

Selattyn and Gobowen Parish Council

Minutes of the meeting of the Parish Council on Wednesday 9 October 2019 at Selattyn School, Selattyn at 7.00pm

In the Chair – Cllr Macey

Present: Councillors, P Clare, S Crow, H Ellis, N Harness, M McKenna, E Morgan, S West Wynn, L Worthing

In attendance: J Morgan-Birtles (Clerk to the Council), Cllr Mark Jones (SCC)

Also present: 6 members of the public

1084	To receive apologies and reasons for absence Cllr Bird (away on business), Cllr Westwood Bate (business commitments), Cllr Emery (work commitments), Cllr Evans (ill Health)
1085	Disclosable Pecuniary Interests a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None To consider any applications for dispensation None received
1086	<p>a) To confirm the Minutes of the Full Council Meeting held on 11.09.19 Proposed: Cllr West Wynn Second: Cllr McKenna It was RESOLVED to CONFIRM</p> <p>b) To note the Minutes of the F&E Committee meeting of 26.06.19 Proposed: Cllr West Wynn, Second: Cllr Macey It was RESOLVED to NOTE</p> <p>c) To note the Minutes of the A&S Committee meeting of 26.06.19 Proposed: Cllr McKenna. No other attendees of the meeting were present. It was RESOLVED to NOTE</p>
1087	<p>Public Participation session – two members of the public spoke. It was reported to the meeting that on 6 October 2019, a six year old boy was attacked by a loose dog on Gobowen Playing Fields. The dog ran off and also bit three teenagers. Police have been informed. A request was made for further signage, in particular on entrance gates.</p> <p>The child’s great aunt also spoke and reported her concerns of using the playing fields for walking her dog (on lead), because of loose dogs. In her opinion patrols would be useful to enforce the restrictions on loose dogs and the matter of dog waste being left.</p>
1088	<p>Reports</p> <p>a) Progress Report – To consider the Clerk’s progress report. Matters were raised as follows: Cllr West Wynn - Selattyn Wall – the last report was woefully inadequate and the latest extremely overdue. Cllr Crow – Allotments, referred to A&S re change of dates and end of tenancy. Wats Meadow – no progress since 2014 on ground conditions – ACTION Clerk to write to Ian Kilby – progress or meet. Cllr McKenna – Feasibility study, Cllr Macey reported the application for £10k funding was unsuccessful but they were trying somewhere else.</p> <p>b) Shropshire Council - To receive reports from Shropshire Council elected councillors Cllr Jones – last month’s council meeting had approved Shropshire housing group – two sites, planning in (100 houses – blend of social and for sale). Roadside gullies are being cleaned. Cllr Macey – invite to Right Home, Right Place event (chasing our results) for parishes who have undertaken these – a useful exercise for councillors to attend (Cllr Ellis will attend). Housing company and Star Housing to work together with management and</p>

	<p>development. At last meeting, the police were asked for details of community speed watch and neighbourhood watch – this will come back to council when contact is made.</p> <p>Cllr McKenna asked what oversight there was of the new housing company – Cllr Macey reported there was a board of directors (no members) with a cross party advisory group which provides oversight of the business plan. Public meetings are held. Cllr Crow asked questions about Star Housing involvement. School Lane – further meeting with Cllr Macey and SCC re issues – consideration for one-way system. Beeches Avenue – consideration of requesting a price for resurfacing for residents to consider.</p> <p>c) Other Reports – To receive reports from councillors attending meetings, training sessions and site visits on behalf of the parish council.</p> <p>i. P3 report – circulated. Grateful thanks were given to the group for their efforts.</p> <p>ii. BYCCCG (Coppice Group) report – circulated. Again, thanks were given to the group.</p> <p>iii. Any others - none</p> <p>It was RESOLVED to note the reports.</p> <p>d) Police report – To receive the police report. CSO Hughes was not in attendance. Cllr Worthing mentioned the changes of police boundaries – clerk to request clarity - ACTION</p>
1089	<p>Financial Matters</p> <p>a) Monthly statement - To approve the monthly transaction lists and bank statements against bank reconciliation for September 2019. Front sheets for signature had been provided were signed by the financial signatories. Proposed: Cllr West Wynn Seconded: Cllr Ellis It was RESOLVED to APPROVE</p> <p>b) Payments - To approve outstanding payments and payments made prior to the meeting. Proposed: Cllr Harness Seconded: Cllr West Wynn It was RESOLVED to APPROVE</p> <p>c) Income -To note income received since the last meeting and receive a report on outstanding income. Proposed: Cllr Harness Seconded: Cllr West Wynn It was RESOLVED to NOTE</p> <p>d) Cemetery & Facilities Officer - To approve recommendation from F&E Committee. The F&E Committee recommends the CFO be paid for 18 additional hours accrued (since July 2019) as per the terms of the contract of employment and, going forward, be offered an additional hour per week to be added to the CFO contract (making this 11 hours per week). Proposed: Cllr West Wynn Seconded: Cllr Harness A vote was taken. It was RESOLVED to APPROVE</p> <p>e) To approve payment of grant towards printing of the War Memorial booklet. Proforma invoice supplied showing £3553.00 printing costs. Payment proposed is a total of £1837.00 £837.00 is from Ear-marked reserves. Approval is required for an additional £1000 to be drawn from general reserves. Proposed: Cllr Morgan Seconded: Cllr Crow It was RESOLVED to APPROVE.</p> <p>f) Playing Field fencing - To approve recommendation from A&S committee to accept Quote A. (Budget amount £5700 – Quote £6515 - £815 to be used from general reserves) Proposed: Cllr Crow Seconded: Cllr Morgan It was RESOLVED to APPROVE.</p>

1090	<p>To approve recommendations of the F&E Committee.</p> <p>a) Budget planning and Business Plan – The F&E Committee recommends formulation of an up to date ‘business plan’, to be set over 5 years (with 3 year rolling budget). Proposed: Cllr West Wynn Seconded: Cllr Morgan It was RESOLVED to APPROVE</p> <p>b) Green Policy – F&E Committee recommends the formation of a task and finish group with the remit to draft a statement of intent in the first instance and, also, to draft a policy Proposed: Cllr Morgan Seconded: Cllr McKenna It was RESOLVED to APPROVE</p> <p>Volunteers were requested to form task & finish group: 1. Cllr Clare 2. Cllr Morgan 3. Cllr McKenna</p>
1091	<p>To approve recommendations from A&S Committee</p> <p>a) Hengoed Cemetery – to set up a task and finish group to seek a further area for cemetery expansion in the parish. Arboretum proposal to be considered. Proposed: Cllr McKenna Seconded: Cllr Morgan It was RESOLVED to APPROVE</p> <p>Volunteers were requested to form task & finish group: 1. Cllr West Wynn 2. Cllr Morgan 3. Cllr Crow 4. Cllr McKenna</p> <p>b) Freedom to move – report from Shropshire Playing Fields Association – Proposed response – “we note this initiative and are looking at any new developments to encourage– our proposed neighbourhood plan will include priority routes for walking and cycling to join with neighbouring parishes. We look forward to working with the SPFA in this area”. ACTION: Clerk to respond. Proposed: Cllr Morgan Seconded: Cllr McKenna It was RESOLVED to APPROVE</p>
1092	<p>Planning Items</p> <p>a) Planning Decisions – To note</p> <p>i. Reference: 19/01246/FUL (validated: 25/03/2019) Address: Proposed Barn Conversion At The Gyrn Farm, Gyrn Road, Selattyn, Shropshire Proposal: Conversion of traditional farm building to form residential dwelling and all associated works Decision: Grant Permission</p> <p>ii. Reference: 19/02946/FUL (validated: 29/07/2019) Address: Big Mardy Farm, Hengoed, Oswestry, Shropshire, SY10 7EY Proposal: Erection of stable block Decision: Grant Permission</p> <p>iii. Reference: 18/03529/FUL (validated: 13/08/2018) Address: Yew Tree Cottage, Hengoed, Oswestry, Shropshire, SY10 7AD Proposal: Erection of a replacement dwelling and detached double garage Decision: Grant Permission</p> <p>iv. Reference: 19/03361/FUL (validated: 26/07/2019) Address: Land At Five Crosses, Gobowen, Shropshire Proposal: Change of Use from pony paddock to gypsy/traveller site to include one static caravan, one touring caravan and one amenity block and bio-disc sewage treatment system Decision: Grant Permission Several councillors stated their concerns over permission being granted for this development.</p> <p>b) Planning applications for consideration</p> <p>i. Reference: 19/04342/TCA (validated: 30/09/2019) Address: Brogyntyn Hall, Brogyntyn, Oswestry, Shropshire, SY10 7DA</p>

Proposal: To carry out various works as per schedule including the felling of 4no Oak Trees (T1, T5, T7 and T8), 1no Atlantic Cedar (T3), 1no Sycamore (T4) and 1no Japanese Red Cedar (T11) within Brogyntyn Conservation Area.

Applicant: Mrs Tamara Pickstock

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PYN8V2TD09600>

It was RESOLVED to make representation with NO COMMENT

- ii. Reconsultation due to Amendment on application 19/02685/EIA - Land To The North Of Whittington Road

Proposal: Proposed residential development of 52 No dwellings with associated access, public open space, electricity sub-station, drainage and landscaping

View the application directly online: <https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PT3OQGTDN4300>

It was RESOLVED to OBJECT – We stand by our previous objections to application – because the amendments are not substantial.

- iii. Reconsultation due to Amendment on application 19/02686/EIA - Land To The North Of Whittington Road

Proposal: Residential development of 48 dwellings with associated access, public open space and landscaping (revised description)

View the application directly online: <https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PT3OX0TDN4500>

OBJECT – We stand by our previous objections to application – because the amendments are not substantial. Clerk to find

CLlr West Wynn left the meeting for a previous engagement

- iv. REFERENCE: 19/04232/LBC

Address: Brogyntyn Hall, Brogyntyn, Oswestry, Shropshire, SY10 7DA. OS REFERENCE: 327924 - 331137

PROPOSAL: Alterations to existing entrance configuration, including construction of new traditionally detailed entrance piers with gates, alterations to existing stonework splay walls, erection of estate railings, alterations to access of Oakhurst Lodge affecting a grade II listed building APPLICANT: J Ross Developments

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PYAQ0WTDI1C00>

OBJECT – We note the comments of the Highways Department and ask the Highways Department to consider both of the following applications and request consultation should further amendments be put forward.

- v. PLANNING REFERENCE: 19/04231/FUL

LOCATION: Brogyntyn Hall , Brogyntyn, Oswestry, Shropshire, SY10 7DA. OS REFERENCE: 327924 - 331137

Proposal: Alterations to existing entrance configuration, including construction of new traditionally detailed entrance piers with gates, alterations to existing stonework splay walls, erection of estate railings, alterations to access of Oakhurst Lodge to include adjustment to route of public right of way footpath APPLICANT: J Ross Developments

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PYAQ0VTDI1B00>

	<p>OBJECT – We note the comments of the Highways Department and ask the Highways Department to consider both of the following applications and also, request consultation should any further amendments be put forward.</p> <p>Point of clarification not ‘public right of way footpath’ – it is restricted by-way. Should be access for cyclists, pedestrians and horse-drawn carriages.</p> <p>Request site visit with Parish Council</p> <p>c) 2050 and Neighbourhood Plan</p> <p>i. To set up a working party Proposed: Cllr Ellis Seconded: Cllr Macey It was RESOLVED to APPROVE Volunteers came forward to form task & finish group: 1. Cllr Harness 2. Cllr Morgan 3. Cllr Crow 4. Cllr Evans to be asked to confirm</p> <p>ii. Working with neighbouring parishes – feedback from clerks’ meeting. Whittington PC propose to establish a neighbouring parish working group to discuss cross-parish matters arising from the Local Plan.</p> <p>It was RESOLVED to AGREE. Task & Finish group to liaise with Whittington PC.</p>
1093	<p>Correspondence forwarded to Councillors for consideration and information To note the appendix of items which have been circulated via email and Google Drive.</p> <p>It was RESOLVED to NOTE</p>
1094	<p>Pedestrian/cyclist/road Safety</p> <p>a) Speeding through Parish – Propose to add a line to budget and business plan Proposed: Cllr Ellis Seconded: Cllr Morgan It was RESOLVED to add a budget line for Road safety (Speeding)</p> <p>b) School Lane – pedestrian safety – Proposal to start motions towards one-way – engagement with residents to seek support. Proposed: Cllr Macey Seconded: Cllr Morgan It was RESOLVED to APPROVE. Cllr Macey to ACTION</p> <p>c) Road safety – Hengoed – Cllr Clare reported on the problem of national speed limits on single track roads. Cllr Clare proposed consideration of reduced speed limits on single track roads in Hengoed, to identify roads with the strongest need and provide a map to submit to Highways. Proposed: Cllr Clare Seconded: Cllr Crow It was RESOLVED to APPROVE Cllr Macey to action</p> <p>d) Railway crossings</p> <p>i. Black bridge (Cllr Ellis) the bridge is currently unsuitable for use by wheelchair users and parents with perambulators. Bridge also, is access to Watts Meadow – same comments apply. Cllr Ellis proposed the start of a conversation with Network Rail looking to the future with plans for improvement (when further development happens). Cllr Macey to investigate. Second: Cllr Harness It was RESOLVED to APPROVE</p> <p>ii. Rail track (Cllr McKenna asks if notification of the temporary closure of the ROW was received – Clerk had not received any notification.</p>

1095	<p>Contacting the Parish Clerk – advice notice for approval</p> <p>To appear on website and Facebook page</p> <p>It was RESOLVED to APPROVE by show of hands</p>
1096	<p>Streetlighting – proposal from Cllr Emery. Not available prior to meeting.</p> <p>NOTE: Expenditure of £1,172.00 + vat was agreed (July meeting) subject to the meeting with Highline the next day. Re. proposed conversion to LED - SG131, 138, 141, 142, 143 Tymphath & Selattyn Two of the lights are by the Hospital to be removed from list.</p> <p>It was RESOLVED to move to next agenda for decision.</p>
1097	<p>Gold Standard Council Award – Cllr Macey proposes moving towards</p> <p>Rolling programme of works and budgets would work towards – It was RESOLVED to refer to next meeting.</p> <p>ACTION - Cllr Macey to send email with information to councillors.</p>
1098	<p>Future Agenda Items</p> <p>Each Councillors is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</p> <p>Suspend standing orders</p> <ul style="list-style-type: none"> a) Future agenda items – dog control orders, proposal for attendance register, proposal for roundabout magazine content. b) Articles for Roundabout magazine <p>Remembrance Sunday ACTION: Wreaths - Cllr McKenna to lay – volunteers (HE to drop off signs) EM, HE, NE and Mrs Evans to enforce road closure. Look out form for EM. Tidying of memorial – weeds. Derwen College to plant up – Cllr Crow to consult with Derwen College over planting.</p>
1099	<p>To note the date and place of next meeting. Wednesday 13 November 2019 at the Pavilion, Gobowen.</p>

Meeting closed at 21:15

PAYMENTS LIST prior to October mtg

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
131	Parish Grants	11/09/2019	1073b)	Unity Trust	bacs110919	Parish Grants	The New Saints FC	X	400.00	0.00	400.00
133	Bank Charges	30/09/2019	1089b)	Unity Trust	dd300919	bank charges	Unity Trust Bank plc	X	31.65	0.00	31.65
134	Allotment water	30/09/2019	1089b)	Unity Trust	dd300919	Allotment water	Water Plus	X	56.93	0.00	56.93
135	Refuse emptying	30/09/2019	2089b)	Unity Trust	dd300919	Refuse emptying	Veolia ES	S	30.72	6.14	36.86
136	Office Expenses	26/09/2019	1089b)	Unity Trust	dd260919	Data protection	Information	X	35.00	0.00	35.00
137	Pavilion Gas/	20/09/2019	1089b)	Unity Trust	dd160919	Pavilion Gas	NPower	L	46.86	2.35	49.21
138	Staff training	17/09/2019	1089b)	Unity Trust	bacs160919	Staff Training	Wem Town Council	S	70.00	14.00	84.00
139	Staff Telephone	13/09/2019	1089b)	Unity Trust	dd130919	Staff telephone	Vonage Limited	S	35.07	7.01	42.08
140	Pavilion telephone	08/09/2019	1089b)	Unity Trust	dd090919	Pavilion broadband	British Telecom	S	54.20	10.84	65.04
Total									760.43	40.34	800.77

PAYMENTS LIST at Oct Mtg

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
141	Parish Council	07/10/2019	1089b)	Unity Trust	BACS091019	Insurance	Came and Company	X	1,959.91	0.00	1,959.91
142	Member training	07/10/2019	1089b)	Unity Trust	BACS091019	Councillor Training	SALC	X	27.00	0.00	27.00
143	Staff training	07/10/2019	1089b)	Unity Trust	BACS091019	Staff Training	SALC	X	27.00	0.00	27.00
144	Room hire	07/10/2019	1089b)	Unity Trust	300829	Room Hire	Selattyn School	X	10.00	0.00	10.00
145	Payroll Services	07/10/2019	1089b)	Unity Trust	BACS091019	Payroll Services	DCK Accounting	S	25.00	5.00	30.00
146	Planters Project	07/10/2019	1089b)	Unity Trust	BACS091019	Planters project	Derwen College	S	108.33	21.67	130.00
147	Planters Project	07/10/2019	1089b)	Unity Trust	BACS091019	Planters project	Derwen College	S	491.67	98.33	590.00
148	Pavilion hire income	07/10/2019	1089b)	Unity Trust	300831	Deposit repaid	Graham Edwards	E	100.00	0.00	100.00
149	Parish Clerk salary	07/10/2019	1089b)	Unity Trust	BACS091019	Staff Salary	Parish Clerk	E	1,235.41	0.00	1,235.41
150	Staff Travel	07/10/2019	1089b)	Unity Trust	BACS091019	Staff travel expenses	Parish Clerk	E	136.35	0.00	136.35
151	Cemetery &	07/10/2019	1089b)	Unity Trust	BACS091019	Staff Salary	Cemetery & Facilities	E	534.79	0.00	534.79
152	NI Payments	07/10/2019	1089b)	Unity Trust	BACS091019	PAYE & NI	HMRC	E	264.68	0.00	264.68
153	Pavilion	07/10/2019	1089b)	Unity Trust	300830	Pavilion Management	Brewer, D	X	75.00	0.00	75.00
154	PF - Grasscutting	07/10/2019	1089b)	Unity Trust	300830	Grasscutting - Playing	Brewer, D	X	70.00	0.00	70.00
155	PF - Litter-picking	07/10/2019	1089b)	Unity Trust	300830	Litter picking	Brewer, D	X	100.00	0.00	100.00
156	Other	07/10/2019	1089b)	Unity Trust	300830	Allotment Path Cutting	Brewer, D	X	20.00	0.00	20.00
157	Planters Project	07/10/2019	1089b)	Unity Trust	300830	watering and tidying	Brewer, D	X	50.00	0.00	50.00
158	Bus Shelter	07/10/2019	1089b)	Unity Trust	300830	bus shelter	Brewer, D	X	45.00	0.00	45.00
162	Councillors'	07/10/2019	1089 b)	Unity Trust	300832	Councillor expenses	Clr Evans	X	18.90	0.00	18.90

PAYMENTS LIST - prior to Oct mtg - Comm Meals

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
132	Bank Charges	30/09/2019	1089b)	Unity Trust Community	DD300919	bank charges	Unity Trust Bank plc	X	18.00	0.00	18.00
Total									18.00	0.00	18.00

PAYMENTS LIST for approval at Oct Mtg - Comm Meals

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
159	Meal payments	07/10/2019	1089 b)	Unity Trust Community Meals Account	BACS091019	Community Meals - Expenses	RJAH Orthopaedic Hospital NHS FT	S	165.00	33.00	198.00
160	Meal payments	07/10/2019	1089 b)	Unity Trust Community Meals Account	BACS091019	Community Meals - Expenses	RJAH Orthopaedic Hospital NHS FT	S	122.50	24.50	147.00
161	Volunteer Expenses	07/10/2019	1089 b)	Unity Trust	BACS091019	Community Meals -	Community Meals	X	11.85	0.00	11.85
Total									299.35	57.50	356.85

RECEIPTS LIST - received at bank during Sept 2019 - Current Acc.

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
79	Streetlighting	10/09/2019		Unity Trust	900896	Streetlight repair	QBE UK Limited	S	620.00	124.00	744.00
80	Roundabout	19/08/2019		Unity Trust		Roundabout magazine	Paws Parlour	S	100.00	20.00	120.00
81	Pavilion hire income	31/07/2019		Unity Trust		Room Hire	Graham Edwards	E	300.00	0.00	300.00
82	Interment Charges	17/09/2019		Unity Trust	003766	Cemetery income	Hughes ME & A	X	70.00	0.00	70.00
83	Pavilion hire income	17/09/2019		Unity Trust	800236	Pavilion Hire	Gobowen Celtic FC	E	45.00	0.00	45.00
84	Pavilion hire income	31/07/2019		Unity Trust		Room Hire	Three Parishes Big	E	30.00	0.00	30.00
Total									1,165.00	144.00	1,309.00

RECEIPTS LIST - October Mtg - Community Meals

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
78	Meal payments	10/09/2019		Unity Trust	103216 103220	Community Meals -	K. Griffiths	S	163.33	32.67	196.00
Total									163.33	32.67	196.00