

Selattyn and Gobowen Parish Council

Clerk: Miss A Gregory

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4th May 2017

To: Councillors

You are summoned to attend a meeting of the Parish Council to be held on **Wednesday 10th May 2017 at Gobowen Pavilion, St Martins Road, Gobowen at 7pm** for the transaction of business as set out in the Agenda below. **With these papers you will find a declaration of acceptance of office and it is very important that this form is signed, witnessed by me, prior to the meeting. This must be done before the start of the meeting at 7.00pm so I ask that you arrive at 6.45pm.**

Yours sincerely,



Amy Gregory

Clerk to the Council

AGENDA

- 628 Election of Chairman and Declaration of Acceptance of Office
- 629 Election of vice chairman and Declaration of Acceptance of Office
- 630 Declarations of acceptance of Office - to note that declarations of office had been signed and received from Councillors prior to the meeting taking place.
- 631 To receive apologies and reasons for absence
- 632 Disclosable Pecuniary Interests
 - a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
 - b) To consider any applications for dispensation
 - c) To note that register of interests form and expenses form must be submitted to the Monitoring Officer within 28 days of the election date
- 633 To confirm the Minutes of the Council Meeting held on 12.04.17
- 634 Public Participation session - a period of 15 minutes will be set aside for the public to speak on items on the agenda.
- 635 Councillor Co-option – To consider applications to fill the ordinary vacancies and vote on application for co-option
- 636 Council Committees
 - a) To review terms of reference and delegated powers of each committees
 - b) To nominate Councillors onto the following committees:
Finance and Executive Committee (Seven Members including Chairman)

Planning Committee (Six Members)
Amenities and Services Committee (Nine Members)
Grievance Panel (4 members)
Discipline panel (5 members)
Appeals panel (4 members)

- 637 Appointment of Representatives – to appoint representatives to the following outside bodies**
- a) SALC Area Committee of Parish & Town Councils (Chairman and 1 Member)
 - b) Oswestry Racecourse Management Committee (1 Member)
 - c) Oswestry Hill Fort (1 member)
 - d) Local Joint Committee (1 member and reserve)
 - e) Gobowen Allotment Society (2 members)
 - f) Gobowen Library / Community Hub Partnership (1 member)
 - g) Gobowen Youth Project (1 member)
- 638 General Power of Competence – to note eligibility criteria and loss of ability to use this power**
- 639 To Receive the Annual Accounts – to consider the following**
- a) Annual Financial Statement 2016-17
 - b) Internal Auditors Report 2016-17
 - c) To confirm the Annual Governance Statement 2016-17 (Part 1 of the annual return)
 - d) To agree Part 2 of the Annual Return of Accounts
- 640 Annual Review Of Council Regulations And Procedures**
- a) **Standing orders and financial regulations** - To review
 - b) **Code of Conduct** – To review
 - c) **Agree to delegate the undertaking of a review of the following policies to the Finance and Executive Committee to report back to Full Council at the July meeting:**
 - Complaints Procedure - To review the Council's complaints procedure
 - Freedom of Information Act 2000 and the Data Protection Act 1998 – To review the Council's procedures for handling requests made under these acts
 - Press and Social Media Management policies – To review
 - Expenses Policy – To review
 - Health and Safety Policy – To review
 - Community Meals Volunteer Policy – To review
- 641 Reports**
- a) **Progress Report** – To consider the Clerk's progress report.
 - b) **Shropshire Council** - To receive reports from Shropshire Council elected councillors
 - c) **Other Reports** – To receive reports from councillors attending meetings and site visits on behalf of the parish council.
 - d) **Police report** – To receive a report including reported incidents and CCTV report.
- 642 Financial Matters**
- a) **Monthly statement** - To approve the monthly financial statement and bank statements against bank reconciliation.
 - b) **Payments** - To approve outstanding payments and payments made prior to meeting.
 - c) **Income** -To note income received since the last meeting.
 - d) **Internal Transfer of Funds** - Approve
 - e) **Insurance** – Consider insurance of the phone kiosks
 - f) **Direct Debits** – To note current Direct Debits
 - g) **Signatories** – To agree four signatories and complete the forms
 - h) **Gobowen Roundabout** – Agree to increase the print run by 100 copies for the Summer edition onwards
- 643 Planning Items**
- a) Planning Application Decisions – To note recent planning decisions**
- Reference:** 16/05552/REM (validated: 07/12/2016)
Address: Tilings , Whittington Road, Gobowen, SY11 3NA
Proposal: Approval of Reserved Matters pursuant to outline application 13/01005/OUT for a residential development and alterations to access road (to include appearance, landscaping, layout and scale)
Decision: Grant Permission
- Reference:** 17/00703/FUL (validated: 16/02/2017)
Address: Proposed Dwelling Adjacent 1 Police Houses, St Martins Road, Gobowen, Shropshire

Proposal: Erection of 1No dwelling and formation of pedestrian accesses
Decision: Grant Permission

Reference: 17/01016/FUL (validated: 03/03/2017)

Address: Camping Site, Pentreclawdd Farm, Pentre Clawdd, Gobowen, Oswestry, Shropshire, SY10 7AE

Proposal: Erection of an amenity building and all associated works

Decision: Grant Permission

Reference: 17/01142/FUL (validated: 10/03/2017)

Address: Stone House, Hengoed, Oswestry, Shropshire, SY10 7ES

Proposal: Erection of Implement store

Decision: Refuse

b) Planning applications for consideration

Reference: 17/01422/FUL (validated: 06/04/2017)

Address: Proposed Dwelling Adjacent Sunnybank, Old Whittington Road, Gobowen, Shropshire

Proposal: Erection of two semi-detached dwellings

c) Wat's Meadow 106 Agreement – Receive an update and agree

644 Road Safety

- a) Consider road safety issues in the Parish and agree May submission to Shropshire Council
- b) Consider the change in public access arrangements to Derwen College and the safety of Twmpath Lane for pedestrian users

645 Hengoed Cemetery – Discuss and agree new Grave Digging arrangement in the Cemetery

646 Gobowen Pavilion and Playing Field

- a) Consider event proposal for the unveiling of the plaque and formal launch of the new play equipment
- b) Consider revised fee for Graham Edwards Tournament due to a reduced number of matches
- c) Consider frequency of Pavilion Fixed Wire Electrical Check and approve Asset Inspection Schedule
- d) Rose Queen – Update on activities
- e) Playing Field – discuss environmental concerns

647 Members and Staff Training – Discuss and approve attendance and training arrangements

648 50th Anniversary – Receive and consider proposal for a Parish Walk organised with the Parish Paths Partnership

649 Correspondence forwarded to Councillors for consideration and information

To note:

- a) E-Newsletters - Public Sector Executive, Rural Services Network, Rural, NALC and SALC Bulletins
- b) A5 Gledrid TM Bulletin – 10th April, 17th April, 24th April
- c) Messenger – Issue 13
- d) Connecting Shropshire Newsletter – Next Shropshire Broadband Contract
- e) SALC/NALC – Housing White Paper
- f) Shropshire Council – BT Payphone Final Outcome
- g) SALC – Information Bulletins
- h) Road Closure - Road to be closed: The Cross, outside former public House Hart and Trumpet, Date: 22 May 2017, Times: 5 days (24 hours), Purpose: To locate existing water main and other services. To install mains connection, valve, washout, pressure test, chlorinate and sample
- i) P3 Group – Update on currently ROW projects
- j) Rural Services Network – Rural Housing Spotlight E-Newsletter
- k) SALC – T&PC Notes and Environmental Maint. Grant FAQ
- l) Three Parishes Messenger – Issue 14
- m) NALC Chief Executive Bulletin 15th – 21st April
- n) NALC DIS 906 Newsletter
- o) Kier Services – Highways - Road Scheme Notification - A483 Mile End Roundabout to Welsh Border - Both Directions. Start of works: 24 April 2017. End of works: 29 April 2017. Hours of work: Night working: 20:30hrs to 06:00hrs.
- p) Shropshire Council – Pharmacy Opening Times over the May Bank Holiday
- q) Water Plus – Letter informing the Parish Council that the way we pay for water as a business has changed – Severn Trent will still supply the water but meter readings, billing and customer services will be done by water plus, working as agents for Severn Trent.

- 650**
- a)** To note Date and Time of the next meeting
 - b)** To approve dates for committee meetings for 2017-18