

# Selattyn and Gobowen Parish Council

Minutes of the meeting of the Parish Council on Wednesday 13<sup>th</sup> December 2017 at the Pavilion, Gobowen at 7.00pm

In the Chair – Cllr Ellis

**Present:** Councillors: H Ellis, C Emery, R Macey, E Morgan, N Harness, A Whitelaw, S Crow, T Broom, T Bird, D Lloyd

**Also present:** Members of the public: 1 and Shropshire Cllr Mark Jones, CSO Dave Hughes

748	<p><b>To receive apologies and reasons for absence</b></p> <p>It was <b>RESOLVED</b> to accept apologies for absence from Cllrs: West-Wynn, Westwood Bate, Keeling, Britner, McKenna</p>
749	<p><b>Disclosable Pecuniary Interests</b></p> <p>a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. <b>None declared.</b></p> <p>b) To consider any applications for dispensation. <b>None received.</b></p>
750	<p><b>To confirm the Minutes of the Full Council Meeting held on 09.11.17 and the Planning Committee held on 06.12.17</b></p> <p>It was <b>RESOLVED</b> to confirm the minutes of the full council meeting on 09.11.17 and the Planning Committee on 06.12.17 and they were duly signed as a true record.</p>
751	<p><b>Public Participation session</b> - a period of 15 minutes will be set aside for the public to speak on items on the agenda.</p> <p>No issues/items raised by members by members of the public.</p>
752	<p><b>Reports</b></p> <p>a) <b>Progress Report</b> – To consider the Clerk’s progress report. <b>RESOLVED</b> to note.</p> <p>b) <b>Shropshire Council</b> - To receive reports from Shropshire Council elected councillors</p> <p><b>Cllr Macey reported on the following:</b></p> <ul style="list-style-type: none"> <li>• Youth sessions – none have been delivered in Gobwoen since the summer as a number of people running the session moved on and still struggling with staffing. Will soon have a new provider up and running and more information will follow. Fully funded for this financial year and some money may be able to be transferred into next year. Some transition funding is required.</li> <li>• Community Hub – report will be available for the budget meeting. Looking at how the hub can better address the needs of the local community. Work has begun on a document that will look at options beyond year 3. Report going to Cabinet January 10<sup>th</sup>.</li> <li>• Rhosygdafa Mast – It is still in place. Temporary permission has just run out. They have been let down by BT and in touch to get the revised date. If there is any significant delay a new application needs to be submitted. Positive is that it gives more time to look at options for using the mast. Connecting Shropshire has requested a map which defines the areas that could be served by the mast.</li> <li>• Tax base was set today which means the precept letters will be sent out shortly (expected 2.8% bigger)</li> </ul>

- Highways Maint. – Crossings in the village have been repainted and white lining done. Highways have done all they can in the period of bad weather and have gone to specific areas where requests have been made.

**Cllr Jones reported on the following:**

- Currently sitting on Planning and Licensing Committee
- Task and finish group looking at welfare reforms will be meeting shortly

The issue of grit being taken from grit bins was raised to Unitary Cllrs and the CSO. The CSO reported that they will publicise on Social Media that it is an offence (theft) to take grit from the council bins.

Cllr Macey gave details on the Proposal to upgrade Shirehall that went to Cabinet 13/12/17.

A question was raised about Star Housing. Cllr Macey responded – A Housing Options Appraisal has been completed. No further information to report on this at this stage.

**c) Other Reports** – To receive reports from councillors attending meetings, training sessions and site visits on behalf of the parish council.

- Cllr Crow gave a report on GAIP following a recent meeting. Open Day on 17<sup>th</sup> March in the building that has been bought. **RESOLVED** to note the report.
- Cllr Ellis attended the Oswestry Area Committee Meeting and gave a report on this. **RESOLVED** to note the report.

**d) Police report** – To receive the police report and note the CCTV report. CSO Dave Hughes went through the written report that was issued to Cllrs. Issues with litter around the pavilion - if the offender is seen dropping litter, report the date and time to CSO Dave Hughes by text and he can follow this up with the CCTV team. **RESOLVED** to note.

**753**

**Financial Matters**

- Monthly statement** - To approve the monthly financial statement and bank statements against bank reconciliation. **RESOLVED** to approve.
- Payments** - To approve outstanding payments and payments made prior to the meeting. **RESOLVED** to approve.

BACS/Chq Payments made before 13.12.17					Act
Chq / BACS	Supplier	Net	Vat	Gross	
DD	Water Plus (Severn Trent) - Pavilion Water	29.14	0.00	29.14	LGA 1972 s.111
BACSCM40	RJAH - October 2017 Meals	317.50	63.50	381.00	
	<b>Total</b>	<b>346.64</b>	<b>63.50</b>	<b>410.14</b>	
Current Account Cheque Payments					
Chq	Supplier	Net	Vat	Gross	
300740	HMRC Inland Revenue Payments (Clerk NI & Tax) + PC NI contribution (78.97)	206.24	0.00	206.24	LGA 1972 s.112(2)
300741	The Royal British Legion Poppy Appeal - 35.00 + 15.00 donation	50.00	0.00	50.00	LGA 1972 s. 137
300742	Duncan Royce - Gobowen Playing Field Grounds Maint as per contract 3395.00 + 5 mole visits 375.00, Gobowen allotment spraying x 3 135.00 and War Memorial spraying 25.00	3930.00	0.00	3930.00	HA 1980 s.96, lga 1972 S.111
300743	Duncan Royce - Hengoed Cemetery Grounds Maint - 29 cuts, 2 hedge cuts, 3 x spraying - 2500, tidy xmas wreaths 55.00, mole 45.00, extra cut 65.00	2665.00	0.00	2665.00	LGA 1972 s.214 (6)

300744	Daren Brewer Nov Invoice (bus shelters and railway carriage £45.00)	45.00	0.00	45.00	SC Maint. Fund HA 1980 s.96 LG (MP)A 1953 s.4 / PCA 1957 s.1
	Total	<b>6896.24</b>	<b>0.00</b>	<b>6896.24</b>	
	<b>Total cheques paid since last meeting</b>	<b>7242.88</b>	<b>63.50</b>	<b>7306.38</b>	
<b>BACS, Standing Orders and DD payments</b>					
<b>BACS No.</b>					
BACS144	Highline Electrical - Connecting Selattyn Defib 87.00, streetlight maint. work fixing SG97, West Place, SG27, SG44, SG12	522.50	104.50	627.00	PCA 1957 ss.3(1) & 7 / HA 1980 s.301 / OSA 1906 s.10
BACS145	Ray Parry Playground Services - Repair to Barrier (claim ongoing)	3450.00	690.00	4140.00	LGA 1892 s.8 (1)(i)
BACS146	SLCC - Annual Membership Subscription	165.00	0.00	165.00	LGA 1972 s.143
BACS147	Parish Clerk's Expenses (phone and broadband 21.00, mileage Nov/Dec 63.00, expenses postage, annual website subscription to wordpress, disinfectant and window cleaner 96.36)	180.36	0.00	180.36	LG(FP)A 1963 s 5
BACS148	APC Expenses (Pavilion Cleaning Supplies, mileage to cemetery, postage)	13.60	0.00	13.60	LG(FP)A 1963 s 5
BACS149	Imprint - Winter Newsletters	498.00	0.00	498.00	LGA 1972 s.142 (1A)
Direct Payment	Unity Trust Current Account - Bank Charges for period 4th Sept - 4th Dec	30.15	0.00	30.15	LGA 1972 s.111
Direct Payment	Unity Trust Community Meals Account - Bank Charges for period 4th Sept - 4th Dec	19.80	0.00	19.80	LGA 1972 s.111
DD	Pension Contribution (Employer 7.66, Staff 6.13)	13.79	0.00	13.79	LGPSR SI 2007/1166, LGPS SI 2008/238&239
DD	BT Busines Bill - Pavilion Phoneline, Broadband (52.00 + VAT) and Mobile (£18.00 + VAT) - Now paid as a combined bill - monthly.	70.00	14.00	84.00	LGA 1972 s.111
DD	Veolia (payment taken on 28.12.17) - 2 lifts	27.24	5.45	32.69	LGA 1972 s.214(6)
DD	Npower - Pavilion Gas	41.87	2.09	43.96	LGA 1972 s.111
SO	Clerk's Salary - Month 9	1118.86	0.00	1118.86	LGA 1972 s.112(2)
SO	Ass. to Parish Clerk's Salary - Month 9	656.44	0.00	656.44	LGA 1972 s.112(2)
	<b>TOTAL</b>	<b>6807.61</b>	<b>816.04</b>	<b>7623.65</b>	
	<b>Total outgoings for December</b>	<b>14050.49</b>	<b>879.54</b>	<b>14930.03</b>	
<b>Current Account Income</b>					
<b>Income banked in November after the November meeting but not reported at the meeting</b>					
135	David Davies - Interment Fees Garden of Remembrance and plot purchase	270.00	0.00	270.00	
BACS	Pavilion Hire - Yoga in October	45.00	0.00	45.00	
BACS	STAR - Defib Grant	500.00	0.00	500.00	
BACS	Handyman Advert in Roundabout 1/8 page	50.00	0.00	50.00	
BACS	Interest on HSBC BMM Account paid 22.11.17	2.88	0.00	2.88	
<b>Income banked in December</b>					
136	Jones and Hughes - Headstone re-installed - plot 89	40.00	0.00	40.00	

136	Roundabout Advert - 1/8 page - Newson	50.00	0.00	50.00	
136	Pavilion Hire - 3PBL 29.11.17	22.50	0.00	22.50	
136	Edmund Rowlands - 2nd Interment	140.00	0.00	140.00	
136	Pavilion Hire - Football - 18.10 and 11.11	90.00	0.00	90.00	
136	Pavilion Hire - Tai Chi AGM 15.11.17	10.00	0.00	10.00	
BACS	Pavilion Hire - Yoga in November	60.00	0.00	60.00	
BACS	Unity Trust Deposit Account - Interest	10.05	0.00	10.05	
BACS	Roundabout Advert - 2 x full pages Morris	200.00	0.00	200.00	
	<b>TOTAL INCOME</b>	<b>1490.43</b>	<b>0.00</b>	<b>1490.43</b>	
<b>Community Meals Account Payments</b>					
	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>	
BACSCM41	K Griffiths - Expenses Nov	4.00	0.00	4.00	
	<b>TOTAL</b>	<b>4.00</b>	<b>0.00</b>	<b>4.00</b>	
<b>Community Meals Income</b>					
000052	Direct Payment - Dec Meals Pierce	48.00	0.00	48.00	
000052	Community Meals income - Nov	248.00	0.00	248.00	
BACS	Direct Payment - Dec Meals Smithers	88.00	0.00	88.00	
	<b>TOTAL INCOME</b>	<b>384.00</b>	<b>0.00</b>	<b>384.00</b>	

- c) **Income** -To note income received since the last meeting. **RESOLVED** to note.
- d) **Internal Transfer of funds** – To note. **RESOLVED** to note.
- e) **VAT** – To note letter from HMRC and agree timescale for registering for VAT as recommended by the Finance and Executive Committee. **RESOLVED** to agree to register for VAT from 1<sup>st</sup> January 2018.
- f) **Price increases** – To note price increases from Veolia and BT. **RESOLVED** to note.
- g) **HSBC - Changes to Terms and conditions** – To note. **RESOLVED** to note.
- h) **Unity Trust – Changes to interest rate from 3<sup>rd</sup> November** – To note. **RESOLVED** to note.

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**Planning Items**

**a) Planning Application Decisions – To note recent planning decisions**

- I. **Reference:** 17/04387/FUL (validated: 14/09/2017)  
**Address:** Derwen College, Whittington Road, Gobowen, SY11 3JA  
**Proposal:** Proposed alterations to existing sports facilities (to include re roofing of existing swimming pool building) form new entrance reception, form new link to gymnasium extension, existing sports hall, changing facilities and new hydrotherapy building  
**Decision:** Grant Permission
- II. **Reference:** 17/04207/REM (validated: 30/08/2017)  
**Address:** Proposed Dwelling South Of Firbank, Glyn Road, Selattyn, Shropshire  
**Proposal:** Approval of reserved matters pursuant to outline application 15/03363/OUT for the erection of a dwelling with two parking spaces (All Matters Reserved)  
**Decision:** Grant Permission
- III. **Reference:** 17/00887/FUL (validated: 01/03/2017)  
**Address:** Cefn-Y-Maes, Rhydycroesau, Oswestry, Shropshire, SY10 7JB  
**Proposal:** Installation of a temporary access track and upgrade of existing farm entrance, for the purpose of delivery and construction of a proposed renewable energy park  
**Decision:** Grant Permission
- IV. **Reference:** 17/02836/FUL (validated: 21/06/2017)  
**Address:** Nant Issa Hall Farm, Nant Lane, Selattyn, Oswestry, Shropshire, SY10 7HA  
**Proposal:** Erection of entrance hall and porch  
**Decision:** Grant Permission
- V. **Reference:** 17/04826/OHL (validated: 03/10/2017)  
**Address:** Henlle Hall, Preeshenlle Lane, Gobowen, Oswestry, Shropshire, SY10 7AX

- Proposal:** Upgrade existing HV overhead line from single phase to three phase supply  
**Decision:** No Objection OHL/Circular Notification
- VI. **Reference:** 17/05003/OUT (validated: 20/10/2017)  
**Address:** Proposed Dwelling South Of Walnut Croft, By Pass Road, Gobowen, Shropshire  
**Proposal:** Outline application for the erection of a single storey detached dwelling and widening of existing vehicular access (all matters reserved)(revised scheme)

**It was RESOLVED to note all planning decisions.**

**b) Planning applications for consideration**

- I. **Reference:** [17/05343/FUL](#) (validated: 27/11/2017)  
**Address:** Selattyn Quarry, Selattyn, Shropshire  
**Proposal:** Change of use of land for the siting of six holiday units and a reception log cabin, with associated parking and conversion of agricultural building for uses ancillary to holiday accommodation

**It was RESOLVED to SUPPORT with the following comments:**

- **It is the view of the Parish Council that this proposed development would be an asset to the local area and would promote tourism.**

- II. **Reference:** [17/05537/FUL](#) (validated: 27/11/2017)  
**Address:** Grouse Lodge, Selattyn, Oswestry, Shropshire, SY10 7PB  
**Proposal:** Part demolition of existing barns, erection of two-storey replacement extension to include two balconies and modification of roof arrangements together with internal alterations; demolition of outbuildings

**It was RESOLVED to MAKE A REPRESENTATION with the following comments:**

- **The Parish Council have no comments to make on this application.**

- III. **Planning reference** [17/05673/TPO](#)  
**Proposed tree works:** Fell 1no Poplar on south-western boundary of property protected by The Council of the Borough of Oswestry (The Silverways, Gobowen) TPO 2005  
**Location:** Elm Field Lodge , Silverways Drive, Gobowen, SY11 3QR,  
**Os reference:** 330554 – 333442

**It was RESOLVED to MAKE A REPRESENTATION with the following comments:**

- **The Parish Council have no comments to make on this application.**

**c) Reconsultation due to amendments – Consider**

**Reference:** 17/03638/FUL

**Development proposed:** Residential development comprising of 20no. dwellings; formation of vehicular access and parking

**Location:** Proposed Residential Development Land to The South Of, Henry Robertson Drive, Gobowen, Shropshire.

**It was RESOLVED to OBJECT with the following comments:**

- The Parish Council consider this to be gross over development of the site.
- There is only one access route onto the proposed development therefore, it would lead to an increase in vehicles and site traffic through the existing Wat's Meadow site. There is already congestion with cars already parked on pavements and along the road, narrowing access which causes concern particularly in relation to access for emergency services and refuse lorries.
- The Parish Council have concerns relating to back-land developments and the lack of direct pedestrian access. Currently there is no pedestrian access from Wat's Meadow, through the Hart and Trumpet

	<p>Development into Gobowen Centre which will fuel issues in the village as people will use their cars rather than walk. The Parish Council request a pedestrian corridor with direct access to the village centre.</p> <ul style="list-style-type: none"> <li>• Joined up thinking is required regarding children’s play areas. There has been a delay signing off the 106 agreement and these issues need to be resolved as soon as possible.</li> <li>• The internet infrastructure is already at maximum capacity and this development would further heighten the issue.</li> </ul> <p>It was <b>FURTHER RESOLVED</b> to contact Connecting Shropshire in reference to this application so that they can take this into consideration.</p> <p><b>d) Consider application <a href="#">17/04899/TEL</a> and the implications for Selattyn. Consider making a representation.</b></p> <p>It was <b>RESOLVED</b> not to comment on this application and monitor the outcome.</p>
755	<p><b>Shropshire Local Plan Review (2016-2036)</b> – Discuss consultation and agree response.</p> <p>The response was discussed and agreed. It was <b>RESOLVED</b> to submit the agreed response.</p>
756	<p><b>Place Plan Review</b> – Discuss and agree response.</p> <p><b>The Place Plan was reviewed and amends / additions made to the following areas:</b></p> <p><b>Gobowen (Community Hub)</b></p> <ul style="list-style-type: none"> <li>• Hengoed Cemetery Extension – to include a parking area</li> <li>• Highways improvements (Road safety concerns)</li> <li>• Cycle Route Oswestry – Gobowen and Gobowen – St Martins</li> <li>• Integration of Green Technologies</li> <li>• Transport - Joined up thinking – buses / trains etc</li> <li>• Broadband infrastructure</li> <li>• Skate Park for Gobowen</li> <li>• Purchase of Gobowen Allotment Land to secure the future of the allotments</li> <li>• Streetlighting</li> <li>• It was agreed that the footpath around the playing field could be removed from the plan as this is complete. Provision of a playing field and pavilion is complete but local vision needs to be obtained to gather views on how the community would like to see the space and building further improved to meet their needs. This needs to be kept in the place plan but the word provision changed to ‘enhancement’</li> <li>• Improvements to parish communication – new parish council website now built, social media is utilised and the print run figures of the roundabout newsletter have increased. It was agreed that this could now be removed from the plan.</li> <li>• It was queried Why ‘Showground Upgrade’ under Gobowen Economic Investment is included in the Gobowen Section as this is in Whittington Parish. Request for it to be reported.</li> </ul> <p><b>Selattyn, Hengoed and Pant Glas (Cluster)</b></p> <ul style="list-style-type: none"> <li>• Affordable housing provision</li> <li>• Expansion of the Cemetery</li> <li>• Local Highways improvements</li> <li>• Street Scene Improvements – the wall in Selattyn is the responsibility of Shropshire Council not the Parish Council</li> <li>• Facilitation of ICT/broadband technologies</li> <li>• Improve Entrances to the Villages – Floral displays, signage etc</li> <li>• Streetlighting</li> <li>• Remove Cross Keys Pub as a community facility that the Parish Council is responsible for as this is the responsibility of the landlord / owner</li> </ul>

	<p>It was <b>RESOLVED</b> to submit the review forms detailing these points raised and the Chair and Shropshire Councillor agreed to sign them electronically for submission.</p>
757	<p><b>Consultations – Discuss and agree response</b></p> <p>a) <b>Youth Activity Provision</b> - <a href="https://shropshire.gov.uk/get-involved/changes-to-provision-of-youth-activities/">https://shropshire.gov.uk/get-involved/changes-to-provision-of-youth-activities/</a></p> <p>It was <b>RESOLVED</b> to disagree / object to the proposals:</p> <ul style="list-style-type: none"> <li>• As all funding is going into towns and rural youth is being deprived.</li> <li>• This area has previously benefitted from what it has had as an area of high deprivation and this has enabled us to provide local provision with local providers.</li> <li>• As Gobowen grows in size there is a growing need.</li> </ul> <p>b) <b>Development of a new cultural strategy for Shropshire</b> - <a href="https://shropshire.gov.uk/get-involved/cultural-strategy/">https://shropshire.gov.uk/get-involved/cultural-strategy/</a></p> <p>It was <b>RESOLVED</b> not to make any comments at this stage.</p> <p>c) <b>Orthopaedic Hospital Post Office</b></p> <p>It was <b>RESOLVED</b> to respond stating the parish council support the proposed changes</p> <p>d) <b>Proposed SP Manweb reinforcement to the North Shropshire Electricity Distribution Network</b> - <a href="https://www.spenergynetworks.co.uk/pages/reinforcement_to_north_shropshire_electricity_distribution_network.aspx">https://www.spenergynetworks.co.uk/pages/reinforcement_to_north_shropshire_electricity_distribution_network.aspx</a></p> <p>The council agreed they have no comments to make. <b>RESOLVED</b> not to respond.</p>
758	<p><b>Policies and Protocols</b></p> <p>a) <b>Grant Awarding Policy</b> – Agree to adopt. <b>RESOLVED</b> to adopt the policy and review in 12 months. A copy is to be placed on the website.</p> <p>b) <b>Councillor-Clerk Protocol</b> – Agree to adopt. <b>RESOLVED</b> to adopt.</p>
759	<p><b>Gobowen Defibrillator</b> – Discuss and agree a training plan and maintenance checks.</p> <p>The running of training sessions for the community was discussed and it was <b>AGREED</b> to hold a session in April and that it be advertised in the March Roundabout as well as on Social Media, Website, Press etc. The local businesses in Gobowen are to be written to separately and invited to send someone along due to their proximity to the Defibrillator. It was <b>FURTHER RESOLVED</b> that Cllr Britner be asked if she would be happy to support with the delivery of the sessions and carry out the weekly checks on the Defib.</p>
760	<p><b>Finance and Executive Committee</b> - To note the draft minutes and agree the following recommendations from the committee meeting held on 06.12.17</p> <p>a) To set up an additional email account once a new member of staff has been appointed</p> <p>b) To outsource payroll to DCK Accounting Solutions from 1<sup>st</sup> April 2018 and that this be included in the 2018/19 budget</p> <p>c) To appoint Bernard Townson as Internal Auditor for 2018/19</p> <p>d) To create a Working Group (Cllrs Bird, Morgan and the Clerk) to review the data protection changes and make recommendations to full council at future meetings.</p> <p>It was <b>RESOLVED</b> to note the draft minutes and approve all committee recommendations.</p>
761	<p><b>Amenities and Services Committee</b> - To note the draft minutes and agree the following recommendations from the committee meeting held on 06.12.17</p> <p>a) To reject the settlement offer and to pass the Pavilion Barrier claim to the parish council's insurance to follow up with the Claim Handler</p>



	It was <b>RESOLVED</b> to note the draft minutes and approve all committee recommendations.
762	<p><b>Correspondence</b> forwarded to Councillors for consideration and information</p> <p>a) <b>To note the attached appendix of items which have been circulated. RESOLVED</b> to note.</p> <p>b) <b>To consider the letter from the Rt Hon Owen Paterson MP.</b> It was <b>RESOLVED</b> to respond stating that the parish council continue their support to enhance the service at Gobowen railway station for all users and to send a copy of the parish council's response to the car parking consultation.</p>
763	<p>a) <b>Date of meeting</b> - To note date, time and location. Wednesday 10<sup>th</sup> January, 7.00pm Gobowen Pavilion.</p>
764	<p><b>Exclusion of press and public</b></p> <p><b>To resolve:</b> That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.</p> <p>a) <b>To consider and agree the recommendations from the Amenities and Services Committee for awarding the Playing Field Maintenance, Hengoed Cemetery Maintenance and Parish Maintenance Contracts.</b></p> <p>The committee recommendations were considered and it was <b>RESOLVED</b> to award the following contracts:</p> <ul style="list-style-type: none"> <li>• <b>Hengoed Cemetery Maintenance Contract (4 quotes submitted)– Awarded to Duncan Royce (Royce Landscapes)</b></li> <li>• <b>Playing Field Maintenance Contract (3 quotes submitted) – Awarded to Duncan Royce (Royce Landscapes)</b></li> <li>• <b>General Maintenance Contract (3 quotes submitted) – Awarded to D and R Brewer</b></li> </ul> <p>b) <b>To note response from Shropshire Council in relation to Planning Enforcement enquiry. RESOLVED</b> to note.</p> <p>c) <b>Staffing – To consider the Finance and Executive Committees recommendations in relation to recruitment – job description, roles and responsibilities, advertising, plan/timescale for recruitment and cover arrangements in the interim.</b></p> <p><b>21.00 – It was RESOLVED to suspend standing orders for 10 minutes to complete the agenda.</b></p> <p>The following was <b>AGREED</b>:</p> <ul style="list-style-type: none"> <li>• Cover to be provided by Phil Crow until the position is filled</li> <li>• That Gobowen Celtic be a key holder in the interim until the position is filled</li> <li>• That Gobowen Celtic be approached to arrange cleaning the Pavilion themselves following a match and in return would receive a £10 reduction in the hire charge.</li> <li>• Pitch inspections will be done by Cllr Broom and Emery in the interim and that the match dates be shared as soon as they are available</li> <li>• It was <b>RESOLVED</b> to delegate the responsibility for managing the recruitment process to the Finance and Executive Committee which will include shortlisting applicants, interviewing, agreeing contract and making recommendations to full council on appointments to be made.</li> <li>• It was <b>RESOLVED</b> that the interviews take place in the Pavilion.</li> <li>• The advertising schedule and costs were <b>AGREED</b>.</li> <li>• The timeline for adverts, interviews and appointments was <b>AGREED</b>.</li> <li>• The advert text, job description and application form was <b>APPROVED</b> and that the clerk must check the following with Peninsula: <ul style="list-style-type: none"> <li>▪ Does the advert need to have 'Equal opportunities Employer' on?</li> <li>▪ Process for proving eligibility to work in the UK</li> </ul> </li> </ul>

Meeting closed: 21.10