

Selattyn and Gobowen Parish Council

Minutes of the meeting of the Parish Council on Wednesday 12th February 2020 at the Pavilion, Gobowen at 7.00pm

In the Chair – Cllr Macey

Present: Councillors Bird, Broom, Clare, Crow, Emery, Evans, McKenna, Morgan,

In attendance: G Power, SALC (Locum Clerk)

Also present: Several members of the public, Shropshire Cllr Mark Jones

1148	To receive apologies and reasons for absence Cllr Ellis – work commitments Cllr Westwynn - unwell Cllr Worthing – work commitments
1149	To ratify appointment of Locum Clerk Cllr Macey explained this was in two parts: <ul style="list-style-type: none">a) To approve appointment of Gail Power (SALC) as Locum Clerk for tonight’s meeting, and to approve payment for travel expenses, meeting attendance and preparation of minutes after the meeting, hourly rate as agreed with SALC, as in information previously circulated to Councillors. RESOLVED: APPROVED.b) To appoint Locum Clerk for interim period during recruitment process. Information had been previously circulated to Councillors giving details of two options:<ul style="list-style-type: none">i) Locum Clerk cover through the Society of Local Council Clerks (SLCC), who have a register of Locum Clerks. They can provide a Locum Clerk who has 4 years’ experience as a Clerk to a Town Council outside of Shropshire, is CiLCA qualified and has cemetery management experience. This Locum Clerk is able to work the hours per month ideally required by the Council (up to 21 hours per week), terms of the contract would be as set out in the papers previously circulated to the Councillors. Two weeks’ notice would be needed to end the contract.ii) SALC officers have offered a limited cover of up to 14 hours per week. <p>Cllr Crow proposed SALC, there was no second.</p> <p>Discussion took place, with concern that there was no guarantee of how long the recruitment process would take and therefore the option of having 21 hours per week cover would be a better option than limited cover only.</p> <p>RESOLVED: Contract (6 – 8 weeks initially) with the SLCC, 21 hours per week subject to obtaining a satisfactory reference from previous employer. Should the reference be unsatisfactory, the offer from SALC for limited cover of up to 14 hours would be taken up.</p> <p>Cllr Macey to contact SLCC to ask for this reference.</p>
1150	Co-option of Parish Councillor – three applications received. Cllr Macey explained the voting process, that the Councillors would vote (one vote per Councillor) on each of the three candidates in turn. Following the first vote, the candidate with the least votes would drop out.

	<p>There would then be a second vote (one vote per Councillor) between the remaining two candidates. The successful candidate would be the candidate with the most votes.</p> <p>The three applicants were present at the meeting. The applicants were asked by the Council where they lived and if they would be able to attend Council Meetings regularly. The applicants informed the Council of the area in which they lived, and all applicants agreed that they would be able to attend Council Meetings regularly.</p> <p>Voting then Commenced:</p> <p>1st vote:</p> <p>Candidate A – 5 votes</p> <p>Candidate B – 1 vote</p> <p>Candidate C – 3 votes</p> <p>2nd vote:</p> <p>Candidate A – 5 votes</p> <p>Candidate C – 3 votes</p> <p>1 abstention</p> <p>RESOLVED: Candidate A - Allison Davies be co-opted to the Council.</p> <p>Cllr Macey informed the meeting that another Casual Vacancy had occurred since the last Council Meeting. This would be advertised in line with proper procedure.</p>
1151	<p>Disclosable Pecuniary Interests</p> <p>a) Cllr Sue Crow declared an interest in item 1156 b(ii) Planning application reference 19/05570/FUL</p> <p>b) There were no considerations for dispensation.</p>
1152	<p>a) To confirm the Minutes of the Full Council Meeting held on 08.01.20</p> <p>Amendment to item 1133 b) line 16, word ‘child’ to be replaced with ‘youth’</p> <p>Proposed: Cllr Morgan, Seconded: Cllr Bird</p> <p>RESOLVED: Approved subject to above amendment.</p> <p>b) To confirm the Minutes of the Extraordinary Council meeting held on 29.01.20</p> <p>Proposed: Cllr Clare, Second Cllr Bird</p> <p>RESOLVED: APPROVED.</p>
1153	<p>Public Participation session - a period of 15 minutes will be set aside for the public to speak on items on the agenda.</p> <p>One person spoke to inform the Council of the reason for their planning application.</p>
1154	<p>Reports</p> <p>a) Progress Report – To consider the Clerk’s progress report.</p> <p>Discussion took place and it was noted that the Gobowen playing field and stream were not mentioned in the Clerks report.</p> <p>RESOLVED: That the playing field and stream be included in the next Clerk (Locum Clerk) Report.</p> <p>b) Shropshire Council - To receive reports from Shropshire Council elected councillors.</p> <p>Cllr Jones informed the meeting that Cornovii has been progressing the development of its first two sites, Ifton School and Monkmoor. Their aim is for 40% social housing.</p> <p>Various complaints have been received about Henlle Hall – sewage, and also people may be residing there. Enforcement have been asked to look into this.</p> <p>Cllr Macey reported that the Financial Strategy is published, the Draft Budget will be going to the next full Shropshire Council Meeting at the end of February. The Strategy only includes</p>

	<p>the grants which are guaranteed to be received from Central Government, although other grants may be received. Over 60% of the Budget is set to go to Adult Social Care. The Local Plan has been put back to May 2020, it is then proposed that there will then be a 6-week public consultation.</p> <p>Discussion took place regarding a problem in Hengoed, large vehicles have been driving on the verges causing damage, people have reacted by putting large stones on the verges. The Council were concerned that these large stones were a danger. Cllr Mark Jones stated that he would raise this with Cllr Steve Davenport.</p> <p>c) Other Reports – To receive reports from councillors attending meetings, training sessions and site visits on behalf of the parish council.</p> <p>i. Meeting with a parish tree-planting group and Big Local – Cllr McKenna. Cllr McKenna gave a report to the Council. Appendix A ITEM 1154 c)i Parish Tree Planting. Cllr McKenna stated that 105 saplings had been ordered by the previous Clerk, they would be arriving mid-March, a tree planting group would need to be arranged, 15th March was mentioned as date for planting event. The Pavilion would need to be booked for the 15th March 2020. Cllr McKenna proposed that the fee be waived for this booking as it would be the Scouts who would be hiring. RESOLVED: This proposal be carried forward as a future Agenda item.</p> <p>ii. Meeting of Council Officers with Mr Ron Dunn on Cemetery matters – Cllr McKenna. Cllr McKenna gave two reports to the Council. Appendix B ITEM 1154 c)ii Cemetery Visit RD and Appendix C ITEM 1154 c)ii Cemetery Cllr Visit.</p> <p>ii. Oswestry Area Committee – Cllr Crow Report had been circulated previously to the Councillors. Appendix D ITEM 1154 c.iii Oswestry Area Committee.</p> <p>d) Police report – To receive the police report. To receive the Police report. CSO Dave Hughes talked about the Police report to the meeting – this had been previously circulated to the Cllrs.</p> <p>e) Condition report of Selattyn retaining wall. A report had been received from the school highlighting its’ concern over the retaining wall. Discussion took place, the Council recognised the seriousness of this issue and agreed that they should reply to the school. It was agreed that Cllr Macey would send a response letter to the school and within that response he would add the contact details for Shropshire Highways.</p>
1155	<p>Financial Matters</p> <p>a) Monthly statement - To approve the monthly transaction lists and bank statements against bank reconciliation for January 2020. Front sheet for signature has been provided to financial signatories.</p> <p>b) Payments - To approve payments made prior to the meeting and outstanding payments. Appendix E ITEM 1155 b) and c) Finance. RESOLVED: APPROVED.</p> <p>c) Income -To note income received since the last meeting and receive a report on outstanding income. Appendix E ITEM 1155 b) and c) Payments and Receipts Resolved: Noted.</p> <p>d) Playground equipment - Recommendation from A&S Committee to repair cable, £195 plus VAT following inspection report.</p>

There was concern that it was not known if these figures had been received in a quote or report form.

RESOLVED: A further quote to be obtained from Ray Parry who provided the original playground equipment, to go as an item on next Council Meeting Agenda.

- e) **Hengoed Cemetery** – to approve any financial implications of security measures for headstone safety

Discussions took place, the Council recognising the urgent need to get work undertaken to make the headstones safe. The Council were aware that they had had cause do take similar action previously and that there would be a letter on file for such an occasion.

The CFO to investigate and source information of owners.

RESOLVED: Letter to be sent to the owners of the damaged headstones with deadline date of end March 2020 for any payments to Council to be received.

- f) **To approve appointment of DCK Accounting Services** to undertake the year end 2019/20 at a cost of £395.

RESOLVED: APPROVED.

1156

Planning Items

a) Planning Decisions – To note

- i. Reference: 19/04678/FUL (validated: 01/11/2019)
Address: At The Gyrn Farm, Gyrn Road, Selattyn, Shropshire
Proposal: Erection of a domestic garage and all associated works Decision: Grant Permission
- ii. Reference: 19/04570/FUL (validated: 20/11/2019)
Address: Bridleway Caravan Park, Henlle, Gobowen, Shropshire, SY10 7AX
Proposal: Change of use of land from 12 touring pitches and unlimited tent pitches to the siting of 13 no. static caravans for holiday use all year round
Decision: Grant Permission

b) Planning applications for consideration

- i. Reference: 19/05570/FUL (validated: 02/01/2020)
Address: North Lodge , Twmpath Lane, Gobowen, SY10 7AH
Proposal: Erection of two-storey rear extension and formation of new en-suite within existing roof Applicant: Mr & Mrs Batham
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q2ZBJVTDJY100>

RESOLVED: No Comment.

ClIr Crow left the Meeting and Room.

- ii. Reference: 20/00284/FUL (validated: 23/01/2020)
Address: Silvana, Whittington Road, Gobowen, Oswestry, Shropshire, SY11 3ND
Proposal: Erection of 4 detached dwellings and garaging and formation of access driveway
Applicant: Dulson Ltd (Brook Buildings, St Martins Road, Gobowen, Oswestry, SY11 3JP)
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q4IVJ9TDKCM00>

RESOLVED: REPRESENTATION.

It is felt that it is over development of the site and that the housing types do not reflect the results of the recent housing survey.

ClIr Crow returned to the Meeting.

- iii. Reference: 20/00401/FUL (validated: 03/02/2020)
Address: The Fields Cottage, Hengoed, Oswestry, Shropshire, SY10 7EQ
Proposal: Erection of single storey extension to front elevation
Applicant: Mr And Mrs R Davies
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q4X57STD02B00>

	<p>RESOLVED: No Comment.</p> <p>iv. Reference: 20/00430/FUL (validated: 03/02/2020) Address: Land South By-pass Road, Gobowen, Shropshire Proposal: Demolition of existing building and erection of one detached dwelling and three terraced dwellings with associated access and car parking Applicant: Ms Alice Roberts (8 New Road, Gobowen, Shropshire, SY11 3JH) View online at: http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q4ZJHUTDKJD00</p> <p>RESOLVED: REPRESENTATION. Consideration is given to additional footpath running adjacent to the boundary of Plot 3, through the landscaped triangle on the plans. Could consideration be given to parking arrangements for Plot 4, being included in Plot 4's boundary.</p> <p>c) Shropshire Council Place Plan – to consider RESOLVED: To be future Agenda Item.</p> <p>d) RHRP – Post Survey housing options – a formal response needed to the Right Home Right Place team of chosen option:</p> <p>i. Community-Led Housing Scheme ii. Standard Exception Site Scheme</p> <p>RESOLVED: More consideration required. Locum Clerk, in consultation with the Chairman to contact Affordable Housing Scheme for further information/advice.</p>
1157	<p>Local Electricity policy</p> <p>Resolved: That Selattyn & Gobowen Parish Council:</p> <p>I) notes that the Local Electricity Bill</p> <ul style="list-style-type: none"> • aims to address the current situation, whereby the very large financial setup and running costs involved in selling locally generated renewable electricity to local customers result in it being impossible for local renewable electricity generators to do so, • if made law, would make these financial costs proportionate to the scale of a renewable electricity supplier's operation and therefore empower councils, together with their communities, to sell locally generated renewable electricity directly to local people, businesses and organisations, and • would result in councils or community organisations that set up local renewable electricity companies receiving revenues that could be used to help fund local greenhouse gas emissions reduction measures and to help improve local services and facilities <p>II) accordingly resolves to support the Local Electricity Bill, supported by a cross-party group of 115 MPs during the 2017-19 Parliamentary session; and</p> <p>III) further resolves to write to the organisers of the campaign for the Bill, Power for People, (at 8 Delancey Passage, Camden, London NW1 7NN or info@powerforpeople.org.uk) expressing its support.</p> <p>Locum Clerk to send letter to the organisers of the campaign for the Bill (III above).</p>
1158	<p>Hengoed Cemetery –</p> <p>a) Report on visit by Ron Dunn</p> <p>i. Headstone survey ii. Any further action required</p> <p>The Council agreed that these action items had been covered earlier in the meeting.</p> <p>b) Proposal from Cllr Crow to close the cemetery to non-residents. Proposed: Cllr Crow, Second: Cllr Clare RESOLVED: NOT AGREED. Cllr Macey to investigate the matter of Shropshire Council report on Cemetery Land.</p> <p>c) Interim arrangements after CFO finishes and prior to start date for new clerk RESOLVED: Cllr McKenna and Cllr Crow to meet with CFO (and Chairman or Vice Chairman) 2-3 days before last day of CFO employment (that being 13.3.2020) for handover to Cllrs</p>

	<p>McKenna and Crow, who will work with the Locum Clerk, as interim arrangements until a new Clerk is appointed. The Locum Clerk during the interim period will be the Proper Officer. Once the recruitment process is complete, upon commencement of the new Clerk a handover will take place between Cllrs McKenna and Crow to the new Clerk.</p>
1159	<p>Correspondence forwarded to Councillors for consideration and information To note the appendix of items which have been circulated via email and Google Drive.</p> <p>a) Training courses from SALC – Requests for training to be made for Locum Clerk to book Noted.</p>
1160	<p>Staff recruitment panel – Update Councillors to send any questions that they wish to be considered for interview to the Staffing Panel.</p> <p>RESOLVED: Advert approved subject to date for interviews being added. Person Specification and Job Description approved subject to ‘in line with Council Policy’ being added to sentence regarding Social Media in Job Description. Staffing Panel to: Set questions for interview Hold interviews Job offer, subject to satisfactory references</p>
1161	<p>Future Agenda Items Each Councillors is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</p> <p>a) Future agenda items VE Day celebrations Peninsula – consider review Poppy’s for lamp posts Attendance of Councillors at Meetings</p> <p>b) Articles for Roundabout magazine None</p> <p>c) Interim arrangements for production of Summer edition</p>
1162	<p>To note the date and place of next meeting. Wednesday 11 March 2020 at Selattyn School, Selattyn.</p> <p>It was mentioned that Councillors wishing to use IPADS/laptops during the meeting, to view Council Meeting Papers/Planning Applications may not be able to do so as previously the Wi Fi at the school has been poor. Councillors thought that this is something that could be investigated, also consideration of locations for Meetings could possibly be reviewed at the next Annual Parish Council Meeting.</p>
1163	<p>Exclusion of press and public <i>To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.</i></p> <p>A)</p>