

Selattyn and Gobowen Parish Council

Clerk: Miss A Gregory

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5th May 2016

To: Councillors

You are summoned to attend a meeting of the Parish Council to be held on **Wednesday 11th May at The Pavilion, St Martins Road, Gobowen at 7pm** for the transaction of business as set out in the Agenda below.

Yours sincerely,



Amy Gregory

Clerk to the Council

AGENDA

- 417 Election of Chairman and Declaration of Acceptance of Office**
- 418 Election of vice chairman and Declaration of Acceptance of Office**
- 419 To receive apologies and reasons for absence**
- 420 Disclosable Pecuniary Interests**
 - a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
 - b) To consider any applications for dispensation
 - c) To note that register of interests forms must be updated of any changes
- 421 To confirm the Minutes of the Council Meeting held on 13.04.16**
- 422 Public Participation session** - a period of 15 minutes will be set aside for the public to speak on items on the agenda.
- 423 Council Committees**
 - a) **To review terms of reference and delegated powers of each committees**
 - b) **To nominate Councillors onto the following committees)**
 - Finance and Executive Committee (Seven Members including Chairman)
 - Planning Committee (Six Members)
 - Amenities and Services Committee (Nine Members)
 - Grievance Panel (4 members)
 - Discipline panel (5 members)

424 Appointment of Representatives – to appoint representatives to the following outside bodies

ALC Area Committee of Parish & Town Councils (Chairman and One Member)
Oswestry Racecourse Management Committee (One Member)
Hamner Morris Charity (One Member)
Oswestry Hill Fort
Local Joint Committee (one member and reserve)
Gobowen Green Room
3 Parishes Youth Project
Gobowen Allotment Society (2 members)
Gobowen Library / Community Hub Partnership

425 To Receive the Annual Accounts – to consider the following

- a) Annual Financial Statement 2015-16
- b) Internal Auditors Report 2015-16 (presented at the meeting)
- c) To consider the Annual Governance Statement 2015-16 (Part 1 of the annual return)
- d) To agree Part 2 of the Annual Return of Accounts

426 Annual Review Of Council Regulations And Procedures

- a) Standing orders and financial regulations - To review
- b) Assets register - To review Parish Council's assets register
- c) Complaints Procedure - To review the Council's complaints procedure
- d) Freedom of Information Act 2000 and the Data Protection Act 1998 – To review the Council's procedures for handling requests made under these acts
- e) Press policy – To review and Social Media Management policy – To adopt

427 Reports

- a) **Progress Report** – To consider the Clerk's progress report.
- b) **Other reports** - To receive and consider reports from Shropshire Council elected councillors and other reports from councillors attending meetings and site visits on behalf of the parish council.
- c) **Police reports** including reported incidents and the March police report.
- d)

428 Financial Matters

- a) **Monthly statement** - To approve the monthly financial statement and bank statements against bank reconciliation.
- b) **Payments** - To approve outstanding payments and payments made prior to meeting
- c) **Income** -To note income received since the last meeting.
- d) **Banking** – To approve and sign the Unity Trust Telephone Banking Service Form to enable **to** Clerk to discuss matters relating to the accounts on the phone. To approve and sign the Closure of Account Form to enable the Clerk to close the Cemetery Account with Unity Trust.
- e) **Pensions** – NEST Direct Debit form to be signed by 2 signatories to complete the set up process ahead of the staging date
- f) **Newsletter** – Approve Clerk's proposal and printing quote to develop and enhance the roundabout
- g) **Training** – To approve Cllr Morgan's request to attend SALC Public Speaking Training on 14th June

429 Planning Items

a) Planning Application Decisions – To note recent planning decisions

Reference: 16/00490/FUL (validated: 02/03/2016)

Address: Pentre Kendrick, Old Chirk Road, Weston Rhyn, Shropshire, SY10 7LA

Proposal: Formation of vehicular access and installation of pair of galvanised 5 bar gates

Decision: Grant Permission

Reference: 16/01093/VAR (validated: 10/03/2016)

Address: Foresters House, Racecourse Road, Oswestry, Shropshire, SY10 7PW

Proposal: Variation of Condition No.4 attached to permission 13/00363/FUL to allow use of the extension for the purposes of the applicant's specific occupation

Decision: Grant Permission

Reference: 16/01193/FUL (validated: 17/03/2016)

Address: Fairview, Whittington Road, Gobowen, Oswestry, Shropshire, SY11 3NE

Proposal: Erection of single storey extension to rear

Decision: Grant Permission

b) Planning applications for consideration -

Reference: 16/01391/FUL (validated: 01/04/2016)

Address: 7 Willow Drive, Gobowen, SY11 3PS

Proposal: Erection of conservatory to rear

Reference: 16/01548/OUT (validated: 13/04/2016)

Address: Land At Hafod , Chirk Road, Gobowen, SY11 3LB

Proposal: Outline application (All Matters Reserved) for the erection of one dwelling

430 Councillor Co-option – To consider applications and vote on co-option

431 Gobowen and Selattyn Floral Display

a) To approve the purchase of the proposed planter for Selattyn

b) To approve quote supplied by Derwen College to supply and install summer and winter plants for planters in Gobowen and Selattyn

c)

432 Selattyn Wall – Discuss progress to date, correspondence from the Diocese and consider suggestions for next steps

433 Road Safety Concerns – As per Shropshire Council’s Road Safety Policy, approve submission of the following and discuss other areas of concern to be submitted as a Community Led Concern Report. Report due in at the end of May (items to be listed in order of priority and up to a maximum of 5 items):

a) Request for road narrowing signs at the Twmpath Lane and Whittington Road Junction

b) Junctions with the B4579 Selattyn road through to Upper Hengoed

c) White lining the B5069 road from Old Port to Orthopaedic Roundabout

434 Rural Pharmacies – Approve letter drafted by Cllr Davies to be signed by the Clerk and sent on behalf of the Parish Council

435 Staff Recess – Approve Clerk’s request

436 Correspondence forwarded to Councillors for consideration and information

To note:

a) E-Newsletters - Public Sector Executive, Rural Services Network, Rural Opportunities Bulletin, NALC, SALC Bulletins, Broadband Campaign, Shropshire Campaign for Better Broadband, Local Trust

b) Bulletin from NALCs on National Developments

c) Unity Trust – Social Impact Report 2015

d) Introduction of new recycling service – promoted on Parish website and social media

e) Community Chest Application – Acknowledgement letter confirming that application was successful. Note Terms and Conditions (discussed when submitting application). Acceptance letter has been signed and returned by the Clerk.

f) Email from Coldwell Family thanking the Parish Council for their pursuit of the name change to represent the correct spelling of ‘Coldwell’.

437 Date of meeting

a) To note Date and Time of the next meeting

b) To approve dates for committee meetings for 2016-17