

Selattyn and Gobowen Parish Council

Minutes of the meeting of the Parish Council on Wednesday 8 May 2019 at the Pavilion, St Martin's Road, Gobowen at 7.00pm

In the Chair – Cllr Macey

Present: Councillors T Bird, T Broom, P Clare, S Crow, H Ellis, C Emery, N Evans, M McKenna, E Morgan, A Whitelaw

In attendance: J Morgan-Birtles (Clerk to the Council)

Also present: 4 members of the public

Nominations received for chairman: Cllr Macey. Proposed: Cllr Broom Seconded: Cllr Bird. AGREED

Election of Chairman: Cllr Macey

Nominations received for Vice Chairman: Cllr Emery. Proposed: Cllr Crow. Seconded: Cllr Evans. AGREED

Election of Vice Chairman: Cllr Emery

Signing of Acceptance of Office by Cllrs Macey and Emery took place, witnessed by the Clerk.

It was **RESOLVED** that the election of Chairman and Vice Chairman be ratified at June full council meeting.

1021	To receive apologies and reasons for absence Apologies were accepted from: Cllr Simon Westwood Bate Cllr Steve West Wynn Cllr Nigel Harness Cllr Thomas was noted as absent
1022	Disclosable Pecuniary Interests a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Cllr Ellis Item 1027 d) and Cllr Emery Item 1027 b) i). Both councillors left the room during the relevant items and did not take part in discussion. Cllr Macey removed himself from the room for item 1027 c). b) To consider any applications for dispensation – none received
1023	To confirm the Minutes of the Full Council Meeting held on 10.04.19 It was RESOLVED to include the dates of the Football Tournament. Terms of hire agreement are available from the Clerk on request. It was RESOLVED to include the recommendations from the committees under item 1016.
1024	Public Participation session - a period of 15 minutes will be set aside for the public to speak on items on the agenda. No member of the public wished to speak.
1025	Reports a) Progress Report – To consider the Clerk's progress report. b) Shropshire Council - To receive reports from Shropshire Council elected councillors. Cllr Jones gave a report on grass-cutting of verges; the Shrewsbury shopping centre; Shrewsbury by-pass (and subsequent release of land for local housing needs); planning contravention in Hengoed; North Shropshire Planning meeting, the approval of planning application for the Ironworks and subsequent road safety improvements. Cllr Macey reported on Right Home, Right Place and the plans for a housing needs survey (it is proposed to run alongside Whittington PC) – there is a proposed meeting with Shropshire Council on

	<p>Tuesday 14 May 2019 and two councillors are invited to represent the PC – interested Cllrs to contact the Clerk. Cllr Macey also reported on:- the situation with Meadowbrook and the risk of administration – Social Care team are involved; Oswestry Mile End roundabout (proposed design now on line); Future High Street Fund – Oswestry have submitted a bid – SCC and OTC are involved (Cllr Macey to push for Parish involvement); Tourism – there had been an Expo and Sustainable Tourism event held at Ludlow; restructure at SCC with Cllr Macey’s portfolio now Housing and Strategic Planning.</p> <p>Cllr Emery raised the matter of the recycling bins at the Station being out of use – Cllr Macey advised that residents could request extra recycling boxes for collection.</p> <p>c) Other Reports – To receive reports from councillors attending meetings, training sessions and site visits on behalf of the parish council. Cllr Macey reported that the Cemetery and Facilities Officer had raised £3500 for RNIB by completing the London Marathon. Cllr Crow reported that the café at the Station was closed for refurbishing and should be open by October.</p> <p>d) Police report – To receive the police report. Not available.</p> <p>It was RESOLVED to note the reports.</p>
1026	<p>Financial Matters</p> <ul style="list-style-type: none"> i. Monthly statement - To approve the monthly financial statement and bank statements against bank reconciliation. ii. Payments - To approve outstanding payments and payments made prior to the meeting. iii. Income -To note income received since the last meeting. <p>All three items taken together, approval proposed by Cllr Bird, seconded by Cllr Ellis.</p> <p>It was RESOLVED to APPROVE – see Appendix A</p> <ul style="list-style-type: none"> iv. Earmarked Reserves from 2018-19 accounts – To note. It was agreed to add Solar Farm monies v. Shropshire Playing Fields Association – request for support. Cllr Macey proposed a donation of £50, seconded by Cllr Crow. It was RESOLVED to make donation. vi. Signing of transfer forms for allotment purchase by Cllrs Macey and Emery, signatures witnessed by the Clerk. Clerk to ascertain at which meeting approval for the purchase was made. If not available, then approval for payment of purchase monies to be added to June agenda.
1027	<p>Planning Items</p> <p>a) Planning Decisions – To note</p> <ul style="list-style-type: none"> i) Reference: 19/00880/FUL (validated: 01/03/2019) Address: 4 Hammonds Court, Gobowen, Oswestry, Shropshire, SY11 3PX Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the retrospective erection of a single storey rear extension Decision: Grant Permission <p>b) Planning applications for consideration</p> <ul style="list-style-type: none"> i) PLANNING REFERENCE: Reference: 19/01796/HHE (validated: 17/04/2019) Address: 14 Ferndale Crescent, Gobowen, Oswestry, Shropshire, SY11 3PJ Proposal: Erection of a single storey rear extension (sunroom) to semi-detached dwelling, dimensions 4.00 metres beyond the rear wall, 2.8 metres maximum height, 2.8 metres high to eaves. Applicant: Mr Craig Emery View online at: http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PQ3P30TD0JX00 <p>It was RESOLVED to make NO COMMENT</p> <p>c) Brogyntyn Hall – Cllr Morgan proposes that S+GPC write to Historic England asking them to appeal to Shropshire Council in the case of planning application ..., to review the reportedly unproven figures used to arrive at 50 properties granted for an enabling development and to ask SC to use instead, real</p>

	<p>and accurate figures to establish a more realistic enabling development before any of the such development takes place within the as yet unspoilt historic estate.</p> <p>This was seconded by Cllr Crow and AGREED.</p> <p>d) Development at Pentre Kendrick, Old Chirk Road, Weston Rhyn, SY10 7LA</p> <p>i) Cllr Clare proposes Shropshire Council be asked to confirm if the Highways Department was consulted on application 18/02382/FUL (Permission granted 6 August 2018). This relates to ongoing road safety issues on the Lower to Middle Hengoed to Weston Rhyn road.</p> <p>Seconded by Cllr Morgan and AGREED</p> <p>ii) Cllr Clare proposes Shropshire Council be asked that all planning applications clearly identify the parish council invited to comment to ensure openness and enable residents to attend relevant meetings to provide their views.</p> <p>Seconded by Cllr Morgan and AGREED</p> <p>e) Henlle Hall, Gobowen, SY10 7AX - Breach of planning regarding planning permission Ref 18/01290/FUL – See also Clerk’s report</p> <p>Cllr Broom proposed the council contact the Enforcement Department to voice concerns regarding the alleged breach and request a site visit. This was seconded by Cllr Emery and AGREED</p> <p>f) Oswestry Place Plan – up to date copy – to discuss</p> <p>The Place Plan was examined, and amendments made. This was then forwarded to the Planning Policy Department as a marked-up copy.</p> <p>g) A-Boards – Consultation – To consider</p> <p>It was RESOLVED to make NO COMMENT</p> <p>h) Wat’s Meadow 106 agreement – Cllrs Crow and Emery propose the council seek enforcement of the 106 agreement and, in the first instance, to seek confirmation of the date, position and type of play equipment to be installed and confirmation of the date when adoption of the play area will/has taken place.</p> <p>This was PROPOSED by Cllr Crow and seconded by Cllr Emery.</p>
1028	<p>Road safety</p> <p>a) Proposed pedestrian refuge on St Martin’s Road</p> <p>Cllr Macey reported on communications with Cllrs Davenport and Brown – a refuge will cost between £30k and £40k and Cllr Macey has asked if outside contractors could be used to install – awaiting response to question. There is potential use of CIL monies for this.</p> <p>b) Level crossing area – request for speed restriction and lights at pedestrian crossing –</p> <p>It was RESOLVED that no further provision of signage was available at present.</p> <p>c) Protocol during diversion of traffic through Gobowen – junction of West Place and St Martin’s Road. Clerk has written to Cllr Davenport on this and other road safety matters further to April Council meeting – awaiting response.</p> <p>d) Consultation on proposed speed limit in Selattyn - Following the approval of planning permission for the construction of a residential development on the eastern edge of Selattyn village, Shropshire Council proposes to extend the existing 30mph speed limit on the B4579 towards Oswestry in order to restrict vehicle speeds to a level that is appropriate to the environment of the village in the interests of safety for all road users, and to improve the quality of life for local residents.</p> <p>https://shropshire.gov.uk/get-involved/selattyn-changes-to-the-speed-limit/</p> <p>It was RESOLVED to add comment asking for speed limit signage to be moved for the school.</p>

	Item to remain on quarterly agendas.
1029	<p>Littering – LEAF scheme</p> <p>Clerk to investigate application for funding for 2020. Cllr Macey to approach possible interested parties in the community.</p>
1030	<p>Training –</p> <p>a) CIL and planning control – It was AGREED that interested parties could attend.</p> <p>b) GDPR</p>
1031	<p>Footpath between 84 and 86 West Place, Gobowen</p> <p>Cllr Emery proposes a request be submitted for Shropshire Council to undertake repairs to the footpath (alleyway). Seconded by Cllr Morgan. AGREED</p> <p>Clerk to write to Cllr Davenport.</p>
1032	<p>Correspondence forwarded to Councillors for consideration and information</p> <p>a) To note the attached appendix of items which have been circulated via Google Drive and email, hard copy will be available for examination at the meeting It was RESOLVED to note.</p>
1033	<p>Future Agenda Items</p> <p>Each Councillors is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</p> <p>a) Future agenda items</p> <p>i. Cllr Crow requested information on what should be displayed on noticeboards, website and in publications.</p> <p>ii. Cllr Clare asked if the item raised at the last meeting regarding Old Port Farm would appear – Cllr Macey explained this was not in our parish but would seek a copy of a Parish map to clarify.</p> <p>iii. Cllr McKenna asked if progress had been made on the feasibility study regarding Gobowen Central and the Pavilion – Clerk to chase.</p> <p>21:00 It was RESOLVED to suspend standing orders to allow business of the meeting to be concluded.</p> <p>b) Articles for Roundabout magazine – no extra suggestions as reports from Annual Parish Meeting would be included.</p>
1034	<p>Date of next meeting - To note date, time and location Wednesday 12 June at Gobowen Pavilion at 7pm</p>
1035	<p>Exclusion of press and public</p> <p><i>To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.</i></p> <p>a) Holiday request – Parish Clerk – was APPROVED</p> <p>b) Signing of contracts – completed.</p>

Meeting closed at 21:10

**Selattyn and Gobowen Parish Council
RECEIPTS LIST - Current Acc.**

Voucher	Code	Date	Minute	Receipt No	Description	Customer	Net	VAT	Total
8	Interment Charges	08/04/2019		103028	Cemetery income	Jones and Hughes Ltd	120.00	0.00	120.00
9	Interment Charges	16/04/2019		003634	Interment charges	Hughes ME & A	110.00	0.00	110.00
7	Precept	16/04/2019	1016iii)	BACS	VAT refund	HMRC	0.00	1,288.38	1,288.38
4	Pavilion hire income	17/04/2019	1026iii)	000027	Room Hire	Three Parishes Community	20.00	0.00	20.00
1	Allotment tenants payments	25/04/2019		000167	Allotment rents	Allotment tenants	240.00	0.00	240.00
5	Precept	26/04/2019	1016iii)	BACS	Precept	Shropshire Council	82,750.00	0.00	82,750.00
6	Neighbourhood Fund	26/04/2019	1016iii)	BACS	Neighbourhood fund	Shropshire Council	20,734.23	0.00	20,734.23
Total							103,974.23	1,288.38	105,262.61

7 May 2019 (2019-2020)

**Selattyn and Gobowen Parish Council
RECEIPTS LIST: Un-cashed Cheques for Unity Trust Current Account**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Customer	VAT Type	Net	VAT	Total
4	Pavilion hire income	17/04/2019	1026iii)	Unity Trust	000027	Room Hire	Three Parishes	E	20.00	0.00	20.00
3	Allotment tenants	06/05/2019	1026iii)	Unity Trust	00168	Allotment rents	Allotment tenants	E	60.00	0.00	60.00
Total									80.00	0.00	80.00

8 May 2019 (2019-2020)

**Selattyn and Gobowen Parish Council
PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
3	Peninsula	07/05/2019	1026ii)	Unity Trust	19S003	Employment Services	Peninsula	S	2,304.00	460.79	2,764.79
4	Affiliation fees	07/05/2019	1026ii)	Unity Trust	19S004	Affiliation Fees	SALC	E	1,314.69	0.00	1,314.69
5	Member training	07/05/2019	1026ii)	Unity Trust	19S005	Councillor Training	SALC	E	27.00	0.00	27.00
6	Streetlighting	07/05/2019	1026ii)	Unity Trust	19S006	Streetlight repair	Highline Electrical Ltd	S	168.00	33.60	201.60
7	Pavilion telephone	08/04/2019	1026ii)	Unity Trust	DD080419	Pavilion broadband	British Telecom	S	97.70	19.54	117.24
8	Staff Telephone	10/04/2019	1026ii)	Unity Trust	DD100419	Staff telephone	Vonage Limited	S	32.00	6.40	38.40
9	Refuse emptying	30/04/2019	1026ii)	Unity Trust	dd300419	Refuse emptying	Veolia ES	S	30.72	6.14	36.86
10	HC - Grasscutting	07/05/2019	1026ii)	Unity Trust	19S10	Cemetery - levelling	Royce Landscapes	Z	104.00	0.00	104.00
11	Parish Clerk salary	08/05/2019	1026ii)	Unity Trust	19S11	Staff Salary	JP Morgan-Birtles	Z	1,036.72	0.00	1,036.72
12	Cemetery &	08/05/2019	1026ii)	Unity Trust	19S12	Staff Salary	C Parry	Z	404.73	0.00	404.73
13	NI Payments	08/05/2019	1026ii)	Unity Trust	300816	HMRC Tax and NI	HMRC	Z	123.92	0.00	123.92
14	Pavilion	08/05/2019	1026ii)	Unity Trust	19S14	Pavilion Management	Brewer, D	Z	94.80	0.00	94.80
15	PF - Litter-picking	08/05/2019	1026ii)	Unity Trust	19S14	Litter picking	Brewer, D	Z	100.00	0.00	100.00
16	PF - Grasscutting	08/05/2019	1026ii)	Unity Trust	19S14	Grasscutting - Rough	Brewer, D	Z	70.00	0.00	70.00
17	Other	08/05/2019	1026ii)	Unity Trust	19S14	Allotment Path Cutting	Brewer, D	Z	20.00	0.00	20.00
18	Bus Shelter	08/05/2019	1026ii)	Unity Trust	19S14	bus shelter cleaning	Brewer, D	Z	45.00	0.00	45.00
19	War Memorials /	08/05/2019	1026ii)	Unity Trust	19S14	War memorial spraying	Brewer, D	Z	10.00	0.00	10.00
Total									5,983.28	526.47	6,509.75

8 May 2019 (2019-2020)

**Selattyn and Gobowen Parish Council
RECEIPTS LIST**

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
2	Meal payments	06/05/2019	1026iii)	Unity Trust	00070	Community Meals -	K. Griffiths	S	166.67	33.33	200.00
10	Meal payments	07/05/2019	1010 iii)	Unity Trust	000069	Community Meals -	K. Griffiths	S	203.33	40.67	244.00
11	Meal payments	12/04/2019		Unity Trust	001732	Community Meals -	Knapp	S	246.67	49.33	296.00
Total									616.67	123.33	740.00

8 May 2019 (2019-2020)

**Selattyn and Gobowen Parish Council
PAYMENTS LIST - Community Meals**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	Volunteer Expenses	06/05/2019	1026ii)	Unity Trust	19S1	Community Meals -	K. Griffiths	E	9.80	0.00	9.80
2	Meal payments	07/05/2019	1026ii)	Unity Trust	19S002	Community Meal -	RJAH Orthopaedic	S	150.00	30.00	180.00
Total									159.80	30.00	189.80