

Selattyn and Gobowen Parish Council

Minutes of the Meeting of the Parish Council held on Wednesday 8th April 2015 in The Pavilion, St Martins Road, Gobowen, commencing at 7.00 pm

In the Chair – Councillor Ellis

Present: Councillors:, H. Ellis, J. Davies, I. Bennett, S. West Wynn, E. Morgan, S Heap, P. Cherrington, D Lloyd, R. Jones, Cllr Emery, Cllr Westwood Bate

2 members of the public present

Cllr Ellis reported on the recent death of Cllr Bowyer and the council reflected on the service that he gave to the parish during his lifetime.

222/15 To receive apologies for absence
RESOLVED to accept the following apologies for absence
Cllr Crow, Cllr Drury, Cllr Lindup, Cllr Macey

223/15 Disclosable Pecuniary Interests
a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. – none declared
b) To consider any applications for dispensation – none received

224/15 To Confirm the Minutes of the Council Meetings held on 11th March 2015
It was RESOLVED to confirm the minutes of the council meeting held on 11.3.15 were approved and duly signed as a true record.

225/15 Public Participation session - a period of 15 minutes will be set aside for the public to speak on items on the agenda

Residents from Bryn Y Castel reported that the problem of the caravan in the garden of the property in the close had got worse in recent weeks as the property and the caravan has been vandalised. It was reported that the owner of the property had visited the site recently and become abusive to neighbours which had resulted in the police becoming involved. Residents expressed their concerns that they were not receiving any help from Shropshire Council with this issue and urged the Parish Council to help them.

In addition the residents requested that Cllr Macey visit the site to support them with this ongoing issue. Cllr Lloyd responded on behalf of Cllr Macey and undertook to take up the matter with council officers to try and seek a resolution.

226/15 Reports
a) Progress Report – To consider the clerks progress report
The clerk was also asked to follow up previous correspondence that the Parish Council had, had with Council officers on the issue Bry Y Castel caravan situation.

RESOLVED to note the report

b) Other reports - To receive and consider reports from;

RESOLVED to note the following reports

Shropshire Council elected councillors – Cllr Lloyd reported that the Glyn Road Selattyn planning application had been refused at appeal.

Other reports from councillors attending meetings and site visits on behalf of the parish council. – None received.

Police report – 2 CSO's from the area attended the meeting and reported on recent crimes in the area, both officers were thanked for their attendance at the meeting.

227/15 Financial Matters

a) Monthly statement To approve the monthly financial statement and bank statements against bank reconciliation – The bank statements were not presented as they had been delivered to the internal auditor. **RESOLVED to note the monthly financial statement**

b) Payments - To approve Outstanding Payments and payments made prior to meeting.

RESOLVED to approve the following payments

Payments made prior to meeting before 31.3.15

BACS No.	Supplier	Net	VAT	Gross
243	Lion FPG Ltd – newsletter printing	385.56		385.59
244	Shropshire Council Streetlighting energy 4th Quarter	883.11	176.62	1059.73

Current Account Cheque Payments April

Chq	Supplier	Net	Vat	Gross
300422	Selattyn school Hire fees	10.00		10.00
300423	SALC subscription	1236.98		1236.98
300424	Oswestry Town Council	15.00		15.00
300425	Hengod Cemetery Grave turfing, mole catching, early grasscuts, moles winter litter picks and path edging Gobowen Playing field – early grasscuts, mole catching and mole hill removal	410.00 435.00		410 435 845.00
300426	Gobowen Allotment Society Admin contribution annual contribution from plot holders paid in error to PC in rents	50.00 10.00		. 60.00
300427	Nigel Thomas expenses	50.22		50.22
300428	Trustees of Selattyn Burial ground	600.00		600.00
300429	HMRC –Tax and NI	290.60		290.60
300430	Darren Brewer Parish Maintenance Total	127.00		127.00

BACS and Standing Orders April

BACS No.				
245	Highline electrical – streetlighting March	402.50	80.50	483
246	Edge Designs – Cemetery programme and remote back up fee	235.00	47.00	282.00
247	Scribe accounts package fee	245.00	49.00	294.00
248	Southern Electric – Pavilion Electric	61.44	3.06	64.50
249	Eon – pavilion gas	72.69	3.63	76.32
250	Agritel – files and dividers	17.51	3.51	21.03
251	BT Broadband	87.00	17.40	104.40
DD	BT Pavilion phone line	19.99	4.00	23.99
Standing order	Penny O’Hagan Salary standing order	1215.46		1215.46
Standing order	Nigel Thomas	643.50		643.50

Community Meals Account Payments April

	Supplier	Net	Vat	Gross
BACSCM59	Kath Griffiths expenses March	39.49		39.49

c) Income -To note Income received since the last meeting - **RESOLVED to note the following income**

Current Account Income – 8.4.15

Cemetery income £500

Pavilion hire £120

Community Meals income March - £320

d) Finance Committee – to consider verbal report from finance committee meeting held 8.4.15 –

It was reported that the finance committee the considered the following issues

- Charging VAT on roundabout adverts – Clerk was asked to seek clarification on this from SALC
- Asset Inspection and General Risk assessment – this was discussed and the committee requested that risk assessments be looked at in more detail at the next executive committee.
- Financial Risk Management - Clerk to issue formal orders using the scribe finance package instead of email for all purchases/ works so that an order number can be issued.
- Review of Financial regulations – an interim review took place and there were no concerns.
- Internal audit tests – these were considered and it the committee was satisfied that all areas to be tested were being met with the exception of monthly signing of bank statements against bank reconciliations by a nominated councillor which whilst carried out was not currently on a monthly basis.

RESOLVED to note the report

e) 4th quarter budget report – to note - **RESOLVED to note the report**

f) Earmarked reserves - To consider earmarking of unspent budgeted items for pavilion and playing fields and streetlighting in the reserves (deferred from March meeting).

RESOLVED to approve the earmarked reserves for Pavilion, Streetlighting, Allotments, Community Meals, MUGA but on recommendation of the finance committee to defer a decision on the Hengoed cemetery reserves until May meeting due to more clarification being needed on exact amount.

228/15 Planning Items

a) Planning Application Decisions – To note recent planning decisions – **RESOLVED to note.**

b) Planning applications for consideration

15/01360/TCA 6 Pant Glas, Oswestry, SY10 7HS Proposal: To Fell 1No Fir within the Pant Glas And Brogyntyn Park Conservation Area

RESOLVED not to comment

Appeal notification 14/02529/FUL Bridleway Caravan Park, Henlle, Gobowen, Oswestry
Siting of a chalet caravan to provide reception desk office and wardens accommodation
– **RESOLVED to note**

229/15 Allotments – to receive information on possible water leak at Gobowen allotments and to consider course of action to identify location and repair of the leak
Cllr Westwood Bate reported that he had attended a recent meeting of the society
RESOLVED to approve the Clerk to appoint a contractor to repair the water leak once source of the leak is identified by the allotment society.

230/15 Peninsula meeting report – to receive a report on recent health and safety meeting held with peninsula – it was reported that 2 meetings had been held with the health and safety representative and that the Executive committee would be reviewing the health and safety policy and employment information at the next committee meeting and that playing field and pavilion committee would also be considering the recommendations relating to the pavilion.

RESOLVED to note the report

231/15 Interment Fees – to consider an application for reduced interment fees due to the strong connection of the deceased to the parish
It was reported that a request had been received from the family of Mr R. Bowyer that despite the fact that he lived in St Martins Parish the fee for the purchase of his grave be reduced to the same fee as for a parishioner. The reason behind this request was the fact that Mr Bowyer had served the community in Gobowen as a parish councillor for over 50 years.

RESOLVED to set the interment fee for Mr Bowyer at £265 due to his long service and commitment to the parish and in particular to his work with Hengoed Cemetery Committee.

232/15 Gobowen Library – To receive a report on meeting held to discuss options for the future of the Gobowen Library. It was reported that the Clerk and Chairman had been invited to a meeting with Shropshire Council and other representatives of parish groups to discuss the future of Gobowen library which was under threat. It was reported that Shropshire Council was seeking to reduce costs by transfer libraries into community ownership and were seeking to find an alternative location for the libraries in the parish.

RESOLVED to request that Shropshire Council convene a public meeting to discuss the future of the library with the wider community.

233/15 CCTV – to consider request from Oswestry CCTV group that the Parish Council applies to BT for a fixed IP address to secure a clearer picture on the main monitor. The clerk reported that a fixed IP address would cost an additional £5.50 a month.

RESOLVED to approve the payment

234/15 Highways Maintenance Grant – to consider application for Shropshire council's Highways Maintenance Grant. **RESOLVED to apply for £1500 grant for 2015/16 to enable the Council to continue cutting Gobowen Roundabout , cleaning out small gullies, cutting vegetation away from signs and other grasscutting work of highway verges.**

235/15 Correspondence – to consider the following items

RESOLVED to note the following items

Shropshire Council - New Street Name Request for Old Coal Yard development Caldwell Gardens.

PCC Weekly Newsletters and PCC Quarterly Newsletter

Shropshire Rural Hub Newsletter March 2015

ALC Bulletin 13 March, 23/3/15

NALC – local council award scheme confirmation of foundation status

Gobowen, Selattyn, Weston Rhyn and St Martins LJC information 26.3.15

Shropshire Together - Have your say: Health and Wellbeing Communication and Engagement

Children's Trust Area Forum 2015 27.4.15 Trinity Centre Meole Brace

NALC Local Council Award Scheme – confirmation

New Date* Annual Town and Parish Emergency Planning Seminar 2015 3.6.15 Shire Hall 6.30

Health and Wellbeing E-News - March Edition

BT Adopt a phone box information

The Forum – Shropshire Seniors Newsletter March April

Mr Muir Email complaint concerning speed of traffic on Chirk Road and dog mess near All Saints Church **RESOVLED to approve response drafted by Cllr Lloyd to the complainant**

complainant

Community Health News March 2015

236/15 Date of meetings

a) To note Date and Time of the next meeting - **RESOLVED to approve 13th May 2015 after the annual parish meeting. Meeting ended 20.40**