

Selattyn and Gobowen Parish Council

Minutes of the Meeting of the Parish Council held on Wednesday 13th May 2015 in The Pavilion, St Martins Road, Gobowen, commencing at 7.45pm

In the Chair – Councillor Crow

Present: Councillors:, H. Ellis, J. Davies, I. Bennett, S. West Wynn, E. Morgan, S Heap, P. Cherrington, D Lloyd, R. Jones, C. Emery, S. Crow, R. Jones, P. Drury, L. Lindup

2 members of the public present

- 237/15 Election of Chairman and Declaration of Acceptance of Office**
RESOVLED that Cllr Crow be elected chairman and she duly signed the declaration of acceptance of office
- 238/15 Election of vice chairman and Declaration of Acceptance of Office**
RESOLVED that Cllr Ellis be elected vice chairman and he duly signed the declaration of acceptance of office
- 239/15 To receive apologies and reasons for absence**
RESOLVED to accept the following apologies for absence
Cllr Westwood Bate
- 240/15 Disclosable Pecuniary Interests**
a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. – none declared
b) To consider any applications for dispensation – none received
c) To note that register of interests forms must be updated of any changes **RESOLVED to note**
- 241/15 To Confirm the Minutes of the Council Meeting held on 8.4.15**
It was RESOLVED to confirm the minutes of the council meeting held on 8.4.15 were approved and duly signed as a true record.
- 242/15 Public Participation session** - a period of 15 minutes may be set aside for the public to speak on items on the agenda
The agent for planning application 14/03665/OUT Outline application for residential development – Garage adjacent to The Last Inn Hengoed highlighted the reasons for the application which included the current garage business being unsustainable. He stated that the applicant had taken into account previous objections to the application and the revised plans show that the size of the proposed area has been reduced which has resulted in a reduction in the number of houses.
The agent also stated that the proposals will involve separate sewage treatment plants in each of the properties.
- 243/15 Council Committees**
a) To approve changes to the committee structure – RESOLVED to approve

b) To review terms of reference delegated powers of each committees – RESOLVED to approve

b) To nominate Councillors onto the following committees)

RESOLVED to elect the following councillors to the committees below.

Executive and Finance Committee (Seven Members including Chairman)

Cllr Crow, Cllr Ellis, Cllr Bennett, Cllr West Wynn, Cllr Cherrington, Cllr Lloyd , Cllr Morgan

Planning Committee (Six Members)

Cllr Lindup, Cllr Cherrington, Cllr Emery, Cllr Drury Cllr Ellis Cllr West- Wynn

Amenities and Services Committee (Nine Members)

Cllr Macey, Cllr Heap, Cllr Bennett, Cllr Drury, Cllr Emery, Cllr Davies, Cllr Crow, Cllr Cherrington, Cllr Ellis

Emergency Planning Committee - **RESOLVED to remove the committee as it has not been active for a number of years and to have two representatives attending emergency planning training.**

Grievance Panel (4 members)

Cllr Cherrington, Cllr West Wynn, Cllr Heap, Cllr Drury

Discipline panel (5 members)

Cllr Jones, Cllr Lloyd, Cllr Lindup, Cllr Bennett, Cllr Ellis

244/15 Appointment of Representatives– to appoint representatives to the following outside bodies

RESOLVED to approve the following appointments

Shropshire Association of Local Councils (Chairman) – Cllr Crow

SALC Area Committee of Parish & Town Councils - Cllr Crow, Cllr Davies

Oswestry Racecourse Management Committee - Cllr Morgan

Hamner Morris Charity -Cllr Bennett

Oswestry Hill Fort – Cllr Heap, Cllr Morgan

Local Joint Committee Cllr Heap, (Cllr Davies reserve)

Gobowen Green Room – Cllr Drury, Cllr Macey

3 Parishes Youth Project - no representative as the council is not informed about meetings

Silo committee - Cllr Drury

Gobowen Allotment Society – Councillors considered that Cllr Ellis, Cllr Crow and Cllr

Westwood Bate should not be representatives on the allotment committee due to a

potential conflict of interest - **It was RESOLVED that Cllr Morgan and Cllr Heap would be the Parish Council’s representatives.**

Emergency Planning – Cllr Morgan, Cllr Cherrington

245/15 To Receive the Annual Accounts – to consider the following

a) Annual Financial Statement 2014-15 - to consider year-end report and earmarked reserves

RESOLVED to agree the Annual Financial Statement

b) Internal Auditors Report 2014-15

The report was considered and **RESOLVED** to approve

c) To agree part 1 of the Annual Return of Accounts

RESOLVED to agree the Annual Return of accounts which was duly signed by the chairman.

d) To consider the Annual Governance Statement 2014-15 (Part 2 of the annual return)

RESOLVED to answer yes to statements 1 – 8 on the Annual Governance Statement and not applicable to item 9. The Annual Governance Statement was duly signed by the chairman

246/15

Annual Review Of Council Regulations And Procedures – RESOLVED to note that a review had been undertaken with no changes made to all of the following policies

a) **Standing orders and financial regulations.** - To review

b) **Assets register** - To review Parish Council's assets register.

c) **Complaints Procedure** - To review the Council's complaints procedure.

d) **Freedom of Information Act 2000 and the Data Protection Act 1998.** – To review the Council's procedures for handling requests made under these acts

e) **Press policy** –to review

247/15

Reports

a) **Progress Report** – To consider the clerks progress report **RESOLVED to note**

b) **Other reports** - To receive and consider reports from – **RESOLVED** to note the following report

Shropshire Council elected councillors – Cllr Lloyd reported on the recent planning committee and Cllr Macey reported on the open meeting that will be held on 19.5.15 to discuss the future of the library service.

Police representatives – A report on recent crimes was given by CSO Hughes during annual parish meeting .

248/15

Financial Matters

a) **Monthly statement** To approve the monthly financial statement and bank statements against bank reconciliation – **RESOLVED to note**

b) **Payments** - To approve Outstanding Payments and payments made prior to meeting.

RESOLVED to approve the following payments

Current Account Cheque Payments May

Chq	Supplier	Net	Vat	Gross
300431	Bloxwich Environmental Services (asbestos encapsulation)	350.00	70.00	420.00
300432	HMRC –Tax and NI	290.16		290.16
300433	Eric Neville – water heater service and descale	62.70	12.54	75.24
300434	P Crow (2 weeks holiday cover Pavilion cleaning and litter picks)	60.00		60.00

300435	Nigel Thomas expenses	42.29		42.29
300436	Darren Brewer Parish Maintenance Total	145.00		145.00
300437	Selattyn school Hire fees cheque 300422 shredded in error	10.00		10.00
300438	Mr and Mrs Ayres – reimbursement of allotment rent	15.00		15.00
300439	B. Townson Internal Audit	150.00		150.00

BACS and Standing Orders May

BACS No.				
252	DMW Environmental Safety Ltd – asbestos survey	325.00	65.00	390.00
253	Veolia refuse emptying March	23.84	4.77	28.61
254	Veolia refuse emptying April	23.84	4.77	28.61
255	Agritel – toner	49.80	9.96	59.76
256	Highline electrical – streetlighting April – includes new light St Davids close	766.25	153.25	919.50
257	Eon – pavilion gas	39.72	1.99	41.71
258	Peninsula business services – HR online and employment services annual fee	2304.00	460.80	2764.80
DD	BT Pavilion phone line	19.99	4.00	23.99
Standing order	Penny O’Hagan Salary standing order	1215.46		1215.46
Standing order	Nigel Thomas	643.50		643.50

Community Meals Account Payments May

	Supplier	Net	Vat	Gross
BACSCM61	RJAH meals March	186.33	37.27	223.60
BACSCM62	RJAH meals April	149.50	29.90	179.40
BACSCM63	Kath Griffiths expenses April	25.49		25.49

c) Income -To note Income received since the last meeting
RESOLVED to note the following income

Current Account Income – 13.5.15

Allotment rent £15
Roundabout adverts £100
Cemetery income £2755
Pavilion hire £40
VAT reclaim £3773.52
Community meals Income £612

d) Councillors Expenses – to review - the expenses were reviewed and **RESOLVED that no changes be made**

e) Earmarked reserves -To approve earmarked reserves for cemetery account (deferred from April) **RESOLVED to approve the earmarked reserves**

249/15

Planning Items

a) Planning Application Decisions – To note recent planning decisions. It was reported that additional reports had been produced by the agent acting for the Solar farm in Rhosgadfa however these were specific to comments raised by the historic buildings team and the planning officer felt there was no need for an additional consultation on this application. **RESOLVED to note**

b) Planning applications for consideration

a) 14/03665/OUT Outline application for residential development – Garage adjacent to The Last Inn Hengoed – amended plans

A full discussion took place on the application and the Council considered that the majority of the council's previous objections to the proposals had been addressed by the revised plans.

In light of the revised application it was RESOLVED to remove the following objections to the application

- *The Council considers that there are already significant drainage and sewage problems in the area and that the proposals will only exacerbate this existing problem. Therefore there should be no further development in Hengoed until this problem is remedied and the area linked to the main drain.*
- *The proposals will constitute overdevelopment of the site.*
- *The use of this land for development will result in the loss of employment land in the area.*
- *The Council also considers that the land included in the proposals is not completely brownfield land as a section included in the proposals is agricultural land.*

The remaining objection which related directly to the Parish Council's SAMDEV comments was debated at length and

Following a recorded vote it was FURTHER RESOLVED to remove the following objection to the application

- *The Parish Council's SAMDEV comments submitted in 2012 clearly state that there should be no development in Upper Hengoed not even infill development.*

Voting for the resolution to remove the objection relating to the SAMDEV comments
Cllr Cherrington, Cllr Drury, Cllr West Wynn, Cllr Davies, Cllr Heap, Cllr Lindup, Cllr Morgan

Voting against the resolution

Cllr Crow, Cllr Emery, Cllr Bennett, Cllr Ellis, Cllr Jones, Cllr Macey
Abstain Cllr Lloyd

250/15

Pavilion and playing field committee – to consider recommendations from committee

meeting held 28.4.15

a) That the Sports Court fencing is removed and Steelway Fensecure be contracted to remove existing fencing and supply and install purpose built ball court fencing as per quote supplied. A discussion took place on this item and the Clerk explained that during 2014, 3 companies had been invited to quote to remove, supply and install replacement fencing for the entire sports court (including goal ends) as the existing fencing was deteriorating. No clear specification was given to the contractors on the type of fencing to be used so that contractors could make their own suggestions on their preferred type. All contractors who submitted quotes were asked to supply a sample of their proposed fencing and to provide the council with an example of where the fencing was currently used for the same purpose so that members of the committee could carry out a site visit and view the proposed fencing in situ.

After a number of site visits the committee clearly preferred the Steelway fensecure type of fencing as although it was the most expensive option it conformed to British standard 15312 for ball court fencing and was much more robust than the other fencing types proposed by the other contractors which were similar to the existing fencing.

RESOLVED to approve the quote from Steelway Fensecure for removal and disposal of existing fencing and the supply and installation of a complete ball court fencing system subject to the clerk and the chairman meeting with the representative of Steelway Fensecure to finalise the order.

b) That permission is given to hold the Graham Edwards Memorial Tournament during the summer of 2015 subject to an agreed hire fee

RESOLVED to approve the holding of the Graham Edwards Memorial Tournament during July /August of 2015 subject to the same conditions as the 2014 tournament.

FURTHER RESOLVED that a charge of £300 be made for the hire of the pavilion building for the games to be held during the tournament of which £100 would be returned to the committee if the playing field and pavilion are considered to be left in a good condition at the end of the tournament.

c) Approve purchase of a stone marker to name the memorial path after John Clarke
RESOLVED to approve

251/15 Hengoed Cemetery Committee

a) Memorials – That MEA Hughes be contracted to repair 13 remaining headstones in need of repair as per the quote supplied

RESOLVED to approve the order

252/15 Gobowen Floral Display - To approve quote supplied by Derwen College to supply and install plants for planters

RESOLVED to approve the quote however the Clerk was asked that each barrel be planted with an evergreen shrub in the centre

253/15 Reg Bowyer – to consider suggestions for a permanent memorial to former Councillor Bowyer. It was reported that the family would prefer a memorial seat and it was considered that the playing field would be an appropriate location for a seat of this type due to Cllr Bowyers involvement in the playing fields.

RESOLVED that the Clerk would seek a price for a new seat and that Councillors would visit the playing field prior to the June meeting to consider a suitable location.

- 254/15 Road Safety Concerns** –to discuss additional road safety concerns in the parish. –
RESOLVED not to add any additional comments added as the Parish Council would wish to see progress on existing priorities
- 255/15 Correspondence** – to consider the following items –
RESOLVED to note the following items
Shropshire Rural Hub April 2015 Newsletter
Information Bulletin 13 April
NALC Newsletter - Monday 13 April 2015
Helping Hands - Thinking about Dementia information
Thank you letter Gobowen All Rounders
Clerks and Councils Direct.
PCC newsletters
- 256/15 Date of meetings**
a) To note Date and Time of the next meeting **RESOLVED to note next meeting date 10.6.15**

b) To approve dates for committee meetings- for 2015-16 **RESOLVED to approve**