

# Selattyn and Gobowen Parish Council

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Minutes of the meeting of Parish Council on Wednesday 12<sup>th</sup> October 2016 at the Gobowen Pavilion, Gobowen at 7.00pm

In the Chair – Cllr Ellis

**Present;** Councillors: S Crow, P Drury, H Ellis, D Lloyd, R Macey, J Davies, E Morgan, L Lindup, R Jones.

**Also present:** 2 members of the public

**498 To receive apologies and reasons for absence**

It was **RESOLVED** to accept the following apologies:

**Cllr West-Wynn, Cllr Bennett, Cllr Cherrington, Cllr Broom and Cllr Emery.**

**Absent**

**Cllr Westwood Bate.**

**499 Disclosable Pecuniary Interests**

a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. **Cllr Lindup declared an interest in 14/00892/OUT Planning Decisions and 16/04021/FUL Planning Applications.**

b) To consider any applications for dispensation. **None received.**

**500 To confirm the Minutes of the Council Meetings held on 15.09.16**

It was **RESOLVED** to confirm the minutes of the council meetings held on 15.09.16 and were approved and duly signed as a true record.

**501 Public Participation session** - a period of 15 minutes will be set aside for the public to speak on items on the agenda.

- A member of the public requested an update on the stationary speed camera on St Martins Road. She requested an update on the road which was said a year ago to be 'Under Review'. The Parishioner suggested that white-lining could be added and more notice given to the 30mph speed limit. Cllr Macey reported on his recent meeting with the Police Crime Commissioner and that he had expressed an interest in visiting the Parish as part of his plan is 'rural road traffic'. Cllrs requested that a meeting be arranged. **RESOLVED** that Cllr Macey arrange meeting as soon as possible.
- The Managing Director of Littlemoors Developments spoke in regards to the Hart and Trumpet Development and the naming of the road which will be further discussed under agenda item 505.

**502 Reports**

- a) **Progress Report** – To consider the Clerk's progress report. The Clerk made further reference to the ongoing issue with Streetlight SG22 (Daywell). It was reported in April and Highline Electrical have been following up with Scottish Power as the Power has been disconnected. The Clerk reported that she is now following up directly with Scottish Power to seek confirmation on when the issue will be rectified. Cllr Macey gave an update on the Fernhill Lane ROW – he will meet with the ROW Officer regarding compiling evidence in regards to it being a ROW through Fernhill Lane. It was requested that the Clerk follow up the issue at West Place issue with Shropshire Council. **RESOLVED** to note the report.

- b) **Other reports** - To receive and consider reports from Shropshire Council elected councillors and other reports from councillors attending meetings and site visits on behalf of the parish council.

**Cllr Lloyd;**

They have been successful in resisting the Appeals against 3 items against the Traveller sites at Henelle.

1<sup>st</sup> November – Craignant development will go to committee.

Selattyn Wall - Condition Report to be chased with the Chief Exec.

**Cllrs Macey;**

Planning meeting for the next LJC meeting has now taken place and discussing the Youth Services Budget which is going to Cabinet next week. A good case locally has been made for this. Topic of 'Health' is the next topic for LJC.

**RESOLVED** to note the reports.

- c) **Police reports** including reported incidents, the monthly police and CCTV report. **RESOLVED** to note the police report. No CCTV report was provided.

**503 Financial Matters**

- a) **Monthly statement** - To approve the monthly financial statement and bank statements against bank reconciliation. **RESOLVED** to approve.
- b) **Payments** - To approve outstanding payments and payments made prior to meeting. **RESOLVED** to approve.

BACS/Chq Payments made before 12.10.16					Act
Chq	Supplier	Net	Vat	Gross	
BACS32	Shropshire Council - Streetlight Electricity (1st Quarter)	957.13	191.43	1148.56	PCA 1957 ss.3(1) & 7 / HA 1980 s.301 / OSA 1906 s.10
BACS33	Agritel - Toner for Clerk's Printer	63.15	12.63	75.78	LGA 1972 s.111
	<b>Total</b>	<b>1020.28</b>	<b>204.06</b>	<b>1224.34</b>	
Current Account Cheque Payments					
Chq	Supplier	Net	Vat	Gross	
300671	Phil Crow (Cover for the APC whilst on 2 weeks annual leave (£80), inspection of playing field and pavilion, remove stones from pavilion roof, repair to tap, bracket on down pipe, remove graffiti from play equipment (£25.00))	105.00	0.00	105.00	LGA 1972 s.112(2), LGA 1972 s.111, LGA 1892 s.8 (1)(i)
300672	Daren Brewer October Invoice (2 roundabout cuts £60.00, playing field rough area 2 x cuts £20.00, Allotments 2 x cuts £20.00, bus shelters and railway carriage £45.00)	145.00	0.00	145.00	SC Maint. Fund HA 1980 s.96 LG (MP)A 1953 s.4 / PCA 1957 s.1
300673	Richard Collier Plumbing and Heating - Annual Boiler Service	85.00	0.00	85.00	LGA 1972 s.111, LGA 1892 s.8 (1)(i)

300674	HMRC Inland Revenue Payments (Clerk NI & Tax) + PC NI contribution (72.32)	192.29	0.00	192.29	LGA 1972 s.112(2)
	Total	<b>527.29</b>	<b>0.00</b>	<b>527.29</b>	
	<b>Total cheques paid since last meeting</b>	<b>1547.57</b>	<b>204.06</b>	<b>1751.63</b>	
<b>BACS, Standing Orders and DD payments</b>					
<b>BACS No.</b>					
BACS34	Highline Electrical - SG14, SG75, SG12, SG73, SG22 (Lights out), SG75 (check) plus labour	502.00	100.40	602.40	PCA 1957 ss.3(1) & 7 / HA 1980 s.301 / OSA 1906 s.10
BACS35	Sign and Poster - Updates to Chairman's Noticeboard	55.00	11.00	66.00	LGA 1972 s.133
BACS36	BT Business Bill - Pavilion Broadband	112.50	22.50	135.00	S. 111, LGA 1972
BACS37	Shropshire Council Streetlighting Electricity (2nd Quarter)	957.13	191.43	1148.56	PCA 1957 ss.3(1) & 7 / HA 1980 s.301 / OSA 1906 s.10
BACS38	Parish Clerk's Expenses (Mileage 229 miles £103.05, stamps £5.50, telephone/broadband contribution £21.00)	129.55	0.00	129.55	LG(FP)A 1963 s 5
BACS39	Ass. to the Parish Clerk's Expenses (Refuse Sacks 1.40, Bin Liners 1.00, Internet Contribution 5.00)	7.40	0.00	7.40	LG(FP)A 1963 s 5
DD	BT Busines Bill - Pavilion Phonenumber (payment taken on or after 18th Oct)	22.30	4.46	26.76	S. 111, LGA 1972
DD	Veolia (payment taken on 28.10.16)	26.08	5.22	31.30	LGA 1972 s.214(6)
DD	Veolia - Annual Duty of Care check 1.10.16 - 30.09.17 (payment taken on 28.10.16)	39.95	7.99	47.94	LGA 1972 s.214(6)
SO	Clerk's Salary	1080.12	0.00	1080.12	LGA 1972 s.112(2)
SO	Ass. to Parish Clerk's Salary	649.94	0.00	649.94	LGA 1972 s.112(2)
	<b>TOTAL</b>	<b>3581.97</b>	<b>343.00</b>	<b>3924.97</b>	
	<b>Total outgoings for October</b>	<b>5129.54</b>	<b>547.06</b>	<b>5676.60</b>	
<b>Current Account Income</b>					
117	Roundabout Advert - 1/2 page - Edgerton	75.00	0.00	75.00	
117	Roundabout Advert - 1/8 page - Newson	50.00	0.00	50.00	
117	Cemetery Income - Sale of Plot £270 + Admin Fee £130	400.00	0.00	400.00	
117	Cemetery Income - Admin Fee	130.00	0.00	130.00	
117	Pavilion Hire - Football	45.00	0.00	45.00	

	(01.10.16)				
BACS	Voyage Care - Pavilion Hire	160.00	0.00	160.00	
BACS	HSBC Money Manager Account - Interest. Paid on 22.09.16	0.31	0.00	0.31	
BACS	Unity Trust Deposit Account - Interest. Paid on 30.09.16	16.69	0.00	16.69	
	<b>TOTAL INCOME</b>	<b>877.00</b>	<b>0.00</b>	<b>877.00</b>	
<b>Community Meals Account Payments</b>					
	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>	
BACSCM10	K Griffiths - Expenses Sept	39.00	0.00	39.00	
BACSCM11	RJAH Sept Meals	377.50	75.50	453.00	
	<b>TOTAL</b>	<b>416.50</b>	<b>75.50</b>	<b>492.00</b>	
<b>Community Meals Income</b>					
000038	Direct Payment - Oct Meals	48.00	0.00	48.00	
000038	Direct Payment - 6 month block in advance	312.00	0.00	312.00	
000038	Sept meal payments	484.00	0.00	484.00	
	<b>TOTAL INCOME</b>	<b>844.00</b>		<b>844.00</b>	

c) **Income** -To note income received since the last meeting. **RESOLVED** to note.

d) **Budget** – To consider the 2<sup>nd</sup> Quarter Budget Report. **RESOLVED** to note.

#### 504 Planning Items

##### a) Planning Application Decisions – To note recent planning decisions

**Reference:** 16/02545/FUL (validated: 09/06/2016)

**Address:** Derwen College, Whittington Road, Gobowen, Oswestry, Shropshire, SY11 3JA

**Proposal:** Formation of internal access road

**Decision:** Grant Permission

**Reference:** 16/03142/OUT (validated: 27/07/2016)

**Address:** Proposed Dwelling SW Of The Lymes, Whittington Road, Gobowen, Shropshire

**Proposal:** Outline application for the erection of one dornor bungalow to include alterations to existing access

**Decision:** Grant Permission

**Reference:** 16/03134/FUL (validated: 03/08/2016)

**Address:** Nant Issa Hall Farm, Nant Lane, Selattyn, Oswestry, Shropshire, SY10 7HA

**Proposal:** Erection of a garden room

**Decision:** Grant Permission

**Reference:** 16/03308/FUL (validated: 09/08/2016)

**Address:** 56 Hammonds Place, Gobowen, SY11 3PA

**Proposal:** Erection of two storey extension to existing dwelling to form passageway and first floor bedroom; erection of new 2-bed dwelling to form end of terrace adjoining 56 Hammonds Place

**Decision:** Grant Permission

**Reference:** 14/00892/OUT (validated: 28/02/2014)

**Address:** The Beeches, Gobowen, Oswestry, Shropshire, SY11 3PH

**Proposal:** Outline application for the erection of a dwelling (all matters reserved)

**Decision:** Grant Permission

**RESOLVED** to note.

CLlr Lindup left the meeting at 19.30 and did not take part in discussions relating to the following application.

##### b) Planning applications for consideration

**Reference:** 16/04021/FUL (validated: 20/09/2016)

**Address:** The Manse, Gobowen, Oswestry, Shropshire, SY11 3PH

**Proposal:** Erection of single storey side and rear extensions; removal of existing garage.

It was **RESOLVED** to submit an **OBJECTION** with the following comments:

- Lack of access to the back of the building is a concern. The Parish Council believe the plans are non-compliant with regulations.
- Concerns regarding the boundary with the Beeches.

Cllr Lindup re-joined the meeting.

**c) Cae Mor Egg laying unit Appeal** – Discuss and consider making a representation

It was **RESOLVED** not to comment.

**505 Street Name Consultation** – Consider street naming request from Littlemoors Developments Ltd for the Hart and Trumpet Development.

A discussion took place and the Managing Director's letter and representation during the public participation session was taken into consideration. It was **RESOLVED** to drop the objection to Trumpet Close and support this as a name for the street.

**506 Local Council Award Scheme** – Agree by resolution that the Parish Council meets all of the required criteria to achieve the Foundation Level and agree to re-register for accreditation.

It was **RESOLVED** to agree that the Parish Council now meets all of the required criteria to achieve the Foundation Level and agree to re-register for accreditation.

**507 Pavilion Car Park** – Consider quotes to remove the existing hedge and supply and install Heavy Duty Galvanised Fencing.

The quotes and the project were discussed. It was reported that 7 companies have been contacted for quotes and only 2 have put forward estimates for the work required. It was noted that £2000 was allocated in the budget for the work. It was **RESOLVED** not to progress with this work at present.

**508 Broadband**

- a) Meeting in Selattyn with Secure Web Services – Update. It was reported that the meeting had taken place and around 20 people attended. Phase 2b was discussed in more detail at the meeting and it is at this stage that SWS has been involved with a commercial interest in the area and have put forward a credible case. People were reassured that there are contingencies in place with Shropshire Council should SWS not deliver their place. **RESOLVED** to note the report from Cllrs Macey, Lloyd and the Clerk and to promote the Better Broadband Subsidy Scheme in the next roundabout.
- b) Consider proposal to financially support the installation of a cabinet at Wat's Meadow using the Neighbourhood Fund. It was **RESOLVED** to follow up the 106 agreement and subsequent payments with the Unitary Councillors and bring back to a future meeting for discussion.

**509 Roundabout Newsletter** – Consider request from Stan's to advertise on the back page of the Winter edition. It was **RESOLVED** to approve the request from Stan's to advertise on the back page of the Winter edition and to charge an extra £50 due to the prime position in the publication.

**510 Gobowen War Memorial** – Consider response to the consultation report from Historic England. It was **RESOLVED** to note the consultation report and make no comments on the consultation.

**511 Finance and Executive Committee** - To note the draft minutes and agree recommendations from the committee meeting held on 04.10.16:

- a) **Council Tax Referendum Principles** – To note the letter sent to the MP and Minister and agree the

responses to the Government Consultation. **RESOLVED** to agree.

- b) **Mayor visiting the Parish** – Agree the committee’s recommendation to send a letter to Oswestry Town Council. **RESOLVED** to agree.
- c) **Staff Training** – Agree the committee’s recommendation for the Clerk to enrol for the CILCA qualification and attend the SALC training sessions. **RESOLVED** to agree.
- d) **Expenses Policy** – Agree the committee’s recommendation and adopt the Expenses Policy. **RESOLVED** to agree and adopt the policy will immediate effect.

**512 Amenities and Services Committee** - To note the draft minutes and agree recommendations from the committee meetings held on 04.10.16

- a) **Funding for new Play Equipment** – Agree the committee’s recommendation to increase the application to 3 Parishes Big Local Big Grant Scheme by £350 to enable the Parish Council to hold an event once the new equipment has been installed. **RESOLVED** to agree.
- b) **Archery on the Playing Field** – Agree the committee’s recommendation to allow Archery one the field once a year for the Rose Queen providing Risk Assessments are submitted well in advance and all the safety precautions are followed. All must be approved well in advance to enable them to be scrutinized by both the Parish Council insurance and Peninsula. **RESOLVED** to agree.
- c) **Overhanging Branch from the Coppice** – Agree the committee’s recommendation to seek a quote for having this dealt with due as a matter of urgency due to the danger. **RESOLVED** to review it with the next tree survey. **FURTHER RESOLVED** to contact Mike McKenna to confirm that it will be assessed with our next Tree Survey.
- d) **Planting of Saplings** – Agree the committee’s recommendation that the request be approved for the Bryn-Y-Castell Coppice Group to plant saplings in the Parish Council half of the area. **RESOLVED** to agree.
- e) **Gobowen Allotments** – Agree the committee’s recommendation to adopt the revised Management Plan. **RESOLVED** to agree and adopt the revised management plan.
- f) **Street lighting** – Agree the committee’s recommendation that the tender should be launched on 1<sup>st</sup> November – 31<sup>st</sup> December and that the contract documents be issued to all interested parties. **RESOLVED** to agree.

**513 Remembrance Sunday**

- a) **Road Closure Management** – Consider the quote for road closure management and the alternative plan to manage the road closure independently. It was **RESOLVED** to find stewards to cover the road closure but if not possible, give permission for the clerk to place an order for the road closure with Valley Security as per the quote supplied.
- b) **Agree arrangements for wreath collection and laying. RESOLVED to order 2 Wreaths.** Wreathes to be ordered by the Clerk and dropped off with Cllr Jones.

**514 Oswestry Area Committee** – Discuss recommendation for agenda items. It was **RESOLVED** to suggest that the topic should be broader than community speed watch – other community speed watch options for traffic too fast for the scheme. I.e Traffic Calming. It was **FURTHER RESOLVED** that Future Fit be recommended as an agenda item for further update and discussion.

**515 Overgrown Road Signs** – Discuss quote for having hedges cut back around signs in areas not covered by Shropshire Council. It was **RESOLVED** to approve the Brewer’s quote and agree that the clerk authorise up to a maximum cost of £50 (10 signs). It was **FURTHER RESOLVED** that it is the discretion of the Clerk to approve and agree the signs to cut back and a log to be kept.

**516 Station Toilets** – Agree to send a letter to Derwen Collage and Severn Dee Travel. **RESOLVED** that a letter be sent to congratulate them for winning the prize and on the excellent

**517 Correspondence** forwarded to Councillors for consideration and information

**To note:**

- a) E-Newsletters - Public Sector Executive, Rural Services Network, Rural Opportunities Bulletin, NALC and SALC Bulletins, Shropshire Campaign for Better Broadband, NHS Future Fit Digest, 3 Parishes Big Local Messenger
- b) SALC Information Bulletin - Government’s Finance Consultation proposing to extend the referendum principles to town and parish councils

- c) NALC Newsletter 03.10.16
- d) Police Crime Commissioner – Posters
- e) HSBC – Changes to Business Banking Terms and Conditions (letter presented at the meeting)

It was also noted that a road closure notice for the closure of the road on Remembrance Sunday had been received and that the Clerk will put up the notices.

**RESOLVED** to note.

- 518 Date of meeting** - To note Date and Time of the next meeting. There will be an extra meeting on Wednesday 19<sup>th</sup> October. 7.00pm. Following this, the next meeting of the Parish Council will be Wednesday 9<sup>th</sup> November at 7.00pm.

**Meeting closed at 20.57**