

Selattyn and Gobowen Parish Council

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Clerk: Mrs Amy Jones

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2nd May 2018

To: Councillors

You are summoned to attend a meeting of the Parish Council to be held on **Wednesday 9th May 2018 at The Pavilion, St Martins Road, Gobowen at 7pm** for the transaction of business as set out in the Agenda below.

Yours sincerely,



Amy Jones

Clerk to the Council

AGENDA

836	Election of Chairman and Declaration of Acceptance of Office
837	Election of Vice Chairman and Declaration of Acceptance of Office
838	To receive apologies and reasons for absence
839	Disclosable Pecuniary Interests a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. b) To consider any applications for dispensation c) To note that register of interest forms must be updated with any changes
840	To confirm the Minutes of the Full Council Meeting held on 11.04.18, the Extra Ordinary Meeting of the Full Council held on 26.04.18 and the Minutes of the Planning Committee held on 03.05.18
841	Public Participation session - a period of 15 minutes will be set aside for the public to speak on items on the agenda.
842	Council Committees and Delegated Powers a) To review terms of reference and delegated powers of each committee and for the Clerk b) To nominate Councillors onto the following committees: I. Finance and Executive Committee (7 members including the Chairman) II. Amenities and Services Committee (9 members) III. Planning Committee (9 members) IV. Grievance Panel (3 members – Vice Chair and 2 Councillors) V. Discipline Panel (3 members – Vice Chair and 2 Councillors) VI. Appeals Panel (5 members including the Chairman - no member must be on IV or V)

843	<p>Appointment of Representatives – To appoint representatives to the following outside bodies:</p> <ul style="list-style-type: none"> a) SALC Area Committee (Chairman and 1 member) b) Local Joint Committee (1 member and a reserve) c) Gobowen Library / Community Hub d) Gobowen Youth Project e) Gobowen Allotment Association f) Oswestry Racecourse Management Committee (ORMA) g) Oswestry Hill Fort h) Hanmer-Morris Charity i) Shropshire Playing Fields Association j) GAIP
844	<p>To receive the annual accounts – to consider the following</p> <ul style="list-style-type: none"> a) Annual Financial Statement 2017-18 b) Internal Auditors Report 2017-18 c) To confirm the Annual Governance Statement 2017-18 (section 1 of the AGAR) d) To agree Section 2 of the AGAR - Accounting Statements 2017/18 e) Review of Council’s expenditure incurred under s.137 in 2017-18
845	<p>Annual Review of Council Regulations and Procedures</p> <ul style="list-style-type: none"> a) Standing Orders b) Financial Regulations c) Code of Conduct d) Policies, procedures and practices in place in respect of the Parish Council’s obligations under freedom of information and data protection legislation e) Parish Council Policies: <ul style="list-style-type: none"> I. Complaints Procedure II. Health and Safety Policy III. Press and Media Policy IV. Social Media Policy V. Volunteer Policy (Community Meals) f) Councillor Consent – To note completed councillor consent forms and Agree for the Proper Officer to serve the agenda on Councillors via email (ref: Standing Orders 15b(ii))
846	<p>Reports</p> <ul style="list-style-type: none"> a) Progress Report – To consider the Clerk’s progress report. b) Shropshire Council - To receive reports from Shropshire Council elected councillors c) Other Reports – To receive reports from councillors attending meetings, training sessions and site visits on behalf of the parish council. d) Police report – To receive the police report and note the CCTV report.
847	<p>Financial Matters</p> <ul style="list-style-type: none"> a) Monthly statement - To approve the monthly financial statement and bank statements against bank reconciliation. b) Payments - To approve outstanding payments and payments made prior to the meeting. c) Income -To note income received since the last meeting and receive a report on outstanding income d) Internal Transfer of Funds between Unity Trust accounts and from Unity Trust Bank to HSBC BMM Account via the Community Account – To approve transfer e) Asset Register – To note f) Direct Debits – To note Direct Debits for 2018-19 g) Internal Controls – To appoint a Member to carry out the internal controls in 2018-19
848	<p>Planning Items</p> <ul style="list-style-type: none"> a) Planning Decisions – To note <ul style="list-style-type: none"> I. Reference: 18/00198/FUL (validated: 15/01/2018) Address: Building 1 Units A And B, Gobowen Station, Station Road, Gobowen, Oswestry, Shropshire, SY11 3JS Proposal: Change of use from workshop (B1) to (A1) shops or (A2) financial and professional services Decision: Grant Permission II. Reference: 15/04473/REM (validated: 16/10/2015)

	<p>Address: Proposed Development Land On North Side Of, Whittington Road, Gobowen, Shropshire</p> <p>Proposal: Approval of Reserved Matters (access, layout, appearance, scale and landscaping) pursuant to permission 13/02217/OUT for residential development; formation of open space; alterations to existing vehicular access</p> <p>Decision: Grant Permission</p> <p>III. Reference: 18/00525/FUL (validated: 19/02/2018)</p> <p>Address: Upper Hengoed Cottage, Hengoed, Oswestry, Shropshire, SY10 7EU</p> <p>Proposal: Erection of rear extension to create sun room and infill walls under existing over sailing roof to create utility; existing masonry wall repaired and upgraded with new skin of brick work and new brickwork double garage</p> <p>Decision: Grant Permission</p> <p>IV. Reference: 18/00873/FUL (validated: 27/02/2018)</p> <p>Address: Tyn Y Wern, Hengoed, Oswestry, Shropshire, SY10 7EP</p> <p>Proposal: Erection of a single storey extension.</p> <p>Decision: Grant Permission</p> <p>b) Planning applications for consideration</p> <p>I. Reference: 18/01404/FUL (validated: 09/04/2018)</p> <p>Address: 59 West Place, Gobowen, SY11 3NS</p> <p>Proposal: Erection of first floor extension to rear elevation</p> <p>II. Reference: 18/01631/VAR (validated: 09/04/2018)</p> <p>Address: Derwen College , Whittington Road, Gobowen, SY11 3JA</p> <p>Proposal: Variation of Condition No.2 (approved plans) attached to permission 17/04387/FUL dated 06/11/2017</p> <p>c) Consultation on the draft revised National Planning Policy Framework – https://www.gov.uk/government/consultations/draft-revised-national-planning-policy-framework Consider the documentation and the response drafted by the Planning Committee</p> <p>d) Local Plan Review (2016-2036) – Update to note.</p> <p>e) Oswestry 2050 – Consider support for the concept.</p>
849	Road Safety – Consider update from Shropshire Council’s Area Traffic Engineer (North) ref: the Parish Council’s submission of Road Safety Concerns
850	Pavilion and Playing Fields <ol style="list-style-type: none"> River Perry – Report on problems with overgrown trees, consider work required and approve letter to residents with riparian rights Booking Application for a Fun Day – Consider details on the event Health and Safety – Consider Peninsula Visit Report and Action Plan Approve cover arrangements for Contractor w/c 2nd July
851	Consultations <ol style="list-style-type: none"> Environmental Maintenance Grant - https://www.shropshire.gov.uk/get-involved/ Police and Crime Commissioner survey of town and parish councils - https://www.surveygizmo.com/s3/4291757/Town-and-Parish-Council-Survey-2018 Unauthorised developments and encampments - https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/697354/Consultation_-_unauthorised_encampments.pdf Shropshire Hills AONB Partnership – Review of the Management Plan - https://www.surveymonkey.co.uk/r/YJGY7FS NALCs opportunity to submit motions to their Policy Committee on 20th June – Consider Intended changes to SP Manweb’s proposed reinforcement to the North Shropshire Electricity Distribution Network
852	Correspondence forwarded to Councillors for consideration and information <ol style="list-style-type: none"> To note the attached appendix of items which have been circulated and hard copies to be presented at the meeting Invite for the Chair to attend events in Selattyn

	c) Oswestry Local Economic Growth Strategy – To note and await date for the workshop
853	Meeting Dates a) To agree dates, times and locations for ordinary meetings of the parish council in 2018-19 including the next annual meeting of the council b) To approve dates for committee meetings for 2018-19
854	Future Agenda Items Each Councillors is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
855	Exclusion of press and public <i>To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.</i> Staffing Matters a) To note the NJC pay scales for 2018-19 and 2019-20 and backdated pay to 1 st April 2018 b) To consider payment for additional hours worked by the Clerk due to the increase in duties