

Selattyn and Gobowen Parish Council

Minutes of the Meeting of the Parish Council held on Wednesday 9th September 2015 in Gobowen Pavilion, Gobowen Playing Field, St Martins Road, Gobowen, commencing at 7.00pm

In the Chair – Councillor Ellis

Present: Councillors: I. Bennett, S. West Wynn, E. Morgan, D Lloyd, R. Jones, C. Emery, H. Ellis, J. Davies, R. Macey

1 member of the public present.

At the start of the meeting the Clerk was asked to send a letter from the council to Queen Elizabeth II congratulating her becoming being the longest serving monarch in recent history.

287/15 To receive apologies and reasons for absence

RESOLVED to accept the following apologies for absence

Cllr Crow

Cllr Cherrington

Cllr Heap

Cllr Lindup

Cllr Westwood Bate

Absent P. Drury

288/15 Disclosable Pecuniary Interests

a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. – none declared

b) To consider any applications for dispensation – none received

289/15 To Confirm the Minutes of the Council Meeting held on 8.7.15

The minutes of the council meeting held on 8.7.15 were confirmed at it was RESOLVED to sign the minutes as a true record.

290/15 Public Participation session - a period of 15 minutes will be set aside for the public to speak on items on the agenda.

No items raised.

291/15 Reports

a) Progress Report – To consider the clerks progress report. – The progress report was considered and Cllr West-Wynn requested an update on the condition of the school wall in Selattyn. H stated that as it continues to deteriorate and is in urgent need of repair before someone is hurt. Cllr Macey agreed to enquire of the current situation with Shropshire council's legal team and it was **RESOLVED to note the report**

b) Other reports - To receive and consider reports from Shropshire Council elected councillors – Cllr Macey reported that a LJC meeting was due to be held on 13.10.15 where the library will be discussed along with youth commissioning. He also reported that SAMDEV plan is still with the inspector.

Police representatives – not present but the crime report was previously circulated

other reports from councillors attending meetings and site visits on behalf of the parish council - none

292/15 Financial Matters

a) Monthly statement To approve the monthly financial statement and bank statements against bank reconciliation - **RESOLVED to note**

b) Payments - To approve Outstanding Payments and payments made prior to meeting.

RESOLVED to approve the following payments

Payments made after the meeting in July but before 9.9.15

	Supplier	Net	Vat	Gross
300451	Darren Brewer July / August Maintenance Allotment paths Bus shelter cleaning Roundabout Cutting Verge Cutting Watering Bench cleaning Total	30 45 90 30 25 32 252.00		252.00
300452	HMRC	290.36		290.36
BACS270	Dunn and Co – memorial safety training	500.00	100.00	600.00
Standing order	Penny O’Hagan Salary			1215.26
Standing order	Nigel Thomas Salary			643.50
DD	British Telecom Pavilion telephone	20.99	4.20	25.19

Current Account Cheque Payments September

Chq	Supplier	Net	Vat	Gross
300453	Information Commissioner annual payment	35.00		35.00
300454	SALC training law and procedures	20.00		20.00
300455	HMRC	290.36		290.36
300458	Phil Crow – pavilion repairs and screen cleaning	155.00		155.00
300459	Nigel Thomas expenses	37.95		37.95
300460	Darren Brewer parish maintenance Roundabout Cutting £60 Allotment Cutting £20 Playing field verge cutting £20 Plater watering £35 Bus shelter cleaning £45 Bench removal and disposal £40	220.00		220.00
300461	Graham Edwards Memorial Fund – reimbursement of hire fee	100.00		100.00
300462	SALC chairmanship training	20.00		20.00

BACS and Standing Orders September

BACS No.				
271	Agritel – floor cable cover	16.60	3.32	19.92
272	Shropshire council streetlighting electricity first quarter	960.94	192.19	1153.13
273	Highline Electrical – streetlighting survey and electrical check	883.75	176.75	1060.50
274	Steelway Fensecure MUGA fencing	25613.70	5122.74	30736.44
275	Veolia	23.84	4.77	28.61
276	Shropshire RCC membership fees	26.00	0	26.00
277	Severn Trent Allotment water Mar – Aug	140.22		140.22
278	Severn Trent Pavilion Water	65.73		65.73
279	Eon Pavilion Gas	23.42	.27	23.69
280	Richard Richards Hengoed path repair	260.00		260.00
DD	British Telecom pavilion	20.99	4.20	25.19
SO	Penny O’Hagan Salary			1215.26
SO	Nigel Thomas Salary			643.50

Community Meals Account Payments September

	Supplier	Net	Vat	Gross
BACSCM68	Shropshire Partners in care DBS check	10.00	2.00	12.00
BACSCM69	RJAH Hospital July meals	416.00	83.20	499.20
BACSCM 70	August meals	335.83	67.17	403.00
BACSCM46	Kath Griffiths expenses July	30.00		30.00
	August	48.98		48.98
	Total	78.98		78.98

c) Income -To note income received since the last meeting

RESOLVED to note the following income

Cemetery income £470

Pavilion hire income £300

Training income £580

Roundabout advertising £50

Donations towards floral planters £75

Community Meals income July / August - £1272

d) Parish Council insurance – to consider quote for Parish Council insurance. The Clerk reported that amendments to the cover age limits had been altered as requested by the finance and executive committee when they reviewed the insurance cover. The quote from Came and company was considered and as the Parish Council had signed a long term agreement with the company it was

RESOLVED to approve quote for parish council insurance for £2396.44 and the following payment was authorised

Chq	Supplier	Net	Vat	Gross
300463	Came and Company	2396.44		2396.44

FURTHER RESOLVED not to extend the long term agreement with the company after 1.10.16

e) Annual Return – for update. It was reported that the annual return had been approved by the External Auditor with no comments **RESOLVED to note**

293/15 Planning Items

a) Planning Application Decisions – To note recent planning decisions - **RESOLVED to note the report presented.**

b) Planning applications for consideration -

15/02247/FUL North East Of Oaklands, Gyrn Road, Selattyn, Shropshire Proposal: Erection of agricultural storage building and relocation of field access

RESOLVED not to comment

15/03189/FUL Little Fernhill , Fernhill Lane, Gobowen, SY10 7AL Proposal: Erection of timber and double glazed garden room

RESOLVED not to comment

15/03101/FUL Henlle Hall , Preeshenlle Lane, Gobowen, SY10 7AX Proposal: Erection of 4no holiday chalets together with ancillary external works.

CLlr Lloyd declared a bias interest and took no part in discussions

RESOLVED to comment that whilst the Parish Council does not object to the application they would like Shropshire Council to take the following comments into consideration when deciding whether to grant permission.

- **The proposed roofing material should be amended to ensure that it blends in more sympathetically with the local environment.**
- **The Parish Council is concerned about the possible noise impact on the neighbours especially Garden Cottage and wish to see sufficient landscaping around the chalets to ensure that noise pollution is kept to a minimum.**
- **The Parish Council consider that a full tree survey should be undertaken prior to permission being granted.**

15/03193/FUL Erection of an agricultural building Higher Vron Farm Selattyn Oswestry SY10 7DY

RESOLVED not to comment

15/03363/OUT Land South Of Firbank, Glyn Road, Selattyn, Outline application for the erection of a dwelling with two parking spaces (All Matters Reserved)

RESOLVED to support the application as the council consider this to be an infill plot and the proposals are in line with the Parish councils SAMDEV aspirations for Selattyn.

c) Planning correspondence – for update on correspondence sent to Ian Kilby concerning CIL payments for the Brogyntyn Hall development. It was reported that The Clerk had not received a

response to her letter sent in August.

294/15

Recruitment of Parish Clerk – to consider recommendations of the Finance and Executive committee meeting held on 27.8.15 and approve to delegate authority to the Finance and Executive Committee to oversee the recruitment and interview processes required to appoint a Parish Clerk.

RESOLVED to approve the recommendations of the Finance and Executive Committee that;

- **The advert, application form and supporting papers be approved**
- **The proposed recruitment timeline be approved with interview date set for 13.10.15**
- **The budget for recruitment be set at £1000**
- **The interview panel will comprise of Cllr Crow, Cllr Ellis, Cllr West Wynn with Cllr Cherrington as reserve.**
- **The interview panel will make recommendation to the parish council meeting on 14.10.15 of the preferred applicant for the position.**
- **SALC will be invited to attend interviews as an independent observer.**
- **An interim audit to be carried out and that The Clerk would pass all accounts books to Bernard Townson on 2.10.15**

The Council accepted Cllr Crow's offer to act as locum clerk for the council but requested that Nigel Thomas be asked to minute the October meeting to enable Cllr Crow to chair the meeting as usual.

295/15

Gobowen Library – to consider further proposal from Shropshire Council for the continuance of a library service running in its present building in Gobowen.

A discussion took place on this item and it was **RESOLVED to submit the following comments**
The Parish Council supports in principal the suggestion of making a financial contribution towards the running of the library over a 3 year period. However the Council has the following concerns that they would like addressed prior to committing any financial support to the project.

- **Building condition – the council has concerns about the condition that the existing building has been allowed to get into due to a lack of maintenance internally and externally and will not be in a position to commit additional finance to the building unless a full condition report is available and assurances are given by Shropshire Council that necessary maintenance will be undertaken on the building each year during the three years.**
- **Community support – the council is currently unconvinced on the strength of the evidence so far, that the community support this proposal and as additional financial support for the library may result in an increase in the precept the council needs to see more evidence that this proposal has the backing of the community.**
- **If the council does agree to support the library financially and at the end of the 3 year period a decision is then made by Shropshire Council to close the library. The Council would seek a condition that if the land is sold within 5 years of the closure of the building then the proceeds from the sale of the land and building should be reinvested in community buildings within the parish (to facilitate those services lost through the closure).**

296/15

Streetlighting

a) To consider quote for undertaking work on lights as identified in annual streetlighting report. It was reported that as the current streetlights lamps were being phased out all light heads that were classed as in need of replacement should be replaced with LED lamps which are more efficient. The Clerk reported that no additional quotes were sought for the replacement lights as

the work should be carried out by the existing contractor using his costs quoted in the original contract.

RESOLVED to approve the quote from Highline Electrical.

b) To consider quote for installation of additional solar streetlight in Selattyn - **RESOLVED to approve the erection of an additional solar streetlamp in Selattyn. The Clerk was asked to discuss the location with Selattyn School.**

c) To arrange an inspection of the parish's streetlights to review whether all streetlights are currently on the correct lighting regime – a discussion took place on this item and as **RESOLVED not to undertake an inspection as the part night programme was implemented using Shropshire Council's guidelines for part night lighting and the Council did not see any need to alter these guidelines.**

297/15 Gobowen Community Speedwatch Initiative – for update, no update received

298/15 Remembrance Sunday – to approve quote for road closure management. **RESOLVED to approve quote from Valley Fire and Security for the road closure management and review annually.**

299/15 Gobowen Station Improvement project – for update on project and to nominate a councillor to attend working group meetings.
RESOLVED to nominate Cllr Crow to attend future meetings of this group

300/15 Gobowen Allotments – to consider report from Gobowen Allotment Society meeting. Cllr Morgan reported on the recent inspection of plots she had attended and stated that the committee wished the Parish Council to send warning letters for non cultivation to plots 2, 15, 9, 17 and 19. **RESOLVED to approve**

Cllr Morgan also reported that the committee wanted the Parish Council to add £5 onto the annual rents to cover the individual plot insurance. **RESOLVED not to approve as the individual plot insurance was down to plot holders and was not an issue for the Parish Council to deal with.**

301/15 Correspondence – to consider the following items **RESOLVED to note the following items**
West Mercia PCC town and parish council survey deadline 16.10.15
Shropshire Council emergency planning newsletter
Shropshire Housing Group notification of corporate plan 2015-2020
Severn Dee News July
Shropshire Council street lighting joint energy agreement
NHS Future Fit decision ensures a healthy future for Princess Royal and Royal Shrewsbury Hospital sites but rules out greenfield
Gobowen Youth – notification that the team will not be using the pitch for the 2015-16 season
Health & Wellbeing News July
NALC newsletter
ALC weekly bulletins
Mr Case – letter of Thanks for the Council's support over the Solar Farm application
Cuttings newsletter
Local Council Award Scheme Foundation level certification

302/15 Date of meetings
a) To note Date and Time of the next meeting **RESOLVED to note that the next meeting would be held on 14.10.15 in Gobowen Pavilion**

Meeting ended 20.55