 | Staff vacancies | 0.00 | 700.00 | |
| 46 | Parish Clerk & RFO salary | 0.00 | 15077.00 | Increase in line w ith contract |
| 47 | Cemetery Officer salary | 0.00 | 5867.00 | Increase to 11 hours |
| 49 | NI Payments - Employer | 0.00 | 960.00 | |
| 103 | Pensions - Employer contributions | 0.00 | 250.00 | |
| | | 0.00 | 22854.00 | 22854.00 |

| | | | | |
|-------------------------------------|--|-----------------|------------------|--|
| TOTAL | | 95854.00 | 95854.00 | TOTAL NET expenditure for 2020/21 (including funds transferred from earmarked reserves) |
| Expenditure from Earmarked Reserves | | | -72896.00 | |
| Added to / Drawn From Reserves | | | 0.00 | 179469.00 |