

Selattyn and Gobowen Parish Council

Minutes of the meeting of Selattyn & Gobowen Parish Council on Wednesday 9 January 2019, held in the Pavilion, St Martins Road, Gobowen at 7pm.

Present: Cllrs Bird, Broom, Crow, Emery, Evans, Macey (Chairman) McKenna, Morgan and West-Wynn.

In attendance: Parish Clerk – Jan Morgan-Birtles

971	Apologies were received as follows: Cllr Ellis – moving farm Cllr Harness - unwell Cllr Whitelaw – unwell Cllr Westwood-Bate - away
972	Disclosable Pecuniary Interests and/or any other interests in the matters to be discussed a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None b) To consider any applications for dispensation. None received
973	Public Participation session – six members of the public were present. Angela Roberts – complaint about cemetery works. Peter Clare – asked for a copy of the letter sent by the Clerk to Shropshire Council – agreed Charlotte Parry – notified council of a new Facebook page – ‘Gobowen Life’ and gave feedback on a recent posting asking what projects in Gobowen would benefit from some funds on 1 January 2019 – suggestions included :- Organised Bonfire and fireworks display on Playing Fields – a safe family event for the people of Gobowen to enjoy; Tidying up the area by the zebra crossing on Old Whittington Road; Skateboard park with ramps for scooters and for skateboards – closest is St Martins; Social club for small children up to teens; cleaning up of park and monitoring of mis-use; funding for a parent/toddler/carer group; more litter bins in park, more lighting and play area to be fenced off to allow secure dog-walking and safe area for children; provision of public toilets; another park up the top end of Watt’s Meadow; alcohol abuse centre; a gym.
974	To confirm the Minutes of the Full Council Meeting held on 12 December 2018 – RESOLVED Proposed Cllr Morgan, seconded Cllr Broom.
975	Reports a) Clerk to Report Ongoing/In progress <ul style="list-style-type: none">• PO Box address for Parish Council will cost £330/annum – this will allow all mail addressed to the PO Box to be delivered to the Clerk’s home address – decision deferred to item 985 ii)• Phones – decision to use Vonage app to set up non-geographic number to divert to Clerk and Cemetery Officer’s personal phone without divulgence of their numbers – decision deferred to item 985 ii)

	<ul style="list-style-type: none"> • Insurance company have been informed of clerk's address as laptop and printer now kept there. • Allotment Land Purchase – Sale instructions are in hand for examination • Contribution to Library running costs – legal view taken from counsel that s.137 monies can be used in this way – ACTION refer to Budget meeting. • Hengoed defib training – no further progress • Year end – Clerk proposes to tidy up the duplication of suppliers/customers on the accounts package before the start of the new financial year to allow more efficient accounting. • Litter picks have been increased to 3 x weekly due to large amount of waste being collected. A pool of sick had been cleared from pathway as a health and safety risk. • Clerk asked for clarity on necessary frequency of toilet cleaning – it was confirmed that this took place between all bookings. • Selattyn Wall – no report has been received. ACTION - Clerk to chase. <p>b) Shropshire Council – To receive reports from Shropshire Council elected councillors – Cllr Macey reported on County Council budget consultation; Consultation on Bring Banks; meeting with Friends of Gobowen attended by himself and Cllrs Ellis and Morgan; old house on the corner – notification had been sent to Empty Homes Team who will look into action on this.</p> <p>c) Other Reports – To receive reports from councillors attending meetings, training sessions and site visits on behalf of the parish council. None</p> <p>d) Police report – CSO Roberts was present at the meeting. Feedback was given on the style of this month's crime report mentioning that the pie charts were less easy to read than the list. Cllr Emery reported that a local resident had been attacked by a dog from the travellers' site and was told to make his statement at Shrewsbury – CSO Roberts explained this was because there are no 'diary appointments' at Gobowen and therefore, referrals were made to Shrewsbury for statement taking. CSO Roberts reported that the visits to the Pavilion car park for vehicle checks were proving useful and that the displayed photographs seemed to be helpful. The Council asked for their thanks also be passed to PC Mark Roberts for his assistance.</p>
976	<p>Financial Matters</p> <p>a) Payments – To approve outstanding payments and payments made prior to the meeting – agreed. It was RESOLVED that investigation to take place into the Npower Account.</p> <p>b) Income -It was RESOLVED to note income received since the last meeting.</p> <p>c) Draft budget update– 2019/20 It was RESOLVED that a budget meeting be held on Wednesday 23 January 2019 at 7pm in the Pavilion, Gobowen.</p> <p>d) Setting of Precept for 2019/20 – It was RESOLVED to defer to Budget meeting</p> <p>e) Parish grant requests - Selattyn Produce and Craft Show – £100 Selattyn New Cemetery – £500 It was RESOLVED that application forms be sent.</p>
977	<p>Planning Items</p> <p>a) Planning Application Decisions –</p> <p>i) Reference: 18/04600/FUL (validated: 08/10/2018) Address: Mardy Farm, Hengoed, Oswestry, Shropshire, SY10 7EY Proposal: Erection of agricultural building Decision: Refuse It was RESOLVED that a complaint to be raised with Planning Department over quality of map used to identify site. Cllr Macey to action.</p> <p>ii) Reference: 18/04760/VAR (validated: 16/10/2018) Address: Quarry House, Selattyn, Oswestry, Shropshire, SY10 7PD</p>

Proposal: Variation of Condition no.2 (approved drawings) attached to planning permission ref 17/05343/FUL to allow for new design of cabin

Decision: Grant Permission

b) Planning Applications for consideration –

i) PLANNING REFERENCE: 18/03192/FUL

DEVELOPMENT PROPOSED: Application under Section 73A of the Town and Country Planning Act 1990 for the erection of an agricultural barn for part storage, part livestock use (part retrospective), also to include erection of 2 additional proposed bays.

LOCATION: The Hollies, Hengoed, Oswestry, Shropshire, SY10 7EQ.

It was RESOLVED to object with the comment: Previous reasons put forward by the Planning Officer for refusal still stand and are supported by the Parish Council.

ii) PLANNING REFERENCE: 18/05645/ADV

DEVELOPMENT PROPOSED: Erect and display 2 No post and plate entrance signs

LOCATION: Derwen College, Whittington Road, Gobowen, Oswestry, Shropshire.

OS REFERENCE: 330913 – 332824 **APPLICANT:** Derwen College

It was RESOLVED – No comment

iii) PLANNING REFERENCE: 17/05429/FUL

DEVELOPMENT PROPOSED: Landscape alterations including removal of trees, formation of new pedestrian bridge to lake island, formation of new vehicular access onto Whitewell Lane, repairs to existing listed building, erection of single storey side extension and detached garage and workshop and installation of package treatment plant

LOCATION: Swiss Cottage, Whitwell Lane, Pant-Glas, Oswestry, SY10 7PL.

It was RESOLVED: OBJECTION with the comments:

- Development is a change of context for a Grade II listed, historical building within a Conservation Area.
- Proposed access will involve unacceptable changes to the area of original stone walling.
- Scale of development is out of keeping with the conservation area.

c) Shropshire Local Plan Review

i) Public meeting has been scheduled for the Oswestry Place Plan area, to be held on Tuesday 15th of January 2019 at The Marches School commencing 7pm. Cllr Crow asked if notices were available to promote this meeting – none had been received.

Cllr Crow asked if any progress had been made towards a Housing needs survey for Selattyn and Gobowen – Cllr Macey reported an interest had been expressed but there was now a waiting list for these to be undertaken.

Cllr Crow asked for an example of CIL to be provided to aid understanding. Cllr Macey to provide.

Cllr Morgan called for action to be taken on Oswestry 2050 and a mechanism put in place for moving forward with Oswestry Town Council and Whittington Parish Council.

Cllr Macey asked all councillors to prepare comments and submit as notes to be pulled together at the Budget Meeting on 23 January 2019.

Cllr Crow asked if there were conditions on use of the Solar Farm monies – Cllr Macey to check planning documentation.

ii) Report from Oswestry & Dist. Civic Society and preferred sites objection summary. RESOLVED to note.

978	<p>Committees</p> <p>a) Finance and Executive Committee – purchase of cross-cut shredder was RESOLVED. Proposed - Cllr Morgan Seconded - Cllr Crow. Clerk to action.</p> <p>b) Amenities and Services Committee</p> <p>i) Annual Playground Inspection Report – Cllr Crow reported this was in progress and would be available for A&S meeting in April 2019.</p> <p>ii) GDPR – DPO Service – update on work report request. It was RESOLVED to retain the DPO Service for another 12 months – Proposed - Cllr West Wynn, seconded - Cllr Broom.</p> <p>iii) Permission was sought by Cllr McKenna to set up a Burial Committee to support work of Cemeteries & Facilities Officer. It was RESOLVED that the A&S Committee put forward suggested terms of reference for a Burial Committee.</p> <p>c) Planning Committee – It was RESOLVED that minutes of meeting held on 28 November 2018 be added to agenda for approval for February Council meeting.</p>
979	<p>Environmental Maintenance Grant – It was RESOLVED that the Clerk work through application process for funds based on but not limited to: gully cleaning; sign cleaning; bench cleaning; cleaning of 7 bus shelters and railway carriage.</p>
980	<p>Road Safety issues - Speeding along Hengoed Road and School Lane. Cllr Macey to continue to work on the speeding issue, pulling together best practice used in other villages. Speeding on School Lane has been brought to the attention of the Council member with portfolio responsibility. It was RESOLVED to repeat item on agenda in April 2019.</p>
981	<p>Roundabout Update – Cllr Macey reported that draft was complete and contained various reports of local groups. It was noted that two new volunteers were needed for delivery routes. Cllr McKenna volunteered to take Rhewl Lane route.</p>
982	<p>Correspondence:</p> <p>a) Paul Wiseman – Brogyntyn Hall, Freedom of Information request – to be actioned</p> <p>b) Mrs Warne – Old Whittington Road, derelict houses – Clerk to respond explaining that owners have been contacted and planning application is expected.</p> <p>c) Peter Jones – complaint re damage to verge adjoining Aberdeen House – Clerk to refer complainant to Highways Dept at Shropshire Council.</p> <p>d) Complaint re cemetery from Angela Roberts – Clerk to respond following investigation.</p> <p>e) PCC Consultation on draft budget closes 20 January 2019 – to NOTE</p>
983	<p>Future Agenda Items</p> <p>Councillors’ opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</p> <ul style="list-style-type: none"> • Cllr Morgan proposed agenda item for public consultation exercise in new financial year to cover items raised by new Facebook Group, ‘Gobowen Life’. • Cllr Morgan proposed Brogyntyn Hall as an agenda item with the statement - In light of the recent correspondence regarding the Brogyntyn Hall planning application 14/03184/FUL and the revelation of the original purchase price, it being almost three times less than the estimated figure used to calculate the conservation deficit and the need for an enabling development. I wish to set out an argument to support the following proposal. <p>PROPOSAL</p> <p>A) That the Parish Council requests that the enabling development of 50 houses on the Brogyntyn Estate be withdrawn from the planning application 14/03184/FUL, until the calculations used for permitting such an enabling development can be reviewed, and more accurate calculations can be made to establish a need, firstly for an enabling development and secondly for the CIL exemption and affordable Housing Contribution relief.</p>

	<p>If the above is agreed I also propose:</p> <p>B) That S&G Parish Council ask Shropshire Council, Deloitte and Historic England, why the purchase price of the property was not originally pursued in the interests of transparency and accuracy, to aid the calculations in establishing a need for an enabling development as per the Historic England's own Enabling Development Guidelines?</p> <p>C) That S&G PC ask an appropriate body to investigate the many queries surrounding this application along with, the apparent revelation that the owner/developer of Brogyntyn Hall knew that the CIL would be exempt and that Affordable House Contribution relief would be granted on the development at least 14 months before the planning application was put in to Shropshire Council and before the actual decision was taken by Cabinet?</p> <p>Something that S&GPC was not aware of during the site visit or when assessing the application.</p> <ul style="list-style-type: none"> • Cllr Emery proposed councillor vacancies on Financial & Executive and Amenities & Services committees to appear on February agenda.
<p>984</p>	<p>Exclusion of press and public <i>To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.</i></p>
<p>985</p>	<p>Staffing matters:</p> <p>i) Revised Job Descriptions for the posts of Parish Clerk and Cemetery & Facilities Officer relative responsibilities. Cllr Crow made a statement and Cllrs McKenna and Crow raised questions about duplication of duties within the job descriptions of the Clerk and Cemeteries Officer. It was RESOLVED that F&E Committee would examine these. Cllrs McKenna and Crow to provide copies of their respective statement and questions.</p> <p>21.03 – It was RESOLVED that Standing orders be suspended to allow for remaining agenda items to be discussed.</p> <p>ii) Management of Parish Council documentation currently held in the Pavilion store room.</p> <p>Clerk reported she had started to examine the files and it was apparent there was some duplication of records; bound copies of Minutes would be taken to Shropshire Archives; all other files would need examination and removal, where appropriate, to Clerk's home office.</p> <p>It was RESOLVED that purchase of a cross-cut shredder be made to allow the Clerk to start going through the large amount of paperwork held at Gobowen Pavilion. Proposed by Cllr Morgan and seconded by Cllr West Wynn</p> <p>Parish telephone number and address – it was RESOLVED to set-up a PO Box address, with diversion to Clerk's home for a 12 month trial period at a cost of £330 (inc VAT). It was RESOLVED to set-up a non-geographic telephone number with Vonage (which would show as a local number) and for calls to be diverted via an app to the Clerk's and Cemeteries Officer's mobile telephones. Out-going calls to be made through the app to prevent publication of the private telephone numbers of staff members. Proposed Cllr Morgan, seconded Cllr West Wynn.</p>

985	Date of next meeting – Wednesday 13 February 2019, 7pm at Gobowen Pavilion, St Martins Road, Gobowen.
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