

Selattyn and Gobowen Parish Council

Minutes of the meeting of the Parish Council on Wednesday 11 December 2019 at the Pavilion, Gobowen at 7.00pm

In the Chair – Cllr Macey

Present: Councillors Broom, Clare, Crow, Ellis, Emery, Evans, McKenna, Morgan,

In attendance: J Morgan-Birtles (Clerk to the Council),

Also present: 3 members of the public

1117	<p>To receive apologies and reasons for absence</p> <p>Cllr Bird – personal commitments Cllr West Wynn – personal commitments Cllr Harness – family illness Cllr Worthing – work commitments</p>
1118	<p>Disclosable Pecuniary Interests</p> <p>a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. b) To consider any applications for dispensation – None received</p>
1119	<p>To confirm the Minutes of the Full Council Meeting held on 13.11.19</p> <p>Proposed: Cllr Emery Second: Cllr Broom It was RESOLVED to CONFIRM</p> <p>To note the Minutes of the Finance and Executive Committee meeting of 27.11.19</p> <p>Proposed: Cllr Macey Second: Cllr Ellis It was RESOLVED to NOTE</p> <p>To note the Minutes of the Amenities and Services Committee meeting of 27.11.19</p> <p>Proposed: Cllr Macey Second: Cllr Crow It was RESOLVED to NOTE</p>
1120	<p>Public Participation session - a period of 15 minutes will be set aside for the public to speak on items on the agenda. C Parry reported an assault in the car park and suggested stronger streetlighting in the area – white LED light.</p>
1121	<p>Reports</p> <p>a) Progress Report – To consider the Clerk’s progress report. The Clerk reported the Selattyn Wall reports had been received at 5pm that day.</p> <p>b) Shropshire Council - To receive reports from Shropshire Council elected councillors Cllr Jones – Housing Board are continuing to explore sites (£14 million in budget); planning briefing on poultry farming in the county – ammonia concerns, looking at restrictions with added equipment on sheds, may be a knock-on effect on dairy farming.</p> <p>Cllr Macey reported on a new housing strategy (currently in draft); rural strategy also being planned, events have been held, a final view on LJs is planned. Consultation will be held. Watts Meadow – Ian Kilby had been chased again and Cllr Macey had asked for another meeting in a week. The existence (or not) of conditions on the solar farm planning permission also being checked.</p>

	<p>Cllr Clare raised a local planning contravention and inequality in decisions on pursuing these. Cllr Jones reported that an unsuccessful visit had taken place by the Planning Officer. Cllrs Jones and Macey were happy to take the matter up again. Cllr Emery asked if further cuts were expected (further to an article in the Shropshire Star). It was reported that the Shropshire Draft Budget would be available soon.</p> <p>c) Other Reports – To receive reports from councillors attending meetings, training sessions and site visits on behalf of the parish council. Cllr McKenna – Towards Zero Carbon. Cllr Macey – Our Fallen launch event, very positive event and well-attended. Cllr Macey – Christmas Tree Festival at All Saints Church – the parish council tree would benefit from up-dated ‘councillor’ baubles.</p> <p>d) Police report – To receive the police report. Not received</p> <p>It was RESOLVED to NOTE</p>
1122	<p>Financial Matters</p> <p>a) Monthly statement - To approve the monthly transaction lists and bank statements against bank reconciliation for November 2019. Front sheet for signature has been provided to financial signatories.</p> <p>b) Payments - To approve outstanding payments and payments made prior to the meeting. It was RESOLVED to Approve</p> <p>c) Income -To note income received since the last meeting and receive a report on outstanding income. It was RESOLVED to NOTE</p> <p>d) Ear-marked Reserves and General Reserves – to consider recommendations of committees.</p> <p>e) Draft budget 2020-21 to consider recommendations of committees Items d) and e) together It was proposed by Cllr Macey to hold budget discussions at the Full Council meeting in January rather than hold a separate budget meeting. Second: Cllr Ellis. It was RECOLVED to AGREE and to NOTE the papers provided</p> <p>f) Section 137 limit for spending 2020/21 It was RESOLVED to NOTE</p> <p>g) Pavilion – Proposal from Cllr McKenna re charging rate for room hire by TNS Youth Club Cllr McKenna amended the proposal to, making a grant to the TNS Youth Club to cover the room hire costs incurred at Gobowen Pavilion. Second: Cllr Emery It was RESOLVED to APPROVE. ACTION: Clerk to check value of room hire costs for 12 months.</p>
1123	<p>Planning Items</p> <p>a) Planning Decisions – To note</p> <p>i. Reference: 17/05429/FUL (validated: 13/12/2017) Address: Swiss Cottage , Whitwell Lane, Pant-Glas, Oswestry, SY10 7PL Proposal: Landscape alterations including removal of trees, formation of new pedestrian bridge to lake island, formation of new vehicular access onto Whitwell Lane, repairs to existing listed building, erection of single storey side extension and detached garage and workshop and installation of package treatment plant Decision: Grant Permission</p> <p>b) Planning applications for consideration</p> <p>i. Reference: 19/04570/FUL (validated: 20/11/2019) Address: Bridleway Caravan Park, Henlle, Gobowen, Shropshire, SY10 7AX</p>

	<p>Proposal: Change of use of land from 12 touring pitches and unlimited tent pitches to the siting of 13 no. static caravans for holiday use all year round Applicant: Mr R Roberts (C/O Agent)</p> <p>It was RESOLVED to SUPPORT with comments – The Parish Council seeks a condition that all static caravans are vacated for the month of February; seeks reassurance that the management of the site would be considered carefully in respect of the amenities and upkeep of the site.</p> <p>c) Right Home Right Place – Results of survey - Affordable Housing Need Consideration to be given to the options of either a Community-Led Scheme or, a Standard Exception Site Scheme – It was RESOLVED to move to a future agenda (February/March).</p>
1124	<p>Correspondence forwarded to Councillors for consideration and information To note the appendix of items which have been circulated via email and Google Drive. It was RESOLVED to NOTE.</p>
1125	<p>Standing Orders 9. Motions for a meeting that require written notice to be given to the Proper Officer – b. Number of clear days to be added - 12 days.</p> <p>Proposed: Cllr Macey Second: Cllr Westwood Bate It was RESOLVED to APPROVE</p>
1126	<p>Gobowen Village Christmas Tree – Motion from Cllr Macey Cllr Macey proposed the erection of an 8ft to 12ft Christmas tree with lights, in Gobowen, to go ahead, subject to health and safety conditions being met and agreement being received from the council’s insurers and relevant landowners. Proposed: Cllr Macey Second: Cllr Ellis A vote was taken. It was RESOLVED to APPROVE</p>
1127	<p>Future Agenda Items Each Councillors is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</p> <p>a) Future agenda items Cllr Crow - Communication item - February Cllr Emery – Ideas Race – January Cllr Emery – Approval of payment repair to cable on playing field - January. Cllr Clare – proposal for publication of attendance of councillors - February Cllr McKenna – working relationship with contractors – F&E - March</p> <p>b) Articles for Roundabout magazine None</p>
1128	<p>To note the date and place of next meeting. Wednesday 8 January 2020 at the Pavilion, Gobowen.</p>

Meeting closed at 20:50

RECEIPTS LIST - Curr Acc

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
92	Roundabout newsletter	04/11/2019	1122c	Curr Acc		Roundabout magazine	Foot Health	S	50.00	10.00	60.00
93	Pavilion hire income	20/11/2019	1122c	Curr Acc	800238 800239	Room Hire	Gobowen Celtic FC	E	135.00	0.00	135.00
94	Interment Charges	20/11/2019	1122c	Curr Acc	003805	Interment charges	Hughes ME & A	X	70.00	0.00	70.00
95	Interment Charges	20/11/2019	1122c	Curr Acc	103119	Interment charges	Jones and Hughes Ltd	X	120.00	0.00	120.00
Total									375.00	10.00	385.00

PAYMENTS LIST Prior to DEC Mtg - Curr Acc

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT	Net	VAT	Total
190	Pavilion telephone broadband	08/11/2019	1122b	Curr Acc	BACS081119	Pavilion broadband	British Telecom	S	54.20	10.84	65.04
191	Staff Telephone costs	18/11/2019	1122b	Curr Acc	BACS181119	Staff telephone	Vonage Limited	S	32.00	6.40	38.40
192	Pavilion Gas/ Electricity	22/11/2019	1122b	Curr Acc	DD221119	Pavilion electricity	NPower	L	66.78	3.34	70.12
193	Pavilion Gas/ Electricity	25/11/2019	1122b	Curr Acc	dd251119	Pavilion Gas	Opus Energy	L	20.84	1.04	21.88
194	PF - Signage	25/11/2019		Curr Acc	bacs251119	Dog fouling Signage	The Signtists	Z	270.00	0.00	270.00
195	Refuse emptying	28/11/2019	1122	Curr Acc	dd281119	Refuse emptying	Veolia ES	S	30.72	6.14	36.86
Total									474.54	27.76	502.30

PAYMENTS LIST for approval

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT	Net	VAT	Total
196	Staff training	09/12/2019	1122	Unity Trust	BACS111219	Staff Training	SALC	X	27.00	0.00	27.00
197	War Memorials / Armistice	09/12/2019	1122	Unity Trust	300834	Poppy wreath	Royal British Legion	X	35.00	0.00	35.00
198	HC - Grasscutting and general	09/12/2019	1122	Unity Trust	300835	Playing Field	Royce Landscapes	X	2,645.00	0.00	2,645.00
199	PF - Other Maintenance	09/12/2019	1122	Unity Trust	300835	Playing Field other	Royce Landscapes	X	3,680.00	0.00	3,680.00
200	Councillors' expenses	09/12/2019	1122	Unity Trust	300836	Councillor mileage	Cllr Evans	X	20.70	0.00	20.70
201	Staff Travel Expenses	09/12/2019	1122	Unity Trust	bacs111219	Staff travel expenses	C Parry	X	10.35	0.00	10.35
202	Defibrillator	09/12/2019	1122	Unity Trust	bacs111219	Defibrillator	SP Services (UK) Ltd	S	37.90	7.58	45.48
203	Library/Community Hub	09/12/2019	990	Unity Trust	BACS111219	Grant	Shropshire Council	X	2,500.00	0.00	2,500.00
204	Pavilion management &	09/12/2019	1122	Unity Trust	300837	Pavilion Management	Brewer, D	X	100.00	0.00	100.00
205	PF - Litter-picking	09/12/2019	1122	Unity Trust	300837	Litter picking	Brewer, D	X	130.00	0.00	130.00
206	Bus shelter cleaning	09/12/2019	1122	Unity Trust	300837	bus shelter cleaning	Brewer, D	X	45.00	0.00	45.00
207	Office Expenses	10/12/2019	1122	Unity Trust	bacs111219	Staff general expenses	C Parry	X	104.00	0.00	104.00
208	Payroll Services	10/12/2019	1122	Unity Trust	bacs111219	Payroll Services	DCK Accounting	S	25.00	5.00	30.00
209	Parish Clerk salary	10/12/2019	1122	Unity Trust	bacs111219	Staff Salary	Parish Clerk	X	1,065.82	0.00	1,065.82
210	Cemetery & Facilities Officer	10/12/2019	1122	Unity Trust	bacs111219	Staff Salary	Cemetery & Facilities	X	465.70	0.00	465.70
211	NI Payments	10/12/2019	1122	Unity Trust	bacs111219	PAYE & NI	HMRC	X	143.31	0.00	143.31
212	Staff Travel Expenses	10/12/2019	1122	Unity Trust	bacs111219	Staff travel expenses	Parish Clerk	X	131.85	0.00	131.85
213	Office Expenses	10/12/2019	1122	Unity Trust	bacs111219	Staff general expenses	Parish Clerk	X	59.32	0.00	59.32
Total									11,225.95	12.58	11,238.53

Receipts - Community Meals

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
96	Meal payments	13/11/2019		Comm Meals	103226 103230	Community Meals - Income	K. Griffiths	S	153.33	30.67	184.00
Total									153.33	30.67	184.00

PAYMENTS LIST before the meeting

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
188	Volunteer Expenses	12/11/2019	1105b)	Comm Meals	BACS131119	Community Meals - Expenses	Community Meals Volunteers	X	16.85	0.00	16.85
189	Meal payments	12/11/2019	1105b)	Comm Meals	BACS131119	Community Meals - Expenses	RJAH Orthopaedic Hospital NHS FT	S	100.00	20.00	120.00
Total									116.85	20.00	136.85

PAYMENTS LIST for approval

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT	Net	VAT	Total
214	Meal payments	10/12/2019	1122	Unity Trust	bacs111219	Community Meals -	RJAH Orthopaedic	S	122.50	24.50	147.00
215	Volunteer Expenses	10/12/2019	1122	Unity Trust	bacs111219	Community Meals -	K. Griffiths	X	15.10	0.00	15.10
Total									137.60	24.50	162.10