

Selattyn and Gobowen Parish Council

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6th July 2017

To: Councillors

You are summoned to attend a meeting of the Parish Council to be held on **Wednesday 12th July 2017 at Gobowen Pavilion, St Martins Road, Gobowen at 7pm** for the transaction of business as set out in the Agenda below.

Yours sincerely,



Amy Gregory

Clerk to the Council

AGENDA

- 668 To receive apologies and reasons for absence**
- 669 Disclosable Pecuniary Interests**
- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
 - b) To consider any applications for dispensation
- 670 To confirm the Minutes of the Council Meeting held on 14.06.17**
- 671 Public Participation session** - a period of 15 minutes will be set aside for the public to speak on items on the agenda.
- 672 Reports**
- a) **Progress Report** – To consider the Clerk’s progress report.
 - b) **Shropshire Council** - To receive reports from Shropshire Council elected councillors
 - c) **Other Reports** – To receive reports from councillors attending meetings and site visits on behalf of the parish council.
 - d) **Police report** – To receive the police report and note the CCTV report.
- 673 Financial Matters**
- a) **Monthly statement** - To approve the monthly financial statement and bank statements against bank reconciliation.
 - b) **Payments** - To approve outstanding payments and payments made prior to meeting.
 - c) **Income** -To note income received since the last meeting.
 - d) **2017-18 1st Quarter Budget Report** – For Consideration
 - e) **Environment Maintenance Grant** – To note increase in grant allocation.
 - f) **Gobowen Central** – Consider report, agree grant and authorise payment.
 - g) **Internal Controls** – Nominate a councillor to review the 2017/18 accounts on a quarterly basis
 - h) **Insurance Claim** – Discuss damage to the Pavilion Barrier
- 674 Planning Items**
- a) **Planning Application Decisions** – To note recent planning decisions

Reference: 17/01223/REM (validated: 30/03/2017)

Address: Proposed Dwelling SW Of The Lymes, Whittington Road, Gobowen, Shropshire

Proposal: Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to 16/03142/OUT for the erection of one dormer bungalow to include alterations to existing access

Decision: Grant Permission

Reference: 17/01094/FUL (validated: 20/03/2017)

Address: Ebnal Hall Farm, Rhosygadfa, Gobowen, Oswestry, Shropshire, SY10 7BL

Proposal: Erection of porch and rear entrance door

Decision: Grant Permission

Reference: 17/01968/CPL (validated: 15/05/2017)

Address: Meadow Lea, Whittington Road, Gobowen, Oswestry, Shropshire, SY11 3NA

Proposal: Application for Lawful Development Certificate for proposed change of use of garage utility and tack room to create two, open plan bedrooms to be used as Bed and Breakfast accommodation Extension of existing Tack Room and change of use to provide floor space to be used for Bed and Breakfast accommodation. Change of use of existing garage and utility room to provide floor space for the purpose of Bed and Breakfast accommodation.

Decision: Withdrawn

b) Planning applications for consideration

Reference: 17/02542/FUL (validated: 01/06/2017)

Address: Camping Site, Pentreclawdd Farm, Pentre Clawdd, Gobowen, Oswestry, Shropshire, SY10 7AE

Proposal: Siting of 5 lodge camping pods and associated works

Reference: 17/02686/FUL (validated: 05/06/2017)

Address: Walnut Croft, By Pass Road, Gobowen, Oswestry, Shropshire, SY11 3JJ

Proposal: Conversion of two semi-detached bungalows (C3 Use-residential) to one bungalow (C2 Use-residential institution); erection of single storey rear extension together with loft conversion including insertion of rooflights to front and rear roofline.

Reference: 17/02836/FUL (validated: 21/06/2017)

Address: Nant Issa Hall Farm, Nant Lane, Selattyn, Oswestry, Shropshire, SY10 7HA

Proposal: Erection of entrance hall and porch

Reference: 17/02361/FUL

Address: Willow Bank, Hengoed, Oswestry, Shropshire, SY10 7EU.

Proposal: Reinstatement of vehicular access and creation of driveway to create private entrance over using shared entrance

Reference: 17/02915/VAR (validated: 16/06/2017)

Address: Perry Cottage , St Martins Road, Gobowen, SY10 7AN

Proposal: Variation of Condition Nos. 2, 3 and 4 (approved plans) attached to permission 09/03835/FUL to allow for amendments to the previously approved plans

c) Consider proposed (un-submitted) plans for the creation of a glamping site near Selattyn

d) Wat's Meadow 106 agreement - Discuss

675 Derwen College Rights of Way and Footpaths - Discuss

676 Selattyn Wall – Discuss report

677 Parish Council Policies – Undertake an Annual Review of Parish Council Policies, taking into consideration the Finance and Executive Committee Recommendations.

- Complaints Procedure
- Freedom of Information Policy
- Data Protection Policy
- Press and Media Policy
- Social Media Management policy
- Expenses Policy
- Health and Safety Policy

- 678 Health and Safety**
- a) **Annual Review of Peninsula Risk Assessments** – Review and approve
 - b) **Risk assessments for parish walk and play equipment launch** - Approve
 - c) **Annual Health and Safety Review** – Consider report
- 679 Finance and Executive Committee** - To note the draft minutes and agree recommendations from the committee meeting held on 29.06.17
- a) **Insurance** – To agree the recommendation of the Committee to make no amends to the insurance schedule for 2017-18
 - b) **VAT** – to agree the committee’s recommendation to take no further action at this stage
 - c) **Bank Holidays** – Approve the committee’s recommendation to adhere to staffing policy
- 680 Amenities and Services Committee** - To note the draft minutes and agree recommendations from the committee meetings held on 14.06.16.
- a) **New Play Equipment Launch** – To note the plans and agree the recommendation of the committee to purchase a 50th Anniversary Banner to be put up on the Pavilion Railings for this event and the Parish Walk.
 - b) **Play Equipment Inspection Reports** – To note the reports and agree the committee recommendation to make no changes to the new multi-climber
 - c) **Cemetery Inspection Reports** – Approve the committee’s recommendations in regards to headstones ranked as priority ‘2’ and those toppled
 - d) **Community Amenities and Services** – Approve the committee’s recommendation to accept the offer of support to run the community book scheme from Hengoed Phone Box
- 681 Streetlights** – Discuss the 2017 condition report and consider the quote for the work required
- 682 Defibrillators in the Parish** – Consider requests for Hengoed and Selattyn and receive an update on Gobowen
- 683 Development of the 4th Quarter of the Cemetery** – Consider quotes for new paths and approve
- 684 5 year Project Plan Review** – Agree to establish a task and finish group to carry out a review
- 685 Staff Recess** - Approve Clerk’s request
- 686 Correspondence** forwarded to Councillors for consideration and information
- To discuss:**
- a) **West Mercia Fire Service Consultation** – Discuss response and attendance at the Special Meeting of the SALC Executive
- To note:**
- a) E-Newsletters - Public Sector Executive, Rural Services Network
 - b) Healthwatch Stakeholder Event – 17th July
 - c) NALC Newsletter – 13th June
 - d) Montgomery Canal Forum – 3rd July in Oswestry
 - e) Local Trust Big Local Newsletter – June 2017
 - f) The Shrewsbury and Telford Hospitals NHS Trust - MEDIA RELEASE: Discussions continue on maintaining safe, effective and dignified Urgent and Emergency Care
 - g) Strategic Asset Manager, Shropshire Council - Notice of Protected Period Commencement Unit 2 Station Buildings Gobowen Station
 - h) 3PBL Messenger – Issue 18, 19
 - i) Shropshire Council - Almond Avenue, Gobowen Road Closure Resurfacing Scheme 2017 / 2018
 - j) SALC Information Bulletin – 21st June
 - k) Shropshire Council - Proposed Road Closure
 - l) Road to be closed: B5070 from Rhoswiol roundabout to B5069 jct St Martins, 14 August 2017, 5 days (24 hours)
 - m) Shropshire CCG, Rt Hon. Owen Paterson MP, SATH – Responses to letters sent by the Parish Council in relation to rural maternity services
 - n) Bulletin from Jonathon Owen – NALC
 - o) A5 Gledrid TM Bulletin W/C 26th June, 3rd July
 - p) Connecting Shropshire Newsletter – Broadband Money Tree
 - q) Shropshire Council – Environmental Maint. Grant – Increase in grant allocation
 - r) Oswestry Hillfort - Microscopes on the monument. Wildlife survey (July 1st) will take snapshot of hillfort’s precious ecology
 - s) Shropshire Council – Proposed Road Closure: Racecourse Road Oswestry, 05 September 2017, 3 days - 24

hours

- t) Healthwatch Shropshire – PR: Shropshire Patients Helping to Heal the NHS
- u) Healthwatch Shropshire - Help make health and social care better in Shropshire
- v) Shropshire Drug and Alcohol Action Team - Support Shropshire's Bid to Host the UK Recovery Walk 2018 in Shrewsbury
- w) Rural Services Network - Shropshire views sought for national rural resident survey
- a) **Date of meeting** - To note date, time and location

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