

Selattyn and Gobowen Parish Council

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7th July 2016

To: Councillors

You are summoned to attend a meeting of the Parish Council to be held on **Wednesday 13th July 2016 at The Pavilion, Gobowen at 7pm** for the transaction of business as set out in the Agenda below.

Yours sincerely,



Amy Gregory
Clerk to the Council

AGENDA

- 455 To receive apologies and reasons for absence**
- 456 Disclosable Pecuniary Interests**
- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
 - b) To consider any applications for dispensation
- 457 To confirm the Minutes of the Council Meeting held on 08.06.16**
- 458 Public Participation session** - a period of 15 minutes will be set aside for the public to speak on items on the agenda.
- 459 Reports**
- a) **Progress Report** – To consider the Clerk’s progress report.
 - b) **Other reports** - To receive and consider reports from Shropshire Council elected councillors and other reports from councillors attending meetings and site visits on behalf of the parish council.
 - c) **Police reports** including reported incidents, the monthly police and CCTV report.
- 460 Financial Matters**
- a) **Monthly statement** - To approve the monthly financial statement and bank statements against bank reconciliation.
 - b) **Payments** - To approve outstanding payments and payments made prior to meeting
 - c) **Income** -To note income received since the last meeting.
 - d) **Budget** - To consider 1st Quarter budget report
 - e) **Gobowen Central** – Consider Legal advice from NALC regarding donation of funds to the Gobowen Central Partnership and authorise Grant (deferred from the June Meeting).
 - f) **Banking** – To note the letter from HSBC and sign the document in accordance with the Parish Council Banking Mandate to confirm Tax Status
 - g) **Subscriptions** – Review annual subscriptions for 2016/17 and authorise agreed membership payments

- h) **Grant Applications** – Consider early grant applications from Parish based organisations
- i) **Training** – to approve the cost for the Clerk to attend Cemetery Training on 15.07.16
- j) **Financial Regulations** – to adopt the revised Financial Regulations from NALC

461 Planning Items

a) Planning Application Decisions – To note recent planning decisions

Reference: 16/01548/OUT (validated: 13/04/2016)

Address: Land At Hafod , Chirk Road, Gobowen, SY11 3LB

Proposal: Outline application (All Matters Reserved) for the erection of one dwelling

Decision: Grant Permission

Reference: 14/01668/OUT (validated: 11/04/2014)

Address: Beechmount, Glyn Road, Selattyn, Oswestry, Shropshire, SY10 7DH

Proposal: Outline application (all matters reserved) for the erection of one dwelling

Decision: Grant Permission

b) Planning applications for consideration -

Reference: 16/02244/ADV (validated: 31/05/2016)

Address: Co-operative Retail Services Ltd, The Cross, Gobowen, Oswestry, Shropshire, SY11 3JR

Proposal: Erect and display 1No internally illuminated fascia logo (Sign A), 1No internally illuminated projector (Sign B) and 3No non-illuminated wall mounted aluminium panels (Signs C, D & E)

Reference: 16/02545/FUL (validated: 09/06/2016)

Address: Derwen College, Whittington Road, Gobowen, Oswestry, Shropshire, SY11 3JA

Proposal: Formation of internal access road

Reference: 16/02687/OUT (validated: 17/06/2016)

Address: Llawr-Y-Pant Farm, Selattyn, Oswestry, Shropshire, SY10 7HX

Proposal: Outline application (all matters reserved) for the erection of agricultural worker's dwelling and detached garage to serve existing agricultural business

Reference: 16/02671/FUL (validated: 05/07/2016)

Address: Victoria Cottage , School Lane, Gobowen, SY11 3LD

Proposal: Erection of conservatory following demolition of existing conservatory

462 Shropshire Council Transfer of Services – to discuss

463 5 Year Strategic Project Plan – Agree to establish a task and finish group to develop the strategic plan and report back to Full Council at the September meeting.

464 Rural Broadband – Consider request for a feasibility study

465 Highways / Transport

- a) Proposed changes to speed limit orders in Gobowen and Oswestry – to discuss
- b) The proposed withdrawal of subsidy from contract OSA063 (Oswestry – St Martins) – to discuss
- c) Road Closures – Station Road Weston Rhyn 01.08.16 for 3 days and West Place, Gobowen 19th September 2016 for 1 day (8.00-16.00) – to note

466 Annual Review of Peninsula Risk Assessments – Review and approve

467 Finance and Executive Committee - To note the draft minutes and agree recommendations from the committee meeting held on 14.06.16.

- a) **Accounting Risk Assessments, Risk Management and Risk and Asset Inspection Schedule -** Approve the committee's recommended amends and updates to the documents
- b) **Asset Register** – Approve the committee's recommended amends and updates to the Asset Register. Note the subsequent amend to the Asset Register from the External Auditor.
- c) **Insurance** – To agree the recommendation of the Committee to continue with the existing Insurance Provider providing the renewal schedule meets the needs of the council
- d) **Clerk's End of Probationary Period Review** – To note that the review has taken place
- e) **Bank Holidays** – Approve the committee's recommendation that no bookings for the Pavilion should be taken on Bank Holidays.

- 468 Amenities and Services Committee** - To note the draft minutes and agree recommendations from the committee meetings held on 14.06.16.
- a) **New Play Equipment** – To agree the recommendation of the committee to pursue funding for a new piece of play equipment as per the quote and remove the wooden multi-play unit
 - b) **Headstone Inspections** – To agree the recommendation of the committee that a notice be placed on the toppled headstone (plot 30) and a photo taken of the offending grave. A note to be placed in the Autumn Roundabout seeking the owner or relative to get in touch. Following this, if no response, the Parish Council RESOLVE to take action to repair the headstone.
 - c) **Cemetery Rules and Regulations** – Approve the committee’s recommended amends to the cemetery rules to further clarify decoration on graves.
 - d) **Headstone Application Form** – Approve the committee’s recommended additional wording in relation to footprint of the headstone and approve that this be added to the application form.
 - e) **Turfing and Sunken Graves** – Approve the quote and committee recommendation to commence with the back row of the 3rd quarter.
 - f) **Development of 4th Quarter of the Cemetery** – Approve the committee’s recommendation to increase the distance (middle to middle) to 5ft to enable burials to take place in consecutive graves on a trial basis.
 - g) **Cemetery Fees and Charges** – Approve the committee’s recommendation for a clearer differentiation between Parishioner and Non-Parishioner fees.
- 469 Pavilion Car Park** – Consider quotes to remove the existing hedge and supply and install Heavy Duty Galvanised Fencing.
- 470 Street lighting and Electrical Works**
- a) **Annual Street Lighting Survey and 20% testing** – Note reports and consider quote for work required
 - b) **LED Upgrades** – consider quotes
 - c) **Agree to establish a task and finish group to carry out a full street lighting review and report back to Full Council at the September meeting**
 - d) **Annual Electrical Inspection** – to note the report
- 471 Gobowen Allotments** – Agree eligibility criteria and rental charge for applicants from Neighbouring Parishes
- 472 Correspondence** forwarded to Councillors for consideration and information
- To note:**
- a) E-Newsletters - Public Sector Executive, Rural Services Network, Rural Opportunities Bulletin, NALC and SALC Bulletins, Shropshire Campaign for Better Broadband, Rural Economy Spotlight, NHA FutureFit Digest
 - b) Grants Bulletin from NALC
 - c) Cuttings – Journal of Shropshire Union Canal Society
 - d) Post Office – Consultation on changes
 - e) Montgomery Waterway Restoration Trust
 - f) CPRE’s new maps of England’s light pollution and dark skies
 - g) West Mercia Search and Rescue – email from the Chairman to help raise awareness
 - h) Turbine Delivery Information Events
 - i) Severn Trent – Introducing Water Plus
 - j) Eon Energy – Increasing out of contract prices
 - k) BT Business – Price increase for broadband from September
- For discussion:**
- a) War Memorial – request from a History University student for records on the War Memorial to support her application for listed status
 - b) SP Energy Networks – Reinforcement to North Shropshire Electricity Distribution Network. Stage one of consultation from 29th June – 9th September. Consider proposals.
- 473 Date of meeting**
- a) To note Date and Time of the next meeting
 - b) To discuss 2016-17 meeting venues