

# Selattyn and Gobowen Parish Council

## Minutes of the meeting of the Parish Council on Wednesday 10 July 2019 at the Pavilion, St Martin's Road, Gobowen at 7.00pm

In the Chair – Cllr Emery

**Present:** Councillors T Bird, T Broom, P Clare, S Crow, H Ellis, N Evans, N Harness, M McKenna, Morgan

**In attendance:** J Morgan-Birtles (Clerk to the Council);

**Also present:** 7 members of the public

<b>1052</b>	<b>To receive apologies and reasons for absence</b> Cllrs Macey and Jones – County Council meeting Cllrs West Wynn and Westwood Bate – Annual leave Cllr Thomas – illness
<b>1053</b>	<b>Disclosable Pecuniary Interests</b> a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. <b>None declared</b> b) To consider any applications for dispensation, <b>None received</b>
<b>1054</b>	a) To confirm the Minutes of the Full Council Meeting held on 12.06.19 Proposed Cllr Ellis, seconded Cllr Bird It was <b>RESOLVED</b> to confirm. b) To note the draft minutes of the F&E Committee Meeting held on 26.06.19 - <b>NOTED</b> c) To note the draft minutes of the A&S Committee meeting held on 26.06.19 - <b>NOTED</b>
<b>1055</b>	<b>Public Participation session</b> - a period of 15 minutes will be set aside for the public to speak on items on the agenda. Allison Davies - has contacted Friends of Gobowen and Gobowen Life about the littering problem – this has worked well but the bins are now overflowing - request for bigger bins. Parking at the Pavilion – grid painting needs to be realigned – Matter referred to A&S for bigger bins and parking issue. Aly to be invited to the A&S meeting. Cllr Emery to <b>ACTION</b> . Phil Crow – re blocked car parking space, footballers would put out bollards if asked. Jonjo Evans (Woodland Trust contractor) spoke on tree planting – copses work better than single trees – less vandalization – rough area at end of playing fields would be a suitable area – initiative must be community-led. Ash die-back is a major problem in this area and will be costly in disposal costs and needs planning for. Shade for school playgrounds, etc. Prepared to bring a willing band of volunteers to help plant. Cllr Ellis asked if planning departments should be asking for trees to be planted – Mr Evans confirmed and agreed. Group to be invited to A&S committee's next meeting – Clerk to <b>ACTION</b> .
<b>1056</b>	<b>Reports</b> a) <b>Progress Report</b> – To consider the Clerk's progress report. <b>ACTION</b> - Clerk to chase Cllr Macey re Selattyn Wall. Cemetery bins – area underneath to be cleaned when emptied. Clerk to chase Cllr Macey re Gobowen Central. Clerk to contact Central Hub to ensure Cllr Crow is notified of meetings. b) <b>Shropshire Council</b> - To receive reports from Shropshire Council elected councillors – not present

	<p><b>c) Other Reports</b> – To receive reports from councillors attending meetings, training sessions and site visits on behalf of the parish council. Cllrs Harness and Morgan attended training on Neighbourhood Plans and reported back fully on the legality and strength of such plans. A plan can be prepared by an agent for £9k and there is a grant for £9k from the Government. Proposed that Cllrs Harness, Morgan, Evans and Broom form a working group to prepare a paper to bring to the Sept meeting for discussion. Good Councillor guide to Neighbourhood Plans is a useful booklet. It was NOTED that whilst the Parish Council would have its own plan, it was useful to collaborate with neighbouring parishes and towns to give strength to the plans and display a united front. Working party to approach (through the Clerk) neighbouring area councils.</p> <p><b>d) Police report</b> – To receive the police report. NOTED.</p>
<p><b>1057</b></p>	<p><b>Financial Matters – for lists see Appendix A</b></p> <p>a) <b>Monthly statement - To approve</b> the monthly transaction lists and bank statements against bank reconciliation. These had been checked and signed by Cllrs Crow and Harness. <b>APPROVED</b></p> <p>b) <b>Payments - To approve</b> outstanding payments and payments made prior to the meeting. <b>APPROVED. NOTE: Cllr Crow and Harness had signed cheques in the absence of other signatories – one to Cllr Harness and one to Phil Crow. August payments to be set up and authorised for approval in September meeting</b></p> <p>c) <b>Income -To note</b> income received since the last meeting and receive a report on outstanding income - <b>£1532.50</b> in outstanding invoices – to be chased in August. Clerk to ACTION. Income NOTED.</p> <p>d) <b>Emptying of Cemetery compound</b> –£500 budget proposed by Cllr McKenna, seconded Cllr Morgan – agreed subject to skip hire prices being for one week’s hire, skip to be positioned outside the Cemetery and filled there.</p> <p>e) <b>River Perry</b> – tree felling/pruning – Cllr McKenna reported that the area had been inspected – matter to be deferred to September meeting following receipt of report from Jonjo Evans.</p>
<p><b>1058</b></p>	<p><b>Planning Items</b></p> <p>a) <b>Planning Decisions – To note</b></p> <p>i. Reference: 19/02208/FUL (validated: 16/05/2019) Address: Thornbury , Whittington Road, Gobowen, SY11 3NE Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the erection of timber garden room (retrospective) Decision: Grant Permission</p> <p>b) <b>Planning applications for consideration</b></p> <p>i. <b>PLANNING REFERENCE: 19/02882/FUL</b> (validated: 27/06/2019) Address: 10, 11 And 12 Agnes Hunt Memorial Bungalows, Gobowen, Oswestry, SY11 3NB Proposal: Extension and alterations to bungalows 10,11 &amp; 12 house type 'B' Applicant: Derwen College (Derwen College , Whittington Road, Gobowen, SY11 3JA) It was RESOLVED to make no comment</p>

- ii. **PLANNING REFERENCE: 19/02690/ADV** (validated: 17/06/2019)  
 Address: Derwen College, Horton House , Whittington Road, Gobowen, SY11 3JA  
 Proposal: Siting of externally illuminated post & plate signage  
 Applicant: Derwen College  
 It was RESOLVED to make no comment
- iii. **PLANNING Ref. No: 19/02685/EIA** Proposed residential development of 52 No dwellings with associated access, public open space, electricity sub-station, drainage and landscaping.  
 Address: Land To The North Of Whittington Road, Oswestry, Shropshire  
<https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?previousCaseType=Property&keyVal=PT3OQGTDN4300&previousCaseNumber=KISZP8TD00200&previousCaseUprn=010014523506&activeTab=summary&previousKeyVal=KISZVLTD00200>
- Cllr Thomas had submitted a comment re mineral rights.
- Cllr Morgan proposed an OBJECTION, seconded Cllr Clare. It was AGREED.
- OBJECTION** on the basis of the detriment of a Heritage asset, as it is of national importance. Historic England have stated that it is important to maintain views from and to the site. The application should be considered in the context of the Northern Gateway currently being promoted by the Oswestry Town Council.
- The Selattyn and Gobowen Parish Council opposes the application. If, however, this proposal should be agreed, the S&GPC asks that the application is re-examined with the aim of maximising solar gain and tree planting in the view of Shropshire Council's declaration of Climate Emergency. Any such trees to be maintained in perpetuity by the developers.
- Also, should the A5 modification not take place, there would need to be major re-examination of the access to the site.
- iv. **PLANNING Ref. No: 19/02686/EIA** Outline application (Phase 2) for residential development (all matters reserved). Address: Land To The North Of Whittington Road Oswestry Shropshire  
<https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?previousCaseType=Property&keyVal=PT3OX0TDN4500&previousCaseNumber=KISZP8TD00200&previousCaseUprn=010014523506&activeTab=summary&previousKeyVal=KISZVLTD00200>
- OBJECTION** on the basis of the detriment of a Heritage asset, as it is of national importance. Historic England have stated that it is important to maintain views from and to the site. The application should be considered in the context of the Northern Gateway currently being promoted by the Oswestry Town Council.
- The Selattyn and Gobowen Parish Council opposes the application. If, however, this proposal should be agreed, the S&GPC asks that the application is re-examined with the aim of maximising solar gain and tree planting in the view of Shropshire Council's declaration of Climate Emergency. Any such trees to be maintained in perpetuity by the developers.

	<p>Also, should the A5 modification not take place, there would need to be major re-examination of the access to the site.</p> <p><b>v. SHROPSHIRE COUNCIL STREET NAMING AND NUMBERING SECTIONS 17,18 AND 19 PUBLIC HEALTH ACT 1925 CASE REFERENCE: 19/04295/NEWDEV</b>  <b>DEVELOPMENT SITE LOCATION:</b> New Residential Development Adj Henlle Park Golf Club, Chirk Road, Gobowen, Oswestry. Shropshire.</p> <p>The Street Naming and Numbering Dept have been asked to provide official postal addressees for the above development. The development will require one new street name and the Parish Council and Ward Councillors are invited to put forward a street name suggestion(s) for consideration by 19 July 2019.</p> <p>Disley Drive -Proposed by Cllr Crow, Seconded; Cllr Morgan.</p> <p>ROUNDAABOUT article asking community for further suggestions. Clerk to <b>ACTION.</b></p> <p><b>c) Oswestry Place Plan – proposal from Cllr Crow for following items to be agreed:-</b></p> <ol style="list-style-type: none"> <li>i. Request to be fully engaged with transport links between Gobowen station with hospital;</li> <li>ii. Request for Severn Trent Water to remedy sewage problems emanating from West Place, Hammonds Place, through to Fernhill area;</li> <li>iii. Safe routes to school from housing estate via Fernhill Lane</li> <li>iv. Safe route for walking /cycling to Park Hall as facilities there are expanded</li> <li>v. Requested housing survey for S&amp;G to be included</li> <li>vi. Amend “development of a pavilion” to “development of the Pavilion” page 33.</li> </ol> <p>These were agreed en bloc</p> <p>Further:</p> <ul style="list-style-type: none"> <li>• Collaborate with Weston Rhyn for link between Gobowen and Weston Rhyn – footpath/cycle way.</li> <li>• Proposed Cycle route between Gobowen and St Martins.</li> <li>• Cycle path from Gobowen Road to Cemetery crossroads – Hengoed</li> <li>• Increase of tree planting and density of wooded areas to combat climate change</li> </ul> <p>Proposed Cllr Crow, Seconded Cllr Morgan <b>AGREED</b></p>
1059	<p><b>Correspondence</b> forwarded to Councillors for consideration and information</p> <ol style="list-style-type: none"> <li>a) To note the appendix of items which have been circulated via email and Google Drive.</li> <li>b) Request from Severn Trent for permission to access via S&amp;GPC land for environmental monitoring. <b>APPROVED.</b> Cllr McKenna to be notified 2 days prior to survey.</li> </ol> <p>The map issued with the letter highlighted a possible issue with the Land Registry map – check with Land Registry about missing area. Clerk to <b>ACTION.</b></p>

1060	<p><b>Website</b></p> <p>Request from Job Centre Plus for link to be added to website <a href="https://www.jobcentrejobs.co.uk/">https://www.jobcentrejobs.co.uk/</a> to help people find their nearest Jobcentre Office more easily.</p> <p><b>APPROVED. Clerk to ACTION</b></p>
1061	<p><b>Environmental issues</b></p> <p>a) Climate Emergency declaration <a href="https://climateemergency.uk/">https://climateemergency.uk/</a></p> <p>It was <b>AGREED</b> to write a “Green Policy” to include all relevant items – Item sent to F&amp;E</p> <p>b) Free trees from the Woodland Trust - <a href="https://www.woodlandtrust.org.uk/plant-trees/free-trees/">https://www.woodlandtrust.org.uk/plant-trees/free-trees/</a> It was <b>AGREED</b> to refer to Green Policy – To apply for 100 trees – advice to be sought from Jonjo Evans on appropriate varieties for a wetland area, needing low maintenance.</p> <p>c) Charging point for electric vehicles - Refer to Green policy.</p>
1062	<p><b>Streetlighting – It is recommended by the A&amp;S Committee that:</b></p> <p>a) The following work be carried out without delay: SG131 (new bracket and LED lantern), 141 (new bracket and LED lantern), 142 (LED lantern only), 143 (LED Lantern only) Tympath &amp; Selattyn. <b>Cost of all works would be £1,172.00 plus VAT.</b> Appropriate brackets to be fitted according to location. <b>Proposed by Cllr Emery, seconded Cllr Morgan</b> <b>To approve subject to meeting with Highline tomorrow.</b></p> <p>b) The following lights are removed upon next light/column failure as they are deemed surplus to requirements:</p> <ul style="list-style-type: none"> <li>SG26 Bracket - Old Chirk Road, Gobowen - outside All Saints Church</li> <li>SG30 Concrete – Fernhill Lane, Gobowen, outside No 5</li> <li>SG81 Bracket - Old Whittington Road, Gobowen - on junction to Bypass Rd</li> <li>SG88 Metal - Old Whittington Road, Gobowen – outside Corner House</li> <li>SG92 Metal – St David’s Close, Gobowen – outside No 4</li> <li>SG93 Metal LED – St David’s Close, Gobowen – outside No 12</li> <li>SG95 Metal LED – Brynafon Close, Gobowen – opposite No 1</li> <li>SG96 Metal - Brynafon Close, Gobowen – outside No 9</li> <li>SG115 Metal LED – Rhewl Lane, Gobowen – outside Rhewl House</li> <li>SG120 Metal - Penycae Avenue, Gobowen – outside No 10</li> </ul> <p>It was <b>AGREED</b> that when notification is received of failure, the final decision in each instance to go to full council for approval.</p> <p>c) A programme of conversion to solar (where possible) and LED (where solar is not suitable) be put in place with the <b>end date to be set.</b> <b>To defer to October full meeting.</b></p>
1063	<p><b>Retention of documents policy – to note</b></p>
1064	<p><b>Hengoed Cemetery</b> – Report on and proposal re future charges from Cllr McKenna</p> <p>Report to be separated and referred to A&amp;S and F&amp;E as appropriate.</p>

1065	<p><b>Future Agenda Items</b></p> <p>Each Councillors is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <b>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</b></p> <p>a) Future agenda items</p> <p>Safety of pedestrians, cyclists and horse riders in Hengoed. – Cllr Clare - Proposal for Highways Department</p> <p>Cllr Morgan - Neighbourhood Plan</p> <p>b) Articles for Roundabout magazine</p> <p>Cllr McKenna: –</p> <ul style="list-style-type: none"> <li>• police road safety for pedestrians – to be requested from the Police</li> <li>• Outline of Green policy</li> <li>• Request for Volunteers for tree planting.</li> </ul>
1066	<p><b>To note the date and place of next meeting. 11 September 2019 at the Pavilion</b></p>

Meeting closed at 20:35.

## APPENDIX A

9 July 2019 (2019-2020)

Code	Date	Minute	Bank	Chq No	Description	Supplier	Net	VAT	Total
Pavilion telephone broadband	10/06/2019	1057b)	Unity Trust Curr. Acc.	DD100619	Pavilion broadband	British Telecom	50.89	10.17	61.06
Allotment water	10/06/2019	1057b)	Unity Trust Curr. Acc.	DD100619	Allotment water	Water Plus	61.92	0.00	61.92
Staff Telephone costs	14/06/2019	1057b)	Unity Trust Curr. Acc.	DD140619	Staff telephone	Vonage Limited	32.00	6.40	38.40
Pavilion Gas/ Electricity	18/06/2019	1057b)	Unity Trust Curr. Acc.	DD180619	Pavilion Gas	NPower	49.67	2.48	52.15
Pavilion water	27/06/2019	1057b)	Unity Trust Curr. Acc.	DD270619	Pavilion Water	Water Plus	35.12	0.00	35.12
Refuse emptying	28/06/2019	1057b)	Unity Trust Curr. Acc.	DD280619	Refuse emptying	Veolia ES	30.72	6.14	36.86
Bank Charges	30/06/2019	1057b)	Unity Trust Curr. Acc.	DD300619	bank charges	Unity Trust Bank plc	27.75	0.00	27.75
Pavilion management & cleaning	09/07/2019	1057 b)	Unity Trust Curr. Acc.	300821	Pavilion Management	Brewer, D	60.00	0.00	60.00
PF - Litter-picking	09/07/2019	1057 b)	Unity Trust Curr. Acc.	300821	Litter picking	Brewer, D	90.00	0.00	90.00
PF - Grasscutting	09/07/2019	1057 b)	Unity Trust Curr. Acc.	300821	Grasscutting - Playing Fields	Brewer, D	70.00	0.00	70.00
Other	09/07/2019	1057 b)	Unity Trust Curr. Acc.	300821	Allotment Path Cutting	Brewer, D	20.00	0.00	20.00
Bus shelter cleaning	09/07/2019	1057 b)	Unity Trust Curr. Acc.	300821	bus shelter cleaning	Brewer, D	45.00	0.00	45.00
War Memorials / Armistice	09/07/2019	1057 b)	Unity Trust Curr. Acc.	300821	War memorial maintenance	Brewer, D	10.00	0.00	10.00
Pavilion management & cleaning	09/07/2019	1057 b)	Unity Trust Curr. Acc.	300822	Pavilion Management	Phil Crow	10.00	0.00	10.00
PF - Litter-picking	09/07/2019	1057 b)	Unity Trust Curr. Acc.	300822	Litter picking	Phil Crow	40.00	0.00	40.00
PF - Other Maintenance	09/07/2019	1057 b)	Unity Trust Curr. Acc.	300822	Fixing signage	Phil Crow	10.00	0.00	10.00
Planters Project Gobowen	09/07/2019	1057 b)	Unity Trust Curr. Acc.	300822	watering	Phil Crow	10.00	0.00	10.00
Signage / Info Points around the parish	09/07/2019	1057 b)	Unity Trust Curr. Acc.	300822	Purchase of magnets	Phil Crow	2.75	0.00	2.75
Councillors' expenses	09/07/2019	1057 b)	Unity Trust Curr. Acc.	300823	Councillor mileage	Cllr Evans	20.70	0.00	20.70
Councillors' expenses	09/07/2019	1057 b)	Unity Trust Curr. Acc.	300824	Councillor mileage	Cllr Harness	20.70	0.00	20.70

Office Expenses	09/07/2019	1057 b)	Unity Trust Curr. Acc.	BACS1007 19	Payroll Services	DCK Accounting Solutions	25.00	5.00	30.00
Office Expenses	09/07/2019	1057 b)	Unity Trust Curr. Acc.	BACS1007 19	Anti Virus	Edge IT Systems Ltd	17.64	3.53	21.17
Streetlighting maintenance	09/07/2019	1057 b)	Unity Trust Curr. Acc.	BACS1007 19	Streetlight repair	Highline Electrical Ltd	258.00	51.60	309.60
PF - Other Maintenance	09/07/2019	1026v.	Unity Trust Curr. Acc.	BACS1007 19	Donation	Shropshire Playingfields Association	50.00	0.00	50.00
Affiliation fees	09/07/2019	1057 b)	Unity Trust Curr. Acc.	BACS1007 19	Membership	Shropshire Union Canal Society	25.00	0.00	25.00
PF - Equipment	09/07/2019	1016	Unity Trust Curr. Acc.	BACS1007 19	Dog fouling notices	The Sigtists	80.00	0.00	80.00
Cemetery & Facilities Officer salary	09/07/2019	1057b)	Unity Trust Curr. Acc.	BACS1007 19	Staff Salary	Cemetery & Facilities Officer	404.73	0.00	404.73
Parish Clerk salary	09/07/2019	1057b)	Unity Trust Curr. Acc.	BACS1007 19	Staff Salary	Parish Clerk	1,036.52	0.00	1,036.52
NI Payments	09/07/2019	1057b)	Unity Trust Curr. Acc.	300825	HMRC Tax and NI	HMRC	124.12	0.00	124.12
Staff Travel Expenses	09/07/2019	1057b)	Unity Trust Curr. Acc.	BACS1007 19	Staff travel expenses	Cemetery & Facilities Officer	11.70	0.00	11.70
Office Expenses	09/07/2019	1057 b)	Unity Trust Curr. Acc.	BACS1007 19	Printer ink	Cartridge People	51.24	10.25	61.49
Staff Travel Expenses	09/07/2019	1057 b)	Unity Trust Curr. Acc.	BACS1007 19	Staff travel expenses	Parish Clerk	98.55	0.00	98.55

**2,879.72      95.57      2,975.29**

Code	Date	Minute	Bank	Cheque No	Description	Supplier	Net	VAT	Total
Meal payments	09/07/2019	1057b)	Unity Trust Comm. Meals Acc.	BACS1006 19	Community Meals - Expenses	RJAH Orthopaedic Hospital NHS FT	140.00	28.00	168.00
Volunteer Expenses	09/07/2019	1057 b)	Unity Trust Comm. Meals Acc.	BACS	Community meals - volunteers' expenses	K. Griffiths	9.10	0.00	9.10

**149.10      28.00      177.10**

**Opening balance £7815.09**

**less payments £177.10**

**RECEIPTS LIST - CURRENT ACCOUNT JUNE 2019**



Code	Date	Minute	Bank	Receipt No	Description	Customer	Net	VAT	Total
Roundabout newsletter	19/06/2019	1057c)	Current Account	BACS	Roundabout magazine advertising	Support my Computer	50.00	10.00	60.00
Interment Charges	17/06/2019	1057c)	Current Account	003655	Cemetery income	Hughes ME & A	70.00	0.00	70.00
Interment Charges	17/06/2019	1057c)	Current Account	000117	Cemetery income	Jones and Hughes Ltd	70.00	0.00	70.00
Interment Charges	17/06/2019	1057c)	Current Account	003668	Cemetery income	Hughes ME & A	130.00	0.00	130.00
Interment Charges	17/06/2019	1057c)	Current Account	103054	Cemetery income	Jones and Hughes Ltd	130.00	0.00	130.00
Sale of plots	17/06/2019	1057c)	Current Account	002820	Cemetery income	David Davies & Sons	2,520.00	0.00	2,520.00
Roundabout newsletter	19/06/2019	1057c)	Current Account	BACS	Roundabout magazine advertising	Donald Bradley	50.00	10.00	60.00
Roundabout newsletter	19/06/2019	1057c)	Current Account	BACS	Roundabout magazine advertising	David Davies & Sons	75.00	15.00	90.00
Roundabout newsletter	19/06/2019	1057c)	Current Account	BACS	Roundabout magazine advertising	Reesestore and Repair	50.00	10.00	60.00
Roundabout newsletter	24/06/2019	1057c)	Current Account	BACS	Roundabout magazine advertising	Anthony Roberts	50.00	10.00	60.00
Roundabout newsletter	19/06/2019	1057c)	Current Account	BACS	Roundabout magazine advertising	Morris Cook	50.00	10.00	60.00
Roundabout newsletter	19/06/2019	1057c)	Current Account	BACS	Roundabout magazine advertising	PJA Plumbing	50.00	10.00	60.00
Gobowen Roundabout	24/06/2019	1057c)	Current Account	BACS	Roundabout magazine advertising	Asset Wealth Preservation	50.00	10.00	60.00
Allotment tenants payments	14/06/2019	1057c)	Current Account	000169	Allotment rents	Allotment tenants	70.00	0.00	70.00
Roundabout newsletter	19/06/2019	1057c)	Current Account	BACS	Roundabout magazine advertising	Homefix Plumbing and Heating	100.00	20.00	120.00
							<b>3,515.00</b>	<b>105.00</b>	<b>3,620.00</b>

#### RECEIPTS LIST - COMMUNITY MEALS

Code	Date	Minute	Bank	Receipt No	Description	Customer	Net	VAT	Total
Meal payments	18/06/19	1046 c)	Comm. Meals Acc.	103203 & 103199	Community Meals - Income	K. Griffiths	143.33	28.67	172.00
<b>Total</b>							<b>143.33</b>	<b>28.67</b>	<b>172.00</b>