

Selattyn and Gobowen Parish Council

Minutes of the meeting of the Parish Council on Wednesday 10 April 2019 at the Pavilion, St Martin's Road, Gobowen at 7.00pm

In the Chair – Cllr Emery

Present: Councillors T Bird, T Broom, P Clare, S Crow, N Evans, N Harness, M McKenna, E Morgan, S Westwood-Bate,

In attendance: J Morgan-Birtles (Clerk to the Council)

Also present: 2 members of the public

1005	<p>To receive apologies and reasons for absence</p> <p>Cllr Mark Jones, Cllr Macey, Cllr Thomas, Cllr A Whitelaw, Cllr West Wynn, Cllr Ellis</p>
1006	<p>Disclosable Pecuniary Interests</p> <p>a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.</p> <p>b) To consider any applications for dispensation – Dispensation application was received from Cllr Crow for 4 years to discuss but not vote upon matters relating to Gobowen Allotments. It was RESOLVED to grant dispensation under 13. H iii). Councillors are reminded that it is their duty to declare their interest at the beginning of any meeting where such a matter is to be discussed in the interests of openness.</p>
1007	<p>To confirm the Minutes of the Full Council Meeting held on 13.03.19</p> <p>Proposed: Cllr Morgan Seconded: Cllr Bird It was RESOLVED to CONFIRM the minutes as a true record.</p> <p>999. Cllr Crow informed the Clerk she was unable to provide information of the vacant run (for distribution of the Roundabout magazine) to enable the Clerk to advertise the vacancy on social media to find a volunteer to cover it.</p>
1008	<p>Public Participation session - a period of 15 minutes will be set aside for the public to speak on items on the agenda.</p> <p>A member of the public requested the Parish Council investigate planning violations at Old Port Farm. It was believed there had been a change from agricultural use to industrial.</p>
1009	<p>Reports</p> <p>a) Progress Report – To consider the Clerk's progress report. It was RESOLVED to NOTE.</p> <p>b) Shropshire Council - To receive reports from Shropshire Council elected councillors – No Shropshire Councillors were present.</p> <p>c) Other Reports – To receive reports from councillors attending meetings, training sessions and site visits on behalf of the parish council.</p> <p style="padding-left: 20px;">i) Cllr Morgan reported on the Oswestry Place Plan meeting. The draft Place Plan document presented was out of date and a four week consultation period was opened. Items were now categorised as Priority A, Priority B and Community. Cllr Morgan proposed a joint meeting with neighbouring councils. Cllr Morgan proposed the item appear on the next agenda.</p> <p style="padding-left: 20px;">ii) Cllr Evans reported on the Fundamentals for Councillors' Training he had attended, which he had found very useful.</p> <p>d) Police report – To receive the police report from CSO Roberts. Cllr Bird raised the spike in thefts from vehicles, assaults and criminal damage which had occurred. CSO Roberts explained that 6 assaults had arisen from 3 incidents as both parties in each case has reported. The rise in thefts from vehicles was disappointing and had been catalytic converters from older vehicles and tools from vans. CSO Roberts reiterated the importance of not leaving tools in vehicles overnight but recognised the difficulty in removing these.</p>

1010	<p>Financial Matters</p> <ul style="list-style-type: none"> i. Monthly statement - To approve the monthly financial statement and bank statements against bank reconciliation. ii. Payments - To approve outstanding payments and payments made prior to the meeting. Proposed: Cllr Crow Secoded: Cllr Westwood Bate <p>It was RESOLVED to APPROVE. See Appendix A</p> <ul style="list-style-type: none"> iii. Income -To note income received since the last meeting and receive a report on outstanding income iv. Expenditure – to approve: proposed expenditure on repairs to Cemetery shelter roof (approximately £214.89 plus mileage); replacement of swing arm and grab rail in Pavilion disabled toilet (approximately £96 plus mileage); purchase and display of Dog Fouling notices on Pavilion walls (approximately £90). v. Football Tournament in July 2019 – To be held on the following dates in July:- Sunday 7th Tuesday 9th Wednesday 10th Thursday 11th Friday 12th Sunday 14th Tuesday 16th Wednesday 17th Sunday 21st Tuesday 23rd Thursday 25th Sunday 28th. It was agreed to charge £20 per match (15) with 1/3 refund if the conditions of hire were met. Conditions of hire to be the same as previous year – available from the Clerk on request. vi. 4th Quarter Budget Report – To note. vii. Earmarked Reserves from 2018-19 accounts – Clerk had not had time to prepare. viii. Asset Register – To note. ix. Neighbourhood Fund and CIL – To note 2018 Neighbourhood fund allocation. <p>It was RESOLVED to NOTE</p>
1011	<p>Planning Items</p> <p>a) Planning Decisions – To note</p> <ul style="list-style-type: none"> i) Reference: 19/00304/FUL (validated: 21/01/2019) Address: Borrowdale, St Martins Road, Gobowen, Oswestry, Shropshire, SY11 3PH Proposal: Erection of a detached single garage Decision: Grant Permission ii) Reference: 19/00521/VAR (validated: 05/02/2019) Address: Selattyn Ce Primary School , Glyn Road, Selattyn, SY10 7DH Proposal: Variation of Condition No.1 attached to planning permission CC2008/0043 dated 12/02/2009 to allow for the retention of the demountable accommodation for a further temporary period of ten years The date by which the building is to be removed and the land reinstated to read as "31st January 2029" Decision: Grant Permission iii) Reference: 18/04120/LBC (validated: 10/09/2018) Address: Henlle Hall , Preeshenlle Lane, Gobowen, SY10 7AX Proposal: Works to facilitate the renovation of existing gardeners room affecting a Grade II Listed Building Decision: Grant Permission iv) Reference: 18/04318/FUL (validated: 05/10/2018) Address: Henlle Lane, Henlle, Gobowen, Oswestry, Shropshire, SY10 7AX Proposal: Change of use of land to form holiday park including the siting of 15 chalet/lodges; formation of vehicular access, on-site roads and parking areas; installation of bio-disc sewage treatment plant; installation of boundary screening and formation of 2m high boundary embankment, planting scheme Decision: Grant Permission

b) **Planning applications for consideration**

i) **PLANNING REFERENCE:** 19/01109/FUL (validated: 12/03/2019)

Address: Ty Pant, Selattyn, Oswestry, Shropshire, SY10 7DU

Proposal: Erection of single storey detached building for use as self contained residential accommodation ancillary main dwelling to include change of use of land to domestic curtilage

Applicant: Mr Colin Hall

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PO0FKBTDKJP00>

RESOLVED to make representation of NO COMMENT

ii) **PLANNING REFERENCE:** 19/01174/FUL

DEVELOPMENT PROPOSED: Provision of an additional 22 No. staff parking spaces as a continuation of the existing parking layout. **LOCATION:** Robert Jones And Agnes Hunt Orthopaedic Hospital, Gobowen, Oswestry, Shropshire, SY10 7AG. **OS REFERENCE:** 330607 - 332361

APPLICANT: RJA Orthopaedic Hospital NHS Trust

Please view the application directly online: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PO9OU8TDKNL00>

RESOLVED to make representation of NO COMMENT

iii) **PLANNING REFERENCE:** 19/01099/FUL

DEVELOPMENT PROPOSED: Application for the use class of C1 (hotels) to be added to existing training hotel (C2- residential schools) **LOCATION:** Proposed Hotel At Derwen College, Whittington Road, Gobowen, Shropshire, **OS REFERENCE:** 330987 - 332832

APPLICANT: Derwen College

Please view application directly at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PO0FHLDKJ400>

RESOLVED to make representation of NO COMMENT

iv) **PLANNING REFERENCE:** 19/01246/FUL (validated: 25/03/2019)

Address: Proposed Barn Conversion At The Gyrn Farm, Gyrn Road, Selattyn, Shropshire

DEVELOPMENT PROPOSED: Conversion of traditional farm building to form residential dwelling and all associated works

APPLICANT: Mr R Eccleston (The Gyrn Farm, Selattyn, Oswestry, SY10 7DL, United Kingdom)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=POFEDFTDKRL00>

RESOLVED to make representation of NO COMMENT

v) **PLANNING REFERENCE:** 19/01108/FUL (validated: 25/03/2019)

Address: Henlle Home Farm, Henlle, Gobowen, Oswestry, Shropshire, SY11 3EN

DEVELOPMENT PROPOSED: Conversion of outbuilding to form holiday let unit

Applicant: RA & MD Chaddock

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PO0FK3TDKJN00>

RESOLVED to make representation of NO COMMENT

- b) **Brogynryn Hall** – Legal advice had been sought and received. Cllr Morgan proposes that the Parish Council ask the Leader of the principal authority to comment on the procedural matters that lead to such a decision being made and, requests a copy of the Developer's Justification Statement sent in to Shropshire Council regarding the Brogynryn Hall development 14/03184/FUL, as the Parish Council

	<p>believes that 'there is a need to revisit the enabling development calculations that underpin the planning permission'.</p> <p>Seconded: Cllr Westwood Bate</p> <p>It was RESOLVED to write to Shropshire Council accordingly. Clerk to action.</p> <p>c) An application to divert part of footpath 2 in the Parish of Selattyn & Gobowen was submitted by the owner of the land situated to the east of The Old Rectory, Selattyn. The application has been made to allow for the erection of a nine dwelling development under planning reference 15/04319/REM and 13/03821/OUT. The diversion will be made under section 257 of the Town & Country Planning act 1990 to allow for this development to take place.</p> <p>RESOLVED to make representation of NO COMMENT</p>
1012	<p>Road safety</p> <p>a) Proposed pedestrian refuge on St Martin's Road – it was RESOLVED to move this item to the next agenda to allow Cllr Macey to comment.</p> <p>b) Level crossing – Comments from residents of the parish were NOTED. It was RESOLVED to contact Shropshire Cllr Davenport on the following matters:-</p> <ul style="list-style-type: none"> i) Condition of mini roundabout into Watt's Meadow; ii) Length of road closures iii) Condition of existing road signs. <p>c) Incident following diversion of traffic through Gobowen – junction of West Place and St Martin's Road It was RESOLVED to NOTE.</p> <p>d) Cllr Evans raised safety issues for cyclists within the Parish</p> <p>It was RESOLVED to consult with the Road Safety Partnership on issues within the Parish.</p>
1013	<p>Gobowen and Selattyn Floral Display – Approve the quote to supply and plant up the summer and winter plants in the planters in Gobowen and Selattyn:- The cost of supplying plants and planting up Gobowen and Selattyn to be approx.. £590.00 for Gobowen and approx.. £130.00 for Selattyn.</p> <p>It was RESOLVED to APPROVE payment.</p> <p>Cllr Crow to meet with contractor to facilitate the saving of spring-flowering bulbs for replanting in Hengoed Cemetery.</p>
1014	<p>Consultations</p> <p>a) Shropshire Council - proposed changes for Travel assistance for SEND Nursery and Post 16 students https://shropshire.gov.uk/get-involved/proposed-changes-from-september-2019-to-the-policy-on-travel-assistance-for-send-nursery-and-post-16-students/</p> <p>b) Shropshire Council - Reduction of Local Bus Service Subsidies - Financial Year 2019/20 https://shropshire.gov.uk/get-involved/reduction-of-local-bus-service-subsidies-financial-year-201920/</p> <p>It was RESOLVED to not comment as the council but to encourage residents to be involved as individuals.</p>
1015	<p>Gobowen Pavilion and Playing Fields</p> <p>a) Booking forms received for events – It was RESOLVED to accept bookings. Clerk to check availability of Pavilion contractors.</p> <p>b) Non-Domestic Rates 2018/2019 – It was RESOLVED to note</p> <p>c) Contract for Services – Clerk reported on:-</p> <ul style="list-style-type: none"> i) BT Revised price of £48.00 per month plus SIM card for mobile at £3/month (free calls and texts, 1gb of data); ii) Pavilion Electricity – Npower SC – 51p/day, 15.2 p/ unit <p>It was RESOLVED to NOTE. Clerk to investigate further for electricity prices.</p>

1016	<p>Committees</p> <p>a) Finance and Executive Committee – It was RESOLVED to NOTE the draft minutes and AGREE recommendations from the meeting held on 04.04.19 as follows:</p> <ul style="list-style-type: none"> i. Expenses policy - It was RESOLVED to recommend that further changes were not necessary at the present time. ii. Training - It was RESOLVED to recommend that further changes were not necessary at the present time. <p>b) Amenities and Services Committee – It was RESOLVED to NOTE the draft minutes and AGREE recommendations from the meeting held on 04.04.19 as follows:</p> <ul style="list-style-type: none"> i. To undertake repairs to Shelter roof at Hengoed Cemetery at a cost of approx. £215.00. ii. To approve the reviewed and updated Rules and Regulations for Hengoed Cemetery. To include removal of point 17. iii. To agree the proposed dates for the Football Tournament in July and to apply the same terms and conditions as 2018. iv. To replace swing arm and grab rail in disabled toilet at a cost of approx. £89.00
1017	<p>Correspondence forwarded to Councillors for consideration and information</p> <p>It was RESOLVED to NOTE</p> <p>It was RESOLVED to offer to distribute Shropshire Mind’s drink mats and wallet cards at the Annual Meeting and to ask for an article for the Roundabout magazine.</p> <p>It was RESOLVED to publicise the Seafarers’ UK annual campaign on social media.</p>
1018	<p>Future Agenda Items</p> <p>Each Councillors is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</p> <p>Cllr Clare raised concerns on planning matters. These to go forward to the next agenda:-</p> <ul style="list-style-type: none"> a) Future of Middle Hengoed Barn b) Concerns about effluent c) Proposal for more effective consultation on planning applications, including clarity on which parish the application falls under. <p>Cllr Clare to provide the Clerk with relevant proposals for the agenda.</p> <p>Cllr McKenna suggested that a standing item be included on the agenda for suggestions for articles for the Roundabout magazine.</p> <p>Cllr McKenna suggested that notices be produced to notify the public of the nearest defibrillator. Clerk asked Cllrs to consider places for such notices and to bring the information to the next meeting.</p> <p>It was NOTED that notification of the Annual Meeting should be sent to all groups advertised in the Roundabout magazine and parish grant recipients.</p>
1019	<p>Date of next meeting –</p> <p>It was RESOLVED to note the next meeting will be held on Wednesday 8 May 2019, 7pm at Gobowen Pavilion</p>
1020	<p>Exclusion of press and public</p> <p><i>To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.</i></p> <ul style="list-style-type: none"> a) Staffing matters – Annual leave requested by the CFO was APPROVED. It was NOTED that, where possible Cllr McKenna would provide cover. b) Nomination of councillor under Lone Working Guidance – locking up of building. It was RESOLVED that Cllrs would ensure the Clerk was not left alone to lock up after meetings.

Meeting closed at 20:45

APPENDIX A

Finance and Accounts for Payment Mar 2019 - Presented at Council Meeting 10.04.2019				
BACS/Chq Payments made before 10.04.19				
Chq / BACS	Supplier	Net	Vat	Gross
	Shropshire Council - Selattyn School room hire	10.00		10.00
	Vonage - telephone March	32.00	6.40	38.40
	BT - Pavilion phone, broadband and mobile	96.54	19.30	115.84
	Veolia	30.72	6.14	36.86
	Bank charges	30.75		30.75
	Total	200.01	31.84	231.85
Current Account				
Cheque Payments				
Chq	Supplier	Net	Vat	Gross
	Knolton Hall Estate - allotment lease	120.87		120.87
	St Mary's Church - Parish grant - churchyard maintenance	200.00		200.00
	All Saints Church - Parish grant - churchyard maintenance	200.00		200.00
	Preeshenelle Church - parish grant - churchyard maintenance	200.00		200.00
	HMRC - PAYE and NI contributions	123.92		123.92
	Total	844.79	0.00	844.79
	Total cheques to be authorised	844.79	0.00	844.79
BACS, Standing Orders and DD payments				
	Shropshire Council - Playground equipment inspections - 2018-19	1450.00	290.00	1740.00
	Shropshire Council - Joint energy costs - 4th qtr	791.67	158.33	950.00
	Edge IT Systems Ltd	144.00	28.80	172.80
	Edge IT Systems Ltd	9.40	1.88	11.28
	D Brewer - Litter picks, opening/closing pavilion, cleaning Pavilion, bus shelter cleaning, grass cutting (allotments and rough area)	225.00		225.00
	Parish Clerk salary	1036.36		1036.36
	Parish Clerk - April Pension payment	43.80		43.80
	CFO salary	404.73		404.73
	Parish Clerk - travel expenses 01.03.19 to 10.04.19	85.50		85.50
	SLCC Membership and postage	200.79		200.79
	DCK Accounting Solutions - payroll services	25.00	5.00	30.00
	TOTAL	4416.25	484.01	4900.26
	Total outgoings	5261.04	484.01	5745.05
Current Account Income				
	Cemetery income banked but not on bank statement	120.00		120.00
	VAT return completed - payment due	1288.38		1288.38
	TOTAL INCOME	1408.38	0.00	1408.38
				£1,255.33
				Closing balance
Community Meals Account Payments				
	Supplier	Net	Vat	Gross
	K Griffiths - volunteer expenses	7.00		7.00
	RJAH - meals - Febuary	232.50	46.50	279.00
	TOTAL	239.50	46.50	286.00
Community Meals Income March				
	Mrs Knapp - Up to 1 April 2019	123.33	24.67	148.00
	Mrs Knapp - Payment in advance from 1 Apr 2019	246.67	49.33	296.00
	Monies collected by K Griffiths - March	203.33	40.67	244.00
	TOTAL INCOME	573.33	114.67	688.00
				£8,153.89
				Closing balance