

Selattyn and Gobowen Parish Council

Minutes of the meeting of Parish Council on Wednesday 9th March 2016 at Selattyn School, Selattyn at 7.00pm

In the Chair – Councillor Crow

Present; Councillors: I Bennett , P Cherrington, S Crow, J Davies, P Drury, H Ellis, C Emery, R Jones, D Lloyd, L Lindup, S West-Wynn, E Morgan.

Also present: 2 members of public present, PCSO Hughes and PCSO Fairley

388 To receive apologies and reasons for absence

Apologies

S Westwood Bate

R Macey

389 Disclosable Pecuniary Interests

a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

None declared

b) To consider any applications for dispensation

None received

390 To Confirm the Minutes of the Council Meeting held on 10.02.16 and the Special Meeting held on 01.03.16

It was **RESOLVED** that the minutes of the Council meeting held on 10.02.16 and the special meeting held on 01.03.16 be approved and signed as a true record.

391 Public Participation session - a period of 15 minutes will be set aside for the public to speak on items on the agenda.

It was requested by a member of the public that the comment submitted by the Parish Council to the Planning Inspectorate re: 14/03946/FUL be read out to inform the public in attendance at the meeting. Cllrs were informed about the article in the Shropshire Star published on 9th March relating to solar farms and it was **RESOLVED** that a copy of this article be shared with the Planning Inspectorate by the Parish Council.

392 Reports

a) **Progress Report** – To consider the Clerk’s progress report. **RESOLVED** to note the report.

b) **Other reports** - To receive and consider reports from Shropshire Council elected councillors and other reports from councillors attending meetings and site visits on behalf of the parish council.

Cllr Morgan joined the meeting at 19.21

Cllr Lloyd

Cllr Lloyd Provided an overview of the recent LJC meeting. **RESOLVED** to note the report.

- i) ALC Oswestry Area Committee Meeting – **RESOLVED** to note the report.
- ii) Station Area Improvement Plan – update on Black Bridge. Cllr Crow provided an update. The fencing is not owned by Network Rail and it is a public right of way. The surface of the steps is believed to be responsibility of LA. **RESOLVED** to note the report and send the pictures of the steps to the LA – ROW and a letter to the homeowner to request they improve the condition of

the fence.

iii) Allotment meeting – Cllr Morgan reported that

- Members agreed to fix the shed roof if Parish Council agree to cover the cost which will be kept to the minimum possible.
- That the last Allotment meeting was not well attended.
- A number of items were deferred to their AGM on 5th April at the working men’s club.
- An audit will be carried out at the end of the Financial Year.
- Saturday 19th March has been booked as a working day to clear empty plots.
- A member will be looking into grants.
- The committee asked that the Parish Council contact the residential home to request they cut back rough ground adjacent to the allotments

. **RESOLVED** that:

- the Parish Council pay the minimum amount required to fix the leaking shed;
 - the Clerk to contact the residential home
 - agreed that if the Allotment Society wish to combine plot 25 and 25a, the Parish Council have no objections.
- iv) Gobowen Library Partnership – Cllr Lloyd reported that the partnership group are currently awaiting the report from Locality. **RESOLVED** to note the report.

Additional reports from Cllrs:

Racecourse Group

Cllr Morgan reported that on 17th February the 10 year management plan was adopted. Applied for a grant from Greggs for members to do surveys on areas that are not part of the plan. AGM 15th June. **RESOLVED** to note the report.

Road Safety Seminar

Cllr Davies reported on the session attended on 3rd March. Cllr Davies is currently in liaison with the presenter to discuss issues in the Parish and seek further information and guidance. **RESOLVED** to note the report.

c) **Police reports** including reported incidents, West Mercia PCC Newsletter, February police report. PCSO Dave Hughes went through the February Police report – **RESOLVED** to note the report. PCSO Fairley was thanked for her support with the sheep worrying issue.

393 Financial Matters

a) **Monthly statement** - To approve the monthly financial statement and bank statements against bank reconciliation. **RESOLVED** to approve.

b) **Payments** - To approve outstanding payments and payments made prior to meeting. Clerk to report on recently set up Direct Debits and Standing Orders. **RESOLVED** to approve.

c) **Income** -To note income received since the last meeting. **RESOLVED** to note.

BACS/Chq Payments made before 09.03.16				
Chq	Supplier	Net	Vat	Gross
BACS	Severn Trent - Pavilion Water (paid 22.02.16)	54.47	0.00	54.47
	Total	54.47	0.00	54.47
Current Account Cheque Payments March				
Chq	Supplier	Net	Vat	Gross
300617	E-on (Pavilion Gas)	149.78	7.49	157.27
300618	Highline Electrical Ltd - SG45 Light out, Ashcroft Close Light out, SG44 light out, Ashcroft Close light only glowing. 5 hours labour	289.00	57.80	346.80

300619	Ass. to the Parish Clerk - Expenses (Refuse Sacks £1.40, Internet connection £5.00, Telephone calls £5.00)	11.40	0.00	11.40
300620	Parish Clerk - Expenses (Mileage £93.15, phone and internet contribution £21.00, stamps £14.10, envelopes £2.25, parking £1.30)	131.80	0.00	131.80
300621	HMRC Inland Revenue Payments (Clerk NI and Tax - 122.95) + (PC NI contribution - 70.69)	193.95	0.00	193.95
300622	Brewers - bus shelter and railway carriage cleaning	45.00	0.00	45.00
300623	Highline Electrical Ltd - Wire and fit remote control lighting box (£160.64), Remove damaged light from corner of pavilion and make safe (£20.00)	180.64	36.13	216.77
	Total	1001.26	101.42	1102.68
	Total cheques paid since last meeting	1055.73	101.42	1157.15
BACS, Standing Orders and DD March				
BACS No.				
DD	BT Business Bill - Pavilion Phonenumber	20.99	4.20	25.19
SO	Assistant to the Parish Clerk - Salary	643.50	0.00	643.50
DD	Veolia (payment to be taken on 28.03.16)	26.08	5.22	31.30
SO	Clerk's Salary	1065.28	0.00	1065.28
	TOTAL	1755.85	9.42	1765.27
	Total outgoings for February/March	2811.58	110.84	2922.42
Current Account Income				
000 107	PJA Plumbing - Roundabout Advert (paid in with February income)	50.00	0.00	50.00
BACS	VOYAGE - Pavilion Hire	80.00	0.00	80.00
000 108	David Davies and Sons (plot purchase and admin fee)	390.00	0.00	390.00
000 108	Telecom Man - Roundabout Advert	75.00	0.00	75.00
000 108	Gobowen Celtic	45.00	0.00	45.00
	TOTAL			640.00
Community Meals Account Payments				
	Supplier	Net	Vat	Gross
300059	Refund - overpayment for February	32.00	0.00	32.00
300060	K Griffiths - Expenses	27.00	0.00	27.00
300061	RJAH - Community Meals	345.00	69.00	414.00
	TOTAL	404.00	69.00	473.00
Community Meals Income				
0000 31	Community Meals Income (Feb cheques and cash and March Direct Payment)	492.00	0.00	492.00
	TOTAL			492.00

d) Parish Grants - to consider applications for Parish Grants and donations to Parish Churchyards –

Description	Application	Amount requested	Agreed Amount	Chq no
Selattyn Show committee	Show running expenses	Not specified	£50	300624

Description	Application	Amount requested	Agreed Amount	
Oswestry Men's Shed	Funding for a small welding shed next to workshop	£500 RESOLVED to share information in the Roundabout to decipher interest from Parishioners	£0	
Royal British Legion	Poppy Wreath		£50 paid Nov	300569

Description	Application	Amount requested	Agreed Amount	Chq no.
Marie Curie Cancer Care	Running Costs	£100	£60	300625

Chq number		Amount
300626	All Saints PCC church maintenance donation	200.00
300627	St Marys PCC maintenance donation	200.00
300628	Preshenlle URC Church maintenance donation	200.00

e) Earmarked reserves - To consider earmarking of unspent budgeted items in the reserves.

Quote for upgrading streetlights to LED in the area of Fernhill Lane using existing earmarked reserves Cllr Crow declared an interest due to location.

RESOLVED that all budgeted under spends be discussed at the relevant committee meetings after the year end where the conversion to LED of Old Chirk Road streetlights would be considered – funding permitting.

Clerk to bring the 2015 streetlight survey to a future meeting

f) Grant applications – to consider and sign the applications drafted by the Clerk for the following grants and approve them for submission

- i. Environmental Maintenance Grant (Shropshire Council) – **RESOLVED** to note application
- ii. Community Chest (3 Parishes Big Local) – **RESOLVED** to note application and Cllrs agreed that if successful, we will have to display their logos on the publication

g) Streetlight Damage – Approve quote to repair damaged column – SG45. **RESOLVED** to approve quote and action the work to be carried out.

h) Additional Bank Account – Sign the Mandate to enable the clerk to open an additional current and savings account with HSBC and register for Internet Banking. **RESOLVED** to sign the mandate and for the clerk to look at an instant access ISA when opening the account.

394 Planning Items

a) Planning Application Decisions – To note recent planning decisions

Reference: 15/04481/REM (validated: 03/11/2015)

Address: Residential Development Land Adj Willow Bank, Hengoed, Shropshire

Proposal: Approval of Reserved Matters (appearance, scale and landscaping) pursuant to permission 11/05648/OUT (varied under planning reference 14/05687/VAR) for residential development of 13 no. dwellings (part affordable); installation of package treatment drainage system; formation of vehicular access and estate roads

Decision: Grant Permission

Reference: 14/04813/FUL (validated: 28/11/2014)

Address: Residential Development Land Off, Cornwall Avenue, Gobowen, Shropshire

Proposal: Internal alterations to previously approved apartment block (units 58-67) to provide two additional flats

Decision: Grant Permission

Reference: 15/04313/FUL (validated: 26/10/2015)

Address: Barns West Of Tower Hill, Selattyn, Shropshire

Proposal: Conversion of domestic storage building (barn) to 1No dwelling, including two storey rear extension and installation of package sewage treatment plant, change of use of narrow strip of agricultural land to domestic curtilage, demolition of existing prefabricated concrete double garages and replacement with new timber boarded self-contained annexe ancillary to main dwelling, demolition of existing corrugated metal woodshed and replacement with timber boarded workshop and new pitched roof & timber boarding cladding, to existing block built flat roofed stores

Decision: Grant Permission

Reference: 15/05596/FUL (validated: 14/01/2016)

Address: Stone House, Hengoed, Oswestry, Shropshire, SY10 7ES

Proposal: Part conversion of existing 3 bay garage to home office to include erection of single storey extension to rear

Decision: Grant Permission

Reference: 14/04473/OUT (validated: 27/10/2014)

Address: Proposed Residential Development Land To The South Of, Twmpath Lane, Gobowen, Shropshire

Proposal: Outline application (all matters reserved) for residential development.

Decision: Refuse

b) Planning applications for consideration -

The meeting was adjourned for 10 minutes at 20:10 to consider the applications. The meeting was resumed at 20:15.

Reference: 16/00543/FUL (validated: 15/02/2016)

Address: Land Adjacent To Mardy Pumping Station, Selattyn, Shropshire

Proposal: Erection of extension to stable; menage; fencing, 2 no gates; contained muck area and concrete base to existing barn.

RESOLVED: No comment (Neutral)

Reference: 16/00728/FUL (validated: 18/02/2016)

Address: The Old Barn, Ebnal Hall Farm, Rhosygadfa, Gobowen, Oswestry, Shropshire, SY10 7BL

Proposal: Erection of a two storey rear extension to include juliette balcony

RESOLVED: No comment (Neutral)

c) Re-consultation due to Amendment on application 15/04968/REM – Proposed residential development to the South of Fernhill Lane, Gobowen, Shropshire – Consider the amended proposal
RESOLVED to note.

d) Forthcoming planning meetings – attendance to be considered

i) **Annual Town and Parish Emergency Planning Briefing** on the Wednesday 15th June 2016 from 18:30pm at the Shirehall, Shrewsbury – **RESOLVED** that Cllr Morgan will attend.

ii) **Neighbourhood Plan Roadshow**, Bridgnorth 22nd March, 10am – 3pm. **RESOLVED** that no one is available to attend.

395 Councillor Resignation – To accept Cllr Piper’s resignation. Clerk to provide an update on advertising the Vacancy. RESOLVED to note the resignation and noted that the vacancy notice will be displayed until 23rd March.

396 Selattyn Wall – To note the report from Shropshire Council Legal Services. RESOLVED to contact and pursue this with Shropshire Council as the council consider it could be a

health and safety issue. Request that Shropshire Council raise a Legal Counter Argument and that they resolve this matter with Balfours. The Parish Council will continue to pursue this until it is resolved.

397 Road Safety Concerns in the Parish – for discussion

a) Junction Twmpath Lane and Whittington Road Gobowen – **RESOLVED** to request road narrowing signs.

b) B4579 Hengoed. Issue of the junction being in a dip were discussed. A number of fatalities were reported. **RESOLVED** to share concerns with Shropshire Council.

398 Rural Broadband – Consider the report from Shropshire Council illustrating broadband coverage across the parish and the Broadband ‘BIG’ Report.

RESOLVED to write to MP to express poor and intermittent broadband, availability and speed and express that it is not acceptable. Include the report from Shropshire Council. Also, Clerk to put a note out on Social Media to encourage people to write themselves if they are dissatisfied with their broadband.

399 Training Opportunities –

a) Fundamentals for Councillors, Wednesday 20th April 5.30 – 7.30pm – Consider if councillors wish to attend – Possible attendance by Cllr Emery – TBC to the Clerk

b) Clerks – The Knowledge Part 1 and Part 2 – Consider Clerk’s request to attend – **RESOLVED** that the clerk attend these sessions.

400 Gobowen Pavilion

a) **Energy Audit Report** – Consider the report and proposals for improving the building’s energy efficiency

RESOLVED That the report be referred to the Amenities and Services Committee
Councillors agreed to share the report with Big Local who funded the energy audit.

b) **Booking Process and Booking Application Form** – Note information and guidance from Insurers and Peninsula. Approve Booking Process and Revised Booking Application Form. **RESOLVED** that the new booking form be approved and implemented and to accept and implement the following process in regards to hiring out the Pavilion.

- **ALL** new bookings must follow the aforementioned process and regular users asked to re-sign the agreement/booking form on an annual basis (in January) as a reminder of their commitment to the terms of use.
- **Green Room** - Pavilion keys to be returned by the Green Room. Green Room asked to supply the Ass. to the Parish Clerk with a plan, a month in advance of when they wish to access the building and to notify him at least 1 hour in advance if the planned session will not be going ahead. Ass. to the Parish Clerk to keep a log of access to supply to clerk with information for quarterly invoices.
- The building must be **opened up for the hirer and locked up at the end of the booking** by the Assistant to the Parish Clerk.
- **No hirers are to retain keys** – all hirers must remain onsite during the booking and notify the Ass. to the Parish Clerk when they wish to vacate the building to ensure it is locked up securely.
- The Ass. to the Parish Clerk is to inspect the building prior to the booking taking place and after to check for damage. If damage is observed, the hirer is to be made aware and informed that this will be reported to the Clerk to be followed up. A photograph is to be taken of the damage as proof (documentation). The Ass. to the Parish Clerk is to keep a log of when these inspections take place as evidence of a time span within which any said damage could have occurred.
- All regular hirers to be advised of these arrangements via letter, with a copy of the revised booking form.
- Phil and Sue Crow to retain a set of keys to provide cover for the Ass. to the Parish Clerk and should an emergency arise as the Parish Clerk does not reside in the village of Gobowen.

401 Appointment of representatives

Vacancies due to the resignation of Councillor Heap. To appoint:

- a representative on the LJC – **RESOLVED** that Cllr Ellis will act as a representative on the LJC
- a representative on the Allotment Society Committee – No nominations. **RESOLVED** to defer to AGM.

402 Correspondence forwarded to Councillors for consideration and information

Full list of items emailed will be presented at the meeting

To note:

- Town/Parish Election Recharges** – Elections will stop the subsidy when charging for Elections to Parish and Town Councils. The charges will be amended from May 2017. Elections to be the actual cost if contested and half the actual cost for a combined election involving a parish/town council. Uncontested elections will remain at £100 per election. Deferring of charges to following financial year will remain.
- Road Closure:** Oswestry Road, Whittington (Level Crossing). 14th May 2016 for 2 consecutive Saturday nights (midnight – 8.00am). Level Crossing Maintenance by Network Rail
- Road Closure:** The Cross, Gobowen (Level Crossing). 19th May 2016 for 2 nights (midnight – 5.30am). Essential engineering maintenance and inspection of the crossing by Network Rail
- HM Queen Elizabeth 90th Birthday Commemorative Medal for Councils** – Free sample received

RESOLVED to note.

For discussion:

- Proposed threat to rural pharmacies** – Consider if a response is required.
RESOLVED to respond to Healthwatch Shropshire and write to our MP, stating that the Parish Council values the pharmacy greatly, particularly in a substantial village that does not have a surgery.

403 Date of meeting

To note Date and Time of the next meeting
Wednesday 13th April – 7pm at Gobowen Pavilion.

Meeting closed at 21.00