

# Selattyn and Gobowen Parish Council

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Minutes of the meeting of the Parish Council on Wednesday 8<sup>th</sup> March 2017 at Selattyn School, Selattyn at 7.00pm

In the Chair – Cllr Ellis

**Present:** Councillors: S Crow, H Ellis, P Drury, D Lloyd, E Morgan, C Emery, J Davies, I Bennett, S West-Wynn, R Macey, P Cherrington

**Also present: 2 members of the public.**

**597 To receive apologies and reasons for absence**

It was RESOLVED to accept the following apologies for absence:

Cllr Westwood Bate, Cllr Jones, Cllr Lindup

**Absent: Cllr Broom**

**598 Disclosable Pecuniary Interests**

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. **Cllr Ellis declared an interest in 603b point c) agricultural workers dwelling appeal.**
- b) To consider any applications for dispensation. **None Received.**

**599 To confirm the Minutes of the Council Meeting held on 08.02.17 and the Extraordinary Meeting held on 22.02.17.**

It was RESOLVED to approve the minutes of the parish council meeting held on 08.02.17 and the extra-ordinary meeting on 22.02.17 and they were duly signed as a true record.

**600 Public Participation session** - a period of 15 minutes will be set aside for the public to speak on items on the agenda.

Members of the public spoke on the following matters:

- Dave Parker - planning consultant for planning application Ref: 17/00703/FUL. Councillors discussed the application and the plans at this stage in the meeting.
- Steve Bellis – Story Point. Looking to run a project with 3 Parishes Big Local creating digital stories in the community.

**601 Reports**

- a) **Progress Report** – To consider the Clerk’s progress report. The ordered streetlight works were raised and the clerk reported that the invoices will be received before the end of the Financial Year. The Derwen Visit was discussed and in particular the lack of facilities (streetlighting and road safety-sign posting of speed restriction, widening of the road) on Twmpath Lane. It was suggested that a meeting with Derwen College be arranged to make a joint statement to Shropshire Council. Cllr Lloyd reported that a site meeting with the Traffic engineer and portfolio engineer has been requested. Suggested that Derwen College be informed and be part of that meeting. Selattyn Wall - A copy of the report still hasn’t been received and needs to be followed up.

**RESOLVED** to note

- b) **Shropshire Council** - To receive and consider reports from Shropshire Council elected councillors and receive and answer questions

**Cllr Lloyd spoke on the following;**

- Annual Budget meeting has taken place and was a constructive meeting

**Cllr Macey reported on the following;**

- **Road minister visit (2<sup>nd</sup> visit in 9 months)** – travelled the route with them from Shotatton. Had a meeting in Pant, Llanymynech and Oswestry Rugby Club. Points raised: Economic growth and more businesses attracted. He left with 18 points that he is taking away. He left with a clear view of what is required and committed to joint border working. Looking at what is to go into the 2020-2025 plan. The fact that the work on mile end and Gledrid will be money lost if the dualling goes ahead – this was raised.
- **Gobowen Central** – New signage going up. Marches Growth Hub are doing their first session
- **Meetings requested with the Highways Officers** – Look at feasible practical solutions for the longer term. Following this, a meeting with the Crime Commissioner will be arranged.
- **Solar Farm** – Been checked daily and reports from residents daily. Mast and panels up. Now doing a better job in regards to road sweeping.

**Questions for unitary councillors:**

Plans for the Gledrid development were requested.

- c) **Other Reports** - Reports from councillors attending meetings and site visits on behalf of the parish council.

**Cllr West-Wynn reported on recent audit training that he attended:**

- **Importance of the role of the internal auditor** and inviting them to a meeting
  - **External auditor** – more of a reactive role. Only send them what they request.
- d) **Police reports** including reported incidents and CCTV report. **RESOLVED** to note the Police Report and crime figures. No CCTV report was submitted for consideration.

**602 Financial Matters**

- a) **Monthly statement** - To approve the monthly financial statement and bank statements against bank reconciliation. **RESOLVED** to approve.
- b) **Payments** - To approve outstanding payments and payments made prior to meeting. **RESOLVED** to approve.
- c) **Income** - To note income received since the last meeting. **RESOLVED** to note.

<b>BACS/Chq Payments made before 08.03.17</b>					<b>Act</b>
<b>Chq</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>	
DD	Npower - Electricity (27/10/16 - 26/01/17) - charges £70.49 but account was £35.50 in credit	33.32	1.67	34.99	LGA 1972 s.111
DD	Severn Trent - Water Gobowen Allotments (taken on 27.02.17)	43.76	0.00	43.76	LGA 1972 s.111
DD	Severn Trent - Water Gobowen Pavilion (taken on 26.02.17)	65.31	0.00	65.31	LGA 1972 s.111
BACSCM19	RJAH - January Meals	285.00	57.00	342.00	
	<b>Total</b>	<b>427.39</b>	<b>58.67</b>	<b>486.06</b>	
<b>Current Account Cheque Payments</b>					
<b>Chq</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>	
300687	HMRC Inland Revenue Payments (Clerk NI & Tax) + PC NI contribution (72.32)	192.09	0.00	192.09	LGA 1972 s.112(2)

300688	SLCC - CILCA	250.00	0.00	250.00	LGA 1972 s.111
300689	Daren Brewer March Invoice (bus shelters and railway carriage £45.00)	45.00	0.00	45.00	SC Maint. Fund HA 1980 s.96 LG (MP)A 1953 s.4 / PCA 1957 s.1
300690	SCRAP cheque	0.00	0.00	0.00	
300691	Ray Parry Playgrounds - New Play Equipment (purchase of unit, installation and wet pour with kerb edgings)	16243.00	3248.60	19491.60	LG(MP)A 1976 s.19(3); PHAA 1907 s.76(1)
300692	Knolton Hall Estate - Allotment Lease	120.87	0.00	120.87	LGA 1972 s.124(1)
	<b>Total</b>	<b>16850.96</b>	<b>3248.60</b>	<b>20099.56</b>	
	<b>Total cheques paid since last meeting</b>	<b>17278.35</b>	<b>3307.27</b>	<b>20585.62</b>	
<b>BACS, Standing Orders and DD payments</b>					
<b>BACS No.</b>					
BACS66	SALC - Cllrs Training (Year End Preparing for Audit - £22), Clerk's Local Council's Explained Manual required for CILCA £39.99, 15 copies of The Good Councillor Guide 2.20 per copy to go in Councillor Packs following elections, Elections Training for the clerk £22.00, How to Recruit and Manage Volunteers Training for the clerk £60.00	176.99	0.00	176.99	LGA 1972 s.111
BACS67	Highline Electrical -SG53 on/off, SG22, SG118 on/off, SG14 Light Out, Fernhill Av/playing fields + Labour 6.5 hrs	370.50	74.10	444.60	PCA 1957 ss.3(1) & 7 / HA 1980 s.301 / OSA 1906 s.10
BACS68	Parish Clerk's Expenses (Telephone and Broadband Contribution 21.00, Mileage 305 miles - £137.25, batteries for cemetery safe 4.65, £100 vouchers used towards new printer for the clerk total cost of printer £129.99 (reclaiming £29.99 paid cash), Stamps 30 x 2nd class (25 of these charged to Allotments as used for sending out tenancy renewals), envelopes £1.70, windowed envelopes used for tenancy renewals £2.79, 0.20p underpayment on staff salary in month 12.	214.08	0.00	214.08	LG(FP)A 1963 s 5

BACS69	Ass. to the Parish Clerk's Expenses (Refuse sacks 1.40, mobile top up 10.00, print outs 3.90)	15.30	0.00	15.30	LG(FP)A 1963 s 5
BACS70	Agritel - Office Expenses (Toner for Clerks Printer 58.80, Toner for APC Printer 62.70, minute paper Wove Antique Vellum 19.99, 3 x lever arch files 7.22, 3 x ring binders 4.32, 3 Jan-Dec file dividers 4.65, 2 x 1-31 number dividers 6.16. Account was in credit after printer ink swap BACS 63 (Credit note no 30547) Total amount to pay 196.63 - £2.70 = £193.93	163.86	32.77	193.93	LGA 1972 s.111
BACS71	Imprint - Spring roundabouts (4th edition printed at half price)	239.00	0.00	239.00	LGA 1972 s.142 (1A)
BACS	Bank Charges 5th Dec - 4th March - Current Account £25.65 and Community Meals Account £19.35	45.00	0.00	45.00	LGA 1972 s.111
DD	Pension Contribution (Employer 7.14, Staff 5.71).	12.85	0.00	12.85	LGPSR SI 2007/1166, LGPS SI 2008/238&2 39
DD	BT Busines Bill - Pavilion Phoneline and Broadband - Now paid as a combined bill - monthly. Payment taken on 11.03.17	50.70	10.14	60.84	LGA 1972 s.111
DD	Veolia (payment taken on 28.03.17)	27.24	5.45	32.69	LGA 1972 s.214(6)
SO	Clerk's Salary	1074.41	0.00	1074.41	LGA 1972 s.112(2)
SO	Ass. to Parish Clerk's Salary	649.94	0.00	649.94	LGA 1972 s.112(2)
	<b>TOTAL</b>	<b>3039.87</b>	<b>122.46</b>	<b>3159.63</b>	
	<b>Total outgoings for March</b>	<b>20318.22</b>	<b>3429.73</b>	<b>23745.25</b>	
<b>Current Account Income</b>					
122	Roundabout Advert 1/8 page Morris Cook	50.00	0.00	50.00	
122	Roundabout Advert - full page - OTC	100.00	0.00	100.00	
122	Football - 18.02.17 and 25.02.17	90.00	0.00	90.00	
122	Cemetery Income - memorial plaque and additional inscription	110.00	0.00	110.00	

122	Cemetery Income - Interment (2nd plot 315	130.00	0.00	130.00	
122	Cemetery Income - Headstone application plot 391	90.00	0.00	90.00	
BACS	Pavilion Hire - Voyage Care - 8 hours	80.00	0.00	80.00	
BACS	Interest on HSBC Business Money Manager Account February	2.55	0.00	2.55	
	<b>TOTAL INCOME</b>	<b>652.55</b>	<b>0.00</b>	<b>652.55</b>	
<b>Community Meals Account Payments</b>					
	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>	
BACSCM20	K Griffiths - Expenses Feb	15.50	0.00	15.50	
BACSCM21	SPIC - Volunteer DBS				
	<b>TOTAL</b>	<b>15.50</b>	<b>0.00</b>	<b>15.50</b>	
<b>Community Meals Income</b>					
000043	Direct Payment - March Meals	56.00	0.00	56.00	
000043	Feb meal payments	324.00	0.00	324.00	
	<b>TOTAL INCOME</b>	<b>380.00</b>	<b>0.00</b>	<b>380.00</b>	

**To note:** The SLCC invoice paid at Feb meeting (BACS60) was invoiced for the incorrect amount (non member instead of member rate). The correct amount paid was £41.40 not £53.40. Reinvoiced for correct amount and correct amount paid by BACS. The correct amount was entered in the minutes as this was the amount paid.

**To note:** The uncashed cheque from 2015/16 financial year (Parish Grant 08.07.15 minute 277.15 cheque number 300450 to Crazy Kayakers £75.00 has now been entered as a negative payment and written off in this period

- d) **Parish Grants** - to consider applications for Parish Grants and donations to Parish Churchyards  
**Cllr Macey declared an interest All Saints Church and did not take part in any discussion relating to this donation.**

**Act: LGA 1972 S.137**

**Parish based organisations**

Description	Application	Amount requested	Agreed Amount	Chq no
Selattyn Produce and Craft Show	Donation towards the cost of running the event	Not specified	£90	300696
Gobowen Scout Group	To purchase Archery Equipment and support with running the group	Not specified	£90	300697
Bryn-Y-Castell Coppice Conservation Group	Grant to purchase the consumables and tools required for the tree planting.	£100.00	£90	300700
Defibrillator for the community	Request for the PC to support with a donation. Other sources of	£66.25	£66.25	To be held in reserves until

	funding also being applied for			required
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#### Oswestry Area organisations

Description	Application	Amount requested	Agreed Amount	
Ifton Colliery Project	Donation towards statue project	Not specified	£90	300699

#### County based organisations

Description	Application	Amount requested	Agreed Amount	Chq no.
West Mercia Search and Rescue	Contribution towards rescue work.	Not specified	£90	300698
Macmillan Cancer Support	Donation to help support those people who are experiencing financial as well as rural isolation. Help to provide immediate practical and emotional support from them moment someone suspects they have cancer.	Not specified	£90	300701
Revitalise	Provide essential respite breaks with care to disabled people and carers. Request for a donation	Not specified	£90	300702
Marie Curie	Request for a donation to their work which will enable Marie Curie to continue to provide their nursing service in the UK.	Not specified	£90	300703

**£500 in 2016/17 budget for parish grants + £390 in reserves = £890**

**£5000 in 2016/17 budget for Gobowen Library**

**TOTAL GRANTS MADE IN 2016/17 (including the Library, Gobowen Old Friends and British Legion made earlier in the year = £5820 + £66.25 to go into earmarked reserves for the defibrillator.**

#### Churchyard Maintenance Donations 2016/2017

Chq number		Amount	Act
300695	All Saints PCC church maintenance donation	200.00	LGA 1972 s.214(6); LGA 1972 s.215(1)&(2)
300693	St Marys PCC maintenance donation	200.00	
300694	Preeshenlle URC Church maintenance donation	200.00	
300632	Harlech churchyard maintenance donation	500.00	

- e) **Earmarked Reserves** – Consider. **RESOLVED** to note predicted underspends/overspends prepared by the Clerk and that this be finalised at the end of the financial year.
- f) **Grant Applications**
  - i) **Environmental Maintenance Grant** – To note and approve application. **RESOLVED** to note and approve.
  - ii) **Community Chest Grant** – To note and approve application for newsletter funding. **RESOLVED** to note and approve.
- g) **Epitaph 5 year and Remote Back Up** – To consider and agree contract renewals. **RESOLVED** to approve contract renewals.
- h) **Road Closure Equipment** – To approve proposal to purchase equipment. **RESOLVED** to approve and for the Clerk to purchase the equipment and arrange payment before the end of March.

#### 603 Planning Items

##### a) Planning Application Decisions – To note recent planning decisions

**Reference:** 17/00048/TCA (validated: 05/01/2017)

**Address:** Brummagen Bank, Pant-glas, Oswestry, Shropshire, SY10 7HR

**Proposal:** To fell 1No. Ash tree and 3No. Sycamore trees; lop branch growing over road of 1No. Beech tree and lop strong branches growing over gateway to wood of 1No. Sycamore tree within Pant Glas And Brogyntyn Park Conservation Area

**Decision:** No Objection

#### **b) Planning applications for consideration**

**The meeting was adjourned while councillors considered the planning applications**

**The meeting was resumed 20.30**

**1. Reference:** 17/00633/TPO (validated: 10/02/2017)

**Address:** Bod Siriol , By Pass Road, Gobowen, SY11 3NG

**Proposal:** Works to 2No Sycamore Trees T1 & T3 and 1No Poplar Tree T2 removal of snapped and damaged branches, and light crown raise to allow more light into property and reduce risk of lower branches failing protected by The Council of the Borough of Oswestry (The Silverways, Gobowen) TPO 2005

**DO NOT OBJECT**

**2. Reference:** 17/00703/FUL (validated: 16/02/2017)

**Address:** Proposed Dwelling Adjacent 1 Police Houses, St Martins Road, Gobowen, Shropshire

**Proposal:** Erection of 1No dwelling and formation of pedestrian accesses

**It was RESOLVED to Neutral Representation with the following comments:**

- Consideration to be given to the access – so that vehicles coming in and out are not an obstruction to vehicles on West Place
- If possible, can it be brought near to the building line of existing properties – technical issue for the Planning Officers consideration.

**3. Reference:** 17/00671/TCA (validated: 13/02/2017)

**Address:** Street Record, Brogyntyn Park, Oswestry, Shropshire

**Proposal:** Notification of tree works to include the on-going maintenance of the woodland surrounding the pool; regular cutting of vegetation and undergrowth all lying within the Pant Glas And Brogyntyn Park Conservation Area

**It was RESOLVED to Neutral Representation with the following comments:**

**No comment**

**4. Reference:** 17/00711/FUL (validated: 17/02/2017)

**Address:** Proposed Dwelling SW Of Rhewl Cottage, The Rhewl, Gobowen, Shropshire

**Proposal:** Erection of a dwelling following demolition of existing garage

**It was RESOLVED to Neutral Representation with the following comments:**

**No comment**

**5. Reference:** 17/00887/FUL

**Address:** Cefn-Y-Maes, Rhydycroesau, Oswestry, Shropshire, SY10 7JB.

**Proposal:** Installation of a temporary access track and upgrade of existing farm entrance, for the purpose of delivery and construction of a proposed renewable energy park

**It was RESOLVED to Object with the following comments:**

- **The Parish Council view this as a premature application with serious road safety considerations due to them being extremely narrow and steep in places.**
- **Proposed routes cannot take anywhere near the quantity or size of vehicles that would be required to deliver and construct the proposed energy park without endangering other road users.**

**c) Appeal under Section 78 - Proposed Agricultural Workers Dwelling Adj Llawr-Y-Pant Farm, Selattyn, Shropshire, SY10 7HX – For consideration. Hearing date 3<sup>rd</sup> May.**

The Applicant spoke on the Appeal. Request for support that it is an essential need. To help an aging relative and the need greater now than it was several months ago. He doesn't want to move from his family home so development is to support him as well as the business. Request for support.

There is a case for a 2<sup>nd</sup> dwelling because the person who resides in the current dwelling is 70 years of age and therefore there is a need for

**Cllr Ellis left the meeting and Cllr Drury took over as Chair.**

**It was RESOLVED that the Parish Council make the following Comment:**

As a Parish Council we strongly support this on the basis that the 2<sup>nd</sup> dwelling enables them to run a rural agricultural contracting business that is vital support to other local farmers and the applicants are involved in the ongoing agricultural management of the site. They run a well establish business that employs another local person. The nature of the work is reactive and requires a quick response, therefore increasing the case for the applicant to live on site. In particular this includes clearing the snow for the LA and providing to support to the local community in general. The 2<sup>nd</sup> Dwelling would help them to provide care and support an elderly relative who lives on site.

Cllr Ellis re-joined the meeting.

**d) Reconsultation due to Amendment on application 16/05552/REM - Tilings**

**Proposal:** Approval of Reserved Matters pursuant to outline application 13/01005/OUT for a residential development and alterations to access road (to include appearance, landscaping, layout and scale) – For Consideration

**It was RESOLVED** to submit a neutral representation stating that the Parish Council have no further comments to make.

**e) Community Housing Fund** – Discuss scale and sites. Norman Francis's shop by Old St Martin's Road – potential site. 12 apartments to meet the needs of singles and couples. As many as on the waiting list as possible to meet the needs of these people. For local need only – local connection.

**21.00** Standing orders were suspended to allow the remaining agenda items to be discussed.

**f) Proposed changes to planning consultation process** – To note. **RESOLVED** to note.

**g) Wat's Meadow 106 Agreement** – To receive an update and discuss. **RESOLVED** to note and continue to follow up.

**604 Transfer of amenity land** – Discuss areas proposed by Shropshire Council and consider submission of an Expression of Interest Form

It was noted that Shropshire Council have now put Wat's Meadow Amenity Land on the list for consideration.

It was **RESOLVED** to bring this back to the April Meeting to enable another Cluster meeting to take place. The Community Enablement Officer has confirmed that the deadline has been extended until the end of April to enable another meeting.

It was noted that in a number of areas the grass cutting is done by residents and local people and that this needs to be taken into consideration.

**605 Streetlights** – Consider repairs required and receive update on insurance claims

The Clerk reported that SG5 – Almond Avenue is still with Veolia's Claim Handlers. They have taken liability for the damage but the claim is currently being processed. The Clerk has a quote for the work for Highline and this is to be submitted to Gallagher Bassett who are now handling the claim. Highline will be supplied with an address to forward the invoice to. It was **RESOLVED** to note this information and for the Clerk to update the council at the



next meeting.

Damage to the light at Preeshenlle was discussed. It was **RESOLVED** that this light is not needed and to remove. The quote for removal was approved.

**606 Gobowen Playing Field and Pavilion**

- a) **New Play Equipment** – To receive and update and consider location of equipment. The Clerk reported that the equipment was now in and ready to be installed but that the field is currently too wet to drive on and install the equipment. The location was discussed. It was **RESOLVED** that as soon as the field is deemed by the Clerk as dry enough, that the equipment be installed and Cllrs Emery, Cherrington, Drury and Crow to carry out a site visit and to agree location.
- b) **Trees** – To discuss work required and approve quote. The recent damage to 2 trees as a result of Storm Doris was discussed. It was **RESOLVED** to accept the quote to cut up and chip the fallen trees. It was **FURTHER RESOLVED** to accept the quote for the Tree Survey and that this be carried out in the Summer. Clerk to arrange a date.
- c) **Bryn Y Castell Coppice AGM** – To consider request. It was **RESOLVED** to charge a nominal fee of £10.

**607 50<sup>th</sup> Anniversary of the Parish Council** – To discuss plans

The following plans were discussed:

- The possibility of an event later in the summer.
- War memorial booklet – looking for support with this. Request for support from local businesses to fund the project.

**It was RESOLVED that ideas need to be formalised and a group set up to move these forward. All ideas to be brought back to full council.**

**608 Defibrillator** – Discuss Proposal and Consider Funding Options.

It was **RESOLVED** to support the community initiative to get a defibrillator in Gobowen and agree to accepting grants on behalf of the community to fund the defibrillator. It was **FURTHER RESOLVED** that a grant of £66.25 from the Parish Council towards the purchase will be given if other grants are successful. Clerk to report back on the progress of grants.

**609 VAT** – Discuss. It was **RESOLVED** to contact HMRC for clarification.

**610 Staff Recess** – To approve cover arrangements.

**It was RESOLVED to approve requests for annual leave and that Phil Crow will cover the Assistant to the Parish Clerk in his absence.**

**611 Correspondence** forwarded to Councillors for consideration and information

**To note:**

- a) E-Newsletters - Public Sector Executive, Rural Services Network, Rural, NALC and SALC Bulletins, Shropshire Campaign for Better Broadband, NHS Future Fit Digest, 3 Parishes Big Local Messenger
- b) Highways – Newsletter and updated on Gledrid Improvement Works
- c) Kier Services – Traffic Management Bulletins – Gledrid Improvement Works
- d) Local Trust – E-Newsletter
- e) Healthwatch Shropshire – Board meeting in Public
- f) Gobowen Central Strategic Group – notes from latest meeting
- g) ALC – Health Remains a key topic at Shropshire’s Big Conversation
- h) Three Parishes Big Local – Messenger
- i) Oswestry Human Rights Event – Flyer
- j) Road Closures – w/c 18th Feb
- k) NALC Newsletter – 14th Feb
- l) Shropshire Council – Public Health England Campaign
- m) Rural Vulnerability Service – Rural Transport
- n) CPRE Farming Conference. Rural Shropshire – what next for farming, food and landscape? Friday 3rd March
- o) Gobowen Central Strategic Development Group – update and notes from last meeting

p) NALC – Chief Executive’s Bulletin – 28<sup>th</sup> February

**RESOLVED** to note.

- 612**
- a) **Date of meeting** - To note date, time and location. Wednesday 12<sup>th</sup> April. 7pm, Gobowen Pavilion.
  - b) **Location of June and July Meetings** – To note changes and booking of Selattyn School. It was noted that the June meeting will be held in Selattyn School and the July meeting in the Pavilion.

**Meeting closed at 21.37**