

# Selattyn and Gobowen Parish Council

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Minutes of the meeting of the Parish Council on Wednesday 13<sup>th</sup> September 2017 at the Pavilion, Gobowen at 7.00pm

In the Chair – Cllr Ellis

**Present:** Councillors: H Ellis, D Lloyd, C Emery, R Macey, M Keeling, E Morgan, N Harness, A Britner, A Bird, T Broom, S West-Wynn, A Whitelaw, M McKenna

**Also present: 3 members of the public, PC Katie L'Clare**

**688 To receive apologies and reasons for absence**

It was **RESOLVED** to receive apologies for absence from Cllr Crow and Cllr Westwood Bate.

**689 Disclosable Pecuniary Interests**

a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

- Cllr Ellis declared an interest in item 694c - 17/02542/FUL
- Cllr Britner declared an interest in item 694b - 17/03638/FUL
- Cllr Morgan declared an interest in item 694c - 17/00887/FUL

b) To consider any applications for dispensation. **None Received.**

**690 To confirm the Minutes of the Council Meeting held on 12.07.17 and the minutes of Planning Committee Meeting held on 09.08.17**

It was **RESOLVED** to confirm the minutes of the council meeting held on 12.07.17 and the minutes of the Planning Committee meeting held on 09.08.17. They were duly signed as a true record.

**691 Public Participation session** - a period of 15 minutes will be set aside for the public to speak on items on the agenda.

Members of the Public spoke on the following matters:

- **Item 694b - 17/03638/FUL** – concerns regarding the access to the site, parking already a concern on the site and still waiting for broadband.
- **Selattyn Community Group** – Set up on 21st June and following this a sub-committee of 8 was set up. Several fundraising events have taken place, donations, grants and promise auction have all helped to raise funds for a defibrillator in Selattyn.

**692 Reports**

a) **Progress Report** – To consider the Clerk's progress report. **RESOLVED** to note.

b) **Shropshire Council** - To receive reports from Shropshire Council elected councillors.

**Cllr Macey spoke on the following:**

- Reserved matters from the Whittington Road Development of 41 houses went back to committee. Access raised as the biggest concern having one joint access. This now has a condition on it that there has to be a joint access arrangement with the developers. Decision notice not yet issued as still working through the joint access agreement.
- Local Plan Review – information will start to be disseminated. In the new year information on numbers and hubs etc will be sent out.

c) **Other Reports** – To receive reports from councillors attending meetings, training sessions and site visits on

behalf of the parish council.

- Cllr Emery reported on the Maternity Services Workshop he attended – He reported that the session was focused around discussing possible solutions to the issues.
- Cllr West-Wynn reported on the Chairmanship Training he attended – He report that he was disappointed with the quality of the session and that the first part was a re-cap on part 1 which he had already attended. **RESOLVED** that the Clerk report this back to SALC.
- Cllr Morgan reported on the Allotment routine plot inspections – It was noted that 2 x plot holders had been sent 4-week notice letters to improve their plots and would be re-inspected at the beginning of October.
- Cllr McKenna – submitted written reports on P3 and Bryn-Y-Castell Coppice for consideration.

**RESOLVED** to note.

**d) Police report** – To receive the police report and note the CCTV report.

Crime Figures were reported on and noted. In September West Mercia Police are supporting the surrender your knife campaign – starting on 18<sup>th</sup> September and running for 4 weeks. It was noted that most police officers are now carrying body worn police cameras and that they now have new data terminals with laptops run using wifi so officers can work out and about in the community.

**It was RESOLVED that the Clerk send PC L’Clare the wifi code for the pavilion and the APC’s contact details to liaise with him about obtaining access to the pavilion.**

**693 Financial Matters**

- a) **Monthly statement** - To approve the monthly financial statement and bank statements against bank reconciliation. **RESOLVED** to approve.
- b) **Payments** - To approve outstanding payments and payments made prior to the meeting. **RESOLVED** to approve.  
**BACS payment 117 was noted as it was an emergency purchase during the summer recess due to the sudden failure of the Clerk’s Laptop. RESOLVED to note that councillors were in agreement with the purchase which took place outside of a meeting.**
- c) **Income** -To note income received since the last meeting. **RESOLVED** to note.

BACS/Chq Payments made before 13.09.17					Act
Chq / BACS	Supplier	Net	Vat	Gross	
BACSCM32	RJAH - June Meals	345.00	69.00	414.00	
BACSCM33	K Griffiths - Community Meals Expenses August	11.50	0.00	11.50	
BACSCM34	RJAH - July Meals	295.00	59.00	354.00	
BACS106	Agritel - Printer Toner and 2 boxes of paper	85.60	17.12	102.72	LGA 1972 s.111
BACS107	Now Signs - 50th Anniversary Celebration Banner	62.50	12.50	75.00	LGA 1972 s.137
BACS108	Support My Computer - Computer Repairs and Installation of Mcvafee protection	100.00	20.00	120.00	LGA 1972 s.111
BACS109	Edge It Systems - Office 365 (total cost is £94.75 but we already pay £45.60 for the back up part so the additional £49.15 provided the full office 365 suite)	49.15	9.83	58.98	LGA 1972 s.111
BACS110	House of Party - Balloons and bunting for the Play Equip Launch - Earmarked Reserves Grant from 3PBL	40.98	0.00	40.98	LGA 1972 s.137

BACS111	Llynclys Hall Farm Shop - Coffee and refreshments (58 drinks and cakes) at Play Equip Launch - Earmarked Reserves Grant from 3PBL	116.00	0.00	116.00	LGA 1972 s.137
BACS112	Mrs J M Chapman - Ice Cream Van at Play Equip Launch - Earmarked Reserves Grant from 3PBL	56.00	0.00	56.00	LGA 1972 s.137
BACS113	TNS - Activities at Play Equipment Launch - Earmarked Reserves Grant from 3PBL	80.00	0.00	80.00	LGA 1972 s.137
BACS114	Mazars - External Audit Fee	400.00	80.00	480.00	LGA 1972 s.111
BACS115	Highline Electrical - Removal of damaged column SG123 Preeshenlle Lane (order raised after March meeting as agreed no longer required) 180.00, Replacement LED light to SG5 Almond Avenue (net cost has been reclaimed from Veolia via their claim handler)	500.00	100.00	600.00	PCA 1957 ss.3(1) & 7 / HA 1980 s.301 / OSA 1906 s.10
BACS116	Valley Security and Fire LTD - Annual inspection of fire extinguishers	55.00	11.00	66.00	LGA 1972 s.111
BACS117	Edge It Systems - Purchase of new Clerk's Laptop HP 250 G6 i5-7200U 8GB RAM 500GB HDD Win 10 + £10 delivery	509.95	99.99	609.94	LGA 1972 s.111
BACS118	Highline Electrical - Light repairs to SG12 and Hammonds Place	96.00	19.20	115.20	PCA 1957 ss.3(1) & 7 / HA 1980 s.301 / OSA 1906 s.10
300723	HMRC Inland Revenue Payments (Clerk NI & Tax) + PC NI contribution (78.97)	206.24	0.00	206.24	LGA 1972 s.112(2)
300724	Daren Brewer August Invoice (bus shelters and railway carriage £45.00, Roundabout cuts x 2 £60.00, Rough area by PF x 2 cuts £20.00, allotments x2 £20.00)	145.00	0.00	145.00	SC Maint. Fund HA 1980 s.96 LG (MP)A 1953 s.4 / PCA 1957 s.1
300725	Information Commissioner - Data Protection Registration	35.00	0.00	35.00	LGA 1972 s.111
SO	Clerk's Salary - Month 5	1118.86	0.00	1118.86	LGA 1972 s.112(2)
SO	Ass. To the Parish Clerk's Salary - Month 5	656.44	0.00	656.44	LGA 1972 s.112(2)
DD	Npower - Pavilion Electricity 10th May - 9th August	59.38	2.97	62.35	LGA 1972 s.111
DD	Water Plus - Pavilion Water 1st April - 7th August	63.18	0.00	63.16	LGA 1972 s.111
DD	Pension Contribution (Employer 7.66, Staff 6.13)	13.79	0.00	13.79	LGPSR SI 2007/1166, LGPS SI 2008/238&239

DD	BT Busines Bill - Pavilion Phoneline, Broadband (52.00 + VAT) and Mobile (£18.00 + VAT) - Now paid as a combined bill - monthly.	70.00	14.00	84.00	LGA 1972 s.111
DD	Veolia (payment taken on 28.08.17)	27.24	5.45	32.69	LGA 1972 s.214(6)
	<b>Total</b>	<b>5197.81</b>	<b>520.06</b>	<b>5717.85</b>	
<b>Current Account Cheque Payments</b>					
<b>Chq</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>	
300726	HMRC Inland Revenue Payments (Clerk NI & Tax) + PC NI contribution (78.97)	206.44	0.00	206.44	LGA 1972 s.112(2)
300727	Daren Brewer July Invoice (bus shelters and railway carriage £45.00, Roundabout cuts x 3 £90.00, Rough area by PF x 3 cuts £30.00, allotments x2 £30.00, bench cleaning £32.00)	227.00	0.00	227.00	SC Maint. Fund HA 1980 s.96 LG (MP)A 1953 s.4 / PCA 1957 s.1
300728	P. Crow - Playing Field Equipment Repair - Damaged swing chain	25.00	0.00	25.00	LGA 1972 s.111; LGA 1892 s.8 (1)(i)
300729	Cllr McKenna - Printing Expenses for maps and documents re: Derwen Footpath	14.85	0.00	14.85	LGA 1972 s.111
	<b>Total</b>	<b>473.29</b>	<b>0.00</b>	<b>473.29</b>	
	<b>Total cheques paid since last meeting</b>	<b>5671.10</b>	<b>520.06</b>	<b>6191.14</b>	
<b>BACS, Standing Orders and DD payments</b>					
<b>BACS No.</b>					
BACS119	Highline Electrical - Repairs to lights at The Meadows and Old Whittington Road	110.50	22.10	132.60	PCA 1957 ss.3(1) & 7 / HA 1980 s.301 / OSA 1906 s.10
BACS120	Oswestry TC - 5 x CCTV Cameras	2500.00	500.00	3000.00	LG&RA 1997
BACS121	Edge IT Systems - Set up of new laptop and delivery	126.55	25.31	151.86	LGA 1972 s.111
BACS122	Kim Bedford: Training for Local Councils - Members Training Session 04.09.17 £300 + Travel	403.05	0.00	403.05	LGA 1972 s.111
BACS123	Came & Company - Insurance Renewal 1659.60 + IPT 199.15	1858.76		1858.76	LGA 1972 s.111; LGA 1972 s.140(1); LGA 1972 s.140A

BACS124	Parish Clerk's Expenses (phone and broadband x 2 months Aug and Sept 42.00, mileage July/Aug/Sept 171.00, expenses postage 7.46, refreshments for parish walks 11.30, copies of the parish map 13.20 = 31.96 - 0.20 overpayment of salary by SO due to 20p increase in tax payment in Sept = 31.76	244.76	0.00	244.76	LG(FP)A 1963 s 5
BACS125	Ass. to the Parish Clerk's Expenses (Pavilion Equipment inc wet wipes, toilet roll, bleach, air freshener, refuse sacks - 13.34, travel to Nexgen Computers re: Printer and Hengoed Cemetery - 8.32, parking in oswestry 2.00, Upgrade to APC laptop Windows 10 and investigations into printer not working- Nexgen 25.00)	52.26	0.00	52.26	LG(FP)A 1963 s 5
BACS126	Imprint - printing of 1830 Autumn Roundabouts	498.00	0.00	498.00	LGA 1972 s.142 (1A)
DD	Pension Contribution (Employer 7.66, Staff 6.13)	13.79	0.00	13.79	LGPSR SI 2007/1166, LGPS SI 2008/238&239
DD	BT Busines Bill - Pavilion Phonenumber, Broadband (52.00 + VAT) and Mobile (£18.00 + VAT) - Now paid as a combined bill - monthly.	70.00	14.00	84.00	LGA 1972 s.111
DD	Veolia (payment taken on 28.09.17)	27.24	5.45	32.69	LGA 1972 s.214(6)
DD	Npower - Pavilion Gas	34.96	1.75	36.71	LGA 1972 s.111
SO	Clerk's Salary - Month 6 (0.20p overpayment (see payslip) taken from expenses)	1118.86	0.00	1118.86	LGA 1972 s.112(2)
SO	Ass. to Parish Clerk's Salary - Month 6	656.44	0.00	656.44	LGA 1972 s.112(2)
	<b>TOTAL</b>	<b>7715.17</b>	<b>568.61</b>	<b>8283.78</b>	
	<b>Total outgoings for September</b>	<b>13386.27</b>	<b>1088.67</b>	<b>14474.92</b>	
<b>Current Account Income</b>					
131	ME and A Hughes - Additional Inscription	40.00	0.00	40.00	
131	ME and A Hughes - New Headstone 412	100.00	0.00	100.00	
131	Pavilion Hire - Event	20.00	0.00	20.00	
131	David Davies and Sons - Admin Fee for 2nd Interment	150.00	0.00	150.00	

131	Williams - Roundabout advert	50.00	0.00	50.00	
131	Gallagher Bassett - Insurance Claim for Streetlight Damage - SG5 Almon Avenue	350.00	0.00	350.00	
132	Pavilion Hire - Gobowen Celtic Football x 4	180.00	0.00	180.00	
132	Hengoed Cemetery Income - Plot 403	430.00	0.00	430.00	
132	Esclusham Community Council, Ruabon Council- Play Equipment Inspection Course	684.00	0.00	684.00	
132	Roundabout Advert - Egerton - 1/2 page	75.00	0.00	75.00	
BACS	Shropshire Council - Pavilion Hire Elections x 2 paid 31.07.17	320.00	0.00	320.00	
BACS	Pavilion Hire June - Yoga 4 sessions paid 25.07.17	60.00	0.00	60.00	
BACS	HMRC - 1st quarter VAT Reclaim paid 26.07.17	881.10	0.00	881.10	
BACS	Bank Interest - HSBC Money Manager Account - Paid 21.07.17	2.79	0.00	2.79	
BACS	Shropshire Council - Environmental Maintenance Grant	1131.48	0.00	1131.48	
BACS	Bank Interest - HSBC Money Manager Account - Paid 21.08.17	2.88	0.00	2.88	
BACS	Roundabout Advertising - Gobowen Mens Club 1/8 page	50.00	0.00	50.00	
BACS	Roundabout Advertising - Jones Electrician 1/8 page	50.00	0.00	50.00	
	<b>TOTAL INCOME</b>	<b>4577.25</b>	<b>0.00</b>	<b>4577.25</b>	
<b>Community Meals Account Payments</b>					
	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>	
BACSCM35	K Griffiths - Expenses August (mileage 21.30 and tins and lids 132.05)	153.35	0.00	153.35	
	<b>TOTAL</b>	<b>153.35</b>	<b>0.00</b>	<b>153.35</b>	
<b>Community Meals Income</b>					
000048	Direct Payment - Aug Meals Pierce	56.00	0.00	56.00	
000048	Community Meals income - July	380.00	0.00	380.00	
BACS	Direct Payment - Aug Meals Smithers	120.00	0.00	120.00	
000048	Direct Payment - Sept Meals Pierce	52.00	0.00	52.00	

000048	Community Meals income - August	324.00	0.00	324.00	
BACS	Direct Payment - Sept Meals Smithers	96.00	0.00	96.00	
	<b>TOTAL INCOME</b>	<b>1028.00</b>	<b>0.00</b>	<b>1028.00</b>	

- d) **Transfer** – Authorise internal transfer of funds. It was **RESOLVED** to authorise an internal transfer of £15000 from the deposit account to the current account.
- e) **Parish Council Insurance** – Approval renewal. **RESOLVED** to approve. Authorisation – BACS123
- f) **Annual Return** – For update. The Clerk reported that the annual return had been received back from the External Auditors with no comments. **RESOLVED** to note.
- g) **Internal Controls** – Consider 1<sup>st</sup> quarter report from Cllr Emery. Cllr Emery reported that a number of invoices had not been countersigned. **RESOLVED** to ensure that all invoices are signed by 2 signatories when a payment is authorised.
- h) **Insurance Claim** – Update on the Pavilion Barrier Claim. The Clerk provided an update and informed councillors that a claim handler had now been appointed who has queried the quote. **RESOLVED** to continue with the installation of the new barrier and if the claim handler questions the price of the final invoice, negotiate with them the amount of parish time that has been spent dealing with this claim and look into reporting it as criminal damage.
- i) **Streetlighting Joint Energy Agreement** – Agree renewal. The clerk reported on the negotiations that took place following the initial quote and following a reassessment using the up to date inventory, the new quote of £2905+VAT (£726.25+VAT per quarter) now comes un under budget. **RESOLVED** to approve.
- j) **Scribe** – Approve proposal to access the enhanced support package. The Clerk provided an overview of the recent Scribe training attended and explained why buying in a couple of hours of their time could be beneficial to give the parish accounts a thorough health check and investigate any VAT discrepancies. **RESOLVED** to approve.

#### 694 Planning Items

##### a) Planning Application Decisions – To note recent planning decisions

**Reference:** 16/05635/FUL (validated: 04/01/2017)

**Address:** Brogyntyn Hall , Brogyntyn, Oswestry, SY10 7DA

**Proposal:** Application under Section 73a of the Town & Country Planning Act for the temporary works to facilitate safer access including dismantling small section of existing stone boundary wall and set existing side gateway back further from highway and laying of temporary hardstanding

**Decision:** Grant Permission

**Reference:** 17/02686/FUL (validated: 05/06/2017)

**Address:** Walnut Croft, By Pass Road, Gobowen, Oswestry, Shropshire, SY11 3JJ

**Proposal:** Conversion of two semi-detached bungalows (C3 Use-residential) to one bungalow (C2 Use-residential institution); erection of single storey rear extension together with loft conversion including insertion of rooflights to front and rear roofline

**Decision:** Grant Permission

**Reference:** 17/02915/VAR (validated: 16/06/2017)

**Address:** Perry Cottage , St Martins Road, Gobowen, SY10 7AN

**Proposal:** Variation of Condition Nos. 2, 3 and 4 (approved plans) attached to permission 09/03835/FUL to allow for amendments to the previously approved plans

**Decision:** Grant Permission

**Reference:** 17/01422/FUL (validated: 06/04/2017)

**Address:** Proposed Dwelling Adjacent Sunnybank, Old Whittington Road, Gobowen, Shropshire

**Proposal:** Erection of one detached dwelling

**Decision:** Grant Permission

**RESOLVED** to note.

19.33 - It was **RESOLVED** to break for 10 minutes while planning applications were considered.

19.49 – The Meeting was re-adjournd.

**b) Planning applications for consideration**

**i) Reference:** 17/03638/FUL (validated: 27/07/2017)

**Address:** Proposed Residential Development Land To The South Of, Henry Robertson Drive, Gobowen, Shropshire

**Proposal:** Residential development comprising of 20no. dwellings; formation of vehicular access and parking

***Cllr Britner did not take part in voting on the decision for this item.***

It was **RESOLVED** to **OBJECT** with the following comments:

- The Parish Council consider this to be gross over development of the site.
- There is only one access route onto the proposed development therefore, it would lead to an increase in vehicles and site traffic through the existing Wat's Meadow site. There is already congestion with cars already parked on pavements and along the road, narrowing access which causes concern particularly in relation to access for emergency services – fire engines etc.
- The Parish Council have concerns relating to back-land developments and the lack of direct pedestrian access. Currently there is no pedestrian access from Wat's Meadow, through the Hart and Trumpet Development into Gobowen Centre which will fuel issues in the village as people will use their cars rather than walk. The Parish Council request a pedestrian corridor with direct access to the village centre.
- Joined up thinking is required regarding children's play areas. There has been a delay signing off the 106 agreement and these issues need to be resolved as soon as possible.

**ii) Reference:** 17/03803/FUL (validated: 16/08/2017)

**Address:** School House, Pantglas, Oswestry, Shropshire, SY10 7HS

**Proposal:** Erection of a linked detached extension and excavation of soil and construction of stone faced retaining wall

It was **RESOLVED** to **MAKE A REPRESENTATION** with the following comments:

- The Parish Council has no comments to make on this application

**iii) Reference:** 17/03480/FUL (validated: 14/08/2017)

**Address:** The Stables, Mardy Farm, Hengoed, Oswestry, Shropshire, SY10 7EY

**Proposal:** Construction of a manege 20m x 40m for private use only; change of use of land; erection of 1.2m high post and rail fencing

It was **RESOLVED** to **MAKE A REPRESENTATION** with the following comments:

- The Parish Council has no comments to make on this application

**iv) Reference:** 17/03664/FUL (validated: 14/08/2017)

**Address:** 1 Bryn Y Castell Gardens, Gobowen, Oswestry, Shropshire, SY10 7AN

**Proposal:** Erection of two storey extension to side elevation

It was **RESOLVED** to **MAKE A REPRESENTATION** with the following comments:

- The Parish Council have no comments to make on this application.

***Cllr Macey declared an interest in the following application and was not involved in discussions or the decision.***

**v) Reference:** 17/03919/OUT (validated: 23/08/2017)

**Address:** Rear Of Walnut Croft , By Pass Road, Gobowen, SY11 3JJ

**Proposal:** Outline application (all matters reserved) for the erection of one dwelling; widening of existing vehicular access; demolition of existing building

It was **RESOLVED** to **MAKE A REPRESENTATION** with the following comments:



- The Parish Council has no comments to make on this application.

**c) Consider amendments to the following planning applications:**

**CLlr Ellis left the room while the following application was discussed.**

**Planning reference:** 17/02542/FUL

**Development proposed:** siting of 5 lodge camping pods and associated works

**Location:** camping site, pentreclawdd

It was **RESOLVED** to **MAKE A REPRESENTATION** with the following comments:

- The Parish Council has no comments to make on the amendments to the application.

**Planning reference** 17/00887/FUL

**Development Proposed:** Installation of a temporary access track and upgrade of existing farm entrance, for the purpose of delivery and construction of a proposed renewable energy park

**Location:** Cefn-Y-Maes, Rhydycroesau, Oswestry, Shropshire, SY10 7JB.

It was **RESOLVED** to **OBJECT** with the following comments:

- The Parish Council express their ongoing concerns regarding the scale, volume and routing of vehicles and site traffic.

**d) Consider amendments to the following development proposal:**

**Reference : P2017 0255**

Installation of ground mounted photovoltaic solar array; energy storage facility (contained in two (2) units); upgraded/new access track; a temporary construction compound; a substation; underground cabling and associated infrastructure at Cefn y Maes Rhydycroesau Oswestry

It was **RESOLVED** to **make** the following comments:

- The Parish Council are pleased that the wind turbines have been removed from the proposals but express ongoing concerns regarding the scale, volume and routing of vehicles and site traffic.
- The Parish Council raised concerns that there are no proposed plans regarding how the electricity will be removed from the site. Please can you advise.

**e) Solar Farm at Rhosygadfa** – Consider the variation to planning consent (17/04109/VAR, Variation of Condition No. 3 attached to Planning Permission 16/05607/FUL) and proposals from the community in relation to the mast

It was **RESOLVED** to **MAKE A REPRESENTATION** with the following comments:

- The Parish Council have no comments to make on this variation.

The possibility of the mast benefitting the community to improve connectivity in the area was discussed. CLlr Macey is in the process of following this up with Connecting Shropshire to determine whether it is feasible and will report back at the October meeting.

**f) Wat's Meadow 106 agreement** – Discuss following site meeting. It was discussed and decided that trenches should be dug and soil tests carried out. The parish council expressed concern regarding the position at present, in particular the management of the 106 agreement as they are not using it to hold developers to account. As the parish council are not happy with the outcome of discussion to date it was **RESOLVED** that a meeting be requested with Senior Officers to take this matter further and that the outcome be discussed at the October meeting.

**g) Neighbourhood Plan** – Discuss

It was noted that a few Neighbourhood Plans are now coming through the system and some are choosing to take the middle road of LDP. It was decided that more information is required to enable the Parish Council to make a fully informed decision about what is right for Selattyn and Gobowen moving forward. It was **RESOLVED** that Cllr Morgan attend the forthcoming Neighbourhood Planning Training Event and that the clerk make contact with parishes who have done Neighbourhood Plans (Condoover) to gather more information about the process. It was **FURTHER RESOLVED** that once more information has been obtained, an extraordinary meeting be called where a representative is invited to give a talk and encourage members of the public to attend.

- 695 Derwen College Rights of Way and Footpaths** – Discuss proposals following site visit. Cllr Morgan provided a report on the site visit. **RESOLVED** to note the plans.
- 696 Parish Council Action Plan** – Approve updated plan reviewed by the Task and Finish Group  
The Updated plan was discussed and it was **RESOLVED** to approve with a view to carrying out another review in August 2018.
- 697 Road Safety Concerns** – Receive a report from the Road Safety Working Group and agree September submission  
The working group explained to fellow councillors how they had reached the proposed submission and explained the term 'priority' and 'key' concerns. It was **RESOLVED** to agree the September submission and the groups **RECOMMENDATION** to now review this list annually in August ready for a September submission due to the Capital requests being considered at SC budget meetings in October. It was **FURTHER RESOLVED** that any highways maintenance matters be put on February agendas annually so that requests placed may be considered with any remaining SC budget.
- 698 Consider and agree responses to the following consultations:**
- a) Shropshire Council Parking Strategy  
It was **RESOLVED** to defer a response until it has been considered in more detail at the October meeting.

**21.00 - RESOLVED** to suspend standing order to allow the continuation of the meeting.

- b) Shropshire Council Library Services Strategy  
The proposed strategy was discussed and an objection to taking away the mobile services expressed as once they are taken away they will never come back.  
It was **RESOLVED** that individuals complete the survey and encourage people to complete it. The clerk to put a link on social media and send out to councillors so it is clear where they can make their representation. It was noted that it is a draft strategy and if as many people as possible respond it shows there is an interest and a need.

- c) Broadband Universal Service Obligation: Consultation on Design

**Q:** What are the installation going to be from a fibre / cable perspective and what was their vision on how they are going to roll out the wireless line of sight broadband?  
It was **RESOLVED** to submit this question as part of the consultation.

- 699 Remembrance Sunday**
- a) Agree arrangements and volunteers to manage the road closure on Sunday 12<sup>th</sup> November. It was **RESOLVED** that Cllr Morgan will volunteer and other councillors to inform the Clerk if they are available to support the event.
  - b) British Legion Lamp Post Poppies – Consider. It was **RESOLVED** to purchase the lamp post poppies this year as part of the Parish Council 50<sup>th</sup> Anniversary and submit an order for 40. It was **FURTHER RESOLVED** that the 50<sup>th</sup> Anniversary budget be used to make the purchase using S.137.
- 700 Defibrillators in the Parish** – Consider requests from Selattyn and receive an update on Gobowen. Agree installation process.

**Selattyn** – The Parish Council agreed that they are happy for the defibrillator to be named on the asset register and covered by Parish Council Insurance if the community group are happy to gift it to the Parish Council. It was **RESOLVED** it the defibrillator be located in the phonebox in Selattyn and the Parish Council will pay the insurance and running costs.

**Gobowen** – The Clerk updated the council and informed them that they are currently waiting on the outcome of one grant.

It was **FURTHER RESOLVED** that the Clerk look into the cost to insure the two defibrillators and the Health and Safety Implications.

**701 Development of the 4<sup>th</sup> Quarter of the Cemetery** – Consider quotes for new paths and approve.

It was **RESOLVED** to approve quote 2 and obtain a price per meter on the edging repairs that need to be carried out on the existing paths.

**702 Old Racecourse** – Consider request for a contribution towards the ongoing maintenance.

Cllr Macey reported that another joint meeting is soon to be arranged and it was **RESOLVED** to defer this to a future meeting.

**703 Staff and Councillor Training** – Approve attendance at requested events

It was **RESOLVED** to approve training requests and to book Cllr Harness on the Fundamentals of being a Councillor training in October.

**704 Staff Recess** - Approve the Clerk and APC's requests and agree cover arrangements. **RESOLVED** to approve.

**705 Correspondence** forwarded to Councillors for consideration and information

- a) **To discuss - Gobowen Old Friends** – Request for a representative to speak at their meeting on 16<sup>th</sup> November. It was **RESOLVED** that Cllr Ellis, Macey, McKenna attend the meeting and give a presentation.
- b) **To discuss attendance - Invitation to attend - VISION – AMBITION – GROWTH : The Local Perspective. Implementing the Shropshire Economic Growth Strategy 2017 – 2021.** It was **RESOLVED** that the Clerk attend with Cllr Morgan.
- c) **To note the attached appendix of items which have been circulated.** **RESOLVED** to note.

**706 a) Date of meeting** - To note date, time and location. It was noted that the next meeting will take place on October 11<sup>th</sup> October and that committee meeting are scheduled for 5<sup>th</sup> October.

**Meeting closed at 21.39**