

# Selattyn and Gobowen Parish Council

## Minutes of the Finance and Executive Committee Meeting held on 28.06.18 at The Pavilion, Gobowen commencing at 19.00

In the Chair – Cllr R Macey

**Present:** - Councillors: R Macey and D Lloyd

<b>158</b>	<p><b>To receive Apologies for Absence</b></p> <p>Apologies for Absence were received from Councillors Morgan, Bird and West-Wynn.</p> <p>Absent – Cllr Ellis</p> <p>The meeting was declared inquorate and closed at 18.05</p> <p><u>The following items were not discussed.</u></p>
<b>159</b>	<p><b>Disclosable Pecuniary Interests</b></p> <p>a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.</p> <p>b) To consider any applications for dispensation.</p>
<b>160</b>	<p><b>To confirm the minutes of the meeting held on 07.06.18</b></p>
<b>161</b>	<p><b>Clerk's Report – For consideration</b></p> <p>a) <b>GDPR</b> – sign declaration from David Davies and Sons</p>
<b>162</b>	<p><b>2018-19 Accounts</b> – To consider the draft 1<sup>st</sup> quarter budget report and reconciliation (to be presented at the meeting).</p>
<b>163</b>	<p><b>Policies – To undertake a review of the following policies:</b></p> <ol style="list-style-type: none"> <li>1. Expenses Policy</li> <li>2. Training Policy</li> <li>3. Health &amp; Safety Policy – Review policy as amended and updated by Peninsula</li> <li>4. To note the updated Asset Inspection Schedule following the implementation of Peninsula's H&amp;S Action Plan</li> </ol>
<b>164</b>	<p><b>Risk Assessments</b> – Agree to set up a Task and Finish Group to review all Risk Assessments for Parish Council activities and report back at the September Full Council meeting.</p>
<b>165</b>	<p><b>Insurance</b> – To undertake annual review of Parish Council's insurance. Consider Asset Register and asset values for insurance purposes.</p>
<b>166</b>	<p><b>Recruitment of Parish Clerk/RFO</b> – To receive an update from the interview panel, consider the updated Employment Contract and consider handover and transition arrangements</p>
<b>167</b>	<p><b>Date and time of the next meeting</b> – to note</p> <p>Thursday 18<sup>th</sup> October – 18.00</p>
<b>168</b>	<p><b>Exclusion of press and public</b></p>

	<p><i><b>To resolve:</b> That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.</i></p>
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	<p><b>Staffing Matters - Discuss</b></p>
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**Meeting ended: 18.05**